

NOTICE OF AN ELECTRONIC MEETING

This meeting will be conducted via electronic videoconferencing/teleconferencing. As such, it is likely that some or all members of, and a possible quorum, may be in attendance via electronic means and not physically present. In accordance with Wisconsin law, the meeting will remain open to the public. The public may attend in person at the location noted on the agenda. However, DHS Emergency Order #12 requires that no more than ten people be at one gathering and that everyone respects social distancing. **The public is encouraged and requested to attend via electronic means. Per the Governor's Order, the wearing of masks in all public buildings is mandatory.** You may attend via videoconference by downloading the free Zoom program to your computer at <https://zoom.us/download>. At the date and time of the meeting, you log on through the Zoom program and enter the Meeting ID from the agenda. You may also attend via conference call by dialing the phone number listed.

	AGENDA - ADRC of Southwest Wisconsin-Iowa County Board Tuesday, December 8, 2020 at 10:00 a.m. Conference Call 1-312-626-6799 Zoom Meeting ID: 814 3726 8465 Passcode: 381333 https://us02web.zoom.us/j/81437268465?pwd=OVNNTXNBTFVVS0ttMVdRc2NHYYVRkQT09 Health & Human Services Center, Community Room, 303 W Chapel St., Dodgeville, WI 53533	Iowa County Wisconsin
1	Call to order.	
2	Roll Call.	
3	Approve the agenda for this December 8, 2020 meeting.	
4	Approve the minutes of the October 27, 2020 meeting.	
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.	
6	Review ADRC Monthly Financial Summaries. No action will be taken.	
7	Action Item: Approve 2021 Greater Wisconsin Agency on Aging Resources (GWAAR) Budget Form.	
8	Action Item: Approve 2021 85.21 Grant Information Application Form.	
9	Action Item: Resolution Supporting Increased Funding for ADRCs.	
10	Action Item: Review current ADRC Board By-Laws and recommend to HHS Committee for approval.	
11	Department Reports: a) SUN: b) ADRC: (EBS, DBS, I&A, and Transportation)	
12	ADRC Manager: a) ADRC Managers Report b) Advocacy Updates	
13	Set next meeting date:	
14	Adjournment.	
	Posting verified by: ADRC Date: 12/1/2020 12/1/2020 Initials: mbo	

Tues. Jan. 26
10am

Bee & Marilyn Johnson
11:50am

608-
-132
*2883

TUESDAY, OCTOBER 27, 2020

State of
Wisconsin
County of
Iowa

**UNAPPROVED MINUTES OF THE ADRC OF SOUTHWEST WISCONSIN,
IOWA COUNTY BOARD MEETING HELD
TUESDAY, OCTOBER 27, 2020 at 10:00 a.m.
HEALTH & HUMAN SERVICES CENTER,
303 W. CHAPEL ST., DODGEVILLE, WI 53533**

2020-06

Item		Index
1)	Chairperson O'Brien called the meeting to order at 10:08 a.m.	Call to Order
2)	Roll Call – Members Present in Community Room: Bill Ladewig, Jeremy Meek, and Justin O'Brien. Members Present Remotely: Nancy Clements, Kathy Elliott, Lori Fisher, Judy Lindholm, Cathy Palzkill, J. Patrick Reilly, Trish Rock, and Marilyn Rolfsmeyer. Excused: Dianne Evans, Lynn Munz, and Elsie Jane Murphy. Others Present in Community Room: Tom Slaney, Nikki Mumm, Marylee Oleson, and Shirla Gehrke. Others Present Remotely: Valerie Hiltbrand, Renae Kratcha, and Stacey Terrill.	Roll Call
3)	Approval of the October 27, 2020 Agenda. Motion by Ladewig and seconded by Lindholm to accept the agenda. Motion carried.	Agenda Approval
4)	Approval of the August 25, 2020 amended meeting minutes. Motion by Ladewig and seconded by Rock to accept the meeting minutes. Motion carried.	Meeting Minutes Approval
5)	Shirla Gehrke attended to voice her concerns regarding the volunteer driver escort program. Chair O'Brien thanked her for her comments and reminded her we are all struggling with the pandemic. It's a frustrating time for everyone.	Members of audience address Committee
6)	Nikki Mumm, new Business Manager, was introduced to the board. All welcomed her. Our taxi was involved in a single-vehicle accident on 8/31/2020. No passengers were in the taxi at the time however, the rural taxi driver resigned the following week. A new taxi was received on 10/23/2020 and we are awaiting approval from the state to start using it. We have been using the small bus as a "taxi" in Dodgeville only. We are also in the process of hiring a new Rural Taxi driver. We are taking reservations to drive people to the polls on Election Day. Due to the closure of the Iowa County buildings, we will be unable to resume our Care A Van schedule until May 2021. It's imperative we put the health and safety of everyone first. We just received documentation to begin the purchase of a new small bus through the DOT 53.10 Grant. We are going to put our large bus up for auction with Wisconsin Surplus. The public hearing for the 85.21 grant is scheduled for 11/11/2020 from 10-11 am in Conference Room 1001, HHS Center. We will present it at the next board meeting for a vote.	Transportation Updates
7)	No comments.	Monthly Financial Summary
8)	Corp Counsel has reviewed the ADRC Board By-Laws, and his suggestions were included in the packet. O'Brien did have grammatical corrections to the By-Laws that were noted and will be reflected at the next ADRC Board meeting. Questions concerning the need for a Membership Committee arose. Both Hiltbrand and Lindholm addressed those concerns and Hiltbrand will address this question to Corp Counsel. GWAAR and the Regional ADRC office are aware of the By-Laws updates.	ADRC Board By-Laws
9)	SUN (Seniors United for Nutrition): Cecile McManus, SUN Director for Iowa and Lafayette Counties, did not attend. O'Brien said they are very busy. They are working on hiring a site manager for Highland and drivers for Mineral Point meal	

	delivery. Like everyone else, we are struggling finding volunteers during this pandemic. Slaney mentioned the GWAAR contract awarded home delivery extra funds for 2021. CARES federal funds have really helped too. <u>I&A (Information & Assistance):</u> Report Provided. Renae Kratcha attended virtually. Lindholm asked if IRIS is an unpopular option since there were no referrals for two months. Kratcha responded that referrals ebb and flow. Next month could see more people choosing IRIS over Family Care. Depends on their support network and their abilities to care for themselves. <u>DBS (Disability Benefit Specialist):</u> Report Provided. <u>EBS (Elder Benefit Specialist):</u> Report Provided. Stacey Terrill attended virtually. The Annual Enrollment Period started 10/15 and ends 12/7. This year has its own set of challenges. She is assisting customers via mail, phone, and even has the Zoom option. The Medicare PlanFinder system was down for approximately a week and is just now getting the bugs worked out. Terrill has about 100 customers who have returned their information sheets and she will assist them (first in/first out). This is your only opportunity to review and make changes for the next year. Please let your constituents know that both Well Care and Silver Script plans have changed. Hometown Pharmacy/Corner Drug is no longer a preferred pharmacy. She also sent bookmark inserts to the Hometown Pharmacy to share with their customers. Ladewig asked if COVID has been deemed a disability. No per Terrill but the effects (i.e. heart or lung ailments), if lasting longer than a year, could be deemed a disability. <u>Transportation:</u> Report Provided. Mumm presented. Paula Daentl contacted other counties, requesting pandemic transportation information. All have similar precautions as Iowa County; still offer volunteer driver escort rides to non-emergency medical appointments. Both driver and rider are quizzed before the trip to verify they are COVID-symptom free. Vehicles are sanitized before and after all trips. Richland and Green County buses will only transport two people at a time to destinations for necessities only. No entertainment. Lafayette and Grant County buses are not operating. Since we are experiencing a shortage of volunteer driver escorts, we are recruiting for new drivers. Will continue to provide our drivers with cleaning supplies and PPE.	Review Department Reports
10)	<u>ADRC Manager:</u> Valerie Hiltbrand attended virtually. REPORT - • Celebrated Disability Benefit Specialist 20th Anniversary, in September. They assist and advocate for people with disabilities so that they can gain access to public and private benefits. • Refer customers to the ADRC concerning prevention programs. We can put them on a waiting list if a program is currently full and we can also refer them to WIHA (Wisconsin Institute for Healthy Aging) since there are a number of online programs they can sign up for. • We will be able to offer Walk with Ease virtually. Brittany Mainwaring is the coordinator. • Caregiver Renewal Day is scheduled for Friday, 11/6/2020. It will be virtual this year. Keri Olson will be the speaker. Registered guests will receive Olson's book and a special gift. O'Brien is excited that online participation is growing. • Katie Batton will be advertising one-on-one Zoom training sessions. O'Brien believes this is the future and happy to see we are there to assist customers. Ladewig asked if the ADRC was evaluating online versus in-person workshops – are we seeing more participation online. Hiltbrand said we are looking at a hybrid model where we will offer the same workshop and it can	ADRC Manager

	be attended either online or in-person. Ladewig asked if GWAAR is paying for extra expenses due to transitioning to online workshops and Zoom meetings. Hiltbrand has frequent meetings with GWAAR to discuss resources but any extra equipment has come out of our budget and CARES funds. • Healthy Aging in Rural Towns (HeART) is working on a number of things. Currently campaigning for help with mental health and social isolation. Advertisements have been running in the Shopping News encouraging folks to reach out to one another in order to promote socialization. • Our taxi will be available on Tuesday, 11/3/2020 to drive persons to the polls. We advertised in the November newsletter. • Mary Mezera, ADRC Regional Director, will be attending an upcoming ADRC Board meeting to discuss ADRC Reinvestment strategies. • Fisher thanked Daentl, Slaney, Mumm, and Oleson for their outstanding work with the transportation program. During these unprecedented times, finding drivers has become a huge undertaking. • Ladewig raised concerns for our isolated seniors and how we will help them during the upcoming holidays. Slaney said the Holiday Project is a go again this year. Donations are down and the project set up has had to move to the basement of the SWCAP building, but we are going to continue this tradition. Hidden Valley Community Church will once again be donating laundry baskets filled with essentials too. HeART Coalition is working on creating gift bags too. Donations are needed. Fisher requested Hiltbrand send an email to members of all county boards requesting donations. Oleson mentioned there would be no Community dinners this year due to the pandemic.	
11)	Tuesday, December 8, 2020 approved for the next ADRC Board meeting. 10:00 a.m., HHS Center, Community Room, Dodgeville. Zoom will still be an option.	Next Meeting Date
12)	Motion by Ladewig and seconded by Fisher to Adjourn. Motion carried. Meeting adjourned at 11:34 a.m.	Adjourn

**AGING & DISABILITY RESOURCE CENTER
REVENUE AND EXPENDITURE SUMMARIZATION
OCTOBER 2020**

Income **\$39,318.79**

- Income includes reimbursement from Green County, reimbursement from Family Care for driver escort rides, driver escort co-payments, and city taxi co-payments.

Expenditures **\$119,669.25**

- Expenses include payroll and fringes (there were 3 pay periods in October), office supplies, postage, News & View publication, advertising, volunteer driver reimbursement, fuel for taxi, the new/replacement taxi (a good portion will be reimbursed when we receive the insurance check), and caregiver respite.

BUDGET CONTACT INFORMATION

Revision Date: 11-05-2020

AGENCY NAME

380 Iowa Co SS

Signature (optional)

The excel claim form is due by the 10th of the month. Review the Submission Dates tab.
fiscal@gwaar.org

REPORT PERIOD (MM/YY)

Budget

UNDER PENALTY OF PERJURY, I CERTIFY BY ELECTRONIC SIGNATURE OR TYPING IN MY NAME BELOW THAT THE INFORMATION REPORTED HERE IS TRUE AND CORRECT. I FURTHER CERTIFY THE EXPENDITURES REPORTED ARE ACCURATE SUMMARIZATIONS OF THE FINANCIAL DATA CONTAINED ON THE AGENCY'S RECORDS.

Contact Person First and Last Name:
Nikki Mumm

Contact Persons: Email and Phone Number (separate lines)
nikki.mumm@iowacounty.org
608-930-9803

NOTE: Reminder you may have to enable editing to change Agency Name or Report Period.

Older Americans Act Program Request for Transfer of Allocations between Funding Sources

Aging units, with the approval of the area agency and state:

Agencies may request a transfer up to 40% of their Title III C-1 funds to Title III C-2 OR from Title III C-2 to Title III C-1 (20% is initially approved).
Agencies may request a transfer up to 30% of their Title III C-1 /C-2 funds to Title III B OR from Title III B to Title III C-1 /C-2.

NOTE: Transfers will be monitored and should be used by the service line they are being requested on.

**Requests must be made annually. An official transfer request will be sent out in March/April.
Once a transfer has been approved and deadline passed, these funds cannot be transferred back.
All approved transferred funds should be available after July 1st.**

Date:	Budget	Estimated Budget	Agency: 380 Iowa Co SS	Unapproved Transfers	Estimated Contracts
III-B Supportive Services		\$ 28,501		\$ -	\$ 28,501
III-C 1 Congregate Meals		\$ -		\$ -	\$ -
III-C 2 Home Delivered Meals		\$ -		\$ -	\$ -
Nutrition Services Incentive Program (NSIP) 19-20		\$ -		\$ -	\$ -
III-D Disease Prevention and Health Promotion Services		\$ 2,467			\$ 2,467
III-E Family Caregiver Support Program		\$ 11,184			\$ 11,184
State Alzheimer's Family And Caregiver Support Program		\$ -			\$ -
State Senior Community Services		\$ 5,551			\$ 5,551
State Elder Abuse Direct Services		\$ -			\$ -
State Elderly Benefit Services		\$ -			\$ -
SPAP - 19-20		\$ -			\$ -
SHIP - 19-20		\$ -			\$ -
MIPPA - 19-20		\$ -			\$ -

☐ Transfer from C1 to C2	Amount: \$ -	% of budget	#DIV/0!
☐ Transfer from C2 to C1	Amount: \$ -	% of budget	#DIV/0!
☐ Transfer from C1 to B	Amount: \$ -	% of budget	#DIV/0!
☐ Transfer from C2 to B	Amount: \$ -	% of budget	#DIV/0!
☐ Transfer from B to C1	Amount: \$ -	% of budget	0%
☐ Transfer from B to C2	Amount: \$ -	% of budget	0%

Why is this transfer being requested?

What impact will this have on the (Nutrition Program)?

If this request has been reviewed and approved by your Nutrition Subcommittee and Governing Board enter the date of approval.

Date: _____

To be completed by GWAAR AAA Staff.

Reviewed by (Fiscal): _____ Date: _____

Reviewed by (Nutrition): _____ Date: _____

Fiscal Comments:

Nutrition Comments:

Title III-B Services
380 Iowa Co SS

Budget
BUDGET \$ 28,501.00
Remainder \$

Service/Expenditure Category	Title III-B Budget Expenses	Title III-B-C1-C2 Transfer Request Budget Expenses	Title III-B Estimated Transfer Request Budget Expenses	CARES B Estimated Transfer Request Budget Expenses	Cash Match Budget Expenses	In-Kind Match Budget Expenses	SHIP or MPPA Budget Expenses (Total)	Other Federal Budget Expenses	SCS or EBS or SPAP Budget Expenses (Total)	Other State Budget Expenses	Other Local Budget Expenses	Program Income Budget Expenses	Total Cash Budget Expenses	Total Expenses - including In-Kind Budget	Check (X) the corresponding box if the service is provided by other Title III funding or other funds within the county/town are used in which no Title III funds are expended. (Each color is a group category.)
01-Administration	\$ 10,000		\$ 6,960	\$ 4,274	\$ 2,358								\$ 23,592	\$ 23,592	
02-Personal Care															X
03-Homemaker															X
04-Chore															X
05-Home-Delivered Meals															
06-Adult Day Care/Health															
07-Case Management															
08-Congregate Meals															
09a-Nutrition Counseling															
10a-Assisted Transportation															
11a-Transportation	\$ 9,250		\$ 6,439	\$ 3,970	\$ 2,185				\$ 6,168				\$ 28,012	\$ 28,012	
12-Legal Services	\$ 9,251		\$ 6,439	\$ 3,969	\$ 2,185								\$ 21,844	\$ 21,844	
13a-Nutrition Education															
14-Information and Assistance															
23a-Health Promotion - Evidence-Based															
23b-Health Promotion - Non-Evidence Based															
15a-Outreach															
16a-Public Information															
17c-Counseling															
17b-Training															
48-Support Groups															
18-Temporary Respite Care (III-B)															
19a-Medication Management															
20-Advocacy Leadership Development															
21b-Insurance/Benefits															
24-Assistive Devices/Technology															
33-Consumable Supplies															
38-Home Repair and Modifications															
40-Home Security and Safety															
42-Recreational Socialization															
50-Visiting															
Total	\$ 28,501.00	\$ -	\$ 19,838.00	\$ 12,213.00	\$ 6,726.00	\$ -	\$ -	\$ -	\$ 6,168.00	\$ -	\$ -	\$ -	\$ 73,448.00	\$ 73,448.00	

III B To C-1:
Line 08 \$ - 0%

III B To C-2:
Line 05 \$ - 0%

C-1 To III B:
Lines 10, 11, 14, 15, 16 & 21 \$ -

C-2 To III B:
Lines 10, 11, 14, 15, 16 & 21 \$ -

New Bdgt Subject to Approval \$ 28,501.00

All approved transfer funds will become available after July 1st.

Title III-D Services	
380 Iowa Co SS	Budget

BUDGET \$	2,467
Remaining \$	-

Service / Expenditure Category	Title III-D Budget Expenses	Title III-D Estimated Carryover Budget Expenses	Cash Match Budget Expenses	In-Kind Match Budget Expenses	Other Federal Budget Expenses	Other State Budget Expenses	Other Local Budget Expenses	Program Income Budget Expenses	Total Cash Budget Expenses	Total Expenses - Including In-Kind Budget
23a-Health Promotion - Evidence-Based	\$ 2,467	\$ 2,478	\$ 550						\$ 5,495	\$ 5,495
Total:	\$ 2,467.00	\$ 2,478.00	\$ 550.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,495.00	\$ 5,495.00

Title III-E - Caregivers of Elderly Individuals & EOD
380 Iowa Co SS Budget

BUDGET \$	11,184.00
Remaining \$	-

*Inc III-E 18 and Under and Disabled

Service / Expenditure Category	Title III-E Budget Expenses	Title III-E Estimated Carryover Budget Expenses	CARES E Estimated Carryover Budget Expenses	Cash Match Budget Expenses	In-Kind Match Budget Expenses	AFCSP used as Cash Match for III-E Budget Expenses	Other Federal Budget Expenses	Other State Budget Expenses	Other Local Budget Expenses	Program Income Budget Expenses	Total Cash Budget Expenses	Total Expenses - Including In-Kind Budget
64-Caregiver Case Management						\$ -					\$ -	\$ -
6501s-Caregiver Counseling											\$ -	\$ -
6502s-Caregiver Training											\$ -	\$ -
6503s-Caregiver Support Groups	\$ 250	\$ 64		\$ 105		\$ -					\$ 419	\$ 419
66a-Respite Care, In Home	\$ 6,595	\$ 1,852		\$ 2,848		\$ -					\$ 11,395	\$ 11,395
66b-Respite Care, Facility Based Day						\$ -					\$ -	\$ -
66c-Respite Care, Facility Based Overnight	\$ 1,000	\$ 255		\$ 419		\$ -					\$ 1,674	\$ 1,674
67-Supplemental Services	\$ 2,000	\$ 236		\$ 745		\$ -					\$ 2,981	\$ 2,981
68-Information & Assistance (Access Assistance)											\$ -	\$ -
68-Information Services	\$ 1,339	\$ 340		\$ 560		\$ -					\$ 2,239	\$ 2,239
Total	\$ 11,184.00	\$ 2,847.00	\$ -	\$ 4,677.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,708.00	\$ 18,708.00

Check (X) the corresponding box if the service is provided by other Title III funding or other funds within the county/tribe are used in which no Title III funds are expended. (Each color is a grouped category.)

X
X

Title III.E - Grandparents and Other Elderly Caregivers Serving Children and Disabled		
380 Iowa Co SS	Budget	
	BUDGET	See III.E Age 60+ Tab
	Remaining	See III.E Age 60+ Tab

Service / Expenditure Category	Title III.E Expenses Budget	Title III.E Estimated Carryover Expenses Budget	CARES E Estimated Carryover Expenses Budget	Cash Match Budget	Cash Expenses Budget	In-Kind Match Expenses Budget	Other Federal Expenses Budget	Other State Expenses Budget	Other Local Expenses Budget	Program Income Expenses Budget	Total Cash Expenses Budget	Total Expenses - Including In Kind Budget
64-Caregiver Case Management											\$ -	\$ -
6501s-Caregiver Counseling											\$ -	\$ -
6502s-Caregiver Training											\$ -	\$ -
6503s-Caregiver Support Groups											\$ -	\$ -
66a-Respite Care, In Home											\$ -	\$ -
66b-Respite Care, Facility Based Day											\$ -	\$ -
66c-Respite Care, Facility Based Overnight											\$ -	\$ -
67-Supplemental Services											\$ -	\$ -
69-Information & Assistance (Access Assistance)											\$ -	\$ -
68-Information Services (enter under age 60+ tab)											\$ -	\$ -
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

State Senior Community Services	BUDGET \$	5,551.00
380 Iowa Co SS	Remaining \$	-

Service / Expenditure Category	Cash Match Expenses Budget	In-Kind Match Expenses Budget	SSCS Expenses Budget	Total Cash Expenses Budget	Total Expenses - Including In-Kind Budget
02-Personal Care				\$ -	\$ -
03-Homemaker				\$ -	\$ -
04-Chore				\$ -	\$ -
05-Home-Delivered Meals				\$ -	\$ -
06-Adult Day Care/Health				\$ -	\$ -
07-Case Management				\$ -	\$ -
08-Congregate Meals				\$ -	\$ -
09s-Nutrition Counseling				\$ -	\$ -
10p-Assisted Transportation	\$ 617		\$ 5,551	\$ 6,168	\$ 6,168
11p-Transportation				\$ -	\$ -
12-Legal Services				\$ -	\$ -
13s-Nutrition Education				\$ -	\$ -
14-Information and Assistance				\$ -	\$ -
23a-Health Promotion - Evidence-Based				\$ -	\$ -
23b-Health Promotion - Non-Evidence-Based				\$ -	\$ -
15s-Outreach				\$ -	\$ -
16a-Public Information				\$ -	\$ -
17c-Counseling				\$ -	\$ -
17i-Training				\$ -	\$ -
48-Support Groups				\$ -	\$ -
18-Temporary Respite Care (III-B)				\$ -	\$ -
19s-Medication Management				\$ -	\$ -
20-Advocacy Leadership Development				\$ -	\$ -
21s-Insurance/Benefits				\$ -	\$ -
24-Assistive Devices/Technology				\$ -	\$ -
33-Consumable Supplies				\$ -	\$ -
38-Home Repair and Modifications				\$ -	\$ -
40-Home Security and Safety				\$ -	\$ -
42c-Recreation/ Socialization				\$ -	\$ -
50-Visiting				\$ -	\$ -
Total:	\$ 617.00	\$ -	\$ 5,551.00	\$ 6,168.00	\$ 6,168.00

2021 APPLICANT INFORMATION FORM

For additional information on this Application Workbook,
please refer to the §85.21 Application Guidelines for CY2021

County of Iowa

Primary Contact for this Grant Program

Name Tom Slaney
Telephone Number 608-930-9802 Extension
Email Address tom.slaney@iowacounty.org

Application Preparer (if different than primary contact)

Name Nikki Mumm
Organization Iowa County Department of Social Services/Aging and Disability Resource Center
Telephone Number 608-930-9803 Extension
Email Address nikki.mumm@iowacounty.org

Applicant Status

Place your initials in box to the right to certify your eligibility - You are certifying that the applicant is a county government or an agency of the county department. Private non-profits or Aging Units organized as a non-profit under Wis. Stat. 46.82(1)(a)3 are not eligible to apply for this grant.

NM

Organization Info

Place your initials in the box certifying all organization information, including contacts and titles, have been updated in the BlackCat Online Grant Management System (GMS) and are true and correct to the best of your knowledge.

NM

Federal Grant Match

Please place an "X" next to any federal grant that will be using §85.21 funds as local match.

5310 ☐ 5307 ☐ 5311 ☐

Other (Please explain)

Coordination

Please identify the county's coordinated plan name, goal(s) and page number(s) in which your §85.21 project(s) is/are derived.

Title of Coordinated Plan: Southwestern Wisconsin Locally Developed Coordinated Transit Plan 2019-2023; Iowa County
The goal(s) and/or strategies from which your project is included: 1. Increase Consumer Awareness of Available Transportation Services. 2. Increase access of transportation in rural Iowa County. 3. Expand and improve the Driver Escort Program.
Page number(s) of the Coordinated plan in which the goals may be referenced: Pages 14-17

Assessability

Please indicate whether or not §85.21 state aid will be used for the transportation of persons who cannot walk or persons who walk with assistance during the calendar year.

YES ☒
NO ☐

(If no, please explain how the Americans with Disabilities Act (ADA) requirements for equivalency of service between ambulatory and non-ambulatory passengers will be met.)

APPLICANT CHECKLIST

County of **Iowa**

Required Components

Complete

Update Contact Information in BlackCat Online Grant Management System	x
Upload completed application workbook:	
Application Information Form	x
Complete Vehicle Inventory (<i>regardless of funding source</i>)	x
Third Party Contracts	N/A
Trust Fund Plan (for counties with a signed board resolution)	x
Project Descriptions and Budgets	x
Review Summary Tab	x
Upload Transmittal Letter	x
Upload Public Hearing and Notice	x
Upload Local Review Form	
<u>If applicable</u> : Upload Third Party Contracts &/or Leases to the Resources Tab	

VEHICLE INVENTORY

County of **Iowa**

Instructions: Please provide your **entire** specialized transit vehicle inventory.

(Include all vehicles used to transport seniors or individuals with disabilities.)

[illegible]

If you have more vehicles than can fit onto one sheet, please add another copy of this sheet.

*Right click on the tab, select **Move or Copy**, select **Vehicle Inventory**, check the box to **Create a copy**, click **OK**.

THIRD PARTY PROVIDERS

County of Iowa

Instructions: Please complete the table below for any existing or anticipated third party contracts for your specialized transportation services. Upload a copy of the lease or contract to a folder in the **Resources** tab.

(If there are no projects or vehicles that are contracted or leased out, please put **None** in the first gray box.)

[illegible]

TRUST FUND SPENDING PLAN

County of **Iowa**

Instructions: Please record your plan on how your county will spend down their trust fund over the next three years.
Be as specific as possible. Do NOT include 2020 purchases made with trust funds.

Expenditure Item <i>If non-vehicle capital purchase, please provide description on second page below.</i>	Planned year of purchase (YYYY)	Project Cost
Annual software agreement for Assisted Rides	2021	\$1,750.00
Annual software agreement for Assisted Rides	2022	\$1,750.00
Annual software agreement for Assisted Rides	2023	\$1,750.00

Total projected cost of 3-year plan \$ **5,250.00**

Estimated amount of state aid to be held in trust on 12/31/2020	\$2,345.29
---	-------------------

Will auto calculate based on year entered above	Enter the amount of funds to be added for the next three years. If none, enter 0.	
Spending plan for 2021 = \$ 1,750.00	Funds added for 2021 = \$5,000.00	Estimated balance on 12/31/21 = \$ 5,595.29
Spending plan for 2022 = \$ 1,750.00	Funds added for 2022 = \$-	Estimated balance on 12/31/22 = \$ 3,845.29
Spending plan for 2023 = \$ 1,750.00	Funds added for 2023 = \$-	Estimated balance on 12/31/23 = \$ 2,095.29

Date complete 10/19/2020

Prepared by Nikki Mumm

Narrative for non-vehicle equipment purchases. *Please explain why you are requesting WisDOT approval for an exception. If already received WisDOT approval, please list date approval received. (Hint: Use ALT and Enter to start a new paragraph.)

Iowa County Aging and Disability Resource Center is requesting permission from the Wisconsin Department of Transportation to spend \$1,750/year for the next three years from their 85.21 Trust Fund for the annual maintenance fee for their Assisted Rides software which is used to manage the driver escort program. Assisted Rides is used to schedule driver escort rides and track data that is required to be reported on the 85.21 Quarterly Ridership Report.

PROJECT 1 DESCRIPTION

County of **Iowa**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name **Bus (Care-A-Van)**

Third Party Provider **N/A**

Date contract last updated

Type of Service (Place an "x" next to the type of service you will be providing for this project.)

Volunteer Driver

Voucher Program

Vehicle Purchase

Management Study

Planning Study

Brief description
of Study

Other (provide explanation)

Driver is an employee of Iowa County

General Project Summary (Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)

The Care-A-Van Program is a service in which our bus operates on a regular fixed route system with limited deviations using pickup points and destination points. Door-to-door service is allowed, if the consumer is within the immediate area of the pickup point or destination point.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use ALT and Enter to start a new line.)

Iowa County

Arena, Avoca, Barneveld, Blanchardville, Cobb, Dodgeville, Edmund, Highland, Hollandale, Linden, Mineral Point, Montfort, Ridgeway, Rewey, Muscoda (Iowa County), Montfort (Iowa County), Livingston (Iowa County)

Service Hours (Indicate your general hours of service for this project.)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time		9:00 AM	9:00 AM		9:00 AM		
End Time		5:00 PM	5:00 PM		5:00 PM		

Additional description
(if applicable)

The Care-A-Van will operate past 5:00 PM on an as needed basis.

Service Requests (Briefly describe how your service is requested for this project.)

The consumer will call the ADRC office to request transportation services. A Department Assistant will collect the necessary information from the consumer such as their name, address, phone number, desired destination(s) and other pertinent information.

Passenger Eligibility (Briefly indicate passenger eligibility requirements for this project.)

The Care-A-Van Program is available to all Iowa County residents who are 60 years or older or who are disabled, regardless of their age.

Passenger Revenue (Briefly describe passenger revenue requirements for this project.)

The Care-A-Van has a recommended voluntary contribution in which consumers are asked, but not required, to pay. The suggested contribution is \$5.00.

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses **\$75,259**

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. §85.21 funds from annual allocation	Total from A.	\$1,535
B. §85.21 funds from trust fund	Total from B.	\$0
C. County Match Funds	Total from C.	\$19,267
D. Passenger Revenue	Total from D.	\$500
E. Older American Act (OAA) funding	Total from E.	\$53,957
F. §5310 Operating or Mobility Management funds	Total from F.	\$0
G. Other funds	Total from G.	\$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1.		Total	
2.		Total	
3.		Total	
4.		Total	
5.		Total	
6.		Total	

Revenue Total **\$75,259**

Expenditures should equal revenue \$0

PROJECT 2 DESCRIPTION

County of **Iowa**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name

Driver Escort Program

Third Party Provider

N/A

Date contract last updated

Type of Service

(Place an "x" next to the type of service you will be providing for this project.)

Volunteer Driver

X

Voucher Program

Vehicle Purchase

Management Study

Planning Study

Brief description
of Study

Other (provide explanation)

General Project Summary (Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)

The Driver Escort Program operates on a demand response system offering door-to-door service for client's non-emergency medical needs. For those who can walk with or without assistance and transfer to an automobile, we have volunteer driver escorts that utilize their own automobiles to drive our consumers to their non-emergency medical appointments. The Driver Escort Program will transport consumers to non-emergency medical appointments located in medical facilities throughout Iowa County, along with Dane, Grant, Green, Lafayette, Richland, and Sauk Counties.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use ALT and Enter to start a new line.)

Iowa County

Arena, Avoca, Barneveld, Blanchardville, Cobb, Dodgeville, Edmund, Highland, Hollandale, Linden, Mineral Point, Montfort, Ridgeway, Rewey, Muscoda (Iowa County), Montfort (Iowa County), Livingston (Iowa County)

Service Hours (Indicate your general hours of service for this project.)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time		8:00 am	8:00 am	8:00 am	8:00 am	8:00 am	
End Time		4:30 pm	4:30 pm	4:30 pm	4:30 pm	4:30 pm	

Additional description
(if applicable)

The volunteer drivers will drive prior to 8:00 am and later than 4:30 pm on an as needed basis.

Service Requests (Briefly describe how your service is requested for this project.)

The consumer will call the ADRC office to request transportation services. A Department Assistant will determine the type of service needed, the services which are available and collect the necessary consumer information needed such as the purpose, destination, name, address, phone number, and any other pertinent information.

Passenger Eligibility (Briefly indicate passenger eligibility requirements for this project.)

The Driver Escort Program provides non-emergency medical transportation to Iowa County residents who are 60 years or older or who are disabled, regardless of their age.

Passenger Revenue (Briefly describe passenger revenue requirements for this project.)

Iowa County requires consumers to pay a co-payment for this service. The co-payment is \$5 - \$20, depending on the consumer's pick up point and destination.

PROJECT BUDGET

Section Description	Amount
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Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses **\$71,845**

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation	Total from A.	\$42,500
B. \$85.21 funds from trust fund	Total from B.	\$1,750
C. County Match Funds	Total from C.	\$9,095
D. Passenger Revenue	Total from D.	\$7,500
E. Older American Act (OAA) funding	Total from E.	\$0
F. \$5310 Operating or Mobility Management funds	Total from F.	\$0
G. Other funds	Total from G.	\$11,000

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1. Iowa County Veteran Service Office	Total	\$5,500
2. Family Care	Total	\$5,500
3.	Total	
4.	Total	
5.	Total	
6.	Total	

Revenue Total **\$71,845**

Expenditures should equal revenue \$0

PROJECT 3 DESCRIPTION

County of **Iowa**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name **Rural Taxi Service**

Third Party Provider **N/A**

Date contract last updated

Type of Service *(Place an "x" next to the type of service you will be providing for this project.)*

Volunteer Driver

Voucher Program

Vehicle Purchase

Management Study

Planning Study

Brief description
of Study

Other (provide explanation)

Driver is an employee of Iowa County

General Project Summary *(Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)*

The rural taxi service operates on a demand response system offering door-to-door service. On Mondays and Tuesdays consumers are transported to destinations of their choice within Iowa County.

The rural taxi service also provides a demand response system offering door-to-door service to residents in the City of Mineral Point each Thursday. Consumers are transported to destinations of their choice within the city limits of Mineral Point.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use ALT and Enter to start a new line.)

Iowa County

Arena, Avoca, Barneveld, Blanchardville, Cobb, Dodgeville, Edmund, Highland, Hollandale, Linden, Mineral Point, Montfort, Ridgeway, Rewey, Muscoda (Iowa County), Montfort (Iowa County), Livingston (Iowa County)

Service Hours (Indicate your general hours of service for this project.)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time		8:15 am	8:15 am		8:30 am		
End Time		4:00 pm	4:00 pm		4:00 pm		

Additional description
(if applicable)

Service Requests (Briefly describe how your service is requested for this project.)

The consumer will call the ADRC office to request transportation services for the rural taxi. A Department Assistant will collect the necessary information from the consumer such as their name, address, phone number, desired destinations and other pertinent information.

Passenger Eligibility (Briefly indicate passenger eligibility requirements for this project.)

The rural taxi service will be available to all residents of the City of Mineral Point and all rural Iowa County residents who are 60 years or older or who are disabled, regardless of their age.

Passenger Revenue (Briefly describe passenger revenue requirements for this project.)

Iowa County requires consumers to pay a co-payment for this service. The co-payment for the rural taxi service is \$2 - \$25, depending on the consumer's pick up point and destination.

PROJECT BUDGET

Section Description	Amount
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Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses **\$34,862**

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. §85.21 funds from annual allocation	Total from A.	\$21,854
B. §85.21 funds from trust fund	Total from B.	\$0
C. County Match Funds	Total from C.	\$10,508
D. Passenger Revenue	Total from D.	\$2,500
E. Older American Act (OAA) funding	Total from E.	\$0
F. §5310 Operating or Mobility Management funds	Total from F.	\$0
G. Other funds	Total from G.	\$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1.		Total	
2.		Total	
3.		Total	
4.		Total	
5.		Total	
6.		Total	

Revenue Total **\$34,862**

Expenditures should equal revenue **\$0**

PROJECT 4 DESCRIPTION

County of **Iowa**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name

City of Dodgeville Taxi Service

Third Party Provider

N/A

Date contract last updated

Type of Service

(Place an "x" next to the type of service you will be providing for this project.)

Volunteer Driver

Voucher Program

Vehicle Purchase

Management Study

Planning Study

Brief description
of Study

Other (provide explanation)

Driver is an employee of Iowa County

General Project Summary (Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)

The City of Dodgeville taxi service will operate on a demand response system offering door-to-door service. Consumers will be transported to the destination(s) of their choice within the Dodgeville city limits.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use ALT and Enter to start a new line.)

Iowa County - Dodgeville

Service Hours (Indicate your general hours of service for this project.)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time				7:45 am		7:45 am	
End Time				3:30 pm		3:30 pm	

Additional description
(if applicable)

Service Requests (Briefly describe how your service is requested for this project.)

The consumer will call the taxi driver to request transportation services. The taxi driver will collect the necessary information from the consumer such as their name, address, phone number, desired destination(s) and other pertinent information.

Passenger Eligibility (Briefly indicate passenger eligibility requirements for this project.)

The city taxi service will be available to all residents of the City of Dodgeville who are 60 years or older or who are disabled, regardless of their age.

Passenger Revenue (Briefly describe passenger revenue requirements for this project.)

Iowa County will require consumers to pay a co-payment for this service. The co-payment is \$2 for a one way ride, \$4 for a round trip and \$0.50 for any additional stops.

PROJECT BUDGET

Section Description	Amount
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Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses **\$31,046**

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. §85.21 funds from annual allocation	Total from A.	\$14,000
B. §85.21 funds from trust fund	Total from B.	\$0
C. County Match Funds	Total from C.	\$10,046
D. Passenger Revenue	Total from D.	\$7,000
E. Older American Act (OAA) funding	Total from E.	\$0
F. §5310 Operating or Mobility Management funds	Total from F.	\$0
G. Other funds	Total from G.	\$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1.		Total	
2.		Total	
3.		Total	
4.		Total	
5.		Total	
6.		Total	

Revenue Total **\$31,046**

Expenditures should equal revenue \$0

**COUNTY ELDERLY TRANSPORTATION
2021 PROJECT BUDGET SUMMARY**

County of **Iowa**

Project Name	Bus (Care-A-Van)	Driver Escort Program	Rural Taxi Service	City of Dodgeville Taxi Service	0	0	0	0	Totals
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Project Expenses

Total Project Expenses	\$75,259.00	\$71,845.00	\$34,862.00	\$31,046.00	\$0.00	\$0.00	\$0.00	\$0.00	\$213,012.00
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Project Revenue by Funding Source

\$85.21 Annual Allocation	\$1,535.00	\$42,500.00	\$21,854.00	\$14,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$79,889.00
\$85.21 Trust Fund	\$0.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,750.00
County funds	\$19,267.00	\$9,095.00	\$10,508.00	\$10,046.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,916.00
Passenger Revenue	\$500.00	\$7,500.00	\$2,500.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,500.00
Older American Act (OAA)	\$53,957.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$53,957.00
\$5310 grant funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total from other funds	\$0.00	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00
1.	\$0.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,500.00
2.	\$0.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,500.00
4.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Expenses - revenue =	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Resolution No.

SUPPORTING INCREASED FUNDING FOR AGING AND DISABILITY RESOURCE CENTERS

WHEREAS, Aging and Disability Resource Centers (ADRC) are the first place to go to get accurate unbiased information on all aspects of life related to aging or living with a disability; and

WHEREAS, ADRC services include providing information and assistance, options and benefits counseling, coordinating short-term services, conducting functional screens, and enrollment processing and counseling; and

WHEREAS, in Wisconsin, there are currently 34 single-county ADRCs, 12 multi-county/tribal ADRCs, and seven tribal Aging and Disability Resource Specialists that work with an ADRC; and

WHEREAS, ADRCs serve the fastest growing demographic of our state's population; and

WHEREAS, the funding method for ADRCs has not been revised in more than a decade, and funding for ADRCs has not increased since 2006; and

WHEREAS, it has become evident that ADRC funding needs revision for a number of reasons, including:

- The current inequitable distribution of funding among ADRCs.
- The need to increase funding so that all ADRCs may effectively meet their mission, as outlined in the Scope of Services contract addendum; and

WHEREAS, the Office for Resource Center Development (ORCD) within the Department of Health Services (DHS) established a stakeholder advisory group in 2017 to discuss ADRC funding; and

WHEREAS, the stakeholder advisory group identified a number of issues with the current funding formula, such as:

- Dollars are distributed based on the date of ADRC establishment - older ADRCs (Generation One) receive more funding than ADRCs established at a later date (Generation Two and Three ADRCs);
- The current formula does not take into account elements associated with health and social inequity that require a greater need for ADRC services;
- The current formula does not adjust with need – Wisconsin's aging and disability populations continue to grow and are expected to grow significantly over the next 20 years;
- The current formula does not account for needed cost of living adjustments; and

WHEREAS, a significant state GPR investment is needed to implement the recommendations of the stakeholder advisory group; and

WHEREAS, such a significant state investment would provide consistency in ADRC funding statewide, cover the services required and recommended in the Scope of Services contract addendum, and equalize services among ADRCs; and

WHEREAS, the work of the stakeholder advisory group complements the work of the Governor's Task Force on Caregiving.

NOW, THEREFORE, BE IT RESOLVED that the Iowa County Board of Supervisors does hereby support the following increases in the 2021-23 state biennial budget to ensure access to critical services provided by ADRCs to Wisconsin's aging and disability populations:

- Provide an additional \$27,410,000 GPR in funding to our state's ADRCs. It is important to note that the proposed change in the ADRC allocation methodology cannot occur unless the full \$27.4 million is allocated.
- Provide additional funding to expand/equalize ADRC services across the state:
 - Expand Dementia Care Specialist Funding Statewide: \$3,320,000
 - Fully Fund Elder Benefit Specialists Statewide: \$2,300,000
 - Expand Caregiver Support and Programs: \$3,600,000
 - Expand Health Promotion Services: \$6,000,000
 - Expand Care Transition Services: \$6,000,000
 - Fund Aging and Disability Resources in Tribes: \$1,180,000
 - Fully Fund Aging and Disability Resource Support Systems: \$2,650,000; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Governor Tony Evers, DOA Secretary Joel Brennan, DHS Secretary-designee Andrea Palm, the Wisconsin Counties Association and all area legislators.

Aging and Disability Resource Center (ADRC) Reinvestment Project Recommendations for the Allocation of State GPR Funding to ADRCs

Purpose

The purpose of this document is to share the ADRC Reinvestment Advisory Workgroup recommendations, provided in 2020, regarding a model to determine the amount of funding necessary to fully support current operational requirements of Wisconsin ADRCs statewide and a theoretical allocation of state funding to aging and disability resource centers (ADRCs) utilizing a new standardized method for allocation.

Implementation of any changes to current ADRC funding, including the application of the standardized allocation method provided herein, is entirely contingent upon the receipt of additional state funds.

This document provides funding information specific to: **ADRC of Southwest Wisconsin.**

Background

The Wisconsin Department of Health Services Office for Resource Center Development (DHS/ORCD) established a stakeholder advisory group in December 2017 to review and revise the method for allocation of state general purpose revenue (GPR) funds to ADRCs. In 2019, the advisory group's mission expanded to also determine how much additional funding is needed to fully support ADRCs and released its recommendations in October 2020.

The stakeholder advisory group was comprised of representatives from the Aging and Disability Professionals Association of Wisconsin (ADPAW), the Wisconsin Counties Human Services Association (WCHSA), the Wisconsin Human Services Fiscal Managers Association, and tribal representation.

Please note: Additional GPR funding dedicated to tribal services would not be allocated according to the population-based variables outlined here. Instead, a plan for additional funding dedicated to providing for the unique needs of Wisconsin tribes must be developed separately in close consultation with tribal leaders.

Fully Funding ADRCs

From October 2019 to May 2020, the ORCD and the ADRC Reinvestment Advisory Group worked closely to develop a model to determine the amount of funding necessary to fully support current operational requirements of Wisconsin ADRCs statewide.

Wisconsin Department of Health Services, November 2020

Please note that all information contained in this document is based on a specific theoretical increase in funding level for ADRCs.

The group developed a model that:

- Incorporated standard ADRC expenses, including personnel, supplies and services, training, space, and indirect expenses.
- Included ADRC representation in every county, with a funding floor of \$160,000 per county to support the minimal staffing need to support county level operations.
- Identified that:
 - Minimal ADRC staffing requires three full time employees (FTE), including one director, one aging and disability resource specialist, and one disability benefit specialist
 - Wisconsin ADRCs currently serve each year, on average, seven percent of the total population of individuals within their geographic service area who are age 60 or older or age 18 and older who living a disability.
 - One FTE staff at an ADRC on average provides services to 350 individuals per year.
 - ADRCs require one supervisor for every eight staff.
- Utilized Bureau of Labor Statistics and DHS Fringe Rate to calculate personnel expenses.

Based on this model, the Reinvestment Advisory Group concluded that an additional \$27.4 million in state GPR is necessary to fully support the current operational requirements of ADRCs statewide.

The workgroup also recommended that additional GPR funding dedicated to serving and supporting tribal members is needed and concluded that DHS must work in close consultation with tribal community leaders to assure that any proposal for funding to meet to the needs of tribal members accurately reflects the values and the preferences of those communities.

Equitable Distribution of Funding to Individual ADRCs

In addition to considering the amount needed to fully fund ADRCs, the Reinvestment Advisory Group worked to develop a new standardized method for allocating funds to individual ADRCs.

Current funding to individual ADRCs, as illustrated in *Appendix A*, is not distributed according to a uniform allocation method. Instead, individual ADRC funding varies considerably depending on when an ADRC first opened and whether or not the agency serves one county or a multi-county region.

In addition to addressing historical and generational differences in funding, the Reinvestment Advisory Group recognized that certain population sectors disproportionately experience social and health issues that correlate with a higher need for ADRC services. For this reason, the workgroup made every effort to incorporate health equity factors during this phase of the project.

The workgroup identified five population variables for inclusion in this new allocation method and provided recommendations for weighting of those variables, as listed in *Table 1*.

Wisconsin Department of Health Services, November 2020

Please note that all information contained in this document is based on a specific theoretical increase in funding level for ADRCs.

Population Sector	Weight
Ages 60+ population (U.S. Census, Population Estimates Program)	30%
Ages 18+ population with disabilities (U.S. Census, American Community Survey)	30%
Ages 18+ population of minorities (U.S. Census, Population Estimates Program)	15%
Ages 18+ population of poverty (U.S. Census, American Community Survey)	15%
Ages 75+ population (U.S. Census, Population Estimates Program)	10%

Table 1: Population Sectors and Weights

How the New ADRC Allocation Method Would Work

Here is a simplified example that illustrates how the weighted population sector data would be applied to arrive at county-level allocations. DHS/ORCD would start by using U.S. Census data regarding the percentage of the state's total population within each population sector. For the purposes of an example, sample data is provided in *Table 2*. In this example, there are only three counties in the state. County A holds 17% of the total state age 60+ population.

County	Age 60+	Age 18+ with a Disability	Age 18+ Minority	Age 75+	Age 18+ Poverty
County A	17%	25%	25%	50%	29%
County B	33%	25%	25%	13%	29%
County C	50%	50%	50%	38%	43%
Total State Population	100%	100%	100%	100%	100%

Table 2: County-Level Population Distribution

Next, we would divide the total amount of available funding amongst the five population variables according to the predetermined weight. For example, if we had \$10,000 in ADRC funding, it would be distributed as illustrated in *Table 3*. In this example, \$3,000 would be attributed to the age 60+ population variable.

County	Age 60+	Age 18+ with a Disability	Age 18+ Minority	Age 75+	Age 18+ Poverty	Grand Total
Weight	30%	30%	15%	10%	15%	100%
Dollar Amount	\$3,000	\$3,000	\$1,500	\$1,000	\$1,500	\$10,000

Table 3: Weighted Statewide Funding Distribution

Finally, utilizing the county-level population percentage data, DHS/ORCD would distribute the available funding amongst all of the counties as illustrated in *Table 4*. In this example, County A would receive \$510 for the age 60+ population group (17% of the state total from *Table 2* multiplied by \$3,000 attributed to the population variable in *Table 3*).

County	Age 60+	Age 18+ with a Disability	Age 18+ Minority	Age 75+	18+ Poverty	Grand Total
County A	\$510	\$750	\$370	\$500	\$430	\$2,560
County B	\$990	\$750	\$370	\$130	\$430	\$2,670
County C	\$1,500	\$1,500	\$750	\$380	\$640	\$4,770
All Counties	\$3,000	\$3,000	\$1,490	\$1,010	\$1,500	\$10,000

Table 4: Weighted County-Level Funding Distribution

Theoretical Reallocation of GPR Funds to ADRCs

Based upon the ADRC Reinvestment Advisory Group's recommendations, as summarized above, ORCD has developed a chart, provided in *Table 5*, that attempts to project how GPR funds might be theoretically allocated to individual ADRCs if an additional \$27.4 million in GPR funding were made available to fully fund ADRCs statewide and the new standardized funding allocation method were applied.

Please note that the dollar figures provided in *Table 5* are theoretical and should not be taken as an official or final budget plan. Adjustments and updates to the funding floor, population-based data, and other variables would need to be considered prior to actual ADRC funding distribution, in the event that additional GPR funds were made available to support ADRCs.

The following limitations apply with regards to the data provided in *Table 5*:

- Implementation of any changes to current ADRC funding, including the application of the standardized allocation method provided herein, is entirely contingent upon the receipt of additional state funds.
- These theoretical allocations are based upon U.S. Census Population Estimates Program, July 2018, and American Community Survey, 2014-18 Population Estimate, as provided in *Appendix B*. Updated census data would be substituted in the event that additional GPR funding were made available to support the ADRCs.
- The theoretical allocation plan assumes a uniform funding floor of \$160,000 per county. This funding floor might be subject to adjustment based upon the amount of any actual increase in state funding for ADRCs.
- In this theoretical allocation plan, nursing home transition grant funds and ADRC base grant funds would be combined into one pot and distributed together using the new funding allocation method.
- In this theoretical allocation plan, ADRCs either have an increase from their current funding level or maintain their current funding level. There are three ADRCs that would continue to receive their current level of funding. All other ADRCs would see an increase from their current funding

Wisconsin Department of Health Services, November 2020

Please note that all information contained in this document is based on a specific theoretical increase in funding level for ADRCs.

level. No ADRC would receive a decrease from their current level of funding in this theoretical allocation plan.

- In this model, there is not additional funding for regional incentives; however, the regional model is recognized for offering other incentives such as program and staffing efficiencies across counties and would still be encouraged and supported. Regional ADRCs would continue to have local discretion regarding the distribution of funding throughout their local communities.
- *Table 5* does not include any current or future funding for tribal services, dementia care specialists, caregiver supports, health promotion programs, care transitions, elder benefit specialist services, nor does it include funding for state-level supports and services to the ADRCs such as quality assurance, training development, technical assistance, and data collection systems.

Table 5: Theoretical Allocation of GPR Funds to ADRCs Using the New Allocation Method in the Event of a \$27.4 Million Increase in GPR Funding per ADRC Reinvestment Workgroup

Wisconsin ADRCs	Theoretical Allocation of GPR Funds Given \$27.4 Million Increase*
ADRC of Southwest Wisconsin	\$1,282,912
Grant	\$526,048
Green	\$356,431
Iowa	\$229,627
Lafayette	\$170,806

The county-level funding detail is based on the theoretical allocation plan; however, Regional ADRCs would continue to be able to determine the way in which they allocate funding within their region.

*Please note that the dollar figures provided in this table are theoretical and *should not* be taken as an official or final budget plan. A detailed explanation of data definitions and limitations is provided in the narrative section above.

Appendix A: Current GPR Funding to Support ADRCs (Calendar Year 2020)

Aging and Disability Resource Centers	Base Grant	Nursing Home Transition Grant	Combined Grant Funds
ADRC of Southwest Wisconsin	\$960,003	\$45,000	\$1,005,003

Appendix B: 2014-18 Wisconsin County Population Data

*U.S. Census data sources are provided at the bottom of this chart.

County	Percentage of Total Wisconsin Residents				
	Ages 60+	Ages 18+ with a Disability	Age 18+ Minority	Ages 75+	Ages 18+ Poverty
Grant	0.89%	0.84%	0.25%	1.00%	1.18%
Green	0.71%	0.63%	0.17%	0.72%	0.43%
Iowa	0.46%	0.42%	0.10%	0.41%	0.30%
Lafayette	0.32%	0.30%	0.08%	0.34%	0.25%

*Population Data Sources:

Age 60+ Population, Ages 18+ Minority Population, Age 75+ Population: U.S. Census, Population Estimates Program, July 2018. *Age 18+ Population with Disability and Age 18+ Population in Poverty:* U.S. Census, American Community Survey, 2014—2018 Population Estimate

Wisconsin Department of Health Services, November 2020

Please note that all information contained in this document is based on a specific theoretical increase in funding level for ADRCs.

AGING AND DISABILITY RESOURCE CENTER OF SOUTHWEST WISCONSIN, IOWA COUNTY BY-LAWS

ARTICLE I. NAME

The name of the organization shall be the Aging and Disability Resource Center of Southwest Wisconsin Iowa County, hereafter referred to in this document as the ADRC.

ARTICLE II. PURPOSE

The ADRC is committed to improving the quality of life for all Iowa County elderly as well as adults who are disabled. To these ends we will act as the voice, advocate and administrative arm of this county for these individuals with particular emphasis toward achieving a more visible and positive public image. We will strive to develop, review and stimulate programs based on the expressed needs and desires of our constituents. We will direct our efforts to assure that programs and services reach the vast majority, if not all, the county's adults with disabilities and elderly citizens. All planning will concern itself with the economic well-being and the maximum utilization of the potential of adults with disabilities and elderly citizens. It is the hope of this ADRC that these efforts will help all those it represents to lead a more peaceful, healthy, happy and fulfilling life.

ARTICLE III. STRUCTURE

The ADRC shall consist of the ADRC Staff, ADRC Board, and sub-committees of that Board.

ARTICLE IV. ADRC BOARD

Section 1. Appointments

The ADRC will seek to assure ethnic and economic diversity representation for all geographic areas in the County as well as client group representation with at least one consumer, family member, guardian or advocate representing adults with physical disabilities, one representing adults with intellectual/developmental disabilities and one representing adults with either a mental health or a substance abuse issue. When a position on the ADRC Board becomes vacant, we will first try to fill that vacancy with somebody living in the same general geographical location. We will then seek to fill any need for a representative from one of our target client groups. We will solicit public input through advertisements in local papers and contact with local elderly and disability groups and public bodies. If it is not possible to locate someone in the geographic area, the ADRC Board will seek to appoint someone from another geographic or target client group area where it feels representation is needed. The ADRC Board will screen prospective applicants and present its recommendations to the Iowa County Administrator. Appointments will be made affirmed by the Iowa County Administrator subject to the confirmation approval by the full County Board.

Section 2. Memberships

The ADRC Board shall consist of at least 9 (but no more than 15 members). At least 51% 50% of the members shall be 60 years of age or older. No more than Three members shall be county

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Commented [DM1]: Combined boards must comply with membership requirements of both statutes, this should suffice.

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~~supervisors, elected county officials.~~ The ADRC Board shall include client group representation with at least one consumer, family member, guardian or advocate who represents adults with physical disabilities, one representing adults with intellectual/developmental disabilities and one representing adults with either a mental health or a substance abuse issue.

Commented [DM2]: We may want to clarify this, IC Policy 101 says three County Supervisors.

Commented [DM3]:

Persons Prohibited from Serving on the ADRC Board

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~~i. An individual who is, or has a family member who is, employed by, has a financial interest in, or serves on the governing board of any of the following organizations is prohibited from serving on the ADRC governing board, committee or commission:~~

~~(a) A Family Care MCO, PACE or Family Care Partnership program or SSI managed care plan. (b) A service provider which is under contract with a managed care organization or which, if included on the board, would give the perception of bias on the part of the ADRC towards that provider. (c) An IRIS Consultant Agency or IRIS Fiscal Employer Agency.~~

~~ii. County or tribal employees may not serve on the ADRC governing board, except with approval from the Department of Health Services.~~

~~iii. Providers that offer long-term services for older adults or people with physical or intellectual/developmental disabilities, and have a competitor providing the same service in the ADRC service area.~~

Section 3. Tenure/Terms

Each member shall serve a three-year term with the exception of those appointed to replace a member who resigns or retires in mid-term. (In the latter case, the appointee will serve out the remainder of the term of the person s/he replaces.) The ADRC Board will be divided into three groups of approximately the same size. Each year one of these groups, in rotation, will be eligible for reappointment or replacement, in accordance with State Statute. In accordance with s. 46.82 of the Wisconsin State Statutes, no member may serve more than two consecutive 3 year terms. County supervisors may not be appointed past their two-year elected terms. Therefore, to comply with state statutes, county supervisors may serve no more than three consecutive two-year terms.

Section 4. Absences

Any member of the ADRC Board absent without a valid excuse for three consecutive regular meetings shall be removed from their position.

Section 5. Removal

In accordance with ~~s. 46.82 of~~ the Wisconsin State Statutes, an ADRC Board member appointed by the County Administrator may be removed at the pleasure of the County Administrator, or by an affirmative vote of two-thirds of all the members of the ADRC Board. "a county or tribal commission on aging member appointed under par.(a)1. may be removed from office for cause by two-thirds vote of each county board of supervisors or tribal governing body participating in the appointment, on due notice in writing and hearing of the charges against the member."

Section 6. Ethics and Confidentiality

ADRC Board members must abide by the Iowa County Ethics Guide. Unless otherwise required by law, ADRC Board members shall not release the names and/or other confidential information about the program participants without the consent of the participant. The responsibility to maintain confidentiality should be fulfilled in such a way as to not obstruct or preclude legitimate public access to records or information

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color is too hard to read

relative to the activities, programs, service and financing of the ADRC.

Section 7. Training

Members of the ADRC Board shall receive training and education to enable the members to have a strong and effective voice.

ARTICLE V. OFFICERS

Officers will be elected from the ADRC Board and shall consist of a Chairperson, and Vice-Chairperson, and Secretary.

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Section 1. Duties of Officers

A. Chairperson:

Shall preside at all meetings of the ADRC Board, make appointments to committees, make recommendations to County committees, make recommendations to County Board with assistance of Director and in general s/he shall perform all duties incidental to the office of Chairperson and such other duties as may be prescribed by the ADRC Board.

B. Vice-Chairperson:

Shall preside at all meetings in the absence of the Chairperson or in event of their inability or refusal to act. The Vice-Chairperson shall perform all the duties of the Chairperson and when so acting, shall have all the powers of and be subject to all the restrictions upon the Chairperson. The Vice-Chairperson shall perform such other duties as from time to time may be assigned to him/her by the Chairperson or by the ADRC Board.

C. Secretary: (review wording... 2.25.2020)

Review the unapproved minutes prior to the review by the ADRC Board. Assume the responsibilities of the Chair in the absence of both the Chair and the Vice-Chair. ~~Shall keep the minutes of the meeting of the ADRC Board, per county policy and in general perform all duties incidental to the office of Secretary and such other duties as from time to time may be assigned to him/her by the Chairperson or the ADRC Board.~~

Section 2. Election of Officers

Each year, at the Annual Meeting all three ~~one of the three~~ officers will come up for election. ~~The order will rotate Chairperson, Vice-Chairperson, Secretary, beginning in May of 1980.~~ The ADRC Membership Committee will present a slate of candidates for the open office. Nominations from the floor may also be accepted. ADRC Board members present will have the opportunity to vote on the candidate of their choice at the time.

Section 3. Tenure

Each officer will be elected for a ~~one year three-year~~ term and no officer may serve more than ~~one~~ ~~three~~ consecutive terms in any one office. Special elections may be held to fill a vacancy caused by a mid-term resignation. In the latter case, the replacement will be elected for the balance of said term and would be eligible to be nominated for and serve ~~one~~ ~~three~~ additional consecutive, ~~one year three-year~~ terms.

ARTICLE VI. COMMITTEES

Section 1. Appointments

The ADRC Chairperson shall appoint members.

Section 2. Members

Each Committee shall consist of at least three (3), but not more than five (5) members who are members of the ADRC Board. The one exception to this, the Planning Committee, which may have as many members as necessary to fulfill the duties of that Committee.

Section 3. Structure

Each committee shall have a Chairperson who shall be responsible for reporting to the ADRC Board on resolutions recommended, action taken, and relevant issues.

Section 4. Standing Committees shall consist of:

A. Membership

~~Shall be responsible for filling vacancies in the ADRC Board and presenting the ADRC Board with a slate of candidates for offices at the annual meeting. May be responsible for filling vacancies and presenting candidates to the ADRC Board and shall be responsible for presenting the ADRC Board with a slate of candidates for offices at the annual meeting. Nominations from the floor may also be accepted. May be responsible for presenting candidates to the ADRC Board for filling vacancies, and shall be responsible for presenting a slate of candidates for offices to the ADRC Board at the annual meeting. Nominations from the floor may also be accepted for filling ADRC Board offices.~~

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B. Transportation Committee

Shall review ~~Bus and Driver Escort Policies~~ Transportation Program policies and procedures on a regular basis. Making recommendations to the ADRC Board on any changes.

C. Planning Committee

Shall work with the ADRC Staff in the development of the County Plan.

D. Executive Committee

Executive Committee will be comprised of the Chairperson, Vice-Chairperson and the Secretary of the ADRC Board. They ~~have the power to direct~~ may advise the staff on issues arising between regular meetings.

ARTICLE VII. MEETINGS

Section 1. Regular meetings

Shall be held on the fourth Tuesday of each month at the Health and Human Services Center or any other predetermined time and/or location. Notice of regular meeting by agenda shall be sent, posted and presented for publication at least five (5) days prior to meeting date.

Section 2. Annual meeting

The annual meeting of the ADRC Board shall be held on the fourth Tuesday of May of each year for the purpose of receiving new board members, reviewing of the bylaws, transacting election of

officers and for the presentations of the ~~Annual Financial Report~~ Annual Financial Report

Section 3. Special meetings

The ADRC Board Chairperson or a majority of the ADRC Board Members may call special meetings. Any place within Iowa County may be fixed as a place for holding any special meetings of the ADRC Board. Notice must be given 24 hours prior to meeting.

Section 4. Quorum

A majority of active, voting ADRC Board Members shall constitute a quorum for transaction of regular meetings. If no quorum is present at a regular meeting and if in the opinion of the majority of the Executive Committee there is important business to be acted upon, the Executive Committee ~~shall direct~~ may advise the staff to act appropriately with such action to be reviewed at the following regular meeting at which a quorum is present.

Section 5. Rules of Order and Procedures

The ADRC Board shall conduct its business according to the latest Roberts' Rules of Order. ~~Absent an exception, all meetings of the ADRC Board must comply with the Wisconsin Open Meetings Law, Wis. Stat. §§19.81, et. seq.~~

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ARTICLE VIII. BOOKS AND RECORDS

The ADRC of Southwest Wisconsin, Iowa County office shall keep records of all accounts, financial transactions, and meeting minutes available to Board Members at any time. All financial transactions shall take place through County Government offices.

ARTICLE IX. DUTIES AND POWERS

The following list includes some, but not all, of the powers and duties of the ADRC ~~staff~~ which shall be exercised and performed in conformity with the laws and ordinances of the County of Iowa and the State of Wisconsin, shall be as follows:

- A. The ADRC shall act as the clearinghouse for all county (public and private) programs on aging.
- B. The ADRC shall have on file current information on ages, income, population, and demographic characteristics of the elderly and adults with disabilities in the county.
- C. The ADRC shall delineate areas that need services and utilize existing community programs through community cooperation and coordination that will provide an efficient method for delivery of services.
- D. The ADRC shall indicate the need for particular legislation with back-up data.
- E. The ADRC shall make available to County Supervisors the information and research relating to the effects of proposed legislation.
- F. The ADRC shall act as the mechanism through which the voices of the elderly and adults with disabilities can be heard on any and all issues relating to their well-being.

- G. The ADRC shall be authorized to establish sub-committees to encourage community involvement, but in keeping with the purposes and objectives of the ADRC.
- H. The ADRC shall, in cooperation with the ~~Greater Wisconsin Agency on Aging Resources (GWAAR)~~ ~~Area Agency on Aging~~, encourage the development of new and expanded programs for older adults consistent with delineated areas of need.
- I. The ADRC shall cooperate with the ~~Greater Wisconsin Agency on Aging Resources (GWAAR)~~ ~~Area Agency on Aging~~ and the Department of Health Services, related public and private agencies, and elderly and adults with disabilities, in planning efforts.
- J. ~~The ADRC shall make an annual report of its activities to the County Board of Supervisors and shall make such other reports as the County Board from time to time requires.~~
- K. The ADRC shall prepare annually a budget for necessary and reasonable expenditures to be incurred by the ADRC in accomplishing its goals and mandates, subject to review and approval of the County Administrator and County Board.
- L. The ADRC shall also perform the following: Minimum Data Set (MDS) Q referrals, elderly and disability benefits counseling, provide access to publicly funded long-term care programs and services, assist consumers in gaining access to mental health and substance abuse services, assist consumers in gaining access to other public programs and benefits, provide short term service coordination, assist consumers in gaining access to emergency services, work with the adult protective services to make sure that people are free from abuse and neglect, help young adults with disabilities experience seamless transition and entry into the adult long-term care system, and provide prevention and early intervention services.

ARTICLE X. CONFLICT OF INTEREST

All ADRC Board members shall abide by Iowa County Policy 406 (Code of Ethics) and Iowa County Ordinance 701 (Ethics Code). No ADRC Board member shall participate in voting on any matter that results which result in personal or financial gain for him/herself.

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ARTICLE XI. AMENDMENTS TO BY-LAWS

~~These by-laws shall be reviewed annually or as needed and may be amended by a majority vote of the ADRC Board at any regularly scheduled meeting provided that Board Members have received a copy of the proposed amendments at least one month in advance of the vote to amend. These By-Laws may be altered, amended, or repealed and new by-laws adopted by a majority of the ADRC Board members present at any regular or at any special meeting.~~

8/17/2019 updates

1/28/2020 updates

2/25/2020 updates

DSS Director's suggestions

05/26/20 updates

To Be Reviewed 06/23/2020

6/23/20 updates

Dave Morzenti and 10/27/20 updates

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Disability Benefit Specialist: Nikki Brennum

Elder Benefit Specialist: Stacey Terrill

October 2020 Program Report

This report provides a statistical analysis of benefit specialist (Ben Spec) program services, as reported in the Social Assistance Management System (SAMS) database. The report focuses on legal and benefits-related assistance or "cases." It excludes general information and referral contacts, as well as public and media outreach activities.

CLIENT

A client is defined as a person who had one or more contacts related to a case during the reporting period. A new client is defined as a person whose earliest recorded contact involving legal or benefits-related assistance falls within the reporting period.

Disability Benefit Specialist: 18

Elder Benefit Specialist:

58 → added during meeting

CASE

A case is defined as an issue that the Ben Spec helped a client to resolve. Multiple cases may be associated with a single client. A case is regarded as opened when a Ben Spec records the first contact related to an issue. A case is regarded as closed when the last contact related to the issue includes an outcome. A carryover case is a case that was opened prior to the start of the reporting period. A case is regarded as remaining open if it lacks an outcome as of the last day of the reporting period.

Disability Benefit Specialist:

Open Cases: 19

Closed Cases: 11

Elder Benefit Specialist:

Open Cases: 61

Closed Cases: 52

CLIENT CHARACTERISTICS

This report looks at demographic characteristics for all clients who had one or more contacts related to a case during the reporting period.

1-59: 11

60-69: 27

70-79: 21

80-89: 8

90-99: 3

MONETARY IMPACT

Monetary impact, recorded at time of case closure, is the estimated value of any benefits that a Ben Spec helped a client to obtain or preserve. This report looks at monetary impact for all cases closed during the reporting period.

Disability Benefit Specialist: \$2,088.00

Elder Benefit Specialist: \$275,165

Community Outreach and Events:

Date	Topic	Location

Benefit Specialist Trainings:

Date	Topic
October 6,7,&8	Fall Medicare Training
10/23/2020	EBS Monthly Meeting
10/29/2020	DBS Webcast

Additional Activities and Events:

Date	Topic
10/19/20	SWBHP Meeting

Information & Assistance Report For October 2020

Brittany Mainwaring, Katie Batton, & Renae Kratcha

Total number of contacts: 436

Encounter Contacts: 312

This number reflects the number calls, walk-ins, scheduled office appointments or home visits for people requesting Information. This information can include private pay resource information, Medicaid basics, application for Medicaid, Food Share, Badger Care, requests for in-home information, etc.

Referrals from Nursing Homes: 3

Scheduled Phone/Virtual Visits: 13

Number of Functional Screens Administered: 8

A functional screen consists of a series of questions about a person daily functioning (i.e. bathing, dressing, eating, chores, decision making etc). Identifying areas of need and the causes of these needs determines a person's functional eligibility for long-term care programs. These screens are usually completed in the client's home and last anywhere from 1 ½ to 2 hours of face-to-face interview time. Information and Assistance Specialist's then compile medical records and collateral contacts to verify information and enter the screen into a state database. When entering the screen, Information and Assistance Specialist's make detailed notes on every choice and observation placed in the screen. Completion of one functional screen can take up to 8-9 hours.

Number of Nursing Home Relocations: 0

A Nursing Home Relocation means Medical Assistance is paying for a person's stay in the nursing home and they want to discharge back into the community. The individual is able to directly enroll into a long-term care service, either Family Care or IRIS, because they are already receiving Medicaid services. The long-term care program helps them "relocate" back into the community.

Number of People Enrolled in Family Care: 1

Family Care is a program that provides services and supports to people with physical disabilities, developmental disabilities and frail elders. In this area of the state, consumers have the choice between two Managed Care Organizations; Inlusa and My Choice Wisconsin, which provide the Family Care Program. Their staff in conjunction coordinate the services, which are offered by the Managed Care Organization, with the customer. The Managed Care Organization from their own network of providers purchases these services. Information and Assistance Specialists meet with individuals about to enroll in long-term care to provide needed information for the client to make the decision that fits his/her situation the best.

Number of People Referred to IRIS: 4

IRIS, (Include, Respect, I Self-Direct) is another program which also provides funding for services. In this area of the state, the IRIS program is administered by The

Management Group (TMG), Connections and Advocates4U. This is a self-directed program and gives the customer more of the responsibility of choosing providers and managing their own monthly budget. Information and Assistance Specialist's meet with individuals about to enroll in long-term care to provide needed information for the client to make the decision that fits his/her situation the best.

Additional meetings and other events:

Examples:

Information and Assistance Specialist's work as a part of *Regional function teams* to maintain quality assurance while serving the community. The Regional Aging and Disability Resource Center consists of Grant, Green, Iowa and Lafayette counties.

Information and Assistance Specialist's also work on transitioning students from the world of high school and child waiver programs to adult programs. This can be in the form of completing functional screens, options counseling, attending Individualized Educational Program (progress) meetings and the County Communities on Transition (CCOT) meetings.

Further education in the field of human services is also required, and is often fulfilled through attendance of state conferences and other trainings.

This month, staff participated in the following: Ethics & Boundaries, Boost Your Brain & Memory Workshop, WIHA (Wisconsin Institute for Healthy Aging) Office Hours, Time & Task Reporting

Other meetings/events:

Key:

CCoT- County Communities on Transition
DSS- Department Social Services
I&A- Information and Assistance Specialist
IEP- Individualized Education Program
IRIS- Include, Respect, I Self Direct
MCO- Managed Care Organization
MDS Q- Minimum Data Set

TRANSPORTATION COORDINATOR'S REPORT

October 2020

Submitted by Paula Daentl

DRIVER ESCORT SERVICES				
Current Month	2019	YTD	2020	YTD
Total Units of Service Provided:	261	1,954	166	1,565
Current Month	2019	YTD	2020	YTD
Driver Escort Fees Deposited:	\$3,180.32	\$18,043.34	\$1,437.92	\$13,066.93

ADRC TAXI SERVICES				
Current Month	2019	YTD	2020	YTD
Total Units of Service Provided:	222	2,787	217	2,284
Current Month	2019	YTD	2020	YTD
ADRC Taxi Fees Deposited:	\$329.25	\$4,884.06	\$359.75	\$4,236.53

- We averaged 10.56 Taxi riders per day.

RURAL TAXI SERVICES				
Current Month	2019	YTD	2020	YTD
Total Units of Service Provided:	28	40	0	336
Current Month	2019	YTD	2020	YTD
ADRC Taxi Fees Deposited:	\$170.00	\$209.00	\$0.00	\$889.50

- We averaged 0.00 Taxi riders per day. (Rural Taxi currently not operating.)

CARE A VAN SERVICES				
Current Month	2019	YTD	2020	YTD
Total Units of Service Provided:	190	2,566	0	782
Current Month	2019	YTD	2020	YTD
Donations Collected:	\$169.00	\$3,074.82	\$0.00	\$669.00
Current Month	2019	YTD	2020	YTD
Total Days Cancelled:	8	22	8	9

- We averaged 0.00 Care A Van riders per trip. (All bus trips suspended due to Pandemic.)



ADRC Manager's Report

November/December 2020

The ADRC Office

There is no intention to open the Health and Human Services building doors before May 1, 2021. The ADRC is able to perform many duties over the phone, by Zoom, or by US Mail. You may still refer people to call the office at 608-930-9835 to discuss their needs. There will be a large outdoor sign at each entrance to the Health and Human Services Building to alert customers that the building is closed and what number to call. There will also be an additional secure drop box located outside of the ADRC entrance.

Programs/Services

Medicare Part D Open Enrollment: Open enrollment ends December 7th. This year, our Elder Benefit Specialist and Disability Benefit Specialist are assisting customers over the phone, by mail or online.

Prevention Programs: Please refer customers to the ADRC to learn about options for Prevention Programs. We are making plans for winter/spring ONLINE programs. We can also put people on waiting lists so that we can call them when local in-person classes resume. We can also help customer's access online prevention programs around the state.

Local online Prevention Programs coming up: Boost Your Brain and Memory, Walk with Ease and Powerful Tools for Caregivers

Zoom Sessions: Customers can contact the ADRC to set up their one on one zoom session. Customers will learn how to access zoom and learn the basic features of zoom without the pressure of being in a large meeting.

Caregiver Support Program:

X The November *Virtual* Caregiver Renewal Day was well attended by Iowa County participants. Caregivers enjoyed the speaker, Author Keri Olson. She shared a beautiful message about embracing gratitude every day. The caregiver participants gave her positive feedback.

"Mug Club for Caregivers" meets virtually on the third Tuesday of the month from 10:30-11:30, hosted by our Caregiver Coordinator and our Dementia Care Specialist.

"Monday Coffee Connect" is a virtual caregiver support group that meets from 10am-11am on Mondays, hosted by our Dementia Care Specialist and the Alzheimer's Association.

"Evening Conversations with Pam and Gina" is a virtual caregiver support group that meets on Thursdays from 7:30pm-8:30pm. This is hosted by the Dementia Care Specialists from the ADRC of Eagle Country and the ADRC of Southwest Wisconsin.

Healthy Aging in Rural Towns (HeART Coalition): The HeART Coalition continues to meet virtually. The grant ends August 2021. Future strategies will include an ADRC Falls Referral online application, Pedestrian Safety/Red Flags Program, Resource HUB Training, Prescription Drug take-back, and a Social Isolation and Loneliness Prevention campaign. Four hundred HeART activity bags will be distributed to SUN Program participants and Nursing Home residents mid-December. The bags will include an activity booklet, a hand-held brain-teaser game, a thinking of you card, and many informational resources.

Respectfully submitted,

Valerie Hiltbrand, ADRC Manager
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