



AGENDA

ADRC of Southwest Wisconsin-Iowa County Board
Tuesday, June 25, 2019 at 10:00 a.m.
Health & Human Services Center, Community Room,
303 W Chapel St., Dodgeville, WI 53533

Iowa
County
Wisconsin

1	Call to order.
2	Roll Call.
3	Approve the agenda for this June 25, 2019 meeting.
4	Approve the minutes of the May 28, 2019 meeting.
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.
6	Review ADRC Monthly Financial Summary. No action will be taken.
7	ADRC Bylaw Standing Committee Appointments.
8	Presentation on Caregiver Support Programs.
9	Department Reports: a) SUN: b) ADRC: (EBS, DBS, I&A, and Transportation)
10	ADRC Manager: a) ADRC Managers Report b) Advocacy Updates
11	Set next meeting date: Tuesday, July 23, 2019 at Health & Human Services Center, 303 W. Chapel Street, Dodgeville, WI 53533. 10:00 a.m.
12	Adjournment.
Posting verified by: M. Oleson Date: 6.20.2019 Initials: mbo	

TUESDAY, MAY 28, 2019

State of
Wisconsin
County of
Iowa

**UNAPPROVED MINUTES OF THE ADRC OF SOUTHWEST WISCONSIN,
IOWA COUNTY BOARD MEETING HELD
TUESDAY, MAY 28, 2019 at 10:00 a.m.
HEALTH & HUMAN SERVICES CENTER,
303 W. CHAPEL ST., DODGEVILLE, WI 53533**

2019-04

Item		Index
1)	Chair Lindholm called the meeting to order at 10:03 a.m.	Call to Order
2)	Roll Call – Members Present: Kathy Elliott, Dianne Evans, Lori Fisher, Nancy Gaffney, Linda Wetzel Hurley, William Ladewig, Judy Lindholm, Jeremy Meek, Lynn Munz, Justin O'Brien, Cathy Palzkill, Alvina Sturz and Bryan Walton. Excused: Trish Rock. Absent: J. Patrick Reilly. Others Present: Valerie Hiltbrand, Marylee Oleson, Paula Daentl, Jamie Gould and Renae Kratcha.	Roll Call
3)	Palzkill moved to nominate O'Brien, seconded by Fisher. O'Brien declined. Discussion ensued. O'Brien recanted and agreed. No other nominations. Motion by Walton, seconded by Meek to elect O'Brien as Chairperson. Motion carried.	Election of Chairperson
4)	Chair O'Brien took over the meeting.	
5)	Evans moved to nominate Fisher, seconded by Palzkill. Fisher nominated Meek, seconded by Ladewig. Meek withdrew. No other nominations. Motion by Lindholm, seconded by Ladewig to elect Fisher as Secretary. Motion carried.	Election of Secretary
6)	Approval of the May 28, 2019 Agenda. Motion by Lindholm and seconded by Sturz to accept the agenda. Motion carried.	Agenda Approval
7)	Approval of the April 23, 2019 meeting minutes. Motion by Fisher and seconded by Munz to accept the meeting minutes. Motion carried.	Meeting Minutes Approval
8)	Board members signed a sympathy card for Bea Knudtson, former board member and volunteer for the ADRC. Hiltbrand introduced new I&A Specialist, Renae Kratcha, to the board. She started on May 20. She has an extensive background working with adults with disabilities.	Members of audience address Committee
9)	Palzkill questioned the \$2,728.40 for in-home respite care for the Caregiver Support Program. Hiltbrand replied it pays for caregiver respite for 8-10 people for various approved programs, i.e. housekeeping, personal care, yardwork, etc. The money is received through a grant from the National Family Caregiver Support Program. Palzkill requested a presentation on this topic at a future board meeting; Hiltbrand will arrange.	ADRC Monthly Financial Summary
10)	Hiltbrand presented the ADRC Board By-Laws which were last reviewed in 2017. Meek asked if by-laws were created to satisfy a state requirement. Hiltbrand responded yes many things are due to their requirements based on the Older Americans Act (OAA) which is overseen by GWAAR (Greater Wisconsin Agency on Aging Resources). Ladewig asked if there was a need for standing committees as there isn't anyone serving on them. Lindholm responded they were created a long time ago as a way to get board members more involved and empowered. They met irregularly. Transportation was an important one. Board decided to leave as is. Most felt the Executive Committee (Chair, Vice-Chair, Secretary) could meet as issues arose such as a Volunteer Driver Escort that needed approval prior to the next Board meeting. Lindholm suggested a worksheet be created for each Standing Committee, prior to the next Board meeting, for members to sign-up. After further discussions, no changes recommended to By-Laws. Reminder that when Standing Committee's do meet, an agenda needs to be created and meeting minutes taken.	Review By-Laws

11)	Review Department Reports: SUN (Seniors United for Nutrition): Cecile McManus, SUN Director for Iowa and Lafayette Counties, did not attend. O'Brien attended the SUN Board meeting and reminded the ADRC Board that Hodan Center gave notice in March that they will no longer be a meal provider for Mineral Point. Hodan has not set a date to be done. McManus has been calling local restaurants to see if they would be a provider but there is no interest. The Board suggested churches and long-term care facilities. Currently, there are 10-11 meals delivered daily. I&A (Information & Assistance): Report provided. EBS (Elder Benefit Specialist): Report provided. DBS (Disability Benefit Specialist): Report provided. Ladewig questioned the 200% increase in serving those with Mental Illness Target Group. Hiltbrand responded that the DBS position will assist anyone 18-59 apply for disability, regardless of the disability (Physical Disability, Intellectual/Developmental Disability, or Mental Illness). Disabilities are self-disclosed by the customer. In April of 2018, no DBS customers applied for disability on behalf of a Mental Illness but in April 2019 the DBS assisted two customers to apply for disability on behalf of a Mental Illness. Ladewig questioned what we do with people with mental illness. Oftentimes, ADRC customers have co-morbidities so we assist them in getting connected to resources. However, if a customer is solely looking for mental health resources, this would be a referral to a mental health agency like Unified Community Services. ADRC Transportation: Paula Daentl presented the Transportation report. She thanked everyone who was able to attend the Volunteer Banquet.	Review Department Reports
12)	ADRC Manager's Report: Valerie Hiltbrand presented. Board Member Retirement: - After three years on the ADRC Board, Nancy Gaffney has retired. Gaffney assisted with the By-Laws review and attended Aging Advocacy Day in 2018. The Board thanked her for her service and wished her well. Hiltbrand presented her with an ADRC umbrella and a Certificate of Appreciation. - Hiltbrand said the ADRC has been advertising for a board member from the Arena/Barneveld/Ridgeway area to fill Nancy's spot. ADRC Manager Report: - Sturz asked how many people are abused financially versus physically. Hiltbrand did not have that information presently. There were 58 total reported cases of elder abuse in Iowa County in 2018. Our Social Workers and Economic Support Specialists (ESS) are mandatory reporters (required by law, because of their profession, to report any suspicion of abuse or neglect to relevant authorities). - Brittany Mainwaring, I&A, started medical leave on 5/20. She had a bouncing baby girl named Eloise J! - Renae Kratcha, new I&A, started on 5/20. - On May 7 there was a Volunteer Open House at the Health & Human Services Center from 3-6 p.m. Although it was not well attended, they hope to have another one in the near future. The ADRC is open to suggestions for community partners and marketing strategies. - Walk with Ease begins June 17 in Cobb. It meets for one hour, three times a week, for six weeks. Oleson and Elliott will be co-leaders. Goal is to be able to walk 30 minutes by end of the workshop. - A four county collaborative by Grant, Green, Iowa, and Lafayette has been formed to standardize policies and procedures of Adult Protective Service Units in these four counties. Green County Adult Protective Services and	ADRC Manager

	Pleasant View Nursing Home, Monroe, WI applied for and received a \$271,821 grant to create a six-bed dementia crisis stabilization unit. The grant will provide for facility modifications, increased staffing and crisis stabilization training. \$135,000 of the grant needs to be spent by the end of 2019. Ladewig asked if it will be a locked facility and Hiltbrand stated negative. It will have delayed egress. - Hiltbrand distributed flyers for a Caregivers workshop on July 29. Wetzel Hurley asked what is respite care? In this case, respite care is planned (or emergency) temporary care provided to caregivers of an adult. It gives families and other unpaid caregivers a break. This workshop is for people to be trained and registered with Respite Care Assoc. of Wis. Respite Registry. Advocacy Updates: - May 14 was Aging Advocacy Day. Topics included direct care workforce shortage, transportation support, elder benefit specialists, etc. Hiltbrand, Stacey Terrill, Bruce Paull, Palzkill and her friend attended and said it was well-organized and very informative. Former Governor Tommy Thompson was the key-note speaker. Met staff of Howard Marklein and Todd Novak. - Ladewig inquired if the ADRC Staff attend local civic group meetings such as Kiwanis or Lion's Club or churches. Yes they do and will continue to do so per Hiltbrand.	
13)	Gould gave a presentation and distributed handouts concerning the ADRC Care A Van bus. This was in regards to public input at the previous ADRC Board meeting. Evans commented that she knows customers who utilize and love this service. Wetzel Hurley requested information on how many people each bus holds. Daentl said the "little" bus holds 11 seated passengers and one in a wheelchair, the "big" bus holds 13 seated passengers and one in a wheelchair. A lot of decisions went into reducing the bus route from five days a week to three days. One reason was due to the operating cost and declining ridership. The other reason was adding the Dodgeville Taxi and eventually the Rural Taxi and Mineral Point Taxi to our Transportation Program. Gould said someone with a temporary disability (broken leg) could ride the bus for a suggested donation. Chapter 7: Recommendations for Improved Collaboration and Coordination (worksheet) – Gould used this study to assist with writing the grant for the Rural Taxi. Highlighted the heading - Find Efficiencies in Vehicle Size as there is a definite lack of CDL (Commercial Driver's License) drivers and consumers prefer a smaller vehicle. The current plan is one driver for the bus (24 hours per week), a driver for the Dodgeville Taxi (16 hours), and a driver for the Rural/Mineral Point Taxi (24 hours). We are currently re-advertising for the Rural Taxi position. Palzkill suggested job-sharing and hiring more than one person. It is under consideration. The rest of the worksheet contained the Regional Transportation Survey and the Iowa County Transportation Survey results. Ladewig suggested the ADRC apply for a grant to purchase a bariatric vehicle since the LIFT van is always being used. Gould said a survey would need to be conducted to see what the need is and then again, the ADRC would need to advertise for a driver. A discussion ensued questioning why it was difficult to find applicants. Majority believe it is due to part-time status, wages, low unemployment.	ADRC Transportation
14)	Tuesday, June 25, 2019 approved for the next ADRC Board meeting. 10:00 a.m. HHS Center, Community Room, Dodgeville.	Next Meeting Date
15)	Motion by Fisher and seconded by Lindholm to Adjourn. Motion carried. Meeting adjourned at 12:15 p.m.	Adjourn

**AGING & DISABILITY RESOURCE CENTER
REVENUE AND EXPENDITURE SUMMARIZATION
MAY 2019**

Income **\$39,700.77**

- Income includes reimbursement from Green County, driver escort co-payments, bus donations, and city taxi co-payments.

Expenditures **\$70,450.38**

- Expenses include payroll, office supplies, postage, training registration fees, bus maintenance, fuel for bus, volunteer driver reimbursement, caregiver respite, caregiver supplies, advertising in the yellow pages and News & Views publication.

Disability Benefit Specialist: Nikki Brennum

Elder Benefit Specialist: Stacey Terrill

May 2019 Program Report

This report provides a statistical analysis of benefit specialist (Ben Spec) program services, as reported in the Social Assistance Management System (SAMS) database. The report focuses on legal and benefits-related assistance or "cases." It excludes general information and referral contacts, as well as public and media outreach activities.

CLIENT

A client is defined as a person who had one or more contacts related to a case during the reporting period. A new client is defined as a person whose earliest recorded contact involving legal or benefits-related assistance falls within the reporting period.

Disability Benefit Specialist: 80
Elder Benefit Specialist: 50

CASE

A case is defined as an issue that the Ben Spec helped a client to resolve. Multiple cases may be associated with a single client. A case is regarded as opened when a Ben Spec records the first contact related to an issue. A case is regarded as closed when the last contact related to the issue includes an outcome. A carryover case is a case that was opened prior to the start of the reporting period. A case is regarded as remaining open if it lacks an outcome as of the last day of the reporting period.

Disability Benefit Specialist:
Open Cases: 3 Closed Cases: 5

Elder Benefit Specialist:
Open Cases: 53 Closed Cases: 51

CLIENT CHARACTERISTICS

This report looks at demographic characteristics for all clients who had one or more contacts related to a case during the reporting period.

30-39: 2
50-59: 1
60-69: 33
70-79: 7
80-89: 8
90-99: 2

MONETARY IMPACT

Monetary impact, recorded at time of case closure, is the estimated value of any benefits that a Ben Spec helped a client to obtain or preserve. This report looks at monetary impact for all cases closed during the reporting period.

Disability Benefit Specialist: \$40,629
Elder Benefit Specialist: \$159,429

Community Outreach and Events:

Date	Topic	Location
05/22/2019	ADRC Outreach	DBS: Lands' End Benefit Fair

Benefit Specialist Trainings:

Date	Topic
05/14/2019	DBS: Large Group Training

Additional Activities and Events:

Date	Topic
05/02/2019	EBS: Expo Planning Meeting
05/09/2019	EBS: I-Team Meeting
05/14/2019	Aging Advocacy Day

Information & Assistance Report

For May 2019

Brittany Mainwaring, Katie Batton, Renae Kratcha

Total number of contacts: 208

This number reflects the number calls, walk-ins, scheduled office appointments or home visits for people requesting Information. This information can include private pay resource information, Medicaid basics, application for Medicaid, Food Share, Badger Care, requests for in-home information, etc.

Referrals from Nursing Homes: 2

Home visits: 6

Scheduled Office Visits: 12

Number of Functional Screens Administered: 9

A functional screen consists of a series of questions about a person's daily functioning (ie bathing, dressing, eating, chores, decision making etc). Identifying areas of need and the causes of these needs determines a person's functional eligibility for long term care programs. These screens are usually completed in the client's home and last anywhere from 1 ½ to 2 hours of face to face interview time. Information and Assistance Specialist's then compile medical records and collateral contacts to verify information and enter the screen into a state database. When entering the screen, Information and Assistance Specialist's make detailed notes on every choice and observation placed in the screen. Completion of one functional screen can take up to 8-9 hours.

Number of Nursing Home Relocations: 0

A Nursing Home Relocation is when a person's stay in the nursing home is being paid for by Medical Assistance and they want to discharge back into the community. The individual is able to directly enroll into a long term care service, either Family Care or IRIS, because they are already receiving Medicaid services. The long term care program helps them "relocate" back into the community.

Number of People Enrolled in Family Care: 6

Family Care is a program that provides services and supports to people with physical disabilities, developmental disabilities and frail elders. In this area of the state, consumers have the choice between three Managed Care Organizations, Inluka, My Choice and Care Wisconsin, which provide the Family Care Program. The services, which are offered by the Managed Care Organization are coordinated by their staff in conjunction with the customer. These services are purchased by the Managed Care Organization from their own network of providers. Information and Assistance Specialists meet with individuals about to enroll in long term care to provide needed information for the client to make the decision that fits his/her situation the best.

Number of People Referred to IRIS: 1

IRIS, (Include, Respect, I Self-Direct) is another program which also provides funding for services. The IRIS program is administered by The Management Group (TMG) and Advocates4U in this area of the state. This is a self-directed program and gives the customer more of the responsibility of choosing providers and managing their own monthly budget. Information and Assistance Specialist's meet with individuals about to enroll in long term care to provide needed information for the client to make the decision that fits his/her situation the best.

Additional meetings and other events:

Examples:

Information and Assistance Specialist's work as a part of *Regional function teams* to maintain quality assurance while serving the community. The Regional Aging and Disability Resource Center is made up of Grant, Green, Iowa and Lafayette counties.

Information and Assistance Specialist's also work on transitioning students from the world of high school and child waiver programs to adult programs. This can be in the form of completing functional screens, options counseling, attending Individualized Educational Program (progress) meetings and the County Communities on Transition (CCOT) meetings.

Further education in the field of human services is also required, and is often fulfilled through attendance of state conferences and other trainings.

This month, staff participated in the following:

Other meetings/events:

Other meetings/events: Homeless Prevention Coalition, Volunteer Fair, LTCFS Screening

Key:

CCoT- County Communities on Transition

DSS- Department Social Services

I&A- Information and Assistance Specialist

IEP- Individualized Education Program

IRIS- Include, Respect, I Self Direct

MCO- Managed Care Organization

MDS Q- Minimum Data Set

TRANSPORTATION COORDINATOR'S REPORT

May 2019

Submitted by Paula Daentl

DRIVER ESCORT SERVICES				
Current Month	2018	YTD	2019	YTD
Total Units of Service Provided:	179	859	178	845
Current Month	2018	YTD	2019	YTD
Driver Escort Fees Deposited:	\$1,882.80	\$7,283.36	\$1,600.70	\$5,652.66

ADRC TAXI SERVICES				
Current Month	2018	YTD	2019	YTD
Total Units of Service Provided:	n/a	n/a	368	1,552
Current Month	2018	YTD	2019	YTD
ADRC Taxi Fees Deposited:	n/a	n/a	\$523.47	\$2,854.06

- We averaged 15.8 Taxi riders per day.

CARE A VAN SERVICES				
Current Month	2018	YTD	2019	YTD
Total Units of Service Provided:	476	2,146	290	1,227
Current Month	2018	YTD	2019	YTD
Donations Collected:	\$1,408.99	\$3,955.76	\$823.51	\$1,753.82
Current Month	2018	YTD	2019	YTD
Total Days Cancelled:	1	17	1	7

- We averaged 5.5 Care A Van riders per trip.

Care A Van Summary

In April, the bus went to the following locations:

- Alternate Tuesdays going to Platteville and Richland Center
- Fennimore/Boscobel for lunch & shopping
- Madison for lunch & shopping
- Darlington/Belmont for lunch & shopping
- New Glarus/Belleville for lunch & shopping
- Madison (east side) for lunch & shopping
- Dubuque for lunch & shopping
- Monroe for lunch & shopping



**ADRC Manager's Report:
June 2019 ADRC Board Meeting
Iowa County**

May 2019

- Stepping On started in the Community Room - 5/1/19
- SUN Volunteer Outreach about ADRC/APS - 5/2/19
- Administrative Staff Meeting - 5/6/19
- ADRC Monthly Staff Meeting - 5/7/19
- Volunteer Open House - 5/7/19
- ADRC Connect Meeting for ADRC Managers - 5/8/19
- Monthly Statewide Caregiver Call - 5/9/19
- Aging Advocacy Day at the State Capital - 5/14/19
- Healthy Aging in Rural Towns Coalition Meeting (HeART) - 5/16/19
- Information and Assistance Orientation starting 5/20/19
- Stepping On - 5/22/19 and 5/29/19
- Regional ADRC Board Meeting - 5/23/19
- Local ADRC Board Meeting - 5/28/19

Upcoming events and other news:

Stepping On started on 5/1/19 at the Health and Human Services Center. Booster Session will be September 11th.

Green County has taken the lead for a Dementia Crisis Stabilization Grant which was awarded to Grant, Green, Iowa and Lafayette Counties. The grant total is \$271,821.06. A four county workgroup has started working on facility upgrades for the location of the Dementia Crisis Stabilization Unit.

June is Elder Abuse Awareness Month. You will see 58 pinwheels displayed throughout the month of June, which represent the 58 cases of alleged Elder Abuse that were reported to Iowa County Social Services/ADRC in 2018. In addition to this, there were 14 Vulnerable Adult Referrals reported to Iowa County Social Services/ADRC in 2018 (ages 18-59).

Senior Farmers' Market Voucher Distribution began 6/1/19. We have 110 vouchers to distribute this year. They are for people over the age of 60 and financial guidelines that need to be met. Distribution sites have been set up for Dodgeville, Ridgeway, Mineral Point, Avoca and Arena.

Walk with Ease started June 17th, 10-11 a.m., at the Cobb Community Center.

Free Workshops Expanding Caregiver Awareness and Resources will be held Monday, July 29th in the Community Room.

Dementia Care Session (9:30-12:00)-For family caregivers of people with dementia. UW Staff nursing staff will teach hands-on skills for caregivers so they can safely assist their loved ones with Activities of Daily Living.

Respite Care Session (1:00-3:00)-Education will be provided for respite care providers or people interested in becoming a respite care provider.

Boost Your Brain and Memory will run from August 12th through October 7th at the Montfort Community Building from 5-6:30 p.m.

Respectfully submitted,

Valerie Hiltbrand, ADRC Manager
ADRC of Southwest Wisconsin
303 W. Chapel St.
Dodgeville, WI 53533
Telephone 608-930-9835
Fax 608-935-0355
www.adrcswwi.org

CAREGIVER PROGRAMS

The ADRC administers 2 Caregiver programs: the National Family Caregiver Support Program which you will hear me refer to it as the NFCSP program. And the Alzheimer's Family Caregiver Support Program, which I will refer to as the AFCSP program. These programs were developed as research shows that caregivers experience high levels of

- emotional,
- physical, and
- financial stress

which often leads to diminished health of the caregiver. Thus, both of the programs focus is intended to assist and offset stress of the caregivers, but by nature, the program will in turn improve the life of the care receiver, but the main focus is to support caregivers. And in the end, the programs were created and developed to enhance the lives of informal and family caregivers while at the same time, helping people with long-term disabilities and dementia remain living in the community as long as possible.

The **National Family Caregiver Support Program (NFCSP)** was established in the year 2000 as an amendment to the Older Americans Act of 1965.

The focus of the program is to:

1. provide information to caregivers about available services
2. provide information/assistance to caregivers in gaining access to the services
3. provide information about individual counseling, organization of support groups, and caregiver training
4. provide information/resources about respite care
5. provide information/resources for supplemental services, on a limited basis

To be eligible for the NFCSP program:

1. Significant cognitive/mental impairment or required help with 2 or more ADL's (i.e. personal care assistance, getting in/out of chair, dressing, etc.)
2. Reside in home setting, not a facility
3. Care recipient is age 60 or older – or has Alzheimer's or other dementia, any age
4. No income or asset test
5. Priority is given to low-income individuals and those with a diagnosis of dementia

Funds can be used for a variety of services which include but are not limited to:

1. In-home respite/companionship

2. Adult day care
3. Help with personal care, bathing, medication monitoring, and chores
4. Home safety improvements/equipment
5. Caregiving training
6. Transportation
7. Community outreach and education

*With the following limits:

- NO more than 112 hours of respite per year
- Supplemental services cannot exceed 20% of grant expenditures
- No more than 10% of the allocation can be spent on relative caregivers of children.

So, ultimately, NFCSP funds are used to support the caregivers with a range of services and support. Currently, we have \$15,501 to use in 2019. And in 2018—we had \$19,127.00 to spend (this includes county match and the additional funding requested from GWAAR).

The AFCSP program was established by the State of Wisconsin. As discussed, the purpose of the AFCSP program is very similar to the NFCSP program. It was created to enhance the lives of informal and family caregivers while helping people with dementia remain living in the community as long as possible.

In order to be eligible for the AFCSP program, families need to meet 3 criteria:

1. There is a diagnosis of Alzheimer's disease or other dementia
2. The person with dementia resides in a community or home setting, NOT a facility
3. The person with dementia and spouse have a gross annual income of \$48,000 or less

Once found eligible for the AFCSP program, they are given a small budget, which varies, depending on their needs. The program is able to provide temporary caregiver respite care and purchase of goods and services needed to help care for someone with irreversible dementia to qualified individuals.

Services that can be provided are as follows but not limited to:

1. In-home respite/companionship
2. Adult day care
3. Help with personal care, bathing, medication monitoring, and chores
4. Home safety improvements/equipment
5. Caregiving training
6. Transportation
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Currently for 2019, the AFCSP budget is \$11,005.00. In 2018, Iowa County received and spent \$11,104.00

At this time, in Iowa County, there are about 20 that benefit from the caregiver programs. And, funds are used in a variety of way. But predominately, the funds are used for Respite type services, PERS, and supplemental services.

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10)	Hiltbrand presented the ADRC Board By-Laws which were last reviewed in 2017. Meek asked if by-laws were created to satisfy a state requirement. Hiltbrand responded yes many things are due to their requirements based on the Older Americans Act (OAA) which is overseen by GWAAR (Greater Wisconsin Agency on Aging Resources). Ladewig asked if there was a need for standing committees as there isn't anyone serving on them. Lindholm responded they were created a long time ago as a way to get board members more involved and empowered. They met irregularly. Transportation was an important one. Board decided to leave as is. Most felt the Executive Committee (Chair, Vice-Chair, Secretary) could meet as issues arose such as a Volunteer Driver Escort that needed approval prior to the next Board meeting. Lindholm suggested a worksheet be created for each Standing Committee, prior to the next Board meeting, for members to sign-up. After further discussions, no changes recommended to By-Laws. Reminder that when Standing Committee's do meet, an agenda needs to be created and meeting minutes taken.	Review By-Laws

11)	Review Department Reports: SUN (Seniors United for Nutrition): Cecile McManus, SUN Director for Iowa and Lafayette Counties, did not attend. O'Brien attended the SUN Board meeting and reminded the ADRC Board that Hodan Center gave notice in March that they will no longer be a meal provider for Mineral Point. Hodan has not set a date to be done. McManus has been calling local restaurants to see if they would be a provider but there is no interest. The Board suggested churches and long-term care facilities. Currently, there are 10-11 meals delivered daily. I&A (Information & Assistance): Report provided. EBS (Elder Benefit Specialist): Report provided. DBS (Disability Benefit Specialist): Report provided. Ladewig questioned the 200% increase in serving those with Mental Illness Target Group. Hiltbrand responded that the DBS position will assist anyone 18-59 apply for disability, regardless of the disability (Physical Disability, Intellectual/Developmental Disability, or Mental Illness). Disabilities are self-disclosed by the customer. In April of 2018, no DBS customers applied for disability on behalf of a Mental Illness but in April 2019 the DBS assisted two customers to apply for disability on behalf of a Mental Illness. Ladewig questioned what we do with people with mental illness. Oftentimes, ADRC customers have co-morbidities so we assist them in getting connected to resources. However, if a customer is solely looking for mental health resources, this would be a referral to a mental health agency like Unified Community Services. ADRC Transportation: Paula Daentl presented the Transportation report. She thanked everyone who was able to attend the Volunteer Banquet.	Review Department Reports
12)	ADRC Manager's Report: Valerie Hiltbrand presented. Board Member Retirement: - After three years on the ADRC Board, Nancy Gaffney has retired. Gaffney assisted with the By-Laws review and attended Aging Advocacy Day in 2018. The Board thanked her for her service and wished her well. Hiltbrand presented her with an ADRC umbrella and a Certificate of Appreciation. - Hiltbrand said the ADRC has been advertising for a board member from the Arena/Barneveld/Ridgeway area to fill Nancy's spot. ADRC Manager Report: - Sturz asked how many people are abused financially versus physically. Hiltbrand did not have that information presently. There were 58 total reported cases of elder abuse in Iowa County in 2018. Our Social Workers and Economic Support Specialists (ESS) are mandatory reporters (required by law, because of their profession, to report any suspicion of abuse or neglect to relevant authorities). - Brittany Mainwaring, I&A, started medical leave on 5/20. She had a bouncing baby girl named Eloise J! - Renae Kratcha, new I&A, started on 5/20. - On May 7 there was a Volunteer Open House at the Health & Human Services Center from 3-6 p.m. Although it was not well attended, they hope to have another one in the near future. The ADRC is open to suggestions for community partners and marketing strategies. - Walk with Ease begins June 17 in Cobb. It meets for one hour, three times a week, for six weeks. Oleson and Elliott will be co-leaders. Goal is to be able to walk 30 minutes by end of the workshop. - A four county collaborative by Grant, Green, Iowa, and Lafayette has been formed to standardize policies and procedures of Adult Protective Service Units in these four counties. Green County Adult Protective Services and	ADRC Manager

	Pleasant View Nursing Home, Monroe, WI applied for and received a \$271,821 grant to create a six-bed dementia crisis stabilization unit. The grant will provide for facility modifications, increased staffing and crisis stabilization training. \$135,000 of the grant needs to be spent by the end of 2019. Ladewig asked if it will be a locked facility and Hiltbrand stated negative. It will have delayed egress. - Hiltbrand distributed flyers for a Caregivers workshop on July 29. Wetzel Hurley asked what is respite care? In this case, respite care is planned (or emergency) temporary care provided to caregivers of an adult. It gives families and other unpaid caregivers a break. This workshop is for people to be trained and registered with Respite Care Assoc. of Wis. Respite Registry. <u>Advocacy Updates:</u> - May 14 was Aging Advocacy Day. Topics included direct care workforce shortage, transportation support, elder benefit specialists, etc. Hiltbrand, Stacey Terrill, Bruce Paull, Palzkill and her friend attended and said it was well-organized and very informative. Former Governor Tommy Thompson was the key-note speaker. Met staff of Howard Marklein and Todd Novak. - Ladewig inquired if the ADRC Staff attend local civic group meetings such as Kiwanis or Lion's Club or churches. Yes they do and will continue to do so per Hiltbrand.	
13)	Gould gave a presentation and distributed handouts concerning the ADRC Care A Van bus. This was in regards to public input at the previous ADRC Board meeting. Evans commented that she knows customers who utilize and love this service. Wetzel Hurley requested information on how many people each bus holds. Daentl said the "little" bus holds 11 seated passengers and one in a wheelchair, the "big" bus holds 13 seated passengers and one in a wheelchair. A lot of decisions went into reducing the bus route from five days a week to three days. One reason was due to the operating cost and declining ridership. The other reason was adding the Dodgeville Taxi and eventually the Rural Taxi and Mineral Point Taxi to our Transportation Program. Gould said someone with a temporary disability (broken leg) could ride the bus for a suggested donation. Chapter 7: Recommendations for Improved Collaboration and Coordination (worksheet) – Gould used this study to assist with writing the grant for the Rural Taxi. Highlighted the heading - Find Efficiencies in Vehicle Size as there is a definite lack of CDL (Commercial Driver's License) drivers and consumers prefer a smaller vehicle. The current plan is one driver for the bus (24 hours per week), a driver for the Dodgeville Taxi (16 hours), and a driver for the Rural/Mineral Point Taxi (24 hours). We are currently re-advertising for the Rural Taxi position. Palzkill suggested job-sharing and hiring more than one person. It is under consideration. The rest of the worksheet contained the Regional Transportation Survey and the Iowa County Transportation Survey results. Ladewig suggested the ADRC apply for a grant to purchase a bariatric vehicle since the LIFT van is always being used. Gould said a survey would need to be conducted to see what the need is and then again, the ADRC would need to advertise for a driver. A discussion ensued questioning why it was difficult to find applicants. Majority believe it is due to part-time status, wages, low unemployment.	ADRC Transportation
14)	Tuesday, June 25, 2019 approved for the next ADRC Board meeting. 10:00 a.m. HHS Center, Community Room, Dodgeville.	Next Meeting Date
15)	Motion by Fisher and seconded by Lindholm to Adjourn. Motion carried. Meeting adjourned at 12:15 p.m.	Adjourn

Marylee Oleson

From: Valerie Hiltbrand
Sent: Tuesday, June 25, 2019 12:44 PM
To: Marylee Oleson
Subject: FW:

Thank you,

Valerie Hiltbrand, ADRC Manager
ADRC of Southwest Wisconsin
303 W. Chapel St.
Dodgeville, WI 53533
Telephone 608-930-9835
Fax 608-935-0355
www.adrcswwi.org



“The Aging and Disability Resource Center of Southwest Wisconsin is dedicated to providing older adults and people with physical or developmental/intellectual disabilities with the resources needed to live with dignity and security, and achieve maximum independence and quality of life. The goal of the ADRC is to empower individuals to make informed choices and to streamline access to the appropriate services and supports.”

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From: Cecile McManus
Sent: Tuesday, June 25, 2019 9:37 AM
To: Valerie Hiltbrand <Valerie.Hiltbrand@iowacounty.org>
Subject: RE:

Unfortunately, when we rescheduled our PAC meeting due to weather, I forgot about your meeting. I will be in Linden today for the PAC meeting from 10:00 – 1:00.

You could share:

We received \$500 from the Mineral Point Community Foundation grant, for mileage and stipend expenses. This is our first grant from them, only in their second year of existence.

We also were notified of a grant from the Darlington fund for \$500 for a new electric bag and trays; from the Shullsburg fund for \$1000 for a new steam table. The new cooler for Blanchardville was delivered yesterday, partially funded by their Community Foundation grant; the Benton grant is due July 1 – I will be requesting funds to help with purchase of a new commercial cooler; the VFW will assist with funding.

We are still looking for a provider for Mineral Point; I checked with the Walker House, and they can only do Mondays and Fridays; Point Foods was suggested, as they do a lot of catering. I checked with them, and they said no; the menu and requirements are too complicated for them. I will continue to look for someone.

The cook is staying at Arena, which makes me and the participants there very happy. After two weeks of advertising in two papers, and online, we received no calls or resumes.

We will have our nutrition assessment at the end of August from GWAAR. This is done every 3 years, and looks at every aspect of our program. We will all be very busy getting ready for that.

We just completed our audit with Johnson and Block, with their representative presenting a summary at the Board meeting on June 20.

We are working with the ADRC on a drug pick-up coordinated with home delivered meals, for Arena and Highland.

Cecile

From: Valerie Hiltbrand
Sent: Tuesday, June 25, 2019 8:02 AM
To: Cecile McManus
Subject:

Are you coming to our board meeting today? If not, do you have any info you'd like me to share?

Thank you,

Valerie Hiltbrand, ADRC Manager
ADRC of Southwest Wisconsin
303 W. Chapel St.
Dodgeville, WI 53533
Telephone 608-930-9835
Fax 608-935-0355
www.adrcswwi.org



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SENIORS UNITED FOR NUTRITION PROGRAM INC.
303 West Chapel Street, Dodgeville, WI 53533-1396
(608) 930-9845

Cecile McManus
Executive Director

Leon Wolfe
Board Chairman

Policy Advisory Council Meeting

The next PAC meeting will be held on **Tuesday, June 25, 2019**, at the **Linden Dining Site, Linden Municipal Building, 444 Jefferson Street, Linden, WI, at 10:00 AM.** After the meeting, lunch will be served.

Meeting Agenda:

1. Call to Order
2. Roll Call and Introductions
3. Approval of meeting agenda
4. Approval of minutes of November 6, 2018 meeting.
5. Public Comment.
6. Staff or Site Changes; Changes in PAC Representatives; Introductions
7. Site Reports (including menu feedback): Arena, Blanchardville/Hollandale, Benton, Belmont, Darlington/Argyle/So. Wayne, Dodgeville, Highland, Linden, Shullsburg.
Home Delivery only: Avoca, Mineral Point - Report by Director
8. Site Reviews by PAC members
9. Nutrition Program Update – Director
 - Program Report
 - Financial Report; Grants, Donations
10. Appreciation Days; Cookout; Volunteer Event
11. Final thoughts, Input from Representatives
12. Next Meeting Date and Site
13. Adjournment

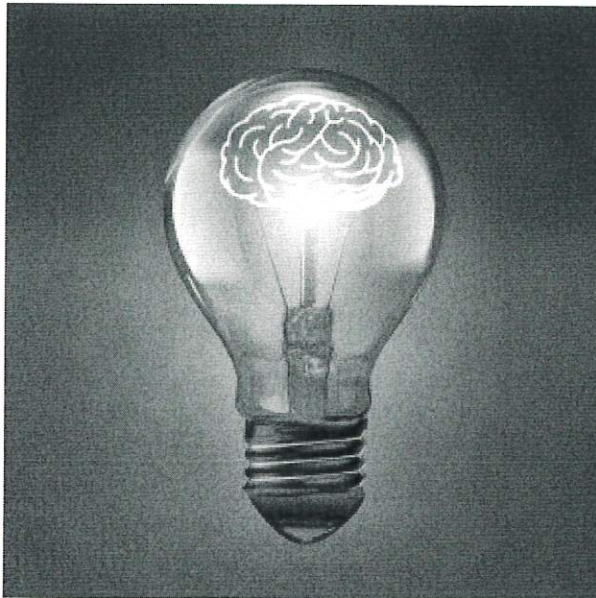
Meal provided by Linden site, prepared by UW Platteville, Eunice Naeger, Manager.
Hamburger on a Bun w/Onions, Mushrooms
Seasoned Potato Wedges
Baked Beans
Cantaloupe
Ranger Cookie

Reservations: Linden Site at 623-2800 or SUN Office at 930-9845. Call and reserve your meal by Friday, June 21, so we have an accurate count. We need a quorum, in order to make any decisions.

cc: SUN Board Members

Post: June 14, 2019 Time: 4:30 PM

Serving Iowa and Lafayette Counties
SUN Program



BOOST YOUR BRAIN & MEMORY

MONDAYS

AUGUST 12 - OCTOBER 7

5:00 - 6:30 p.m.

Montfort Community Building

102 Park Street

Montfort, WI 53569

8-week, multi-faceted, whole person program offering a unique approach to brain fitness. Instructor led, each of the sessions includes informational video segments, followed by group discussion and activities.

For more class information and to register please contact:

ADRC at 608-930-9835



**Learn New
Tools to:**

**Live a Healthier
Life**

**Remember Things
Better**

Be More Organized

**Pay Closer
Attention**