

COBB-HIGHLAND RECREATION COMMISSION

Minutes from September 10, 2025

MEMBERS PRESENT: Al Kosharek, Al Linscheid, John Kreul, Gail Richgels, Laura Anderson, Bret Barr, Steve Holmes, and Tom Jenks

MEMBERS ABSENT: Dan Baker and Ryan Shemak

ALSO PRESENT: Tom Michek, Park Manager
Morgan Shemak, Assistant Park Manager
Don Leix, Iowa County Board Representative
Lisa Riley, Bookkeeper

Meeting was called to order by Al Kosharek at 6:30 p.m.

Meeting notice was legally posted on Monday, September 8, 2025.

Public Input – Morgan reminded the Commission about the upcoming Access Ability Wisconsin event happening this Saturday, September 13th from Noon to 4:00 p.m. They will accumulate at the beach area. Free park admission for the day of the event. Raffle tickets are also available for purchase in the office.

Board Member/Manager Discussion – Not for Action

No new updates.

Review and Approve Minutes – Minutes from the August 13, 2025 meeting were reviewed. A motion was made by Bret Barr, seconded by Laura Anderson to approve the meeting minutes as presented. Motion carried by unanimous vote.

Treasurer's Report – Reviewed financial reports. A motion was made by Laura Anderson, seconded by Al Linscheid to transfer \$100,000 to the LGIP for a better interest rate and approve the Treasurer's Report as presented. Motion carried by unanimous vote. The Commission asked for a comparison of cash on hand from the previous year for the next meeting.

Unfinished Business – Discussion/Approval for Check Signing Procedures, Clerk Stipend/Payroll Direct Deposit/Online Banking for Bill Pay -

Discussion followed regarding signature requirements on checks and if a Blackhawk Lake policy was in place stating that of the two signatures required on checks, one had to be a Commission member. The question arose if Tom and Morgan would be allowed to sign payroll checks, eliminating the issue of time constraint/availability of a Commission member. It was suggested to check with the auditors to see if there were control requirements for who the signatures needed to be. Following additional research, the item should be brought back to the next meeting.

Maintenance/Equipment –

- The tractor has arrived and been in use. The old tractor was sold for \$10,000, which included 5' brush hog.
- Tom has a used 6' brush mower coming
- The Mule is back and is running well
- Overall, equipment operation went pretty smooth this year
- Boat landing handles have been replaced
- LCC staff came and cut the tree roots by the dam

- Pat Benish is looking at prices for replacement of countertops, flooring, etc. in bathrooms. Discussion regarding potentially reaching out for additional bids on small projects, but past history has shown it is difficult to get multiple bids for projects.
- **2026 Rates** – It is time to start thinking about 2026 rates. Some of the items mentioned were shelter prices and boat rental prices. It was suggested to look into other pavilion rental prices in the area. Camping fees were increased last year \$1.00/night and cabins \$25/night, so consensus was to leave those prices alone.
- Al Linscheid complimented the staff on coming up with the idea of selling the stuffed animals. Morgan gave credit to BHL staff Marissa Biba and John Dreischmeier for suggesting the idea, as it has definitely been a challenge keeping the shelves stocked.

Next Meeting Date – The next meeting date is scheduled for October 8, 2025 at 6:30 p.m.

Adjournment - A motion was made by Gail Richgels, seconded by Bret Barr, to adjourn the meeting. The motion carried and the meeting adjourned at 7:15 p.m.

X

Commission Secretary

X

Commission Clerk