



AGENDA
Iowa County Airport Commission
Thursday August 29, 2019 at 6:00 p.m.
Pilot's Lounge / Main Office Conference Room
Iowa County Airport
3151 HWY 39
Mineral Point, Wisconsin. 53565

**Iowa
County
Wisconsin**

For information regarding access for the disabled please call 987-9931.

Any subject on this agenda may become an action item.

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|----|---|
| 1 | Call to order the Airport Commission meeting. |
| 2 | Roll Call. |
| 3 | Approve the agenda for this August 29, 2019 Airport Commission meeting. |
| 4 | Approve the minutes of the June 25, 2019 Airport Commission meeting. |
| 5 | Report from Commission members and an opportunity for members of the audience to address the Airport Commission. No action will be taken. |
| 6 | Update on Airport Lease Agreements:
A. Terminations
B. Leases |
| 7 | Revised 2019-2023 Airport Capital Plan Review |
| 8 | 2020 Airport Operations and Capital Budget Review |
| 9 | Highway Commissioner's report.
A. 2019 Revenue – Expense Report.
B. 2019 Capital Projects summary of costs and breakdown.
C. Nested Tee Hangars Water/moisture issues update.
D. Airport Layout Plan update. |
| 10 | Airport Manager's update – Gone Flyin' Aviation LLC – Adam.
A. July 2019 Fuel Report.
B. Fuel Branding update.
C. Snow Blower update.
D. Tractor / Truck maintenance items.
E. Pilot's Lounge / Office carpet replacement bids.
F. Fuel Farm Replacement Project update.
G. Crackfill & Sealcoat Project update. |
| 11 | Airport Commission Chair Report. |
| 12 | Set Next Meeting Date – To Be Determined by Chair |
| 13 | Adjournment. |

Posting Verified by: CRH / Highway Date: 08/22/19

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UNAPPROVED MINUTES
IOWA COUNTY AIRPORT COMMISSION MEETING HELD
June 26, 2019 – 6:00 PM
3151 HWY 39
MINERAL POINT, WISCONSIN 53565

**Iowa
County
Wisconsin**

1	Meeting called to order by Benish at 6:03
2	Roll Call – Benish, Christen, Forbes, Masters, Storti (6:23), Absent Ray, Meives. Others in attendance: Commissioner Hardy, Airport Manager Langbecker, Sups. Deal and Nannkee.
3	Motion to approve the agenda for this June 25 th , 2019 meeting by Masters, second by Forbes. Motion carried unanimously.
4	Motion to approve the minutes of the April 8 th , 2019 meeting by Forbes, second by Masters. Motion carried unanimously.
5	Report from members of the commission or the audience. Masters inquired about the status of the padlock on the emergency gate. Benish stated that this can be covered during the Airport Manager's report. Masters inquired about the functionality and testing of the generator. Hardy noted this is handled by facilities maintenance with quarterly and annual inspections. Langbecker noted that the generator does not power the gates, only the fuel and office facilities.
6	Review of Airport Lease Agreements a. County Owned Hangar Rental Agreements - Christen asks why leases are being brought up again. Hardy explained that in conversation with the BOA and corp counsel it was suggested to update and standardize the leases. Christen inquires about % of non-aviation storage in hangars and indicates the previous manager consulted the FAA in regards to this. Christen indicated he was satisfied with 25% for county owned hangars. Commission agrees with 25%. Discussion on billing timing of November notice and January 1 due date was acceptable to the commission. Discussion of rent increases at no more than 110% of prior year was deemed acceptable. Discussion of adding a late payment clause to bullet 4 at 1.5% monthly or 18% annually. Commission agreed this was acceptable and in line with other county billing. A discussion to clean up the numerous grammatical errors throughout the document. Masters asks if it is necessary or helpful to include a space for phone and email, Langbecker indicates it can be helpful. Masters inquires about Balloons, Ultralights, and Drones. The commission agrees that Balloons and Ultralights are acceptable, but Drones would not be considered aircraft. Motion by Forbes, second by Masters to approve the lease as written with changes indicated above. Motion carries unanimously. b. Airport Hangar Ground Lease – Discussion of lease terms to be 30 (thirty) years. Commission agrees that it is an acceptable amount of time. Discussion of 25 year extension beyond the initial term. Commission agrees that it is unlikely that this would be necessary and decides to forego an extension clause. Masters inquires if the airport owns all the land at the airport. Hardy and Langbecker indicate the County does and it is required to maintain and ensure compliance with FAA grant assurances. Commission agrees on a late payment clause to be added to bullet 4

	(1.5% monthly or 18% yearly). Discussion of grammatical errors that need to be cleaned up. Discussion of a higher percentage of non-aeronautical use in hangars owned by individuals. Christen indicates he believes 40% is sufficient. Commission agrees 40% non-aeronautical use. Commission agrees to add phone number and email to lease. Motion to approve Airport Hangar Ground Lease as written with the stated changes made by Storti, second by Christen. Motion carries unanimously. c. Termination of Lease – Motion by Storti to approve as written, second by Masters. Motion carries unanimously
7	Highway Commissioner's Report a. May 2019 revenue-expense report. Question from Benish on fuel sales. Noted that it was a very good month for Jet-A sales. b. 2019 Capital Projects summary. Hardy reviewed projects with the commission. 100LL tank replacement on track for September/October installation. Crack filling/Sealcoating contract has been signed with Farner Asphalt, waiting on project timeline from contractor. Airport Layout plan update is moving along. Hardy and Langbecker met with Mead & Hunt on 6/20 for tour and review of process. Mead and Hunt indicated they would have something together for the next commission meeting for late August. Security and lighting update discussed, on track as planned. Mowing equipment has been stalled as the BOA has not put any bids out. Josh with the BOA will update Craig if there is a change. c. Airport Agricultural land waterway issues. Hardy indicated he, land conservationist Abbott, and Administrator Bierke reviewed the airport lands and surrounding properties owned by the Iveys. Some of the airport ag land waterways have been causing some erosions issues for the neighbors, as well as been encroached upon by farming practices on the grounds. Land conservation is evaluating waterway designs and forming a plan to address erosion issues. It is noted that this appears to be a long standing issue. Hardy will continue to update. d. Nested T Hangars water/moisture. A review of the T hangars took place with Mead & Hunt. Discussion of the bottom seal and moving rain/snow farther from the roof edge. Mead & Hunt is working on a solution. e. Fuel Farm project. Discussed in capital planning section. Temporary 100LL fuel would be difficult to provide during the project due to an unavailability of fuel trucks/trailers to utilize/rent. The grounds will most likely have to plan on being without fuel for the 1-2 week installation project. Access to the Jet-A tanks will be maintained during the duration of the project. f. Crack fill project update. Discussed in capital planning section g. Airport Layout Plan. Discussed in capital planning section
10	Airport Manager's Report a. Fuel Branding update. Langbecker indicated he had been in conversation with Phillips 66 and AvFuel but does not have a proposal from either. b. Snow blower update. Discussion of why we are talking about snow blowers in June.

	Langbecker handed out examples of blowers. Storti wants it purchased from a place that services the unit. Benish asked if 24" is enough, Langbecker indicated it was. Motion to approve up to \$800 to purchase a snow blower by Storti, second by Masters. Motion carries unanimously. Hardy indicates he will make a bid list/proposal for it. c. Hangar C window update. Project complete, waiting on final billing d. Padlock update. Langbecker indicates he has fastened a key to the padlock to make it accessible at all times. Christen indicates that the gate was made to be breakaway for a fire engine to make it onto the airport by bumping the gate and driving through. Langbecker indicates he will ensure that the gate can be accessed by fire personnel.
11	Airport Commission Chair report a. Hangar rental – Benish asked that we keep the hangars advertised and rented as they become available. b. Next meeting will be called based on a status update of the ALP Plan project.
12	The next meeting will be announced by the chair.
13	Adjournment. Motion to adjourn by Christen, second by Storti. Motion carried unanimously. Meeting concluded at 7:38
Minutes prepared by Adam Langbecker; Gone Flyin Aviation	

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AIRPORTS						REVENUE SOURCES						Entitlement Notes																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			
						TOTAL	TAX LEVY	G.O. DEBT	DEPT. FUND BALANCE	FED OR STATE GOVERNMENT/GRANTS	State Entitlements																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
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	1	We will start the lower apron reconstruction in 2020.		
	2	Rehab for runway 11/29 has been postponed to CY2022 based on pavement condition by the BOA.		
	3	Timing of the nested tee hangar project is dependent on construction window for the runway project, must be a gap of three years between the two.		
	4	Mowing Equipment bids were postponed by the BOA til spring 2020.		
	5	Hangar construction timing dependent on the runway project approvals.		
	6	Depending on runway pavement condition, we may need to swap the nested tee project to move up and the runway project to move back to use up entitlements.		

Carryover Calculation Worksheet			
Program: Iowa County Airport			
Carryover Balance from 2014 to 2015		34,259.44	
2015			
Add Tax Appropriation for the Capital Outlay for the Airport	20,000.00		
Total Budget		20,000.00	
Add Revenues Received			
None	-		
Transfer In from General Fund	-		
Total Revenues		-	
Less Expenses Paid: - Airport Capital Outlay			
400.32.57350.00000.805		(11,365.75)	
Carryover Balance from 2015 to 2016		42,893.69	8,634.25
2016			
Add Tax Appropriation for the Capital Outlay for the Airport	20,000.00		
Total Budget		20,000.00	
Add Revenues Received			
None	-		
Transfer In from General Fund	-		
Total Revenues		-	
Less Expenses Paid: - Airport Capital Outlay			
400.32.57350.00000.805 - work done by Highway Dept		(32,882.10)	
Carryover Balance from 2016 to 2017		30,011.59	(12,882.10)
2017			
Add Tax Appropriation for the Capital Outlay for the Airport	58,000.00		
Total Budget		58,000.00	
Add Revenues Received			
None	-		
Transfer In from General Fund	-		
Total Revenues		-	
Less Expenses Paid: - Airport Capital Outlay			
400.32.57350.00000.805		(5,624.50)	
Carryover Balance from 2017 to 2018		82,387.09	52,375.50
2018			
Add Tax Appropriation for the Capital Outlay for the Airport	47,000.00		
Total Budget		47,000.00	
Add Revenues Received			
None	-		
Transfer In from General Fund	-		
Total Revenues		-	
Less Expenses Paid: - Airport Capital Outlay			
400.32.57350.00000.805		(6,813.08)	
Carryover Balance from 2018 to 2019		122,574.01	40,186.92

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2019 Revenue Budget Worksheets
Iowa County Airport - Revenue

Ldgr	Fund & Account	Account Description	Actual Ending Balance 12/31/16	Actual Ending Balance 12/31/17	Actual Ending Balance 12/31/18	Projected 12/2019 Balance	2019 Department Budget Request	2020 Department Budget Request
2	262.07.41110.00000.000	TAX LEVY-IA COUNTY AIRPORT	71,275.00	74,147.00	77,036.00	127,137.00	76,437.00	76,437.00
2	262.07.41220.00000.000	SALES TAX DISCOUNT	50.00	40.00	.00	.00	-	-
2	262.07.43534.00000.000	AIRPORTS - STATE GRANTS	.00	.00	.00	.00	-	-
2	262.07.43591.00000.000	LWRM REIMBURSEMENT	.00	.00	.00	.00	-	-
2	262.07.45632.00000.000	IOWA COUNTY AIRPORT REVENUE	.00	.00	.00	.00	-	-
2	262.07.46121.00000.000	INSUFFICIENT CK FEE REVENUE	.00	.00	.00	.00	-	-
2	262.07.46340.00000.000	IA CO AIRPORT REV-FUEL	48,026.22	53,990.91	43,000.00	47,170.00	47,170.00	45,000.00
2	262.07.46341.00000.000	POP MACHINE REVENUE	.00	.00	.00	.00	-	-
2	262.07.46342.00000.000	IA CO ARPRT REV-HANGAR RENT	30,123.33	28,821.03	22,500.00	22,310.00	22,310.00	22,310.00
2	262.07.48115.00000.000	INTEREST INCOME-LAND LEASES	.00	.00	.00	.00	-	-
2	262.07.48200.00000.000	IA CONTY AIRPORT LAND RENT	28,770.90	28,770.90	28,770.00	29,725.00	28,770.00	29,725.00
2	262.07.48300.00000.000	SALE OF FIXED ASSETS	.00	.00	.00	.00	.00	.00
2	262.07.48410.00000.000	INSURANCE RECOVERY	9,293.61	.00	.00	.00	.00	.00
2	262.07.48600.00000.000	INSURANCE RECOVERY	.00	.00	.00	.00	.00	.00
2	262.07.48601.00000.000	COURTESY CAR DONATIONS	5.01	10.00	.00	.00	.00	.00
2	262.07.48602.00000.000	MAP & DIRECTORY SALES	.00	.00	.00	.00	.00	.00
		TRANSFERS IN AIRPORT CAPITAL FUND				38,300.00		
		TRANSFERS IN AIRPORT OPERATING FUND						
		TRANSFERS IN FRM GENERAL FND						
2	262.07.49210.00000.000		.00	.00	.00	.00	.00	.00
	TOTAL REVENUE		187,544.07	185,779.84	171,306.00	264,642.00	174,687.00	173,472.00

Operating Carryover Balance
Capital Carryover Balance

Capital Plan 2021-2023				
Balance Frwd	Levy for Capital	County \$	FB	Year
122,574.01	47000	-78774	90,800.01	2019
90,800.01	0	-50500	40,300.01	2020
40,300.01	TBD?	-145300	(104,999.99)	2021-2023

2019 Expenditure Budget Worksheets
Iowa County Airport - Expenditures

8/20/19 - Submitted by Crag & revised by Roxie to show only the Operating

Ldgr	Fund & Account	Account Description	Actual Ending Balance 12/31/16	Actual Ending Balance 12/31/17	Actual Ending Balance 12-2018	Projected 2019 balance	2019 Budget Adopted	2020 Department Budget Request
3	262.07.53510.00000.110	SALARIES & WAGES	46,358.64	54,595.62	2,413.00	.00	.00	-
3	262.07.53510.00000.115	AIRPORT OVERTIME EXPENSE	.00	.00	.00	.00	.00	-
3	262.07.53510.00000.151	SOCIAL SECURITY & MEDICARE	3,352.09	3,821.79	185.00	.00	.00	-
3	262.07.53510.00000.152	RETIREMENT-PAID BY EMPLOYER	3,061.40	1,831.53	164.00	.00	.00	-
3	262.07.53510.00000.154	HEALTH & DENTAL INSURANCE	17,039.78	8,528.58	852.00	.00	.00	-
3	262.07.53510.00000.155	LIFE INSURANCE	48.32	27.16	.00	.00	.00	-
3	262.07.53510.00000.156	WORKERS COMPENSATION	1,946.40	1,605.99	76.00	.00	.00	-
3	262.07.53510.00000.211	MGMT CONTRACTED SERVICES	.00	11,400.00	68,460.00	77,499.96	82,000.00	85,000.00
3	262.07.53510.00000.221	UTILITIES	6,894.53	7,642.70	8,500.00	6,800.00	8,000.00	8,000.00
3	262.07.53510.00000.225	TELEPHONE	5,026.12	4,824.03	4,000.00	4,500.00	5,000.00	5,000.00
3	262.07.53510.00000.295	ADVERTISING & BIDS	300.00	569.24	5,000.00	2,000.00	2,000.00	3,000.00
3	262.07.53510.00000.311	POSTAGE	198.38	128.62	250.00	200.00	250.00	250.00
3	262.07.53510.00000.317	COPIER FEES/CHARGES	.00	.00	100.00	250.00	250.00	250.00
3	262.07.53510.00000.319	OTHER OFFICE SUPPLIES	232.87	216.74	350.00	300.00	300.00	300.00
3	262.07.53510.00000.325	REGISTRATION FEES & TUITION	.00	.00	100.00	.00	.00	-
3	262.07.53510.00000.332	TRAVEL & MILEAGE REIMB	.00	.00	331.00	.00	.00	-
3	262.07.53510.00000.340	SUPPLIES/REPAIRS	20,236.82	8,191.02	11,000.00	7,200.00	10,036.00	10,000.00
3	262.07.53510.00000.347	CREDIT CARD FEES	987.77	1,289.53	925.00	1,300.00	1,300.00	1,300.00
3	262.07.53510.00000.351	FUEL-AIRPLANES	42,970.84	37,514.56	35,000.00	36,000.00	36,148.00	36,250.00
3	262.07.53510.00000.355	TIRES & BATTERIES	.00	591.86	.00	7,500.00	8,700.00	7,433.00
3	262.07.53510.00000.356	FUEL TANK TESTING	2,185.70	2,663.57	900.00	800.00	7,000.00	2,500.00
3	262.07.53510.00000.357	SNOWPLOWING & MOWING	15,999.96	15,999.96	18,000.00	.00	.00	-
3	262.07.53510.00000.358	FUEL-VEHICLES	3,509.59	2,083.99	5,000.00	3,700.00	4,000.00	4,000.00
3	262.07.53510.00000.511	BUILDING & LIABILITY INS	6,580.53	7,592.72	8,250.00	7,800.00	8,132.00	8,539.00
3	262.07.53510.00000.519	STORAGE TANK LIABILITY INS	1,402.00	1,468.00	1,450.00	1,552.00	1,571.00	1,650.00
3	262.07.53510.00000.805	IA CO AIRPORT OUTLAY > \$5000	.00	.00	.00	89,000.00	.00	Capital
3	262.07.59200.00000.800	TRANSFERS TO OTHER FUNDS	.00	.00	.00	.00	.00	.00
	TOTAL EXPENDITURES		178,331.74	172,587.21	171,306.00	246,401.96	174,687.00	173,472.00

TOTAL REVENUE LESS TAX LEVY
TAX LEVY

94,270.00 137,505.00 98,250.00 97,035.00

18,240.04 77,036.00 127,137.00 76,437.00

Total	County	State/Fed
Mowing Equipmt	30,000.00	6,000.00
Taxway	450,000.00	22,500.00
Runway	150,000.00	7,500.00
SRE	230,000.00	11,500.00
Hangar	60,000.00	3,000.00
	920,000.00	50,500.00
		869,500.00

Capital in budget

Capital FB

State Grants

Total Rev

Carryover Calculation Worksheet			
Program: Iowa County Airport - Operating			
Fund Balance as of 12/31/2015		42,640.52	
2016			
Add Tax Appropriation for Operating for the Airport	71,275.00		
Total Budget		71,275.00	
Add Revenues Received - for 2016			
	262	116,269.07	
Transfer In from General Fund			
Transfer In from General Fund			
Total Revenues		116,269.07	
Less Expenses Paid: - Airport Operating for 2016			
	262	(178,331.74)	
Transfer to General Fund			
Fund Balance as of 12/31/2016.		51,852.85	9,212.33
2017			
Add Tax Appropriation for Operating for the Airport	74,147.00		
Total Budget		74,147.00	
Add Revenues Received - for 2017			
	262	111,632.84	
Transfer In from General Fund			
Transfer In from General Fund			
Total Revenues		111,632.84	
Less Expenses Paid: - Airport Operating for 2017			
	262	(172,587.21)	
Transfer to General Fund			
Fund Balance as of 12/31/2017.		65,045.48	13,192.63
2018			
Add Tax Appropriation for Operating for the Airport	77,036.00		
Total Budget		77,036.00	
Add Revenues Received - for 2018			
	262	126,651.93	
Transfer In from General Fund			
Transfer In from General Fund			
Total Revenues		126,651.93	
Less Expenses Paid: - Airport Operating for 2018			
	262	(178,304.51)	
Transfer to General Fund			
Fund Balance as of 12/31/2018		90,428.90	25,383.42

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Revenue Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2019 THROUGH JUL 31, 2019

		Adopted Budget		ANNUAL ACT MTD POSTED		ACT YTD POSTED		REMAINING		PCT	
		REVISED		AND IN PROCESS		AND IN PROCESS		BALANCE			
		INVOICE		AMOUNT		DESCRIPTION		Project ID		N FIL	
SOURCE-JE-ID VENDOR/CUSTOMER/EXPLANATION		REF/REC/CHK									

262	IOWA COUNTY AIRPORT										
07	IOWA COUNTY AIRPORT										
41110	GENERAL PROPERTY TAXES										
00000	PROPERTY TAX LEVY										

000	TAX LEVY-IA COUNTY AIRPORT	76,437.00	76,437.00	0.00	0.00	67,337.00	9,100.00	88	-----		
TOTAL:	PROPERTY TAX LEVY	76,437.00	76,437.00	0.00	0.00	67,337.00	9,100.00	88	-----		
TOTAL:	GENERAL PROPERTY TAXES	76,437.00	76,437.00	0.00	0.00	67,337.00	9,100.00	88	-----		

41220	TAXES										
00000	SALES TAX DISCOUNT										
000	SALES TAX DISCOUNT	0.00	0.00	10.00	10.00	20.00	20.00-9999	98	-----	!!!	
J-073119-911	TAX ENTRIES BJS	TX 234		10.00	10.00	2ND QTR SALES TAX		A	-----		
TOTAL:	SALES TAX DISCOUNT	0.00	0.00	10.00	10.00	20.00	20.00-9999	98	-----	!!!	
TOTAL:	TAXES	0.00	0.00	10.00	10.00	20.00	20.00-9999	98	-----	!!!	

46340	IA CO AIRPORT-FUEL REVENUE										
00000	IA CO AIRPORT FUEL REVENUE										
000	IA CO AIRPORT REV-FUEL	47,170.00	47,170.00	18,482.72	18,482.72	46,320.34	849.66	98	-----		
J-073119-947	JOURNAL ENTRIES BJS	JE 106		18,482.72	18,482.72	JULY FUEL SALES		A	-----		
TOTAL:	IA CO AIRPORT FUEL REVENUE	47,170.00	47,170.00	18,482.72	18,482.72	46,320.34	849.66	98	-----		
TOTAL:	IA CO AIRPORT-FUEL REVENUE	47,170.00	47,170.00	18,482.72	18,482.72	46,320.34	849.66	98	-----		

46342	HANGAR LAND RENT										
00000	IA CO AIRPORT-HANGAR RENT										
000	IA CO ARPRT REV-HANGAR RENT	22,310.00	22,310.00	0.00	0.00	11,781.24	10,528.76	52	-----		
TOTAL:	IA CO AIRPORT-HANGAR RENT	22,310.00	22,310.00	0.00	0.00	11,781.24	10,528.76	52	-----		
TOTAL:	HANGAR LAND RENT	22,310.00	22,310.00	0.00	0.00	11,781.24	10,528.76	52	-----		

48200	RENTAL INCOME-FARM LAND										
00000	IA CO AIRPORT LAND RENT										
000	IA CONTY AIRPORT LAND RENT	28,770.00	28,770.00	0.00	0.00	14,862.50	13,907.50	51	-----		
TOTAL:	IA CO AIRPORT LAND RENT	28,770.00	28,770.00	0.00	0.00	14,862.50	13,907.50	51	-----		
TOTAL:	RENTAL INCOME-FARM LAND	28,770.00	28,770.00	0.00	0.00	14,862.50	13,907.50	51	-----		
TOTAL:	IOWA COUNTY AIRPORT	174,687.00	174,687.00	18,492.72	18,492.72	140,321.08	34,365.92	80	-----		

TOTAL:	IOWA COUNTY AIRPORT	174,687.00	174,687.00	18,492.72	18,492.72	140,321.08	34,365.92	80	-----		

Revenue Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2019 THROUGH JUL 31, 2019

SOURCE-JE-ID VENDOR/CUSTOMER/EXPLANATION	ADOPTED BUDGET REVISED	ANNUAL ACT MTD POSTED ACT YTD POSTED	REMAINING BALANCE	PCT
REF/REC/CHK INVOICE	AMOUNT	DESCRIPTION	Project ID	N FIL
GRAND TOTAL	380,075.00	380,075.00	58,395.70	234,955.76
			145,119.24	61

TOTAL NUMBER OF RECORDS PRINTED 17

Exp. Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2019 THROUGH JUL 31, 2019

REVISED	ANNUAL	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O. F 9 FIL
262	IOWA COUNTY AIRPORT					
07	IOWA COUNTY AIRPORT					
53510	AIRPORT					
00000	IA COUNTY AIRPORT					
110	SALARIES & WAGES	0.00	0.00	0.00	240.68	240.68-9999
211	MGMT CONTRACTED SERVICES	82,000.00	0.00	6,708.33	46,708.31	35,291.69 56
D-070119-771	015636 KEVIN LYHT	051396		250.00	CLEANING CONTRACT	M
D-070519-790	015634 LANGBECKER/ADAM FREDRIC	051457		6,458.33	MTHLY CONTRACT	M
221	UTILITIES	8,000.00	0.00	2,306.90	5,694.80	2,305.20 71
D-071019-812	015569 CULLIGAN OF DODGEVILLE	051534		16.25	DRINKING WATER	N
D-071119-814	005781 ALLIANT ENERGY-WP & L-IA	051570		731.85	UTILITIES	N
D-072419-867	015206 PREMIER COOPERATIVE	051829	IOWA CTY AIRPO	1,558.80	1200 GALLONS PRE-PAY	N
225	TELEPHONE	5,000.00	0.00	416.57	2,699.34	2,300.66 53
D-071019-812	002225 US CELLULAR-IL	051556		180.21	CELL PHONE/HOTSPOT	N
D-071719-837	008599 FRONTIER	051641		236.36	TELEPHONE	N
295	ADVERTISING & BIDS	2,000.00	0.00	0.00	0.00	2,000.00 0
311	POSTAGE	250.00	0.00	0.00	51.82	198.18 20
317	COPPER FEES/CHARGES	250.00	0.00	0.00	0.00	250.00 0
319	OTHER OFFICE SUPPLIES	300.00	0.00	0.00	150.00	150.00 50
340	SUPPLIES/REPAIRS	10,036.00	0.00	1,156.17	4,759.53	5,276.47 47
D-070519-790	015634 LANGBECKER/ADAM FREDRIC	051457		154.86	SUPPLIES	M
D-070519-790	000261 FARMERS IMPLEMENT STORE	051456		131.32	SUPPLIES	N
D-070519-790	005807 BL MURRAY CO INC	051451	99841	114.26	SUPPLIES	N
D-070519-803	000261 FARMERS IMPLEMENT STORE	051469	85562/86063	290.73	SUPPLIES	N
D-071719-837	015708 DBT TRANSPORTATION SERVI	051640		485.00	INSTALLATION	M
347	CREDIT CARD FEES	1,300.00	0.00	38.06	250.55	1,049.45 19
J-073119-947	JOURNAL ENTRIES BJS	JE 105		3.00	RECORD JULY ACTIVITY	A
J-073119-947	JOURNAL ENTRIES BJS	JE 105		35.06	RECORD JULY ACTIVITY	A
351	FUEL-AIRPLANES	36,148.00	0.00	14,087.25	34,551.03	1,596.97 95
J-072219-905	TAX ENTRIES BJS	TX 230		630.00	QTR 2 AVAATION FUEL TAX	A
J-073119-947	JOURNAL ENTRIES BJS	JE 107		13,457.25	ADJ INV TO 7/31/19 BAL	A
355	EQUIPMENT REPAIRS/MAINTENANC	8,700.00	0.00	365.85	365.85	8,334.15 4
D-070519-790	008103 RITCHIE IMPLEMENT	051460	80308U	365.85	SUPPLIES	N
356	FUEL TANK TESTING & REPAIR	7,000.00	0.00	553.00	1,351.55	5,648.45 19
D-071619-818	006362 METCO	051616	179836	553.00	LABOR/TRIP CHARGE	N

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
262	IOWA COUNTY AIRPORT								
07	IOWA COUNTY AIRPORT								
53510	AIRPORT								
00000	IA COUNTY AIRPORT								
358	FUEL-VEHICLES	4,000.00	0.00	239.47	2,130.49	1,869.51	53	N	A
	D-071119-814 006519 KINCH SW INC	051573		239.47	PIT STOP CHARGES				
511	BUILDING & LIABILITY INS	8,132.00	0.00	0.00	7,799.85	332.15	95		
519	STORAGE TANK LIABILITY INS	1,571.00	0.00	0.00	1,552.00	19.00	98		
TOTAL:	IA COUNTY AIRPORT	174,687.00	0.00	25,871.60	108,305.80	66,381.20	61		
TOTAL:	AIRPORT	174,687.00	0.00	25,871.60	108,305.80	66,381.20	61		
TOTAL:	IOWA COUNTY AIRPORT	174,687.00	0.00	25,871.60	108,305.80	66,381.20	61		

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Exp. Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2019 THROUGH JUL 31, 2019

REVISED	ANNUAL	ENCUMBERED	ACT MTD POSTED ACT YTD POSTED	REMAINING	PCT
SOURCE-JE-ID VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O. F 9 FIL
400 CAPITAL PROJECTS FUND					
32 CAPITAL PROJECTS					
57350 AIRPORT CAPITAL IMPROVEMENTS					
00000 AIRPORT IMPROVEMENTS					
805 AIRPORT IMPROVEMENT	50,700.00	0.00	2,174.03	6,753.91	13 -
D-0711119-814 015706 MARTIN CONSTRUCTION	051574		2,150.00	REMOVE/REPLACE WINDOWS	N A
D-0716119-818 000747 WI DEPT OF TRANSPORTATIO	051617 395-0000132417		24.03	ENGINEERING	N A
TOTAL: AIRPORT IMPROVEMENTS	50,700.00	0.00	2,174.03	6,753.91	13 -
TOTAL: AIRPORT CAPITAL IMPROVEMENTS	50,700.00	0.00	2,174.03	6,753.91	13 -

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Attachment C - Short-form Master Plan & ALP Update - Projected Schedule

Iowa County Airport (MRJ)

	2019												2020							
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug		
Coordination Elements																				
Project Management / Client Coordination																				
Coordination with Airport & WisBOA (2 meetings AC)																				
Coordination with FAA (as needed - AC)																				
Inventory/ Evaluation of Existing Terminal (1 meeting)																				
Public Workshop & Airport Commission Meeting																				
Technical Work Elements																				
Airports Geographic Information Systems (AGIS)																				
Aerial Overflight Photography																				
AGIS Statement of Work (SOW) and plans																				
Photo Control Field Survey. Submit to FAA & NGS																				
Airport Mapping & Attribution																				
Obstruction Analysis																				
GIS Data Formatting, Attribution, Submit to FAA																				
Data Collection / Inventory																				
Review previous Master Plans & NEPA documents																				
Existing Facilities Review																				
Environmental Overview																				
Data from Airport: Ops, Fuel, Based Aircraft, etc.																				
Draft Chapter - Inventory & Data Gathering																				
Projections of Aviation Demand																				
Establish Historical & Base Line; Gather FAA TAF																				
Projections: Ops, Based/Design Aircraft, Fleet Mix, Cargo																				
Draft Chapter - Forecasts																				
FAA Review of Forecasts																				
Address Comments (Obtain FAA Approval)																				
Facility Requirements & Alternatives Analysis																				
Existing Terminal Assessment																				
Terminal Facility Requirements																				
Conceptual Terminal Floorplan																				
Hangars / Apron / Aircraft Storage																				
Alternative Layouts for Terminal Area (east of Rwy 22)																				
Draft Chapter - Facility Requirements & Alternatives																				
Land Use Plan Drawing																				
Obtain GIS and CAD data from County / City																				
Develop Land Use Plan (Draft / Final)																				
Review Surrounding Land Uses against Airspace/RPZs																				
Develop writeup for inclusion in Summary MP Report																				
Airport Layout Plan (ALP)																				
Develop ALP Drawings and Plan Set																				
FAA Review and Comment on ALP																				
ALP Revisions (Obtain FAA Approval)																				
Documentation																				
Master Plan Report (Draft & Final)																				
ALP Sets (Draft & Final)																				

Date: April 3rd, 2019

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IOWA COUNTY AIRPORT - Comparison by Month of Number of Gallons of Fuel Sold														Totals for the Year
	January	February	March	April	May	June	July	August	September	October	November	December		
2017 - # of Gallons Sold														
100LL														
						3.96/3.99/4								
Sale Price per Gallon	\$ 3.96	\$ 3.96	\$ 3.96	\$ 3.96	\$ 3.96	\$ 3.96	\$ 4.09	\$ 4.09	\$ 4.09	\$ 4.09	\$ 4.09	\$ 4.09		
Total 100LL	29.85	281.19	122.98	488.39	475.10	401.79	2,028.71	844.25	498.37	272.42	380.09	136.57	5,959.71	
JET-A Fuel														
Sale Price per Gallon	\$ 3.49	\$ 3.49	\$ 3.49	\$ 3.49	\$ 3.49	3.49/3.40	\$ 3.40	\$ 3.40	\$ 3.40	\$ 3.40	\$ 3.40	\$ 3.40		
Total JET-A Fuel	276.87	339.07	202.71	352.73	3,110.40	732.13	742.32	1,665.50	226.79	274.38	339.99	376.44	8,639.33	
2017 - Total Gallons - All Types	306.72	620.26	325.69	841.12	3,585.50	1,133.92	2,771.03	2,509.75	725.16	546.80	720.08	513.01	14,599.04	
Difference between 2016 & 2017	127.49	413.80	(72.04)	314.14	2,498.73	228.81	(1,647.42)	1,193.88	19.39	(1,021.66)	(61.28)	99.52	2,093.36	
% of Increase or (Decrease)	71%	200%	-18%	60%	230%	25%	-37%	91%	3%	-65%	-8%	24%	17%	
2018 - # of Gallons Sold														
100LL														
Sale Price per Gallon	\$ 4.09	\$ 4.09	\$ 4.09	\$ 4.09	\$ 4.09	\$ 4.09	4.09 / 4.25	4.25 / 4.65	\$ 4.65	\$ 4.65	\$ 4.65	\$ 4.65		
Total 100LL	131.00	187.23	542.36	672.56	534.02	842.09	2,729.63	643.34	613.57	371.23	424.89	269.28	7,961.20	
JET-A Fuel														
Sale Price per Gallon	\$ 3.40	\$ 3.40	\$ 3.40	\$ 3.40	\$ 3.40	\$ 3.40	3.40 / 4.00	4.00 / 4.10	\$ 4.10	\$ 4.10	\$ 4.10	\$ 4.10		
Total JET-A Fuel	269.70	161.78	242.24	912.02	530.06	1,320.62	1,485.32	1,972.27	433.72	389.35	220.88	550.27	8,488.23	
2017 - Total Gallons - All Types	400.70	349.01	784.60	1,584.58	1,064.08	2,162.71	4,214.95	2,615.61	1,047.29	760.58	645.77	819.55	16,449.43	
Difference between 2017 & 2018	93.98	(271.25)	458.91	743.46	(2,521.42)	1,028.79	1,443.92	105.86	322.13	213.78	(74.31)	306.54	1,850.39	
% of Increase or (Decrease)	31%	-44%	141%	88%	-70%	91%	52%	4%	44%	39%	-10%	60%	13%	
2019 - # of Gallons Sold														
100LL														
Sale Price per Gallon	\$ 4.65	\$ 4.65	\$ 4.65	\$ 4.65	\$ 4.65	\$ 4.65	4.65 3.30							
Total 100LL	140.39	168.82	209.95	266.77	443.66	452.02	1,849.40						3,531.01	
JET-A Fuel														
Sale Price per Gallon	\$ 4.10	\$ 4.10	\$ 4.10	\$ 3.95	\$ 3.95	\$ 3.95	\$ 3.95							
Total JET-A Fuel	180.54	406.33	485.72	532.08	2,052.90	1,368.44	2,575.68						7,601.69	
2017 - Total Gallons - All Types	320.93	575.15	695.67	798.85	2,496.56	1,820.46	4,425.08	-	-	-	-	-	11,132.70	
Difference between 2017 & 2018	(79.77)	226.14	(88.93)	(785.73)	1,432.48	(342.25)	210.13	(2,615.61)	(1,047.29)	(760.58)	(645.77)	(819.55)	(5,316.73)	
% of Increase or (Decrease)	-20%	65%	-11%	-50%	135%	-16%	5%	-100%	-100%	-100%	-100%	-100%	-32%	

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