



AGENDA
Long Range Planning Committee
Monday, July 2, 2018 – 5:00 p.m.
Health & Human Services Center, Room 1001
303 W. Chapel Street
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

For information regarding access for the disabled, please call 935-0399.

Any subject on this agenda may become an action item.

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|----|---|
| 1 | Call to order. |
| 2 | Roll Call. |
| 3 | Approve the Agenda for this July 2, 2018 meeting. |
| 4 | Approve the Minutes of the June 11, 2018 meeting. |
| 5 | Report from committee members and an opportunity for members of the audience to address the Committee. No action will be taken. |
| 6 | Discuss Past Long Range Planning Committee Items |
| 7 | 2019-2023 Capital Improvement Plan |
| 8 | Review List of County Owned Property |
| 9 | Discuss Regional Partnerships Existing and Potential Opportunities |
| 10 | Discussion of possible items to add to the Long Range Planning Committee in the next two years |
| 11 | Set next meeting date. |
| 12 | Adjournment. |

Posting verified by County Clerk's Office. Date: Initials:



**Draft Minutes of the
Long Range Planning Committee
Monday, June 11, 2018 – 5:00 p.m.
Health & Human Services Center, Room 1001
303 W. Chapel Street
Dodgeville, Wisconsin**

**Iowa
County
Wisconsin**

1	Call to order. Chair James Griffiths called the June 11, 2018 Long Range Planning Committee meeting to order at 5:00 p.m.
2	Present at roll call: James Griffiths, Bruce Haag, Jeremy Meek, Doug Richter, and Mark Storti. Excused: Others present: Larry Bierke, Craig Hardy, Jake Tarrell, Steve Michek and Roxie Hamilton
3	Approve the Agenda for this June 11, 2018 meeting. Motion by Sup. Storti seconded by Sup. Meek to approve the June 11, 2018 Long Range Planning Committee Agenda. Motion Carried
4	Approve the Minutes of the May 21, 2018 meeting. Motion by Sup. Storti seconded by Sup. Richter to approve the minutes of the May 21, 2018 Long Range Planning Committee meeting. Motion Carried.
5	Report from committee members and an opportunity for members of the audience to address the Committee. No action will be taken. Sup. Storti reported from his meeting of the Wisconsin River Rail Transit Commission, that the Commission's 2019 budget request would reflect an increase of \$2,000 from the 2018 budget amount of \$28,000 to \$30,000. Chair Griffiths thanked the committee for electing him as committee chair. Chair Griffiths said he spoke with County Board Chair John Meyers who gave him two pointers: he should make sure the meetings stay on track and follow the agenda, and meetings should be two hours or less. Chair Griffiths commented he believes in a productive meeting not necessarily keeping the length of the meeting to a specific time.
6	2019-2023 Capital Improvement Plan Review The Committee discussed the CIP plan. Motion by Sup. Haag seconded by Sup. Richter to remove \$10,000 from the plan for cost of the blacktop impound lot at the jail building. Motion Carried. Motion by Sup. Storti seconded by Sup. Richter to approve the Creation of an Iowa County Community Fund & Marketing in 2019 in the amount of \$25,000. Motion Carried with Sup. Griffiths voting no. Motion by Sup. Haag seconded by Sup. Meek to remove the Jail Land Purchase from the Capital Projects Fund. Motion Carried. Larry Bierke will bring back an updated plan at the next meeting.

7	Discussion of possible items to add to the Long Range Planning Committee in the next two years. Chair Griffiths would like the committee to think about what items they would like to discuss about adding to the plan in the next two years. Should the committee look at demographics? What property does the County currently own that could possibly be sold in the future? Regionalization – what could we do with this and what impact would this be on the County & State. Chair Griffiths compiled a summary of the highlights of the Long Range Planning Committee minutes from all of the past committee meetings and he distributed a copy to the committee to review.
8	Set next meeting date. The next meeting is set for Monday July 2, 2018 at 5:00 p.m.
9	Adjournment. Motion by Sup. Meek seconded by Sup. Storti to adjourn at 6:35 p.m. Motion Carried.
Prepared by Roxie Hamilton. Reviewed by Sup. Storti on 6/12/2018.	

Year 2017 - 2014 Long Range Planning Committee Minutes

5/21/2017

5 Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken. Larry Bierke reported he found the County Library Plan that is required by Wisconsin statute and it is expired. The County is required to have a current County Library Plan. He plans on pulling a committee together to complete this. Larry Bierke does have a copy of the expired plan.

6 Review the Capital Improvement Plan. Larry Bierke reviewed the changes made by the committee from the last meeting and the fiscal impact to the capital improvement plan. Discussion followed. Motion by Sup Parman second by Sup Meek to transfer one (1) plow truck from the Highway Department 2019 CIP plan to 2018 CIP plan and decrease the amount of the sales tax applied in 2018 and increase the amount of sales tax applied in 2019. Motion Carried.

Motion by Sup Parman second by Sup Meek to approve the 2018-2022 Capital Improvement plan. Motion Carried.

4/10/2017

6 Consider solar project at the Health & Human Services Center – Paul Ohlrogge. Paul Ohlrogge educated the committee on solar power and how it may benefit Iowa County. He also explained group purchasing power if the County would decide to do a solar project and went into a group of other purchasers to save on shipping cost. The County may consider a solar project in the future to offset electricity cost at the Health & Human Services Center. There may be some grants to offset some of the cost. Discussion Followed

7 2018-2022 Capital Improvement Draft Plan. The Committee discussed changes to the CIP plan. The committee discussed the plan and had suggestions on possible changes to the 2018-2022 Capital Improvement Draft Plan. Larry Bierke will discuss possible changes with the departments and bring a revised plan back to the next meeting

2/27/2017

5 Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.

James Griffiths told the committee he looked today for the July 25, 2016 minutes on the County website and these were not available and he was not sure why these have not been posted yet. He mentioned he had contacted Larry Bierke about that previously

6 Bloomfield Healthcare Construction Timeline. Larry Bierke reviewed the timeline of the Bloomfield Healthcare Construction that was included in the packet. A change was made to move the community connection visits to May 2017 on the timeline. Sup Meek asked if the nursing home and assisted living plan needed to be reviewed and approved by Wisconsin Health and Human Services. Larry Bierke said he would have to check on this and he would bring it back to the next meeting

7 2018-2022 Capital Improvement Draft Plan. Larry Bierke showed the committee a video of what the future may hold with solar paneled roadways, recreation trails, athletic courts, etc. Larry reviewed the draft Capital Improvement Plan. Based on the consensus of the committee they will review further and this will be discussed further at the next meeting

8 2020 Jail construction timeline. Larry Bierke reviewed the draft timeline for Jail consideration. Discussion followed. The committee discussed the efforts that have been made to discuss possible jail partners with surrounding counties. Motion by Sup Richter seconded by Sup. Meek to have Larry draft a letter with Sup Meyers reviewing asking Lafayette County Board to discuss the idea of a joint county jail facility with Iowa County Board and staff.

2016

7/25/2016

6 Presentation on Proposed County Jail Facility. John Cain from Venture Architects was present to go over their Space Needs Study results. Cain noted that current facility is proper size and has the right number of beds, but it is showing its age. The Mechanicals, plumbing, HVAC all have fundamental flaws. Cain went over the Study's Executive Summary

7 Environmental Services Director went over items listed in the Capital Improvement plan and the progress he expects to make on them. Bloomfield has many items listed that can wait if a new facility is going to be built in the next three to five years.

5/23/2016

9 Five Year Capital Improvement Plan.

1. Discussed funding sources for Capital Improvement Plan including loans, grants, and debt levy. Discussed each department's needs over next 5 years. The Sheriff's Department plans to upgrade 911 system by 2017 and upgrade radio to digital system by 2018. Costs to maintain the current jail will increase in the future; exact numbers will be discussed at future meeting. Most of the improvements to the Courthouse will be funded by debt levy and 85% of improvements to county airport will be funded by grants. It costs \$300,000/year to make repairs to Bloomfield's current building. The Health and Human Services building will require landscaping in the future as well as a shelter placed over the outdoor generator. The Land Conservation Office requires increasing fund for dam repair and replacement. Emergency Management plans to replace vehicles every 2 years if possible. The Planning Department will be on a rotating biannual schedule for upgrades. The Highway Department reviewed transportation projects for the next 5 years and funding sources.

2. The committee discussed the 7 changes made since the last meeting.

3. Supervisor Meeks moved to approve the Capital Improvement Plan, Supervisor Parman seconded. Motion carried.

10 Discussion on the next meeting agenda will include Jail, Bloomfield, Courthouse and rep
Jake Tarrell.

3/21/2016

Five Year Capital Improvement Plan (CIP) –

Administrator Bierke presented the 5 year CIP. After reviewing the plan, the committee would like to review the CIP again in May and then have the plan in place by December 2016

2015

12/29/2015

CONSIDER THE PROPOSAL FROM VENTURE ARCHITECTS. Supervisor Peterson made the motion to move to County Board or Administrative Services Committee with the blessing of the Justice Committee chair to complete an update to the 2005 Law Enforcement Center study which includes normal reimbursable expenses of \$10,000, Second by Supervisor Richter. Carried John Cain, Venture Architects, explained that the study included facility assessment, space program update, master plan diagram update, budget update & scheduled meetings. There was discussion on time period for a major remodel or building a new facility, size of staff, number of beds, being transparent with the coming Bloomfield referendum and creative financing.

7

ASSESS AND DISCUSS IOWA COUNTY FARM PROPERTY. There needed to be more information brought to the LRP Committee on the options: CRP reenroll, DNR/conservation rights, value and acres of the total farm and the 40 crop acres set by itself.

8

CONSIDER FUTURE HIGHWAY DEPARTMENT NEEDS WITH HIGHWAY COMMISSIONER CRAIG HARDY. Commissioner Hardy reviewed the County Board presentation of 06-17-2014 to show different buildings & communities where the county Hwy buildings were and what needs to be done at the present sites. Commissioner Hardy also presented handouts to show the annual budget needs to maintain the current Fleet for 2015 through 2020 (amount of extended cost, end of year back log, equipment life scenarios at depreciation, 1 ½ times, or 2 times depreciation, projects for bridges, roads & buildings) There was discussion on the Local Option Sales Tax proposed legislation, reserve fund balances, effects of borrowing on the tax levy, and potential budget savings from winter maintenance.

9.

CONSIDER WHAT THE NEXT MEETING AGENDA SHOULD ADDRESS. Within the next 5 or 6 years the big 3 to consider are Bloomfield; Highway improvements, equipment, and buildings; and Jail. The Administrator offered to work with Departments to compile a comprehensive 5 year capital improvement plan for the county and bring to the next Long Range Planning meeting. Departments will be requested to list their priorities for budget years 2017 thru 2021.

12/28/2015 Cancelled due to weather

11/23/2015

6 UW-Extension Department Head Paul Ohlrogge held a discussion on the County Farm land which is currently in the CRP program. Paul has also been talking to the DNR because they have an interest in the land. At a future meeting Paul will bring another report on the CRP land and information on the land lease with the Prairie Restoration Group.

7&8 John Cain, who was the architect of the 2005 jail plan, was on hand to discuss a design of the new jail and the possibility of having a regional jail that was also discussed some years ago. John said it would take about 10 months to design new and about 16 months after the design is approved to build the jail. Sheriff Michek and Jail Administrator Pam Steffes also participated in the discussion.

Sup. Peterson moved to study the jail concept, how many inmates have mental health issues and how would the new building be funded. Sup. Parman seconded the motion. Carried

5/18/2015

6 Sheriff Steve Michek and Jail Administrator Pam Steffes came before the committee to discuss various jail plans. There was discussion on Huber inmates and the fact that the current jail does not have enough areas for female inmates. Having a Super Center which would include the jail and a Social Services Center was also talked about. Steve and Pam will continue to attend future meetings.

4/20/2015

6 UW-Extension Department Head Paul Ohlrogge gave a power point presentation on census projections with an emphasis on economic assets and population growth

7 Sheriff Michek and Jail Administrator Steffes presented various jail plans to the committee. They also discussed Department of Corrections Chapter 350 on jails, new jail planning appendix A, sample site evaluation form. They also went over the jail floor plans in the September 2006 Iowa County Facilities 2030 Master Plan

3/9/2015

6

Sheriff Michek and Jail Administrator Pam Steffes were present to discuss the current status of the Jail and issues around long term maintenance, compliance, and future needs. The Sheriff was asked to return to the committee with some plans or sketches of previous conversations about a new jail facility and be prepared to discuss options with the intent of a long range view of developing a plan

7

County Board Chair Meyers requested that the LRP Committee discuss funding future personnel costs and developing a strategic plan for consideration by the Board on how to maintain quality staff with limited resources such as budget levy caps. Items such as assessments, expanding the tax base, and looking at benefit plans were discussed. Further discussion on this topic could include asking the County Board to create a vision statement that encourages Department sharing, collaboration, and greater coordination to achieve cost containment.

2/9/2015

6

The committee studied the footprints of the Sheriff's Office, Highway Department and Bloomfield Health Care and discussed what they would be like in 2045

7

A lengthy discussion was held on whether Bloomfield should remodel or build new. There were questions as to what the cost would be and what the floor plan would look like. The Samuels Group is working on getting a couple of comparables. They are also looking into a design team. Their contract would cost about \$4,000 and an architectural firm could cost approximately \$20,000. Committee wondered where the money for this would come from.

8

Committee believed they should focus on the Jail for 2020. Curt informed the committee that because the light fixtures at the jail are so old you can't get bulbs for them. They are also having troubles with the doors. The state inspection report also pointed out many areas of concern. Because of the defects the state could force the county to close the jail

9

This item was discussed along with item 8 Discuss funding of future projects

1/12/2015

6

Discussed the concerns with the current Bloomfield Healthcare building. The Samuels Group has been retained to help the Bloomfield committee with decisions as to build or remodel. A referendum question concerning the cost to build or remodel will probably be on the April 2016 ballot.

7

Reviewed the Iowa County PL-566 structures (12 dams) sites. There are six public and six private dams in Iowa County each with an expected life of 50 years. It would cost approximately \$1,000,000 to remove all 12 dams. Committee also discussed what options there would be if the Birch Lake dam was removed.

8

Reviewed the 2030 Master Plan Summary and would like to update the needs to year 2040. The committee wants the plan to be flexible because the Sheriff's Department/Jail, Bloomfield Healthcare and the Highway Department will all have issues that will need to be addressed. It was stated that the Health & Human Services building will be paid off in year 2020.

9

Identify and prioritize departments needs to be addressed by 2020 This item was discussed along with item 8.

2014

12/4/2014

Public comment period. Supervisor Paull advised the Committee that Land Conservationist Jim McCaulley would appreciate having the County owned Dams be a part of a future discussion of the Long Range Planning Committee.

9

Sheriff Michek updated the Committee on the most recent Jail Inspection report and advised the Committee of issues of concern he has regarding the present jail layout. Board members had several questions for the Sheriff.

10

Bloomfield Administrator Penny Clary updated the Committee on the process that is being used to evaluate the next steps after the public referendum on Bloomfield. She sought clarification from the Committee on which steps had to go through which committee to streamline the process and get to a resolution on the Bloomfield facility.

11

Board Chair Meyers updated the Committee on items of concern he has regarding long term solutions to long term concerns such as finances, debt, revenue streams, infrastructure needs, and basic services versus elective services and how to prioritize the focus of the County.

11/24/2014 Cancelled due to weather

1/20/2014

5)

The Chair began taking the Committee through a methodical

County Board Rules Review

review of the current County Board Rules, reviewing each article one at a time and receiving comments and making notes on updating current language of the Rules.

- 6) Time did not allow a discussion of Strategic the County Strategic Plan.

Long Range Planning Committee Minutes 2013

2013

12/30/2013

4

Bloomfield Director Penny Clary and WIPFLI's Michael Edwin outlined some of their concerns about going to referendum in April. They indicated a November referendum would be preferred. WIPFLI's Michael Edwin indicated the data collection for the Bloomfield Strategic Plan was approximately 50% complete and an initial Strategic Plan presentation should be ready for the board in March. Two motions followed:

Motion by Sup Griffiths, 2nd Sup Meek to take no action at this time. Motion failed 2 to 3. Sup Meek and Sup Griffiths voted yes

Motion by Sup Bauer, 2nd Sup Deal to forward to the board a draft resolution for the spring election to ask: Iowa County operates the Bloomfield Healthcare and Rehabilitation facility. Do you support the county operating this business? Motion failed 2 to 3. Supervisor Bauer and Supervisor Deal voted yes

5

There was a general discussion of the Committee Structure document. The document will be an agenda item on the January County Board Agenda.

6

The next agenda will include work on updating the County Board Rules. Update on the Iowa County Website and discussion of other items for future discussion were postponed to the next committee meeting +

11/18/2013

4

A discussion progressed regarding requiring additional training of management and staff to effectively adopt "Lean Government" principles. Training should take a systematic approach to eliminate waste, improve speed, efficiency, and deliver customers products and services they have a right to expect. Iowa County can draw on successful examples from other counties and the wider business community. It has been found that savings in this "continuous improvement cycle", when redirected to productive work, provides the customer with improved service delivery, the employee a less stressful work environment, and the county and its taxpayer more cost effective ways to provide government services

One desired goal is enhancing communication, collaboration and shared resources centering on an integrated policy that addresses cross training, continuing education (includes certification and/or other evidence of learning) and succession planning as

well as the need to include this practice in position description and performance evaluations. Chair Anderson will work with UW Ext. Educator Paul Ohlrogge to draft policy action plans for the next committee meeting

5

A draft document that could be added to the new County Supervisor orientation was reviewed. Committee members will review further for additional discussion and possible action at the next committee meeting.

6

Motion by Bauer, 2nd De Lain directing the Long Range Planning Committee to meet before the January County Board meeting to draft and forward to the board a possible referendum question relating to Bloomfield's Strategic Planning outcomes. There is consensus in the committee to ask Department Heads provide the committee with a projection of their long term capital needs

10/14/2013

4 A final draft document on Board Committee structure was finalized. Motion by Eric Anderson, second Deal to move the finalized document to the Committee on Committees for further action. Motion Carried

5 Supervisor Carol Anderson presented the committee with a document titled "Expectations for County Board Supervisors" Anderson developed this document from similar documents gathered from counties at the WCA conference as well as other sources. Several additions/changes were made and the committee believes the document could be particularly useful to candidates considering seeking office as a county supervisor so that they may better understand the duties of the office. Motion by Griffiths, second Eric Anderson to forward "Expectations for County Board Supervisors" to the county board for information and possible action. Motion Carried.

6

There was general discussion on continuing to update and address specific items in the Strategic Plan. A consensus developed that a high priority was developing a strategic approach to address operational changes that are made necessary by reduced federal funding, reduced state funding and stagnate or declining property tax revenue. Motion by De Lain, second Sup Meek asking Paul Ohlrogge UW Ext. to do a high level survey relating to what changes other Wisconsin Counties are considering under the general heading "Lean Government and Organization Management". Motion Carried.

9/16/2013

4) There was a page by page review of the draft of the Proposed County Board Committees. An updated draft will reflect changes.

5) Discussion followed on the need for supervisors to be appointed to committees not directly involved with county governance. Corporate counsel will be consulted

8/26/2013

4

A County Board Committee structure draft document prepared by Chair Anderson and UWEX Paul Ohlrogge was reviewed by the committee. Several changes were suggested and Chair Anderson and UWEX Paul Ohlrogge will bring a revised document to the next meeting.

5

Peggy Clary discussed a proposed Bloomfield Healthcare & Rehab Center Strategic Plan.

Motion by Supervisor Anderson, 2nd Supervisor Meek recommending that Bloomfield go ahead with strategic plan study with a recommendation that we go forward with a public referendum in 2014. Approved. Supervisor Griffiths voting no.

6

Item 6 prioritizing in-service education and Item 7 a discussion of Future Projects were both postponed until a future meeting

8/5/2013

4 A County Board Committee structure draft document prepared by Chair Anderson and UWEX Paul Ohlrogge was reviewed by the committee. Several changes were suggested and Chair Anderson and UWEX Paul Ohlrogge will bring a revised document to the next meeting.

Motion by Sup. Griffiths, 2nd Sup. De Lain to retain the Property Committee and review again one year from adoption of the Proposed County Committee document.

Motion by Sup. Bauer, 2nd Sup. E. Anderson to amend the motion to merge Property committee with Tax deed committee if allowed by statute. Approved with Sup. Griffiths voting no.

The amended motion was then approved with no dissenting votes

5

Discussion of Future Projects were postponed until a future meeting

6/17/2013

4 IQM2 Agenda Management Platform

Many members of the committee had received an e-mail from the software firm IQM2 recommending their product to speed and simplify the preparation and processing of reports, resolutions, agendas, etc. (The city of Dodgeville uses this software.) Paul Ohlrogge provided some additional information on the software and with Paul's help the committee went on line to view a video prepared by the software firm IQM2. No action taken at this time.

5 The county board committee structure:

Updating the structure

Updating the Structure

Identifying purpose/statutory reference/reporting relationships, etc. of each committee (Extension example)

Size of Committees

Frequency of meetings and meeting times

Standing Alternatives

The committee discussed possible changes in County Board Committee Structure. Though no votes were taken some tentative avenues for change were explored. This subject will be explored further at the August LRPC meeting.

□ Four Standing Committees that mirror the reorganized County staff structure: General Government, Health & Human Services, Public Safety, Public Works.

□ Five county board members on each standing committee. (with a 21 member board each board member would serve on one of the four standing committees. The chair would be an ex-officio member of all four standing committees.)

□ The "Executive Committee" would replace the "Committee on Committees". The five serving members would include the Chair, the Vice-Chair, who would continue to chair the renamed Administrative Services Committee, and the Chairs of the other three Standing Committees

The LRPC suggests reducing the number of county committees and

recommends that some of the permanent committees be eliminated. Chair could appoint a "Special Temporary Committee" on an as nee bases" (A Property Committee was an example given).

SEE MINUTES FOR ADDITIONAL DETAIL

6

PL-566 Dams including Blackhawk Lake and Governor Dodge Park – Land Conservation indicated that approximately 50 years ago flood control dams were built in the northern half of Iowa County with the cooperation of the Soil Conservation Service. Though six of the twelve dams are on private property all twelve dam structures are the responsibility of Iowa County (ownership, operation, maintenance). Though the design life was fifty years the county has done a good job of maintaining these structures and they all are functioning as designed

Land Conservation has suggested that the County Board revisit county plans for the long term future of these dams considering: the future benefits of the structures, the potential operation and maintenance cost, should Iowa County continue to own any of these structures and would adjacent land owners be interested in owning any of the six structures now owned by the county. After a general discussion the committee requested that staff provide additional information

7

Future topics – Supervisor Griffiths suggested that the number of authorized beds at the Bloomfield Healthcare and Rehabilitation Center should be revisited

5/20/2013

4 The County Administrator updated the Committee on the process outlined at Economic Development and Property Committee on negotiating a contract with

Jewell Architects on developing concept plans for security of the Courthouse. The Architect has been asked about the scope of his Phase I of the project and what might be included. The Committee will continue to be updated

5 Mr. Ohlrogge briefed the Committee on the research that he conducted on re-districting mid-term. Under State law, a mid-term redistricting project must follow Ward boundaries as previously established on the Census redistricting map. He indicated that this could make it difficult aligning districts with relatively equal population and still follow Ward boundaries. After considerable discussion the Committee concluded that it would not be feasible to do for the 2014 election. Motion by E. Anderson seconded by Meek to take no further action on proposed downsizing of the Iowa County Board. Motion adopted, DeLain abstained.

6

The Committee took up the question of County Board Committee Structure. The following topics were addressed:

Update the structure

Identifying purpose/statutory reference/reporting relationships of each committee. (Extension Committee has provided a template).

Size of Committees

Frequency of Meetings

considerable discussion took place identifying what types of issues contribute to slowing down the legislative process, how to empower committees to take action, and using the Office of County Administrator more effectively.

The County Administrator handed out an updated Committee Chart showing the present arrangement of five standing committees and a possible future arrangement of four. In both charts there are over fifty committees that Iowa County participates in.

The question was asked whether County Board members are required to represent the County in each of the fifty committees or could more citizens be involved. It was identified that Committee representation and membership could be determined by:

State Statute

Committee By Laws

County Board Rules of Resolutions

Not all Statutory Committees are required committees, and not all Statutory Committees spell how who may be a member. Changing Committee by-laws to allow other representation would be up to the agency or external Committee. Membership of internal Committees of the County not covered under Statute could be determined by the County Board Rules. Mr. Ohlrogge was asked to work with county staff to develop the purpose/statutory reference/reporting relationships of each Committee. Mr. Kephart was asked to identify which committees and their membership is governed by State Statute, Committee By-Laws, and/or County Board Rules or Resolutions while all of the above might apply. Both Mr. Ohlrogge and Mr. Kephart will report back to the Committee at the June meeting.

7 Future topics for discussion will be

Improving effectiveness of the County Board and Committees

Updating the Strategic plan.

4/15/2013

4 Administrator Kephart reviewed two architect's proposals for Courthouse security. Motion by Sup. E. Anderson seconded by Sup. Meek to authorize the Administrator to finalize on one architectural Courthouse Security proposal and present the successful Architect's plan and cost estimate to the Committee at the next meeting. Motion carried.

5 Paul Ohlrogge led a discussion on resizing the county board and restructuring the committees. The LRPC chair's report to the board will include 'tentative ideas on both as well as an invitation for additional ideas from board members, inviting them to submit e-mails, letters, etc. and invite board members to the next Long Range Planning Committee meeting to discuss, develop, and finalize an action plan.

3/18/2013

4 Paul Ohlrogge provided the committee with an updated MS PowerPoint slide series outlining the Strategic Planning process that would be presented to the County board. The goal is to present this document to the full County Board to generate some discussion over Strategic Planning issues and build upon the previous work. The Committee reviewed the document and made suggestions for revisions

5

The County Administrator updated the Committee on the meetings and discussions on the presentation to be made on Security of the Courthouse. Keith Hurlbert is preparing a presentation with the assistance of the Public Safety Division team who will also be present. The goal will be to get some direction from the Board on spending money on further design of Courthouse security options.

6

The Committee discussed the timeline and necessity to brief the Board on the size and structure of Committees and the County Board. It was agreed to refer this matter over to the Strategic Planning Process as one of the objectives.

7

Administrator Kephart provided the LRP a recommendation of the E.D.E.P. to sell the forty acre cropland parcel that is not attached to Bloomfield proper. The E.D.E.P. considered both extending leases and out right sale and recommended only selling the forty acre cropland parcel at this time. The LRP agreed to support the sale of the forty acres of cropland and to refer the long term use and future of the remainder of the land near Bloomfield over to the Strategic Planning process.

8

For future discussion items it was agreed that ownership of land and the future uses of public land be referred over to the Strategic Planning process

2/26/2013

3 Jim McCauley of Land Conservation provided the committee with information on the co-location of Farm Service Administration and County Land Conservation in neighboring counties. He also provided the committee a list of long range objectives related to land conservation including Iowa County's responsibility for Blackhawk Lake dam structure and twelve (12) PL-566 Watershed Dam Structures

4 Paul Ohlrogge provided the committee with A General Profile OF Revenues and Expenditures for Iowa County in a graphed comparison with the average of similar sized Wisconsin Counties (provided by the UW-EX Local Government Center. This

was followed by a general discussion of how the committee and county would use this information in long range planning

5 Paul Ohlrogge led a discussion on updating the 2008 Strategic Plan with focus on four areas 1) Efficiency; 2) Review County Government Structure; 3) Implementation of budgeting based on priorities; and 4) Infrastructure with a view toward prioritizing projects and funding of capital projects.

6 Administrator Kephart provided the committee with an update on Courthouse Security issues. The Administrator anticipates architect Jewel Associates will make a presentation proposal to the committees on structural changes to increase security in the courtroom area at the March meeting. (The committee was also made aware of an event that related to a gun carried into the courthouse)

7 Administrator Kephart reviewed the USDA Request For Lease Proposal. After discussion Supervisor Eric Anderson motioned 2nd by Supervisor Deal, to advise the E.D.E.P. to respond to the USDA's request for lease related to Courthouse space as it may be inconsistent with future facility space planning. Motion carried

1/27/2013

5.& 6 Paul Ohlrogge led the committee through a discussion of the progress on the Strategic Plan issues identified in the 2008 Strategic Plan. The committee then brainstormed in an exercise to determine the most important strategic issues currently facing the county. Paul Ohlrogge will summarize the results and bring this information to the next Long Range Planning Committee meeting February 18th.

7 Curt Kephart reported on his follow-up with the architect regarding "Security at the Courthouse". Administrator Kephart will contact other local architects to determine their interest/ideas regarding courthouse security. Paul Ohlrogge will contact the UW Platteville Engineering Department about providing their engineering students an opportunity to work with the county on designing secure courtroom access.

8. Supervisor Griffiths reported on his conversation with Jon Hochkammer of the Wisconsin Counties Association. Mr. Hochkammer indicated that though the WCA supported changing county board supervisor terms from two years to four years there is not support for this change in the Wisconsin Assembly. (As long as the Assembly has two year terms they are unlikely to support four year terms for county board supervisors.).

9.& 10 Paul Ohlrogge (UW Extension) was asked to help the committee with the updating of the Iowa County Strategic Plan. Next LRPC meeting will be February 18th

2012 Long Term Planning Committee extract from minutes

11/27/2012

5&6. Emergency Management Director Hurbert gave the committee a report on his meeting with The Public Safety Division Team on security at the courthouse. After some discussion a motion was made by Eric Anderson, 2nd Tom DeLain asking the County Administrator to contact Architecture Network, Inc

to provide the committee with an estimate of the cost in phases/components of "Scheme A-1.2 A. Approved

Motion by Meek, 2nd Griffiths to ask the County Administrator to contact the University of Wisconsin-Platteville College of Engineering and determine whether one or more of their engineering classes would be interested in doing an analysis of possible structural changes to underutilized areas of the courthouse. Approved

7. There was a general discussion relating to updating the Master Plan of Facilities particularly as it relates to "Electronic Documentation Storage and Retrieval", other storage needs as well as staffing changes. The County Administrator is continuing to meet with vendors on moving data to electronic storage. The departments now located in the Courthouse in addition to the Court Room are: Circuit Court Judge, Clerk of Courts, Register in Probate, Court Reporter, Child Support, Family Court, OWI, Teen Court, District Attorney, Corporation Counsel, IT Hub, Planning and Development, County Clerk, Register of Deeds, Treasurer, Emergency Management, Finance, Personnel, and the County Administrator. 2

10/22/2012

5. The follow up on the county website resulted in no action, but the Information Technology Director will meet with the committee quarterly for possible updates.

6. The Facilities Master Plan was discussed. The new Health and Human Services building added space and brought departments with common interests together. The committee discussed the many physical problems of the jail over time. No action was taken, but committee members will further review the Master Plan and suggest future needs for the full board to consider. (This topic will be on the next meeting agenda)

7. The committee discussed the safety needs of the current courthouse. While immediate changes are the EDEP's responsibility, the committee would like to coordinate plans with them. The emergency management coordinator will provide a list of security needs for the next meeting.

8. Paul Ohlrogge (UW Extension) is being asked to help the committee with the updating of the Strategic Plan for Iowa County

9. Corporation Counsel Allen informed the committee that county board terms are set at two years by statute.

Motion by Meek, 2nd Eric Anderson to have Supervisor Griffiths gather information from the Wisconsin Counties Association on legislative steps to change the terms of County Board Supervisors from two years to four years and report back to the committee. Approved

9/25/2012

6. The committee decided to focus on a review of the Strategic Plan, The Master Plan, Capital Needs as well as Technology and Collaboration for the remainder of 2012 and into 2013

7. Chair Anderson reported that upon investigation by Information Technology Director Rick Klabaugh the County Clerk's office indicated the present process for handling "marriage applications was appropriate and further refinement using the website was not necessary. It was the consensus of the committee that IT Director Klabaugh be asked to investigate whether processes in Planning and Zoning could be used as a template for enhancements of website processes.

8. There was a general discussion of criteria and processes for requesting funds from the Capital Projects Fund. Some of the criteria suggested for authorizing fund distribution from the Capital Projects Fund included: either land purchases, new buildings or building additions/retrofitting. Other supporting criteria would include: items not normally included in the budget, projects of over \$50,000 and non-recurring expenditures as well as planning for a building project. The committee will further refine criteria at the next committee meeting. Additionally, a committee will make a request to the Administrator and Long-Range Planning Committee.

9. There was a general discussion as to developing a process to engage the staff and the residents of Iowa County in Long Range Plan decisions. This could include placing projects on the agenda(s) of municipalities and making presentations at their meetings. (Also being certain that the Strategic Plan. 2

Year 2011 Long Range Planning Committee Minutes

1-2010

6/2/2010

Comments from the public and supervisors in attendance. The following comments were offered by Supervisors in attendance:

a) Supervisor Ed Weaver asked that the committee not try to expand government by trying to control everything.

Public

Comment from

Public and

Supervisors

b) Supervisor Greg Parman asked that this meeting be limited to two hours.

#9 The Committee took up item # 9 on the agenda, reviewing the mission/vision of the committee.

Mission

7/29/2010

Comments from the audience and committee members included comments by Board Chair Bauer that Dave Ladd had approached him about the possible sale of the 600 acres of the Bloomfield property not related to the Rehabilitation and Health facility to the DNR. Board Chair Bauer indicated to Mr. Ladd the county would need a firm proposal before taking any action.

Public

Comment from

Public and

Supervisors

#6 In a general discussion of the county's Vision, Mission and Strategic Plan the consensus was the current Vision and Mission approved by the county was appropriate the current Strategic Plan would be the starting point with some possible revision and the county management would use these as a basis for ongoing Strategic Management efforts. A departmental concern about the timeline for developing each department prioritized list of critical long range needs and issues was discussed. Because altering the timeline could interfere with departmental budget efforts

In a general discussion of the county's Vision, Mission and Strategic Plan the consensus was the current Vision and Mission approved by the county was appropriate the current Strategic Plan would be the starting point with some possible revision and the county management would use these as a basis for ongoing Strategic Management efforts. A departmental concern about the timeline for developing each department prioritized list of critical long range needs and issues was discussed. Because altering the timeline could interfere with departmental budget efforts the decision was made to hold to the original timeline. It was also pointed out that this is an ongoing iterative process with ongoing revision expected and welcome. The committee was particularly encouraged and expressed appreciation for the innovative collaborative ideas that are under consideration when several of these ideas were described by Administrator Kephart in his update to the committee.

7 In a general discussion of the county's Vision, Mission and Strategic Plan the consensus was the current Vision and Mission approved by the county was appropriate the current Strategic Plan would be the starting point with some possible revision and the county management would use these as a basis for ongoing Strategic Management efforts. Of the four key priorities and nine total it was decided to ask the Board to re-rank the existing strategic priorities and return them at the next County Board meeting.

8/30/2010

Comments by the audience and committee members included James Griffiths circulating census bureau Iowa County population projections and historic county population figures back to 1900.

Comment
from Public
and
Supervisors

#7 A ranking of possible county strategic initiatives as provided by county board members after the July county board meeting was reviewed and the decision was made to use the “top four” along with information still being gathered in the updating of the strategic plan.

Long Range
Planning Top
Three Priority
Discussion

#8 The past planning reports – “Iowa County Facilities 2030 Master Plan Summary” and “Iowa County Facilities Master Plan Study” were reviewed and discussed. A decision was made to review a summary report of the “Non-represented Staff Classification & Compensation Study – Summary Report.

Discussion to
Evaluate
Strategic
Priorities

#9 There was a general discussion of the process for receiving committee reports at the September 20th Long Range Planning Committee meeting

9/20/210

6. Comments from the audience and committee members included a comment from Chair Anderson that strategic Planning is never done. Strategic Planning is not a destination; rather it is a road map to a destination.

7. Presentations were made regarding the most important strategic concerns identified by each committee in consultation with departments and their department heads.

Ron Benish indicated that the Health and Human Services Committee had identified 54 items that were of strategic concern. In the next ten years the Health and Human Services Committee anticipates statewide regionalization of Human Services functions & combining departments into a single large umbrella agency. Current funding difficulties will continue unless there is a major revenue influx or changes in taxing/spending principles. A specific capitol budget item was the conversion of rooms from semi-private to private rooms to help accommodate higher pay private care clients at Bloomfield. The three concerns brought forward to the presentation were 1. Increased Use of Technology, 2. Greater Coordination & Collaboration between Departments, 3. Develop Capacity to Evaluate Effectiveness of Policies & Programs.

Craig Hardy and Kevin King made the Transportation Committees strategic presentation. The timing and shrinking of State and Federal funding & appropriations are not in sync with the county’s annual budget cycle. This is one of the reasons the county cannot nimbly retarget budget dollars to take advantage of one time unexpectedly available funds for large scale capitol infra-structure improvement projects. Since 1999 Highways share of the county budget has dropped from 48% to 25%. Infrastructure investments are reaching a critical point. (Numerous Capitol Budget needs identified). Priority .1Equipment Service Life & Depreciation Schedule, 2 Annual Departmental Budget Justification, 3, Cost Share match Appropriation for

State. & Federal Project Applications for Highway and for Airport: 1. Replacing 100LL fueling, 2. Constructing Taxiways for New Hanger Site & Move Entrance Road, 3. Construct 10-Unit Thanger. Dan Oleson presented the three Economic Development, Extension & Property strategic concerns under the general heading: Improved utilization of employee skills technology and work space. They are: 1. Recognize and identify employees whose skills are under-utilized and leverage this skill base to better serve county customers, 2. Identify technology improvements that will allow staff to work more efficiently, 3. Leverage physical resources to best maximize use of work space. (The weighing of the advantages of co-locating Land Conservation with Federal Ag offices (customer centric) versus possible cost savings of bringing the office into a county facilities will be a strategic consideration.)

The three Justice Committee strategic concerns raised by Carol Anderson were: 1. Technology (Radio Communication Alternatives to Incarceration & rethinking delivery approaches), 2. Collaboration/Integration (rethink service delivery approaches with clear strengths & mission identified for quick contribution to county needs 3. Regional (bringing together complementary expertise and resources) The capitol budget needs for communication enhancements could not be quantified at this time but are expected to be in the one to several million dollar range.

Dave Bauer presented three strategic concerns brought forward by the Administrative Services Committee: 1. Technology Budgeting, 2. Collaboration in County Government (IT Finance), 3. Effective Use of Staff. Budgeting Software was identified as a likely capital need.

8. There was a general discussion regarding the presented priorities: Expanding Use of Technology, Resource Collaboration (Internal & Regional), How can we grow Iowa County, Assess Services Provided (How and What), 5 year plan – Anticipate the Big Expenses, Promote Employee Training, Establish Rationale for Projects, Build County Board & Staff Continuity.

9. **Chair Anderson requested additional priorities.** Supervisor Meek felt Lands End was one of the most Strategic Assets in the county and should be added to the mix. Other suggestions offered included: 1. The organization must practice “IMPLICATION PLANNING”, 2. User Groups, Regional and Internal, 3 Given the importance of “Grants” to county revenue the obtaining early knowledge of their existence and having the best possible process in place for obtaining these funds is strategic, 4. Effective Training and Knowledge Transfer is a theme on which everything else hinges, 5. Everyone in the organization must feel and be IMPOWERED TO BE CUSTOMER CENTRIC.

10. Preparations for the September 23rd meeting were discussed and the meeting time set for 6:00 P.M.

Meeting adjourned. Motion Oleson, Second Meek

9/23/2010

7. under the general topic of “Lands End – A Valued Iowa County Resource” Dodgeville Mayor Jim McCauley shared with the committee the importance of Lands End to the strategic future of Iowa County. The mayor thanked the county for supporting city/Lands End initiatives and welcomed the counties continued support. (LE roughly 25%-30% of the City's base assessed. The City is roughly 25% of the of the County base. The importance of the jobs and payroll to the City-County-and Region. It's estimated that as many as 1100 people have reversed commute from Dane County.)

8. It was the consensus of the committee that continuation of the county city role in partnering with Lands End takes maximum advantage of the synergies available to all, and is strategically central to the county's economic future. A matrix was prepared by the chair identifying “X axis issues: and “Y axis evaluation criteria”. In the ensuing discussion committee members first valued each intersecting point on a 1-9 scale and then reached consensus on prioritization.

Two issues were identified as immediately attainable with minimal cost:

- tweaking the present budget process
- (5 year plan – Anticipate the Big Expenses) and the process for bringing motions/issues before the board (Establish Rationale for Projects)

Regarding the issue of “How can We Grow Iowa County?” the committee felt this issue would need to be worked by other county committees as there is not consensus among the public on how economic growth fits within the county vision: “Healthy and Safe Place to Live, Work and Play – Iowa County”

2

The critical ongoing issue “Build County Board and Staff Continuity” must be addressed by the board and by the Administrator and Staff respectively. As they bring these plans to the committee they will be added to the Long Range Plan. Two issues were identified as themes running through the issues brought forward by every department. The issues were:

- Expanding Use of Technology and
- Resource Collaboration (Internal & Regional).

These are being incorporated into the Long Range Plan.

The remaining issues and others identified are thought to support the two central strategic issues and will be fleshed out at subsequent Long Range Planning Meetings:

Assessment - Feedback, Reassessment Revision (How and What),

Promote Employee

Rationale

5 year plan

Training

10/16/2010

6. Comments from the audience and committee members. Dan Curran asked that the committee take steps to improve the quality of the information “GPS” software contained regarding Iowa County Points of Interest (POI). Visitors to Iowa County increasingly rely on this information and it should be kept as accurate and up to date as possible. Dan Curran indicated Lands End is only one of many businesses important to the well being of Iowa County and the county should give active support to all our businesses and their employees.

7. Action items from the September 23rd meeting were reviewed and further defined via brainstorming. Carol Anderson and Paul Ohlrogge will pull this information together and create an action summary for the November 15th meeting.

8. Additional action items were considered including maintaining reasonable tax levels and identifying revenue sources other than property taxes so the county can maintain an adequate level of services. No immediate action items were added from this discussion.

11/15/2010

6. Comments from the audience and committee members: Ed Weaver indicated his appreciation that the committee was including a discussion item on Budget, Property Tax Levels, Revenue Sources, etc. .

7. Amy Kaup provided the committee with a brief history of the county’s Information Technology path, current status and five year plan. (This included a discussion of the upgrade to the current version of Excel and Word.) All software choices are evaluated by Information Technology to assure they are technically compatible, are cost effective, do not increase the cost of operation, have long term viability and fit into the strategic direction (which includes the need for possible

future integration with neighboring counties and others).

The committee discussed the present county internet website and its future role. . Amy Kaup indicated internally a website must work seamlessly with the county software not as a "standalone". That way data maintained in other county software will update automatically to the website (no duplication or reentry cost).

Dan Curran indicated someone he knows that lives in Iowa County evaluates government websites. He will make contact and ask them for input and ideas for a new Iowa County Website.

The committee discussed the need for a process to identify the choices that will need to be vetted to create the unique "public face" the Iowa County Website will need. .

8. Budget, Property Tax Levels and Revenue. The committee discussed the need for a repository and evaluation process that will include County Board Supervisors, County Departments and the public. As a first step Paul Ohlrogge was asked to draft a "survey" to be used to gather input from county board supervisors and others. UWEX would tabulate and summarize the results and provide this information at a Long Range Planning meeting and which could be shared at other meetings and venues.

Other ---

The committee asked Curt Kephart to develop a point sheet documenting some of the major items in 2010 budget that were removed/reduced in the 2011 budget. Example: specifically identify the five FTE reductions in the 2010 budget.

Dan Curran indicated he was still gathering information on community "GPS".

12/13/2010

Comments from the audience and committee members: Jim Griffiths indicated that an ad hoc committee of the City of Dodgeville that includes city long range planning would be meeting December 16th and Jim Griffiths would be attending. Paul Ohlrogge reviewed the draft "Survey Monkey" questionnaire and plan for distribution to county board members and staff. A motion was made by Dan Oleson, 2nd by Dave Bauer to add a final item to the questionnaire "Please make any additional comments that you think will be of value to Long Range Planning Committee" and distribute the questionnaire electronically asking that it be returned by January 14th. Paul will review and present the results to the committee at its January 17th meeting.

Dan Curran discussed plans to update the county website and will bring additional information to the January 17th committee meeting.

There was a general discussion of the Long-Range Planning and priorities. This included the additional functionality and flexibility the new Health and Human Services brings to the county.

The committee asked Chair Anderson to determine which meeting room in the new Health and Human Services building would best accommodate the needs of the Long Range Planning Committee and reserve it for the January meeting of the committee.

Year 2011 Long Range Planning Committee Minutes

1/19/2011

6. Comments from the audience and committee members: Dan Curran reported on Wisconsin Counties Association County Ambassador Program meeting with the legislators 1/19/2011. Message from both the office of Senator Shultz and Assemblymen Marklein was to expect less funds from the state and it would be prudent for counties to cut their budgets by 10% to 15% in anticipation. Both offices asked the Ambassadors to go back to their counties and identify unfunded "mandates" and other regulations from the state that had outlived their usefulness. The state will be very receptive to making changes to laws and regulations to eliminate regulations that have

out lived their usefulness. Jim Griffiths reported that Tym Allison (Dodgeville High School) indicated it would cost about \$10,000 to wire the new Community Room for videotaping meetings.

7&8 Committee members will research websites, identify several that they think provide features that will be of value to Iowa County and bring back information on them at the next LRPC meeting. The committee discussed possible sources of help, including interns. Paul Ohlrogge will research possible sources of funding,

2

9. The committee discussed the January 17, 2011 Long-Range Planning Working Document updated by Chair Anderson. Committee members will review this document, identify additions, possible action items and bring them to the next committee meeting.

10. Paul Ohlrogge and Chair Anderson prepared a report on the "Survey Monkey Questionnaire" submitted by supervisors and staff. Committee members will read, review, add and delete information while grouping each survey answer into categories and marking each High, Low or Medium. The data will be discussed further at the February meeting.

11. Administrator Kephart suggested we emphasize Iowa County's strategic location as we look at future organizational needs and possible structure by breaking county government into four components: Public Works, Public Safety, General Government and Health and Human Services.

12&

2/14/2011

explained that the agenda for this meeting was narrowed to the topic of long range planning to provide enough meeting time to accommodate the request of the Administrative Services Committee for input into the budget process.

7. Further discussion was held on the results of the Survey Monkey. The results were vetted, prioritized and Paul Ohlrogge was asked to prepare the formal summary document for review by the chair and forwarding to the Administrative Services Committee for their March 7th meeting.

Desired outcomes highlighted in the discussion included: Efficient and effective administration and departmental outcomes, a plan for the future based on changes ahead, implement our components that create high employee morale and economic development policy that stimulates and brings good jobs to the county.

8 & 9 There was no discussion on agenda items 8 & 9.

10. Motion made by Oleson, second by Curran, to set next meeting in HHS building on March 14th and adjourn. Approved

5/26/2011

5. No meeting was held on March 14th..

6. Comments from the audience and committee members: Supervisor Meek asked about revisiting issues such as the Iowa County Website that the committee had discussed in previous meetings. Supervisor Griffiths handed out notes he had taken from the minutes of LRPC meetings indicating the committee may want to review them to see if there are topics the committee may want to take up again.

7 The committee prepared a first draft of procedures for determining the nature and items that should be in a Capital Outlay Reserve Fund, a process for identifying priorities, for allocating and for accessing the funds.

8 Motion by Meek, second by Curran to request that Department Heads summarize, present, and discuss capital outlay project requests with their

respective standing committees and cc the committee chair. Request that the standing committee review and prioritize projects covering fiscal years 2012 through 2017, for their June 2011 standing committee meeting dates and that the Standing committee forward the information to the LRPC for its' June meeting for review and discussion. Approved

10. Motion Curran, second by Deal to adjourn. Approved

6/13/2011

7 The committee reviewed and revised the Capital Reserve Fund procedures.

8 The Capital Reserve Fund projects that were identified as candidates list were reviewed and the prioritization process begun. The process will be completed at the next Long Range Planning Committee meeting.

6/27/2011

6. Comments: Administrator Kephart indicated that June Meudt and he discussed Departmental vision, mission, goals including the department's objectives in a Who, Why, How format which included metrics and measurements.

7 The committee reviewed and revised the Capital Reserve Fund document. Motion by Griffiths, 2nd by Meek to ask Administrative Services to work with Health and Humans Services & Transportation Committees and with the help of staff to set up a long range plan for the enterprise fund reserves. Approved.

Motion by Meek, 2nd Oleson fund will be used for new or an addition that increases the value of the assets by more than \$50,000.

8 The Capital Reserve Fund project candidates were reviewed and the prioritization process continued. Craig Hardy will review Transportation items and rate them as High, Low and Medium

LONG RANGE PLANNING COMMITTEE 2004 – 2006 (NO MINUTES 2007,2008,2009)

2004

9/1/2004

Dale Theobald moved to put Venture jail drawings on next meeting agenda. Second by Eric Anderson. Motion carried

Dale Theobald moved to have Joe Thomas get square foot figures of factory built office building to be placed on old middle school land. Second by Eric Anderson. Motion carried.

- Eric Anderson moved to place on next meeting agenda new site for Law Enforcement Center. Second by David Meudt. Motion carried 5 to 1.
- Comments: Jim Griffiths commented on jail issues.

2005

2/5/2005

Open bids for buildings and facilities assessment - Proposals were opened. Seven firms declined to offer proposals and three submitted offers. The Committee will review the offers and discussion will be held at the next meeting.

8/17/2005

Harlan Kye, Architect gave a presentation on Masonic Lodge of converted space needs for county offices. 16,000 square feet available.

- Discussion was made with Masonic Lodge Members and they had invited the Committee to tour facility first-hand at 6:45 p.m. and returned to Courthouse at 7:15 p.m.
- Russell Knetzger presented the Committee a Criteria & Priorities for selecting among Master Plan Options he had prepared. County Departments listed for immediate space needs are Health, Information Systems, Jail, Sheriff and Social Services. Discussion followed.
- Eric Anderson moved to authorize Mr. Knetzger to further interview management of both Health and Social Services departments to re-confirm present and inter-mediate space needs. Seconded by Mark Masters. Carried.
- Eric Anderson moved to adjourn at 8:50 p.m. Seconded by Joe Thomas

10/5/2005

- * Judge Dyke spoke on space needs for the court system.
- The committee discussed the open house and comments from the public.
- Dodgeville City Planning members commented on the Phase I Courthouse/Middle School land building plans.
- Resolution to request funds for purchase of properties for Phase I was discussed but no action.

11/17/2005

Russell Knetzger discussed cost estimates and phased approach for a Law Enforcement Center. No action taken.

- The committee discussed the current Wal-Mart site as a site for Department office space. Dale Theobald moved to have Russell seek cost estimates for Wal-Mart site for remodeling existing building for office space and Sheriff Dept. add on and call a meeting to discuss cost estimates

2006

3/30/2006

Russell Knetzger gave an overview of the 2030 facilities Master Plan proposal, downtown portion of plan and north side portion of plan to City Plan Commission and Historic Preservation Commission. Questions were asked about siding of downtown building to Historic Preservation Commission and zoning and planning issues pertaining to old middle school site and north side site land.

1/26/2006

Russell Knetzger reviewed remodeling plans for converting Health Dept. space to Sheriff's Dept. use. No action was taken after discussion.

- The committee discussed land for Law Enforcement Center and sites for downtown office building along with input for the public. No action taken. Russell will put together more financial information for the next meeting.

3/9/2006

Russell Knetzger reviewed Master Plan update, cost comparisons of downtown building on courthouse parking lot and old middle school site. Reviewed costs of Sheriff's first phase Law Enforcement site and cost to upgrade current building and financing options for downtown building phase and Sheriff's Dept. site and upgrades.

3/30/2006

Russell Knetzger gave an overview of the 2030 facilities Master Plan proposal, downtown portion of plan and north side portion of plan to City Plan Commission and Historic Preservation Commission. Questions were asked about siding of downtown building to Historic Preservation Commission and zoning and planning issues pertaining to old middle school site and north side site land.

4/24/2006

Motion by Peter Berg to approve agenda for this April 24, 2006 meeting.

* Second by John Lind. Motion carried.

- Mayor Jim McCaulley covered the city's views on the plan site. A lengthy discussion followed. (The minutes of that meeting are marked as exhibits A and B).

- John Houck presented the idea of selling funeral home to the County. (Exhibit C is the information submitted). No price was discussed.

- All new members were updated on past information by Russell Knetzger, Consultant.

5/1/2006 Group agreed to build administration building first. Jail remodel and any land purchase to be much later.

- Lulloff Funeral Home tax value @ 400400 was noted.
- Discussion of some dissatisfaction of Russell's report not presenting more than one solution.
- Motion by Mark Masters, seconded by John Lind, Russell should include his report with middle school option at no extra cost. List to be drafted by Paul Ohlrogge and sent.
- Motion by John Lind, seconded by Peter Berg, to give an update to the full County Board on a recommendation plan during their June meeting.
- Jim Griffith indicated the school district maybe interested in administrative space if available in the future.
- Motion by John Lind, seconded

5/23/2006

John Houck addressed the committee concerning his property. A sheet on the pricing was given to the committee.

- A discussion was held on the pros and cons of several building sites.
- Committee will bring general information on various potential sites to the June Session of the Board
- Committee will bring a recommendation on a specific site to the July Session of the Board.
- Discussed the value of having an inventory and value of all county owned Property

6/8/2006 A lively discussion was held on the pros and cons of several building sites. There was no decisive result from the discussion.

- A discussion of county owned property was held. Exhibit A was used by the committee.
- The report from Consultant Russell Knetzger was discussed. The committee was not satisfied with the report and will ask Mr. Knetzger to finish it.
- No bills were presented.
- The committee will invite Bob Lee from the Wisconsin Department of Corrections to give an update on the needs of the Iowa County Jail at the May 14th meeting.

6/14/2006

Bob Lee discussed the jail with the group. He indicated there were security issues and sewer problems. Mark Masters will inform the Sheriff to look at short term fixes because there is no money to build a new jail in the near future. Sparring was at its best. John Lind and Mark Masters won and Tom Mueller lost!!

- Mark Masters moved to have Paul Ohlrogge give the County Board an update of the committee's progress at the next meeting. Second by John Lind. Motion carried.
- John Lind moved to have Russell Knetzger attend the next committee meeting, at no charge, for a follow up. Second by Mark Masters. Motion carried.

Tenative list of properties Iowa County has an ownership or lease interest in (prepared by Jim Griffiths Dec 2011)								
	Description	Address	Appraisal	Date	Cost	Depr Val		
1 Own	Courthouse	222 N Iowa Street Dodgeville						
2 Own	Jail	1205 N. Bequette St Dodgeville						
3 Own	HHS new	303 W. Chapel Dodgeville						
4 Own	House 329 W. Chapel	329 W. Chapel Dodgeville	\$ 80,000	1/13/2011				
5 Own	Old HHS	109 W Fountain Dodgeville	\$ 214,000	9/18/2011				
6 Own	Bloomfield Rehab	3151 CTH CH Dodgeville						
7 Own	IC Airport	3151 State 39 Mineral Point						
8 Own	Hwy Department	1215 N. Bequette Dodgeville						
9 Own	Hwy Miflin Shop	1033 CTH E, Rewey						
10 Own	Hwy Highland Shop	CTH CH Linden Twp						
11 Own	Hwy Hollandale Shop	307 W. Waldwick Hollandale						
12 Own	Quarry	Hwy Z Dodgeville Twp						
13 Own	Old County Farm	Linden Twp(excludes 40 acres occupied by Bloomfield Rehab	\$ 2,010,200	8/4/2009				
14 Own	Boat Otter Creek Landing Avoca	Hwy 130 & Wisc River Wyoming/Clyde	\$ 53,700	8/27/2009				
15 Own	Sylvan Road (99 Acres)	Sylvan Rd Waldwick Twp	\$ 305,000	8/9/2009	*			
16 Own	Vacant land Hwy Y (20 Acre)	CTH Y Dodgeville, Twp	\$ 75,000	9/16/2009				
17 Rent	Land Conservation Dep	138 S Iowa						
18 Rent	Unified Community Services	1122 Professional Drive Dodgeville						
	Other							
	Coroner 227 Commerce, Mineral Point 53565							
	Family Court Commissioner 201 N. Iowa Dodgeville 53533							
	Public Defender 106 E Maple St. Lancaster, 53813							
	Surveyor 619 W. Merrimac St, Dodgeville 53533							

* New appraisal in 2011 by Prairie Enthusiast. They used same appraiser

INVENTORY OF BUILDINGS									
December 31, 2010									
Bldg. No.	Building	Year Acquired							
1	Main Shop at Dodgeville	1938							
9	Hwy. Annex offices - D'ville	1956							
2	Blade Rm/Cold Storage-D'ville	1940							
3	Cold Storage-D'ville	1940							
6	Storage/Old Paint Shop-D'ville	1950			1215 N. Bequette Street				
7	Radio Control Bldg.-D'ville	1996			Dodgeville, WI 53533				
16	State Salt Shed-D'ville	2004							
17	Co. Salt Shed - D'ville	1965							
26	County Salt Shed - D'ville Yd.	1987							
19	Trk. Storage Garage-D-ville	1976							
20	Weld. Rm./Trk. Hoists-D'ville	1976							
22	Gas Ticket House-D'ville	1978							
18	Co. Salt Shed (D'ville Ag)	1968			Behind Dodgeville Ag				
					208 King Street				
					Dodgeville, WI 53533				
4	Hollandale Salt Shed	1947			305 Waldrick Street				
23	Hollandale Trk. Storage Gar.	1981			Hollandale, WI				
5	Highland Salt Shed (Co.)	1947							
14	Highland Shop/Garage	2000			836 Main Street				
15	Highland Cold Storage Shed	1962			Highland, WI				
166	Engineer Building @ quarry	1961							
167	Engineer Building @ quarry	1961			3307 County Road Z				
29	Mobile Scale House @ Quarry	2008			Dodgeville, WI				
21	Control Bldg.-Hot Mix Plant	1977							
24	Quarry Outhouse	1982							
27	Mifflin - Co. Salt Shed	1989			1033 County Road E				
28	Mifflin Trk. Storage Building	2004			Rewey, WI				

	A	B	C	D	E	F	G	W	X	Y	Z	AA
1	IOWA COUNTY											
2	FIXED ASSET LIST - Iowa County Airport											
3	Acquired	Description of Fixed Asset	Manufacturer	Model Number	Serial Number	Life in Years	Actual Cost	Book Value 12/31/07	2008 Depreciation	Accumulated Depreciation 12/31/08	Book Value 12/31/08	2009 Deprecia
4		Iowa County Airport										
5	1990	PAN-AM Weather Systems -	replacement cost estimated by airport operator			10	60,720.00	-		60,720.00	-	
6	1988-1996	Fuel Tanks, Gas Pumps, Wiring, Monitor				10	35,000.00	-		35,000.00	-	
7	2001	Tractor 7600 in 2001 & 7600 in 2002-lease pmts	Kabota		51245 on Tractor & 20398 on Loader	7	7,600.00	-		7,600.00	-	
8	2002	Tractor 7600 in 2001 & 7600 in 2002-lease pmts	Kabota		51245 on Tractor & 20398 on Loader	7	7,600.00	1,085.74	1,085.74	7,600.00	-	
9	2/5/2003	Kabota Tractor & Loader 2003-lease pmts	Kabota		51245 on Tractor & 20398 on Loader	7	7,600.00	2,261.93	1,085.71	6,423.78	1,176.22	1,00
10	4/16/2003	Kabota Tractor & Loader-Final Payment - 2003	Kabota	lease buyout	51245 on Tractor & 20398 on Loader	7	16,156.73	5,193.25	2,308.10	13,271.58	2,885.15	2,30
11	2001	Airport Improvement				25	40,000.00	28,800.00	1,600.00	12,800.00	27,200.00	1,60
12	2001	Mower				7	8,400.00	-		8,400.00	-	
13	2001	Jet Fuel Pump				10	69,259.00	20,777.70	6,925.90	55,407.20	13,851.80	6,90
14	2001	Uni Pump				10	7,000.00	2,100.00	700.00	5,600.00	1,400.00	70
15	7/22/2002	Deer Fence at Iowa County Airport (1)	Iowa County Share \$16,667, reimbursed \$8,333.50 from Lands End			25	16,667.00	13,055.82	666.68	4,277.86	12,389.14	60
16	12/26/2002	Ground Communications System	Iowa County share \$1,200 total cost of \$6,000			10	6,000.00	3,000.00	600.00	3,600.00	2,400.00	60
17	10/23/2002	Truck 193 & 793 Plow	Ford Truck & Schmidt Snowplow purchased from highway dept			7	7,000.00	2,183.33	1,000.00	5,816.67	1,183.33	1,00
18	8/19/2003	Melco - Fuel Farm	Melco			10	29,393.44	16,656.30	2,939.34	15,676.48	13,716.96	2,90
19	9/1/2003	Powered V Snow Plow	BOSS	RT3 Power V		7	4,750.00	1,809.53	678.57	3,619.04	1,130.96	60
20	9/1/2003	2004 Ford F-350 Pickup	Ford	F-350	1FTSW31524EA86333	5	35,000.00	4,666.67	4,666.67	35,000.00	-	
21	12/13/2004	Polaris Ranger 4x4 w/soft cab, windshield & winch	Polaris		4XARD50AX1D633043	5	6,800.00	2,663.34	1,360.00	5,496.66	1,303.34	1,30
22	9/27/2005	1990 Ford Plow Truck	Ford	Truck	1FDYK82A7LVA37146	5.00	9,550.00	5,252.50	1,910.00	6,207.50	3,342.50	1,90
23	11/1/2008	Awcos (Automatic Weather Observing Systems)				10.00	61,815.00		1,030.25	1,030.25	60,784.75	1,00
24	5/4/2009	Woods Mower 15 Footer with 2 wings	Woods	9180RD-2		7	11,100.00					
25	12/21/2004	Airport Security Camera system				5	6,500.00	2,600.00	1,300.00	5,200.00	1,300.00	1,30
26		Airport - Total Equipment					453,911.17	112,106.11	29,856.96	298,747.02	144,064.15	25,10
27												
28		Buildings										
29	1989	Office Building-Iowa County Airport				40	26,000.00	13,650.00	650.00	13,000.00	13,000.00	60
30	1987	Land, Runway, Blacktop Runway, Lights, vasilights				25	100,000.00	16,000.00	4,000.00	88,000.00	12,000.00	4,00
31	10/9/2000	Well - 320'				20	5,781.75	3,745.86	289.09	2,324.98	3,456.77	20
32	11/6/2000	Septic System				15	5,269.00	2,751.58	351.27	2,868.68	2,400.32	30
33	9/10/1999	Runway	Cty paid 20% \$17,680.70			25	88,403.50	58,935.67	3,536.14	33,003.97	55,399.53	3,50
34	2000	Runway	Cty paid 20% \$411,600			25	2,058,000.00	1,399,440.00	82,320.00	740,880.00	1,317,120.00	82,30
35	11/1/2002	Taxiway at Iowa County Airport	Work done by Highway			25	20,601.81	16,344.10	824.07	5,081.78	15,520.03	80

	A	B	C	D	E	F	G	W	X	Y	Z	AA
1	IOWA COUNTY											
2	FIXED ASSET LIST - Iowa County Airport											
3	Acquired	Description of Fixed Asset	Manufacturer	Model Number	Serial Number	Life in Years	Actual Cost	Book Value 12/31/07	2008 Depreciation	Accumulated Depreciation 12/31/08	Book Value 12/31/08	2009 Depreciat
36	6/30/2004	Reconstruct Upper Apron, Constr New Ramp & taxi lane, new septic system - city share 123,070				25	750,000.00	647,500.00	30,000.00	132,500.00	617,500.00	30,000.00
37		state share \$123,070 and federal share \$503,980										
38	12/1/2006	Hangar Project Airport - Build 2 Hangars - County Share \$10,314.89 and Federal Sh 156,407				40	184,534.62	179,536.80	4,613.37	9,611.18	174,923.44	4,611.18
39	3/1/2006	Hangar Purchased from Mawhinney & Tidball				40	55,000.00	52,479.17	1,375.00	3,895.83	51,104.17	1,375.00
40	10/31/2007	Runway Reconstruct & Strengthen Project				25	701,053.47	673,011.33	28,042.14	56,084.28	644,969.19	28,042.14
41	12/22/2007	Airport Restrooms & Mechanical Room Addition				40	72,068.59	72,068.59	1,801.71	1,801.71	70,266.88	1,801.71
42												
43		Total Buildings					4,066,712.74	3,135,463.11	157,802.79	1,089,052.41	2,977,660.33	157,802.79
44		Land										
45	1999	Iowa County Airport -	Land for New Runway				250,000.00	250,000.00			250,000.00	
46		Total Land					250,000.00	250,000.00			250,000.00	
47		Total Fixed Assets 12/31/10					4,770,623.91	3,497,569.22	187,659.75	1,387,799.43	3,371,724.48	182,901.75

	A	B	C	D	E	F	G	W	X	Y	Z	AA
1	IOWA COUNTY											
2	FIXED ASSET LIST - Book Values of Properties included in appraisal											
3	Acquired	Description of Fixed Asset	Manufacturer	Model Number	Serial Number	Life in Years	Actual Cost	Book Value 12/31/07	2008 Depreciation	Accumulated Dereciation 12/31/08	Book Value 12/31/08	2009 Depreciat
4		Buildings										
5	12/8/1999	Water Line at Bloomfield				40	11,404.00	8,838.10	285.10	2,851.00	8,553.00	28
6	Dec-84	Building & Property-Social Services				40	125,000.00	53,125.00	3,125.00	75,000.00	50,000.00	3,12
7	5/2/2008	Purchase of House on Old Middle School Lot				40	150,237.50		2,504.00	2,504.00	147,733.50	2,50
8		Land										
9		Donated Land:										
10	2/20/2003	Gift of Land from Paul & Barbara Kramer-part of SW 1/4 of Section 18 Town of Dodgeville			value established by appraisal		62,800.00	62,800.00			62,800.00	
11												
12		Hollandale Land - In Walwick Township near Jonesdale:									-	
13	3/6/1972	Land Purchased from Tom & Dolores Murphy	57 acres				8,550.00	8,550.00			8,550.00	
14	3/6/1972	Land Purchased from Joseph and Mary Jane Leonard	42 acres				8,250.00	8,250.00			8,250.00	
15												
16		County Farm:						-			-	
17	Mid 1800's	Land					1,000.00	1,000.00			1,000.00	
18	11/17/2002	Parking Lot at County Farm & Road to Pond - Blacktop	Highway department did the work				7,000.00	7,000.00			7,000.00	
19												
20		Total Value of Buildings & Land					374,241.50	149,563.10	5,914.10	80,355.00	293,886.50	5,91

Appraisals of Real Property

<u>Date Completed</u>	<u>Property Description</u>	<u>Appraised Value</u>
9/16/2009	County Highway Y Dodgeville	\$ 75,100.00
8/3/2009	Sylvan & Banner Rds (Waldwick Prairie)	\$ 305,100.00
8/13/2009	County Farm Rd / CTH Q / CTH CH (County Farm excludes 40 acres occupied by Bloomfield)	\$ 2,010,200.00
8/27/2009	State Highway 130 (Boat/Otter Creek Landing) Avoca	\$ 53,700.00
9/18/2009	109 W Fountain St (Former Social Services) Doge ville	\$ 214,000.00
1/13/2011	329 W Chapel St (House at HHS site) Dogd geville	\$ 80,000.00

INVENTORY OF BUILDINGS

December 31, 2010

Bldg. No.	Building	Year Acquired	
1	Main Shop at Dodgeville	1938	
9	Hwy. Annex offices - D'ville	1956	
2	Blade Rm/Cold Storage-D'ville	1940	
3	Cold Storage-D'ville	1940	
6	Storage/Old Paint Shop-D'ville	1950	
7	Radio Control Bldg.-D'ville	1996	
16	State Salt Shed-D'ville	2004	1215 N. Bequette Street Dodgeville, WI 53533
17	Co. Salt Shed - D'ville	1965	
26	County Salt Shed - D'ville Yd.	1987	
19	Trk. Storage Garage-D'ville	1976	
20	Weid. Rm./Trk. Hoists-D'ville	1976	
22	Gas Ticket House-D'ville	1978	
18	Co. Salt Shed (D'ville Ag)	1968	Behind Dodgeville Ag 208 King Street Dodgeville, WI 53533
4	Hollandale Salt Shed	1947	
23	Hollandale Trk. Storage Gar.	1981	305 Waldrick Street Hollandale, WI
5	Highland Salt Shed (Co.)	1947	
14	Highland Shop/Garage	2000	836 Main Street Highland, WI
15	Highland Cold Storage Shed	1962	
166	Engineer Building @ quarry	1961	
167	Engineer Building @ quarry	1961	3307 County Road Z Dodgeville, WI
29	Mobile Scale House @ Quarry	2008	
21	Control Bldg.-Hot Mix Plant	1977	
24	Quarry Outhouse	1982	
27	Mifflin - Co. Salt Shed	1989	1033 County Road E Rewey, WI
28	Mifflin Trk. Storage Building	2004	