



AGENDA
Executive Committee
Tuesday, March 12, 2019 – 5:00 pm
Health & Human Services Center – Community Room
303 W. Chapel Street
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

For information regarding access for the disabled, please call 935-0399.

Any subject on this agenda may become an action item.

1	Call to order.
2	Roll Call.
3	Approve the agenda for this March 12, 2019 meeting.
4	Approve the minutes of the December 11, 2018 meeting.
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.
6	Update on the ATC Intervention Proceedings by Corporation Counsel Matthew Allen.
7	Consider distributing PSC information on the proposed Badger Hollow Solar Farm.
8	Consider the Resolution Amending the Iowa County Committees, Commissions and Board Structure.
9	Future County debt and borrowing plans.
10	Consider the summer start time for County Board meetings.
11	Chair's report.
12	Set date and time for next meeting. (4/9/19)
13	Adjournment.

Posting verified by the County Clerk's Office: Date: 3/7/19 Initials: GK



**Draft Minutes of the
Executive Committee
Tuesday, December 11, 2018 – 5:00 pm
Health & Human Services Center – Community Room
303 W. Chapel Street
Dodgeville, Wisconsin**

**Iowa
County
Wisconsin**

1	Call to order. Chair John Meyers called the December 11, 2018 Executive Committee to order at 5:00 p.m.
2	Present at roll call: Sups. Ron Benish, Dave Gollon, Judy Lindholm, Jeremy Meek (arrived at 5:04 p.m.), John Meyers, Dan Nankee and Curt Peterson Others present: Sups. Kevin Butteris, Steve Deal, James Griffiths, Don Leix, Mel Masters, and Bruce Paull; Larry Bierke, Roxie Hamilton, Matt Allen, Al Jewell, Richard Jinkins, Peter Melby, Brad Bishop, Dan Litchfield, Town of Mifflin Board members, Attorney Curt Johnson, and other members of the public.
3	Approve the agenda for this December 11, 2018 meeting. Motion by Sup. Lindholm seconded Sup. Nankee to approve the agenda the December 11, 2018 meeting. Motion Carried.
4	Approve the minutes of the November 6, 2018 meeting. Motion by Sup. Benish seconded by Sup. Gollon to approve the minutes of the November 6, 2018 meeting. Motion Carried.
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken. Alan Jewell, stated he is part of the group that is intervening in front of PSC on the Badger Solar Farm project and he gave an update of the meetings he attended with the PSC. Richard Jinkins said he is also attending the meetings with the PSC on the Badger Solar Farm Peter Melby, Mifflin Township and land owner and he feels this projects is following the rules and regulations sent forth and he feels Badger Solar Farm is addressing any concerns the public has and it also the townships and County will see a benefit from this project. Don Leix reported he was sent all of the information that was filed with the PSC and he thinks all of the information should be sent on this project in the future so everyone has the opportunity to be better eductated. Brad Bishop, Town of Eden, he spoke in support of the project and said the Town of Mifflin, Town of Linden, and Iowa County along with the landowners in the project will benefit. He stated this is green energy that will support all energy users in southwest Wisconsin by providing a more stable energy grid while decreasing the carbon footprint.
6	Update from Corporation Counsel Matthew Allen on the Intervening process with the Public Service Commission concerning the ATC proposed transmission line. Corporation Counsel Matthew Allen distributed a letter that is also available on the PSC website describing what the intervening process would look like and other options just short of intervening. If we continue with the intervening process, there will be a pre-hearing on January 3, 2019 at 10:00 a.m.

	Matt reported he has spent a minimal amount of time, just a few hours on this project up to this point and he anticipates additional time will be spent on it in the future. He does plan to attend the January 3rd meeting.
7	Consider the Joint Development Agreement between Iowa County, the affected Townships and Badger Hollow Solar Farm. Dan Litchfield, Invenergy, had a power point on the overview of Invenergy and gave an overview of the project. He did bring a solar panel with him. They have a set up a local office at 2565 County Road J, Cobb, WI with Tracy Fillback as a local representative and he said they have a Facebook page and website. He covered the Local Operating Contract, formally and traditionally known as a Joint Development Agreement (JDA). This protects local roads, protection of local drainage infrastructure, replacement of lost property tax revenue including the local schools and fire/EMT districts, revenue hold harmless clause, and many other protections for the local area. Attorney Curt Johnson representing Mifflin Township and he said one concern they have is after 25 or 50 years and if a new application would be done can it be added to the agreement the Township be part of the discussion of the new application at that time and Dan Litchfield anticipates after 25 or 50 years it is reasonable to assume solar equipment could be much different at that time there would be a need for a new application process and he could add to the agreement the Township could be part of the discussion. Discussion followed. Sup. Leix distributed and reviewed a document outlining additional concerns he has and he realizes it may be too late for this project. Motion by Sup. Benish seconded by Sup. Lindholm to close all discussion on this topic and to approve the Local Operating Contract as amended and forward to the County Board. Motion Carried.
8	Chair's report. Chair John Meyers reported he received a couple of items in the mail and he would report next week at the County Board. 1. The County had few claims on the Workers Comp insurance plan. 2. There will be a Cardinal Hickory listening sessions in January.
9	Set date and time for next meeting. (1/8/19)
10	Adjournment. Motion by Sup. Gollon seconded by Sup. Nankee to adjourn at 6:26 p.m. Motion Carried
Prepared by Roxie Hamilton. Reviewed by Sup. Nankee, Secretary on 12/13/2018	

AGENDA ITEM COVER SHEET

Title: Amending the Committee Structure

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Iowa County adopted via resolution a "Committee, Commission, and Boards Structure". The attached draft Resolution makes changes to the structure as noted on the resolution:

A - The Revolving Loan Fund Committee handled the management of the Iowa County CDBG Revolving Loan Fund. The State of Wisconsin is requiring that the Revolving Loan Fund be closed and the dollars put to use for other purposes. It is my intent to utilize the funds to support an Iowa County Broadband initiative. The guidelines for the use of the funds are dictated in the CDBG-CLOSE program at the Wisconsin Department of Administration. The other major Committee responsibility is approving County Structure Grants to local municipalities. I am proposing for 2019 that that responsibility go to the General Government Standing Committee. Ultimately it is anticipated that Iowa County Structure Grants would discontinue in 2020.

B - The local TIF Districts section of the document does not reflect action taken by the County Board assigning the duties of representing Iowa County to the County Administrator and County Treasurer.

C - The Iowa County Board is listed in the document as having 12 members. I am proposing to reduce that to 7 members.

D - I am proposing to discontinue the Bloomfield Commission entirely. The Commission has a very limited role with responsibilities that could easily be handled by the Health and Human Services Standing Committee.

E - The Iowa County Board adopted the creation of the "Crime Prevention Funding Surcharge Board" via Resolution 4-0416. This Resolution adds that Board to the Committee Structure document.

RECOMMENDATIONS (IF ANY):

I am recommending and proposing to make these changes to the Iowa County Committees, Commissions, and Boards Structure that governs the oversight committees of Iowa County.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Attached is a copy of the Resolution and the existing Committee, Commissions & Boards Structure Plan.

FISCAL IMPACT:

By eliminating Committees, Iowa County reduces the number of meetings and corresponding mileage and per diem costs.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Larry Bierke

DEPT: County Administrator

2/3 VOTE REQUIRED: ☐ Yes ☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

Resolution No. _____

**RESOLUTION AMENDING THE IOWA COUNTY
COMMITTEES, COMMISSIONS & BOARDS STRUCTURE**

WHEREAS, the Iowa County Board of Supervisors operates under a committee structure established by the Wisconsin State Statutes and the Iowa County Board Rules; and

WHEREAS, pursuant to Resolution No. 10-1015, the Iowa County Board established the Iowa County Committees, Commissions, and Boards Structure to establish Committee Structure for Iowa County; and

WHEREAS, the Executive Committee has reviewed the Committees, Commissions, and Boards Structure and has updated the document; and

NOW THEREFORE, BE IT RESOLVED that the Iowa County Board of Supervisors hereby amends the Committees, Commissions, and Boards Structure as follows:

- A. Economic Development Cluster: Eliminate the Revolving Loan Fund Committee and transfer any of their remaining duties to the General Government Standing Committee.
- B. Modify the Language under the Local TIF Districts as follows:
 - a. Purpose: Iowa County hereby appoints the County Administrator as the official County representative on all local Tax Increment Districts. Should the County Administrator be unable to attend a Joint Review Board Meeting, the County Treasurer shall attend as an alternate and have complete voting authority in place of the County Administrator.
- C. Iowa County Library Board is hereby reduced from 12 members to 7 members. The library Director from each Library located wholly in Iowa County shall be permanent members.
- D. Health and Human Services Standing Committee: The Bloomfield Commission shall be eliminated and all duties previously assigned to that Committee shall be assigned to the Health and Human Services Standing Committee.
- E. Public Safety Standing Committee: Add:

Crime Prevention Funding Surcharge Board (Wis. Stat. § 59.54(28), Iowa County Resolution 4-0416)

Purpose: Since passage of Resolution 4-0416, the Iowa County Circuit Court has assessed a \$20 crime prevention surcharge for each criminal conviction that occurs in Iowa County criminal cases. That surcharge is collected by the Iowa County Clerk of Courts and is to be transmitted to the Iowa County Treasurer. The Crime Prevention Funding Surcharge Board is tasked with distributing the amounts collected in the form of grant payments to private nonprofit organizations and law enforcement agencies within Iowa County for crime prevention purposes. The Crime Prevention Funding Surcharge Board also is to produce an annual report on its activities to the Clerk of Court, the County Board, and the legislative bodies of each Iowa County municipality. That annual report is to identify all entities that

received a grant, the purpose of the grants, and an accounting of the funds disbursed.

- a) Size of Committee: 7 members, consisting of the circuit court judge (or judge's designee); the district attorney (or D.A.'s designee); the sheriff (or sheriff's designee); the county administrator (or administrator's designee); the chief elected official of the largest municipality in the county, as determined by population (or that official's designee); a person chosen by a majority vote of the sheriff and all of the chiefs of police departments that are located wholly or partly within the county; and a person chosen by the county's public defender's office.
- b) Frequency of Meetings: as needed, no less than annually
- c) Assessment of the Committee: annual peer review with input from supervisors and staff

Respectfully submitted by the Executive Committee.

Adopted this _____ day of March, 2019

IOWA COUNTY COMMITTEES, COMMISSIONS & BOARDS STRUCTURE

Pursuant to Wisconsin State Statutes Chapter 59, counties are authorized to organize under one of three forms of County government: 1) Executive; 2) Administrator; or 3) Administrative Coordinator. Specific statutes define the relationship between the legislative and executive roles of county government. Iowa County is organized under the County Administrator form (Wis. Stat. § 59.18) to insure clarity in roles and appropriate delegation of authority under the powers given a County Board. Committees created by the County Board are organized pursuant to Wis. Stat. § 59.13(1). Some committees are authorized under separate statutes and are referenced later in this document. Committees, Commissions, and Boards establish priorities.

Supervisors serve primarily a legislative function. The legislative function is largely limited to policymaking, lawmaking, budgetary approval, and cooperative decision making. No operational control resides with individual supervisors. Supervisors' authority is collective versus individual. Direction and decision-making by the Board of County Supervisors shall occur as a Board. Individual members of the Board shall not attempt to exercise independent authority over the County Administrator, director, official, or employee thereof. When elected to a committee chair position, a supervisor has the authority to set the agenda for committee meetings, preside at meetings, and make reports and recommendations on the committee's behalf.

The County Administrator presents the budget based on established priorities. A County Board has overall budget approval authority. The role of a County Board is that of being "visionary." Standing committees have policy oversight for departments, offices, and other entities. They monitor performance, review and participate in development of the budget, and draft ordinances and resolutions. Standing committees develop policy which in turn is recommended to the County Board for action. Standing Committee chairs shall report to the County Board at least every other month.

Department heads and/or other staff members provide input, make recommendations, and serve as a resource for committees. They do not vote. Staff members should be allowed an opportunity to provide input or clarify in a committee meeting, but it is not an appropriate role for staff to engage in committee debate or for a committee member or Board members to assign tasks to a staff member. As a collective body, a committee/board/commission may assign tasks to a department head/staff member.

Standing Committees: The following standing committees shall be formed after the spring election:

- 1) **General Government** – County Board 1st Vice Chair serves as Committee Chair; Committee elects a Vice Chair and Secretary
- 2) **Health & Human Services** – Chair, Vice Chair and Secretary elected by this committee
- 3) **Public Safety** – Chair, Vice Chair and Secretary elected by this committee
- 4) **Public Works** – Chair, Vice Chair and Secretary elected by this committee

Standing committees shall have not less than three nor more than eight supervisors serving as members. A five member standing committee is preferred. Standing committees shall have a supervisor appointed by the County Board Chair as an alternate, and that person is only compensated for attending a meeting if they are filling in for an absent member.

Committees/Boards/Commissions Align with Standing Committees: Wisconsin statutes mandate the existence of certain Committees/Boards/Commissions, and these shall be identified as such when constituted. The statutes spell out the responsibilities. Further, Wisconsin statutes provide counties with autonomy so that they may appoint committees that meet local needs and interests. Iowa County is involved in multi-county or regional arrangements, and usually a member of the County Board or a citizen is appointed to represent the County. Other boards may represent a specific interest, optional involvement may result from a commitment of resources, and usually a member of the County Board or a citizen is appointed. Each committee/board/commission shall align with a standing committee.

Assessment of Committees, Boards, and Commissions: Annually, committee members shall review the purpose, accomplishments, and issues. Assessment shall serve as a means to determine how the purpose and functioning might be improved. Additionally, this is a time when the group determines if the committee/board/commission continues, is modified, or has completed its work. The County Administrator, supervisors, and staff provide input into the discussion.

Committee on Appointments

Purpose: The purpose of the Committee on Appointments is to assist the County Board Chair in selecting supervisors for all County Committees. The County Board Chair retains veto authority for all appointments. Additionally, input is made to the County Administrator for the committee members to be appointed by that position as outlined in the Wisconsin Statutes. Vice Chairs assist and assume an advisory role. The County Board Chair in consultation with Vice Chairs appoints board members to special committees when the need arises. The preferred length of term to serve on a specific committee, board, or commission shall be six (6) years, however, longer tenure may occur.

- a. Size of the Committee: 3 (Elected Chair, 1st Vice Chair and 2nd Vice Chair)
- b. Frequency of Meetings: As needed
- c. Assessment of the Committee: County Board

Executive Committee

Purpose: The purpose of the Executive Committee is to act on matters for which no other committee has jurisdiction or, where committee jurisdiction is in question or in conflict, on the recommendation of the County Board Chair, the Chair of the Committee and/or the County Administrator. The Executive Committee is empowered to investigate, report, and act on problems or issues that are brought to its attention. This body provides leadership for the hiring and assessment of the county administrator, establishing performance goals and providing feedback. The Executive Committee provides oversight for the County Board Rules with changes requiring approval by the full County Board. The Executive Committee may also act in emergencies requiring

immediate authorization with required subsequent approval of the Board. The Executive Committee has responsibility for the County's real property. The Executive Committee collaborates with the County Administrator and Finance Director to develop and monitor the budget. If a Committee, Board, or Commission better fits with a different Standing Committee, the Executive Committee shall recommend a change to the County Board for action. The Executive Committee is responsible to see that all resolutions and policies are implemented.

- a. Size of the Committee: 7 or less. The Executive Committee shall consist of the Chair of the County Board who shall serve as chair of the Executive Committee, the 1st Vice Chair, the 2nd Vice Chair and the Chair of each standing committee. Vice Chairs of each of the standing committees shall serve as an alternate to the Executive Committee in the event the Committee chair is unavailable or already serves on this committee. The 1st Vice Chair shall serve as the Chair of the General Government Standing Committee.
- b. Frequency of Meetings: Monthly and/or as needed
- c. Assessment of the Committee: County Board

Departments reporting to this committee include:

- a) County Administrator
- b) Corporation Counsel
- c) Finance

Appointment to Standing and Other Committees, Boards, and Commissions: The County Board Chair shall make appointment of all Supervisors to Committees created under County Board Rules, subject to confirmation by the County Board. Where Wisconsin statutes provide that other appointments shall be made by the County Board or by the chairperson of the County Board, those appointments to boards and commissions shall be made by the county administrator and shall be subject to the confirmation of the County Board. The preferred length of term to serve on a specific committee, board, or commission shall be six (6) years, however, longer tenure may occur.

GENERAL GOVERNMENT Standing Committee

Purpose: The General Government Standing Committee provides policy oversight and direction to departments and entities with functions, duties and powers that align with this standing committee. Members of this committee should be engaged with and knowledgeable of programs and services offered by involved departments and committees. The function of this committee shall be to assist in priority setting, policy development, identifying unmet service needs and opportunities, economic development, facilities maintenance, recommending budget in support of priorities, promoting collaborative relationships regionally and within Iowa County, assessing effectiveness and continuation of services and programs, and communicating the value of services and programs to the Board and the public.

- a) Size of the Committee: 3 - 8 supervisors (five is preferred)
- b) Frequency of Meetings: Monthly and /or as needed
- c) Assessment of the Committee: Annual peer review by the Executive Committee with input from supervisors and staff

Departments and agencies reporting to this committee include:

- a) County Clerk
- b) Economic Development
- c) Employee Relations
- d) Environmental Services
- e) Information Technology
- f) Register of Deeds
- g) Treasurer

**THE FOLLOWING COMMITTEES/ COMMISSIONS/BOARDS OF IOWA COUNTY
ALIGN WITH THE GENERAL GOVERNMENT STANDING COMMITTEE –**

Iowa County Ethics Board

Purpose: This board reviews and makes recommendations and referrals regarding ethics complaints filed. The Ethics Board primarily focuses on conflict of interest issues.

- a) Size of the Committee: 5 -- individuals from the Iowa County community
- b) Frequency of Meetings: As needed
- c) Assessment of the Board: Annual peer review by the General Government Standing Committee with input from supervisors and staff

Long-Range Planning Committee

Purpose: This committee creates, recommends, and monitors a long-range plan that involves analysis of space, building, and service needs of county departments and agencies as well as planning for future growth/contraction of county services.

- a) Size of the Committee: 5 Supervisors
- b) Frequency of Meetings: At least quarterly and as needed
- c) Assessment of the Committee: Annual peer review by the General Government Standing Committee with input from supervisors and staff

Tax Deed Committee

Purpose: The Tax Deed Committee assumes responsibility for the sale of property that has not paid taxes in accordance with state statues.

- a) Size of the Committee: 3-5 Supervisors
- b) Frequency of Meetings: At least quarterly and as needed
- c) Assessment of the Committee: Annual peer review by the Economic Development & Property Standing Committee with input from supervisors and staff

The General Government Standing Committee has three clusters and the goal is to have these clusters communicating around areas of common interest. Clusters include: a) Economic Development, b) Education and c) Recreation & Tourism. **Additionally, it will be helpful to have one County Board member serving on one of the committees in a specific cluster. Committees, commissions and/or boards in a cluster will be encouraged to meet at least annually around issues of mutual interest.**

CLUSTER - Economic Development

Revolving Loan Fund Commission

Purpose: This Commission has the authority to review, select, and recommend loan applications and make policy recommendations to the County Board for administration of the program including fees. Members shall consist of representatives of broad community interest, and have special expertise and knowledge of commercial lending, accounting, management, business law, and economic development.

- a) Size of the Commission: 5-7 members from the community
- b) Frequency of Meetings: As needed
- c) Assessment of the Commission: Annual peer review by members of the Commission and input from supervisors and staff

Southwest Wisconsin Housing Region (Required for Participation in Program)

Purpose: Eleven (11) counties created what has become the Southwest Wisconsin Housing Region to provide adequate housing for limited resource households. Programs such as down payment assistance and repair assistance may be available to limited resource households.

- a) Size of the Region: 11 -- one member from each of the 11 counties; staff member
- b) Frequency of Meetings: As needed
- c) Assessment of the Consortium: Annual peer review by members of the Consortium and input from supervisors and staff

Southwest Wisconsin Workforce Development Board

Purpose: The Southwest Wisconsin Workforce Development Board (SWWDB) is a private, non-profit corporation dedicated to promoting innovation and providing quality local workforce development programs and services to businesses and residents in Southwest Wisconsin.

- a) Size of the Board: 32 members - A majority of the Board members are from private sector businesses and include business owners, chief executives, or operating officers with optimum policy-making or hiring authority. The remainder of the board is from public sector organizations and agencies – one Supervisor/ county
- b) Frequency of Meetings: At least quarterly and/or as needed
- c) Assessment of the Board: Annual peer Review by the Board with input from supervisors and staff

Southwestern Wisconsin Regional Planning Commission (Wis. Stat. § 66.0309)

Purpose: The Southwestern Wisconsin Regional Planning Commission collaborates with communities and organizations to build capacity within southwestern Wisconsin, serving as advocates for its residents. Regional Planning create opportunities and develop dynamic solutions to the challenges facing the region. This agency fosters growth by supporting innovative endeavors that provide tangible benefits to those served. The SWWRPC believe in the bold vision of southwestern Wisconsin and works to build the region's future. Counties involved include: Grant, Green, Iowa, Lafayette, and Richland.

- a) Size of the Commission: 15 -- 3 from each county (County Board Chair or their designee as approved by the County Board, 1 is appointed by the Governor and County Board, and another appointed by the Governor

- b) Frequency of Meetings: At least quarterly and/or as needed
- c) Assessment of the Commission: Annual peer review by the Commission with input from supervisors and staff

Local TIF Districts

Purpose: Nine communities (Arena, Avoca, Barneveld, Dodgeville, Highland, Livingston, Mineral Point, Muscoda, Ridgeway) have a Tax Increment Financing (TIF) district that includes a County Board appointment. A TIF is the main vehicle used by Wisconsin Cities and Villages to improve areas of the city/village to attract residential, commercial and industrial growth. A TIF district does not increase or decrease property taxes to residents. A TIF District is set up with contiguous parcels of property and the purpose of a TIF district is generally for infrastructure improvements to attract development.

- a) Size of the Board: Determined by the Municipality
- b) Frequency of Meetings: As needed
- c) Assessment of the Board: Annual peer review by the Board with input from supervisors and staff

CLUSTER - Education

Iowa County Fair Association Board

Purpose: This board has overall responsibility and oversight for the Iowa County Fairgrounds including the annual fair and other activities that occur throughout the year. The Board provides oversight for operation, improvements, maintenance, priority setting, identifying unmet needs and opportunities, budget development in support of priorities, maintenance of collaborative relationships with the people, businesses, and communities throughout Iowa County, staffing decisions and communicating the value of services and programs to the public.

- a) Size of the Board: 12 members and may include one Supervisor
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Board: Annual peer review by the Board with input from supervisors and staff

Southwest Wisconsin Library Board (Wis. Stat. §§ 43.19(1)(b)1 & 43.58)

Purpose: This Board has oversight for policies, budget and finances, and services to member public libraries in Crawford, Grant, Iowa, Lafayette, and Richland Counties.

- a) Size of the Board: Approximately 15 -- there is one representative from each County Board of Supervisors and Resource Library Representatives.
- b) Frequency of Meetings: At least 6 times each year and as needed
- c) Assessment of the Board: Annual peer review by members and input from supervisors and staff

Iowa County Library Board (Wis. Stat. § 43.11 and Act 150)

Purpose: This Board develops a county wide library plan, makes revisions to an existing plan, or makes changes to the boundaries of a public library system. The goal is to provide for library services for all residents of the county.

- a) Size of the Board: Approximately 12 members including one member of the County Board

- b) Frequency of Meetings: At least quarterly
- c) Assessment of the Board: Annual peer review by members and input from supervisors and staff

Local Library Boards

Purpose: Three of the libraries in Iowa County (Barneveld, Dodgeville, Mineral Point) have a board that requires a County Board appointment. These Boards have responsibility for policy making as it relates to use, management, regulation, budgeting, and preservation of the public library system as provided in Wisconsin Statutes, Chapter 43.

- a) Size of the Board: Varies with at least one County Board appointment
- b) Frequency of Meetings: Established by the local Board
- c) Assessment of the Board: Annual peer review by members

CLUSTER – Recreation & Tourism

Hidden Valley Committee (Bylaws)

Purpose: Nine counties collaborate to promote tourism in the Hidden Valley region of Wisconsin. This committee provides oversight and support for promotion activities that occur both regionally and within a county.

- a) Size of the Committee: 12-16 -- each county represented by a Supervisor and at least one volunteer who is engaged in the tourism industry
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Committee: Annual peer review by the Committee with input from supervisors and staff

Tri-County Trail Commission (formerly Cheese Trail Commission (Bylaws))

Purpose: This commission provides oversight for maintaining and managing the Monroe to Mineral Point railroad right-of-way for use as an all year, all-purpose public recreation corridor.

- a) Size of the Commission: 11 -- 6 Supervisors (Green County), 4 Supervisors (Lafayette County), 1 Supervisor (Iowa County)
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Commission: Annual peer review by the Committee with input from supervisors and staff

HEALTH & HUMAN SERVICES Standing Committee

Purpose: The Health & Human Services Standing Committee provides policy oversight and direction to departments and entities with functions, duties and powers that align with this standing committee. Members of this committee should be engaged and knowledgeable of programs and services offered by involved departments and committees. The function of this committee shall be to assist in priority setting, policy development, identifying unmet service needs and opportunities, recommending budget in support of priorities, promoting collaborative relationships regionally and within Iowa County, assessing effectiveness and continuation of services and programs, and communicating the value of services and programs to the Board and the public.

- a) Size of the Committee: 3 - 8 supervisors (five is preferred)
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Committee: Annual peer review by the Executive Committee with input from supervisors and staff

Departments and agencies reporting to this committee include:

- a) Aging and Disability Resource Center
- b) Bloomfield Healthcare & Rehabilitation,
- c) Public Health
- d) Seniors United for Nutrition
- e) Social Services
- f) UW Extension.
- g) Veteran's Services
- h) Unified Community Services

THE FOLLOWING COMMITTEES/ COMMISSIONS/BOARDS of IOWA COUNTY ALIGN WITH THE HEALTH & HUMAN SERVICES STANDING COMMITTEE:

Aging and Disability Resource Center, Iowa County Board (Wis. Stat. §§ 46.283(6) & 46.285) (Formerly known as Commission on Aging)

Purpose: The Aging and Disability Resource Center of Southwest Wisconsin – Iowa County Board provides oversight for services and programs with adults and families who are affected by aging, disability, mental health or substance abuse issues so that their quality of life might be enhanced.

- a) Size of the Committee: 15 (3 Supervisors)
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Board: Annual peer review by the Health and Human Services Standing Committee with input from supervisors and staff

Bloomfield Commission

Purpose: The Bloomfield Commission provides vision for operation, improvements, maintenance, priority setting, identifying unmet service needs and opportunities, assists in budget development in support of priorities and ongoing monitoring, assessment of services and programs, and communicating the value of services and programs to the public. Members of this commission are engaged and knowledgeable of the programs and services offered. The Commission also serves as the fiduciary agent for segregated funds such as the Campbell fund and any others that are created for specific needs.

- a) Size of the Committee: 5 – 3 Supervisors and 2 community members
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Committee: Annual peer review with input from supervisors and staff

Board of Health (Wis. Stat. § 251.04)

Purpose: The Committee on Health provides policy direction and oversight with respect to Chapter 250-255 of the Wisconsin Statutes relating to public and environmental health matters. Members of this committee should be engaged and knowledgeable of the programs and services offered through the Department of Health. Assist in priority setting, identifying unmet service needs and opportunities, budget development in support of priorities, development of collaborative relationships within Iowa County and

regionally, assess services and programs, and communicating the value of services and programs to all members of the Board and public.

- a) Size of the Committee: 7 -- 3-4 Supervisors and 3-4 community members
- b) Frequency of Meetings: Quarterly and/or as needed
- c) Assessment of the Committee: Annual peer review with input from supervisors and staff

Extension & Agriculture Education Committee (Wis. Stat. § 59.56(3)(b))

Purpose: The Committee on Agriculture and Extension Education is to provide oversight and program direction to the UW-Extension Staff. Be engaged and knowledgeable of the programs offered by UWEX, promoting collaborative relationships regionally and within Iowa County. Conduct UWEX staff performance reviews, assist in budget development, participate in interviews for new staff when positions become vacant, communicate the value of UWEX to Iowa County residents and participate in the statewide WI Association of County Extension Committees (WACEC).

- a) Size of the Committee – 5 Supervisors (Fair Board representative serves on this committee)
- b) Frequency of Meetings - quarterly and/or as needed
- c) Assessment of the Committee – Annual peer review with input from supervisors and staff

Veterans Service Commission (Wis. Stat. § 45.81(1))

Purpose: The Veterans Service Commission provides oversight for programs and services for the men and women who have served our country in the Armed Forces of the United States. Programs and services are extended to those serving in times of peace, as well as in times of war, and include those who have served in the National Guard and the Reserves.

- a) Size of the Commission: 3 -- staggered three year terms, no supervisors
- b) Frequency of Meetings: As needed
- c) Assessment of the Commission: Annual peer review with input from supervisors and staff

THE FOLLOWING COMMITTEES/ COMMISSIONS/BOARDS INVOLVE ONE OR MORE OTHER COUNTIES AND IOWA COUNTY'S PARTICIPATION ALIGNS WITH THE HEALTH & HUMAN SERVICES STANDING COMMITTEE:

Aging and Disability Resource Center, Southwestern, WI Regional Board (Bylaws)

Purpose: Grant, Green, Iowa, and Layette Counties constitute the ADRC SWW. This Committee has oversight for services and programs with adults and families who are affected by aging, disability, mental health or substance abuse issues so that their quality of life might be enhanced. Collaborative efforts are valued and reports directly to State of Wisconsin.

- a) Size of Committee: 12 (one Supervisor per county and an advocate for each of the purposes)
- b) Frequency of Meetings: Monthly or as needed
- c) Assessment of the Board: Annual peer review with input from supervisors and staff

Marsh Country Health Alliance Board (Agreement)

Purpose: The Marsh Country Health Alliance (MCHA) formed in 2010 leases, manages and operates portions of Dodge County's, Clearview, a long term care and rehabilitation center. It operates under an intergovernmental cooperation agreement under which member counties (14 counties-Adams, Columbia, Dodge, Grant, Green, Iowa, Jefferson, Outagamie, Ozaukee, Rock, Sauk, Washington, Waukesha and Winnebago) contribute to the costs of operation. The purpose of forming MCHA is to provide financial resources to offset Dodge County for the inequitable losses Dodge County incurs due to caring for residents from other counties that have specialized physical and mental health needs. Dodge County is financially accountable because it provides the majority of funding and has effective control over the operation of the facility.

- a) Size of the Board: 14-16 -- Official representative must be a County Board Supervisor
- b) Frequency of Meetings: As needed, the County Executive Commissioners meet yearly.
- c) Assessment of the Board: Annual peer review with input from supervisors and staff

Seniors United for Nutrition Board (S.U.N.) (Bylaws)

Purpose: The Seniors United for Nutrition Program, Inc. (SUN) Board provides oversight for services and programs that support and assist seniors 60 and over by providing hot nutritious meals, home delivered or in a group setting, to promote fellowship, reduce isolation, and to provide prevention programming to assist in maintaining independence and involvement in their community. Iowa and Lafayette Counties have a collaborative program.

- a) Size of the Committee: 6 -- three Supervisors from each county
- b) Frequency of Meetings: Monthly or as needed
- c) Assessment of the Board: Annual peer review with input from supervisors and staff

Southwestern Community Action Program Board (SWCAP) (Agreement with state and federal government)

Purpose: The SWCAP Board provides oversight for programs that involve low-income people in developing and carrying out anti-poverty programs. Leadership is provided for planning and evaluating both long and short-range strategies for overcoming poverty in the community. Assist in determining whether to conduct or delegate to other agencies the operation of programs financed through federal, state, local, or other available funds. Counties in SWCAP include Grant, Green, Iowa, Lafayette, and Richland

- a) Size of the Board: 24 -- Approximately 1/3 from low-income audiences or individuals representing low-income, 1/3 supervisors, 1/3 general population -- 1 Supervisor
- b) Frequency of Meetings: Monthly or as needed
- c) Assessment of the Board: Annual peer review with input from supervisors and staff

Unified Board of Grant and Iowa Counties (Wis. Stat. § 51.42)

Purpose: This board provides oversight for programs that contribute to the development of healthier individuals, families, and communities within Grant and Iowa Counties. The Unified Board provides oversight for services and programs with adults and families who are affected by aging, disability, mental health or substance abuse issues so that quality of life might be enhanced.

- a) Size of the Board: 10 -- 6 from Grant County and 4 from Iowa County - 2 Supervisors
- b) Frequency of Meetings: Monthly

- c) Assessment of the Board: Annual peer review with input from supervisors and staff

PUBLIC SAFETY Standing Committee

Definition: Addressing services that protect the wellbeing of the public and keeping residents safe

Purpose: The Public Safety Standing Committee provides policy oversight and direction to departments and entities with functions, duties and powers that align with this standing committee. Members of this committee should be engaged and knowledgeable of programs and services offered by involved departments and committees. The function of this committee shall be to assist in priority setting, policy development, identifying unmet service needs and opportunities, recommending budget in support of priorities, promoting collaborative relationships regionally and within Iowa County, assessing effectiveness and continuation of services and programs, and communicating the value of services and programs to the Board and public.

- a) Size of the Committee: 3 - 8 supervisors (five is preferred)
- b) Frequency of Meetings: Monthly or as needed
- c) Assessment of the Committee: Annual peer review by the Executive Committee with input from supervisors and staff

Departments and agencies reporting to this committee include:

- a) Child Support
- b) Clerk of Circuit Court,
- c) Coroner
- d) District Attorney
- e) Emergency Management
- f) Family Court
- g) Humane Society
- h) Operating While Intoxicated (OWI)
- i) Register in Probate
- j) Sheriff

THE FOLLOWING COMMITTEES AND COMMISSIONS of IOWA COUNTY ALIGN WITH THE PUBLIC SAFETY STANDING COMMITTEE:

Chapter 59 Grievance Committee (Wis. Stat. § 59.26(8)(b)1)

Purpose: This committee hears Sheriff Department Chapter 59 and other union grievances.

- a) Size of the Committee: 5 -- 2 Supervisors from Public Safety Standing Committee, 2 Supervisors from General Government Standing Committee, and Board Chair
- b) Frequency of Meetings: As needed
- c) Assessment of the Committee: Annual peer review with input from supervisors and staff

Courtroom Security and Facilities Committee (Supreme Court Rule 68.05)

Purpose: This committee assists the county and courts in making decisions regarding the court facilities whether construction, remodeling and security innovations, or relocation. The presiding judge appoints members of this committee.

- a) Size of the Committee: at least 12 as specified in the Court Rule
- b) Frequency of Meetings: At least quarterly
- c) Assessment of the Committee: Annual peer review with input from supervisors and staff

Criminal Justice Collaboration Council (Resolution 8-0814)

Purpose: This Council has responsibility to explore, establish, and have oversight of innovative and effective programs that could enhance public safety, improve offender accountability and rehabilitation, and/or support the rights and needs of crime victims as well as provide guidance for the Iowa County OWI Intensive Supervision Program and Iowa County Drug Treatment Court.

- a) Size of the Council: 12-14 stakeholders in the justice system including staff, a county board member, and citizens of the county
- b) Frequency of Meetings: At least quarterly
- c) Assessment of the Council: Annual peer review with input from supervisors and staff

Crime Prevention Funding Board (Resolution 04-0416)

Purpose: This Board is responsible for directing the distribution of funds collected through the crime prevention surcharge, as authorized by Wis. Stat. §§ 59.54(28) and 973.0455, to private nonprofit organizations and law enforcement agencies within Iowa County for crime prevention purposes. The Board also is responsible for reporting on such grant fund disbursements.

- a) Size of the Council: 7 members as outlined in Resolution 04-0416
- b) Frequency of Meetings: As needed to approve grant awards and reports
- d) Assessment of the Council: Annual peer review with input from supervisors and staff

Local Emergency Planning Committee (Wis. Stat. § 59.54(8))

Purpose: This committee provides oversight for Iowa County Hazardous Material Response Planning tracking Haz-Mat spills and identifies needs relative to response to Haz-Mat incidents.

- a) Size of Committee: 11 -- 1 Supervisor
- b) Frequency of Meetings: Once every 6 months or as needed
- c) Assessment of the Committee: Annual peer review with input from supervisors and staff

PUBLIC WORKS Standing Committee

Definition: Addressing infrastructure and land services for the benefit of and use by the public

Purpose: Public Works Standing Committee provides policy oversight and direction to departments and entities with functions, duties and powers that align with this standing committee. Members of this committee should be engaged and knowledgeable of programs and services offered by involved departments and committees. The function of this committee shall be to assist in priority setting, policy development, identifying unmet service needs and opportunities, recommending budget in support of priorities, promoting collaborative relationships regionally and within Iowa County, assessing

effectiveness and continuation of services and programs, and communicating the value of services and programs to the Board and the public.

- a) Size of the Committee: 3 - 8 supervisors (five is preferred)
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Committee: Annual peer review by the Executive Committee with input from supervisors and staff

Departments and agencies reporting to this committee include:

- a) Airport (including Tri-County)
- b) Highway
- c) Land Conservation
- d) Planning and Zoning
- e) Rural Transit

THE FOLLOWING COMMITTEES AND COMMISSIONS of IOWA COUNTY ALIGN WITH THE TRANSPORTATION & PUBLIC WORKS STANDING COMMITTEE:

Iowa County Airport Commission (Wis. Stat. § 114.14(2))

Purpose: The Iowa County Airport Commission provides oversight for improvements, operation, and maintenance of the airport as well as for the budget. This Commission provides jurisdiction for the Airport Land Use Plan as part of the Iowa County zoning ordinance. Having a county supervisor from the Mineral Point area is desired but not required.

- a) Size of the Committee: 7 -- 5 Supervisors and 2 from the aviation community
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Commission: Annual peer review with input supervisors and staff.

Traffic Safety Commission (Wis. Stat. § 83.013(1))

Purpose: This commission identifies high risk locations and recommends risk mitigation measures with regards to the flow of traffic within the county.

- a) Size of Committee: 9 – 11 – one Supervisor
- b) Frequency of Meetings: Quarterly and/or as needed
- c) Assessment of the Commission: Annual peer review with input from supervisors and staff

The Public Works Standing Committee has one cluster and the goal is to have this cluster communicating around areas of common interest. Additionally, it will be helpful to have one County Board member serving on one of the committees in a specific cluster. Committees, Commissions and/or Boards in a cluster will be encouraged to meet at least annually around issues of mutual interest.

CLUSTER - Conservation & Land

Board of Adjustment & Administrative Appeal (Wis. Stat. § 59.694(1))

Purpose: The Board of Adjustment receives and acts on appeals related to variances regarding shorelands as found in Wis. Stat. § 59.692(4)(b), floodplain zoning (Wis. Admin. Code NR 116.19) and county zoning (Wis. Stat. § 59.69(2)).

- a) Size of the Board: Not more than 5 members and 2 alternates

- b) Frequency of Meetings: As needed
- c) Assessment of the Board: Annual peer review with input from supervisors and staff

Land Conservation Committee (Wis. Stat. § 92.07)

Purpose: This committee performs the functions and exercises the powers set forth in the statutes and provides administration and oversight for the Farmland Preservation Program. Collaborate with staff having responsibility for both state and federal programs. Members of this committee shall be engaged and knowledgeable of the programs and services offered. Assist in priority setting, budget preparation, staffing decisions, collaborative relations, and assessment of services and programs. Make decisions on distribution and allocation of federal, state, and county funds made available for cost-sharing programs or other incentive programs for improvements and practices. Provide input to committees that have land rentals and share best agriculture practices.

- a) Size of the committee: Maximum of 7 (3-5 Supervisors and two from the community - (At least one Supervisor from the Planning & Zoning Committee))
- b) Frequency of Meetings: Every other month or as needed
- c) Assessment of the Committee: Annual peer review with input from supervisors and staff

Blackhawk Lake Commission – aligns with the Land Conservation Committee (Wis. Stat. § 66.30 & Operations Agreement)

Purpose: The Commission provides oversight for operation, improvements, maintenance, priority setting, identifying unmet service needs and opportunities, budget development and monitoring in support of priorities, maintenance of collaborative relationships with Iowa County and the DNR, staffing decisions and hiring of manager, assessment of services and programs, and communicating the value of services and programs to the public. Members of this commission are engaged and knowledgeable of the programs and services offered.

- a) Size of the Commission: 5 members from each village (Cobb & Highland) Supervisor from either Cobb or Highland areas (ex-officio)
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Commission: Annual peer review by the Land Conversation Committee and members of the commission

Ludden Lake District Commission (Wis. Stat. §§ 33.28 & 66.30)

Purpose: The District Commission provides oversight for operation, improvements, maintenance, priority setting, identifying unmet service needs and opportunities, budget development in support of priorities, maintenance of collaborative relationships with Iowa County and the DNR, staffing decisions, assessment of services and programs, and communicating the value of services and programs to the public. Members of this commission are engaged and knowledgeable of the programs and services offered.

- a) Size of the District Commission: Bylaws identify and state statute indicates one Supervisor needs to be on this board
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Commission: Annual peer review with input from supervisors and staff

Land Information Council (Wis. Stat. § 59.72(3m))

Purpose: This council has oversight over any physical, legal, economic or environmental information or characteristics concerning land, water, groundwater, subsurface resources or air in Iowa County.

- a) Size of the Council: Not less than 8 members; one is a Supervisor (a list of who needs to be on this Council is in the statute)
- b) Frequency of Meetings: As needed
- c) Assessment of the Council: Annual peer review with input from supervisors and staff

Planning and Development Committee (Wis. Stat. § 59.69(2))

Purpose: This committee provides oversight for direction and oversees enforcement of land use regulations within shore lands (Wis. Admin. Code NR 115), food plains (Wis. Admin. Code NR 116), and non-metallic mining areas (Wis. Admin. Code NR 135). Provides oversight for the enforcement of all matters related to zoning, private sewage systems, subdivision control, comprehensive planning, mapping, land records modernization, and land use ordinances and statutes. Members of this committee shall be engaged and knowledgeable of the programs and services.

- a) Size of the Committee: 5 Supervisors (Represent townships)
- b) Frequency of Meetings: Hearings are held monthly
- c) Assessment of the Committee: Annual peer review with input from supervisors and staff

THE FOLLOWING COMMITTEES/ COMMISSIONS/BOARDS INVOLVE ONE OR MORE OTHER COUNTIES AND IOWA COUNTY'S PARTICIPATION ALIGNS WITH THE PUBLIC WORKS STANDING COMMITTEE:**Pecatonica Rail Transit Commission (Wis. Stat. § 59.968)**

Purpose: Green, Iowa, and Lafayette Counties are served by a branch line commencing at Janesville and ending in Mineral Point. The purpose of this commission is to oversee operations and maintain as much right-of-way and rail as possible.

- a) Size of the Commission: 9 --Three commissioners from each county for staggered three year terms and may be a Supervisor
- b) Frequency of Meetings: Quarterly and/or as needed
- c) Assessment of the Commission: Annual peer review with input from supervisors and staff

Tri-County Airport Commission (Wis. Stat. § 114.14(2))

Purpose: The Tri-County Airport Commission consists of Iowa, Richland, and Sauk Counties. The Tri-County Airport Commission provides oversight for improvements, operation, and maintenance of the airport as well as for the budget. This Commission provides jurisdiction for the Airport Land Use Plan as part of the Iowa County zoning ordinance. The Sauk County Department of Conservation, Planning and Zoning provides the administrative support for the tri-county airport.

- a) Size of the Commission: 3 -- one Supervisor from each county
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Commission: Annual peer review with input from supervisors and staff

Wisconsin River Rail Transit Commission (Wis. Stat. § 59.968)

Purpose: Crawford, Dane, Grant, Iowa, Richland, Rock, Sauk, Walworth, and Waukesha Counties are served and therefore are members of this commission. The purpose of this commission is to oversee operations and maintain as much right-of-way and rail as possible. A branch from Madison to Prairie du Chien with spurs to Mazomanie and Lone Rock is included.

- a) Size of the Commission: Three commissioners from each county for staggered three year terms and may be a Supervisor
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Commission: Annual peer review with input from supervisors and staff