



AGENDA
Iowa County Airport Commission
December 23, 2019 at 5:00 p.m.
Pilot's Lounge / Main Office Conference Room
Iowa County Airport
3151 HWY 39
Mineral Point, Wisconsin. 53565

**Iowa
County
Wisconsin**

For information regarding access for the disabled please call 987-9931.

Any subject on this agenda may become an action item.

- | | |
|----|---|
| 1 | Call to order the Airport Commission meeting. |
| 2 | Roll Call. |
| 3 | Approve the agenda for this December 23, 2019 Airport Commission meeting. |
| 4 | Approve the minutes of the November 20, 2019 Airport Commission meeting. |
| 5 | Report from Commission members and an opportunity for members of the audience to address the Airport Commission. No action will be taken. |
| 6 | Discussion of Alternatives for the Airport Terminal area, Taxiways, and Runway 04/22 – Bring Handouts provided at the last meeting. |
| 7 | Review 30% Plans for the Lower Taxiway Reconstruction. |
| 8 | Discuss Class E Air Space and Requests for Exemptions to Perform Activity within. |
| 9 | Highway Commissioner's report.
A. Nested Tee Hangar Moisture Issues update
B. November Revenue & Expense summary |
| 10 | Airport Manager's update – Gone Flyin' Aviation LLC – Adam.
A. Fuel Report.
B. Automated Weather Operating Station (AWOS) update. |
| 11 | Airport Commission Chair Report. |
| 12 | Set Next Meeting Date – To Be Determined by Chair |
| 13 | Adjournment. |

Posting Verified by: CRH / Highway Date: 11/14/19

Iowa County Commission	AGENDA Iowa County Airport Commission December 22, 2019 at 5:00 p.m. Pilot's Lounge / Main Office Conference Room Iowa County Airport 3151 Hwy 92 Mineral Point, Wisconsin 53563	
	For information regarding agenda items, please call (877-992-2222)	
	7. Review 300 Plans for the Lower Highway Reconnection	
	8. Discuss Class E Air Space and Requests for Exemptions to Part 101 Activity within	
	Highway Commission's report A. needed Low Altitude Monitoring System update B. November Review of Economic Summary	
	Airport Manager's update - Done Flight, Aviation LLC - Adam A. Fuel Report B. Antennated Weather Operating Station (A/WOS) update	
	11. Airport Commission Chair Report	
	12. Set Next Meeting Date - To be determined by Chair	
	13. Adjournment	
	Voting Authority: Chair, Highway - Date 11/14/19	

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UNAPPROVED MINUTES
IOWA COUNTY AIRPORT COMMISSION MEETING HELD
11.20.19 – 5pm
3151 HWY 39
MINERAL POINT, WISCONSIN 53565

**Iowa
County
Wisconsin**

- 1 Meeting called to order by Vice Chair Storti @ 5:02PM
- 2 Roll Call – Storti, Masters, Meives, Christen, Proxy Deal (Forbes). Absent; Ray. Arrived during the meeting at 5:24PM Benish.
- 3 Motion to approve the agenda for this meeting by Masters second by Meives motion carries unanimously
- 4 Motion to approve the minutes of the meeting by Masters second by Deal motion carries unanimously
- 5 Report from members of the commission or the audience. No comments from audience
- 6 Ryan & Cory Johnson's request for extension of temporary SASO for loss of operations due to the Tri-County Airport flooding:

Christen asks Ryan Johnson if he is partners with Cory. Johnson states that Cory works with him. Christen brings up aerobatic flights made by Cory on October 26th and 27th. Christen noted his disappointment with these flights and how they affect the safety of the airport. Christen notes prior issues regarding flights over highway GG. Johnson asks Christen if the FAA was contacted. Christen states that the airport was essentially closed due to the location of the flights. Christen indicates that the flights were taking place near the downwind area for runway 11 and the final approach area for runway 22. Christen states that Cory had agreed to not fly in certain spaces at some point in the past. Johnson inquires when this agreement took place. Johnson asks that this discussion be separated from the discussion of the extension of his SASO. Christen discusses bringing the situation to MedFlight for their opinion on the location of these flights and how they may affect the safety of their operations. Christen brings up the liability for the airport that these flights present. Storti asks Johnson to speak with Cory in regards to his flying. Johnson states he will speak with Cory. Masters brings up two additional complaints regarding unsafe flying. Johnson suggests bringing the FAA into this discussion. Christen notes that runway 11 is the most commonly used runway for jet traffic. Masters asks for clarification regarding FAR's pertaining to aerobatic flights. Storti asks for aerobatic flight rules to be placed on the next agenda. Storti visited Tri-County airport on 11.19 and shares pictures. Storti notes that the taxiway is still underwater and restricts access to the Johnson's hangar. Storti also notes 1000' of runway and an intersection are still closed. Storti states he believes the Johnson's need an extension of their SASO. Audience member Jack Delany states there was mention of shutting down Tri-County completely and that he believes it would be a positive if the Johnson's moved their business to Iowa County. Christen asks for better clarification of the class E airspace and refers to BOA Holbrook. Holbrook indicates that Levi Eastwick would be the best contact at the BOA to answer that question. Masters asks who owns the hangar at Iowa County (Jerry Johnson). Storti asks how long Johnson believes he needs for an extension. Johnson is unsure. Storti states if this is to be a permanent move that the hangar would need to be brought up to commercial standards. Masters asks if there is any precedent on this situation. Commission cannot recall any specific situation that would set precedent for this. Masters asks if

	funding is at risk as is mentioned in Ripp's letter to the commission from the prior meeting. Commission believes that they are acting in accordance to the commercial rules which allow them to make exceptions on a temporary basis. Benish arrives at 5:24. Storti suggests at least 60 days. Deal suggests 6 months so the commission does not have to keep coming back to this. Storti makes a motion for a 6 month extension second by Deal. Masters makes a motion to amend the original motion to state "if there are any complaints an emergency meeting is to be called second by Christen. Amendment carries 5-1 (Christen opposed). Original motion carries 5-1 (Christen opposed)
7	Consider an Agreement with Metro Aviation operating as a Specialized Aviator Service Operation (SASO) in conjunction with the University of Wisconsin Hospitals and Clinics Helicopter Ambulance services. Hardy explains that the SASO agreement with Metro Aviation was complete and did not change anything operationally with MedFlight. This agreement is standard to ensure that Metro Aviation is performing within the commercial standards of Iowa County. Motion by Storti to approve the agreement second by Masters. Motion carries unanimously.
8	Presentation and Discussion of Alternatives for the Airport Terminal area, Taxiways, and Runway 04/22 – Greg Stern – Mead & Hunt (handouts provided); Stern presents 5 alternatives for the commission to review highlighting pro's and con's as provided on the handout. Benish inquires how long the current standards will last. Stern notes that the alternatives are designed with the current standards and foreseeable changes in mind. Stern begins discussion on the size requirements of runway 4/22 and if the commission believes that leaving it a B-I (small) or changing it to B-I is appropriate. Masters asks if the upgraded size is necessary and if it will drive more business. Stern indicates that we are classified as a B-II airport due to the length and strength of runway 11/29. Stern indicates there may be some aircraft that could be accommodated by changing 4/22 to B-I however with 4/22's current length there are few that would justify the change. After review of the layouts the commission generally agrees that alternative 3 is the most in line with their vision. Stern notes that these are not set in stone and he wishes for the commission to take time to review all options and their different components. Delany asks if there was consideration for moving the terminal and fuel to the northwest side of the airport. Stern noted the financial cost of such a project and that these options seemed most feasible currently. Bierke asks for an alternative to be designed that would show an alternative on the northwest side of the airport. Stern indicates he will investigate this alternative. Stern notes that there are some runway safety issues present if the terminal and fuel are moved to the other side of the airport. Benish requests the commission review the materials and come together at a future meeting to make more concrete decisions. Benish requests a general quote to complete alternative 3. Stern indicates he will look into costs. Benish thanks Stern for the presentation.
9	Discussion of 2020 Airport Capital Improvement Listing – Josh Holbrook – Holbrook gives a handout showing the six year improvement plan. Holbrook notes that the closer the date the more certainty is associated with the project's completion. Holbrook notes the environmental review is complete for runway 11/29 rehab and that project is expected to be completed in 2022. Holbrook notes that reconstruction of the lower apron is on track for a spring 2020 start date. Benish asks Holbrook when reconstruction of the terminal area presented by Stern will take place. Holbrook explains that it will be done based on need and funding availability. Holbrook also noted that these layouts will not be completed in one project but will be done piecemeal to accommodate the ALP over it's 20 year outlook. Benish thanks Holbrook for his discussion.
10	Highway Commissioners Report

	a. Camera project update. Hardy indicated the bids were back from three companies but they were ranging from \$49,000 to \$19,000. With the disparity it has been decided to create a more precise bid and put it back out in the spring. This will allow a better comparison of bids. Masters indicates he wants this project to be at the forefront to protect the safety of the airport. b. Carpet Project update. Hardy indicates with the quick change in weather the carpet project has been delayed until spring
	Airport Manager's Report
11	a. Nested T-Hangar T-5. Langbecker informs the commission that Mike Mauritz of hangar T-5 has passed away. His son Shawn will be handling the estate. Updates to follow. b. Fuel Report. Langbecker notes it was another good month in sales with 1,346 gallons of Jet-A sold and 201 gallons of 100LL sold. Langbecker notes that we are well ahead of last year's sales despite our fuel farm being down for some time. c. Fuel Farm Update. Langbecker states a post construction punch list was done with Endpoint, MSA, and the BOA with a few minor issues to be addressed in the spring. The system is functioning well. The warranty for the system stated on November 1st 2019. Masters inquires who was responsible for the delay caused by the incorrect electrical components being ordered. Holbrook notes that an onsite visit for the electrical was not part of the contract and this portion was missed. Holbrook notes that the contract should have been written differently. d. Crackfill & Sealcoat Update. Langbecker notes the project was completed 10.25.19. The project appears to be a success. Langbecker notes that the new mastic product in the gaps of 11/29 seems much better than the previous product. e. Automated Weather Operation Station (AWOS) update. Langbecker states he is still waiting on bids. The project was approved by the insurance and Langbecker states he hopes the project is complete by the middle of December. Langbecker notes that all components of the system other than the phone are functioning. Faa inspection on AWOS completed on 10.2.19
11	Airport Commission Chair report a. Benish asks if all hangars are rented, Langbecker states they are. Benish apologizes for being tardy to the meeting. Nothing else to report.
12	The next meeting will be announced by the chair.
13	Adjournment. Motion to adjourn by. Meeting concluded at
Minutes prepared by Adam Langbecker; Gone Flyin Aviation	

	8. Cape project update. Hardy indicates the bid was back from three companies but they were ranging from \$49,000 to \$19,000. With the response it has been decided to create a more precise bid and put it back out in the spring. This will allow a better comparison of bids. Masters indicates he wants this project to be in the forefront to protect the safety of the airport. 9. Cape project update. Hardy indicates with the price change in weather the cost of the bid has been delayed until spring.
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	Minutes prepared by Adam Langbecker, Gene Flynn Aviation

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SOURCE-JE-ID VENDOR/CUSTOMER/EXPLANATION		REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	Project ID	N	FIL

Adopted Budget Revised								
ANNUAL ACT MTD POSTED ACT YTD POSTED								
AND IN PROCESS AND IN PROCESS								
REMAINING								
BALANCE								
PCT								

262	IOWA COUNTY AIRPORT							
07	IOWA COUNTY AIRPORT							
41110	GENERAL PROPERTY TAXES							
00000	PROPERTY TAX LEVY							
000	TAX LEVY-IA COUNTY AIRPORT		76,437.00	0.00	76,437.00	0.00	100	----
TOTAL:	PROPERTY TAX LEVY		76,437.00	0.00	76,437.00	0.00	100	----
TOTAL:	GENERAL PROPERTY TAXES		76,437.00	0.00	76,437.00	0.00	100	----
41220	TAXES							
00000	SALES TAX DISCOUNT							
000	SALES TAX DISCOUNT		0.00	0.00	30.00	30.00-9999		----
TOTAL:	SALES TAX DISCOUNT		0.00	0.00	30.00	30.00-9999		----
TOTAL:	TAXES		0.00	0.00	30.00	30.00-9999		----
46340	IA CO AIRPORT-FUEL REVENUE							
00000	IA CO AIRPORT FUEL REVENUE							
000	IA CO AIRPORT REV-FUEL		47,170.00	0.00	47,170.00	37,320.10-179		----
J-113019-430	AIRPORT NOVEMBER ENTRIES J152		47,170.00	0.00	84,490.10	37,320.10-179		----
TOTAL:	IA CO AIRPORT FUEL REVENUE		47,170.00	0.00	84,490.10	37,320.10-179		----
TOTAL:	IA CO AIRPORT-FUEL REVENUE		47,170.00	0.00	84,490.10	37,320.10-179		----
46342	HANGAR LAND RENT							
00000	IA CO AIRPORT-HANGAR RENT							
000	IA CO ARPRT REV-HANGAR RENT		22,310.00	0.00	22,310.00	4,751.79-121		----
J-110719-389	AIRPORT BJS		J 143		27,061.79	4,751.79-121		----
J-111919-390	AIRPORT BJS		J 144		RECORD SEPT & OCT RENT			A
TOTAL:	IA CO AIRPORT-HANGAR RENT		22,310.00	0.00	RECORD 2019 ANNUAL RENT			A
TOTAL:	HANGAR LAND RENT		22,310.00	0.00	27,061.79	4,751.79-121		----
48200	RENTAL INCOME-FARM LAND							
00000	IA CO AIRPORT LAND RENT							
000	IA CONTY AIRPORT LAND RENT		28,770.00	0.00	29,725.00	955.00-103		----
R-111319-354	055276 ROUN/TODD		052078		AIRPORT LAND RENT			A
TOTAL:	IA CO AIRPORT LAND RENT		28,770.00	0.00	29,725.00	955.00-103		----
TOTAL:	RENTAL INCOME-FARM LAND		28,770.00	0.00	29,725.00	955.00-103		----
TOTAL:	IOWA COUNTY AIRPORT		174,687.00	0.00	217,743.89	43,056.89-124		----
TOTAL:	IOWA COUNTY AIRPORT		174,687.00	0.00	217,743.89	43,056.89-124		----

Exp. Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2019 THROUGH NOV 30, 2019

SOURCE-VE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
262	IOWA COUNTY AIRPORT								
07	IOWA COUNTY AIRPORT								
53510	AIRPORT								
00000	IA COUNTY AIRPORT								
110	SALARIES & WAGES	0.00							
J-112519-400	IC ENTRIES BJS								
211	MGMT CONTRACTED SERVICES	82,000.00							
D-110419-273	015636 KEVIN LYGT	053635							
D-110619-302	015634 LANGBECKER/ADAM FREDRIC	053726							
J-112719-393	AIRPORT BJS	J 145							
221	UTILITIES	8,000.00							
D-110519-280	005781 ALLIANT ENERGY-WP & L-IA	053671							
D-110619-302	015569 CULLIGAN OF DODGEVILLE	053724							
J-110719-389	AIRPORT BJS	J 143							
225	TELEPHONE	5,000.00							
D-111219-309	002225 US CELLULAR-IL	053785							
D-111219-309	000564 MH TELECOM	053779							
D-111919-345	008599 FRONTIER	053941							
295	ADVERTISING & BIDS	2,000.00							
311	POSTAGE	250.00							
317	COPPER FEES/CHARGES	250.00							
319	OTHER OFFICE SUPPLIES	300.00							
340	SUPPLIES/REPAIRS	10,036.00							
D-110619-302	015634 LANGBECKER/ADAM FREDRIC	053726							
D-111519-340	006850 QT TECHNOLOGIES	053891	78294						
D-111819-343	086016 SUN VALLEY FABRICATION	053897	3161						
D-111819-343	000561 MONROE TRUCK EQUIPMENT I	053896	5416995						
J-112719-393	AIRPORT BJS	J 145							
J-112719-393	AIRPORT BJS	J 145							
347	CREDIT CARD FEES	1,300.00							
J-113019-430	AIRPORT NOVEMBER ENTRIES J150								
351	FUEL-AIRPLANES	36,148.00							
J-113019-430	AIRPORT NOVEMBER ENTRIES J151								
355	EQUIPMENT REPAIRS/MAINTENANC	8,700.00							
J-112519-400	IC ENTRIES BJS	J 153							

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Exp. Guideline with Detail
FOR THE PERIOD(S) JAN 01, 2019 THROUGH NOV 30, 2019

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REVISED	ANNUAL	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
		REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
262	IOWA COUNTY AIRPORT								
07	IOWA COUNTY AIRPORT								
53510	AIRPORT								
00000	IA COUNTY AIRPORT								
356	FUEL TANK TESTING & REPAIR								
358	FUEL-VEHICLES								
D-110419-273	008519 KINCH SW INC								
511	BUILDING & LIABILITY INS								
519	STORAGE TANK LIABILITY INS								
TOTAL:	IA COUNTY AIRPORT								
TOTAL:	IOWA COUNTY AIRPORT								
TOTAL:	IOWA COUNTY AIRPORT								

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ACS FINANCIAL SYSTEM
 12/12/2019 9:51:39

Exp. Guideline with Detail
 FOR THE PERIOD(S) JAN 01, 2019 THROUGH NOV 30, 2019

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REVISED	ANNUAL	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	P.O.	F 9	FIL
					AMOUNT	DESCRIPTION					
400	CAPITAL PROJECTS FUND										
32	CAPITAL PROJECTS										
57350	AIRPORT CAPITAL IMPROVEMENTS										
00000	AIRPORT IMPROVEMENTS										
805	AIRPORT IMPROVEMENT	50,700.00	0.00		61,228.70	67,982.61	17,282.61	134			---
D-110519-280	000261 FARMERS IMPLEMENT STORE 053674				899.00	SNOWBLOWER			N		A
D-111819-343	000747 WI DEPT OF TRANSPORTATIO 053898				26,282.68	LABOR/CONSTRUCTION			N		A
D-111819-343	000747 WI DEPT OF TRANSPORTATIO 053898				5,685.62	LABOR/CONSTRUCTION			N		A
D-111819-343	000747 WI DEPT OF TRANSPORTATIO 053898				23,632.86	ENGINEERING/LABOR/CONST			N		A
D-111819-343	000747 WI DEPT OF TRANSPORTATIO 053898				4,728.54	CONSTRUCTION			N		A
D-111819-343	000747 WI DEPT OF TRANSPORTATIO 053898				61,228.70		17,282.61	134			---
TOTAL:	AIRPORT IMPROVEMENTS	50,700.00	0.00		61,228.70	67,982.61	17,282.61	134			---
TOTAL:	AIRPORT CAPITAL IMPROVEMENTS	50,700.00	0.00		61,228.70	67,982.61	17,282.61	134			---

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IOWA COUNTY AIRPORT - Comparison by Month of Number of Gallons of Fuel Sold													
	January	February	March	April	May	June	July	August	September	October	November	December	Totals for the Year
2017 - # of Gallons Sold 100LL													
						3.96/3.99/4.09							
Sale Price per Gallon	\$ 3.96	\$ 3.96	\$ 3.96	\$ 3.96	\$ 3.96		\$ 4.09	\$ 4.09	\$ 4.09	\$ 4.09	\$ 4.09	\$ 4.09	
Total 100LL	29.85	281.19	122.98	488.39	475.10	401.79	2,028.71	844.25	498.37	272.42	380.09	136.57	5,959.71
JET-A Fuel													
Sale Price per Gallon	\$ 3.49	\$ 3.49	\$ 3.49	\$ 3.49	\$ 3.49	3.49/3.40	\$ 3.40	\$ 3.40	\$ 3.40	\$ 3.40	\$ 3.40	\$ 3.40	
Total JET-A Fuel	276.87	339.07	202.71	352.73	3,110.40	732.13	742.32	1,665.50	226.79	274.38	339.99	376.44	8,639.33
2017 - Total Gallons - All Types	306.72	620.26	325.69	841.12	3,585.50	1,133.92	2,771.03	2,509.75	725.16	546.80	720.08	513.01	14,599.04
Difference between 2016 & 2017	127.49	413.80	(72.04)	314.14	2,498.73	228.81	(1,647.42)	1,193.88	19.39	(1,021.66)	(61.28)	99.52	2,093.36
% of Increase or (Decrease)	71%	200%	-18%	60%	230%	25%	-37%	91%	3%	-65%	-8%	24%	17%
2018 - # of Gallons Sold 100LL													
Sale Price per Gallon	\$ 4.09	\$ 4.09	\$ 4.09	\$ 4.09	\$ 4.09	\$ 4.09	4.09 / 4.25	4.25 / 4.65	\$ 4.65	\$ 4.65	\$ 4.65	\$ 4.65	
Total 100LL	131.00	187.23	542.36	672.56	534.02	842.09	2,729.63	643.34	613.57	371.23	424.89	269.28	7,961.20
JET-A Fuel													
Sale Price per Gallon	\$ 3.40	\$ 3.40	\$ 3.40	\$ 3.40	\$ 3.40	\$ 3.40	3.40 / 4.00	4.00 / 4.10	\$ 4.10	\$ 4.10	\$ 4.10	\$ 4.10	
Total JET-A Fuel	269.70	161.78	242.24	912.02	530.06	1,320.62	1,485.32	1,972.27	433.72	389.35	220.88	550.27	8,488.23
2017 - Total Gallons - All Types	400.70	349.01	784.60	1,584.58	1,064.08	2,162.71	4,214.95	2,615.61	1,047.29	760.58	645.77	819.55	16,449.43
Difference between 2017 & 2018	93.98	(271.25)	458.91	743.46	(2,521.42)	1,028.79	1,443.92	105.86	322.13	213.78	(74.31)	306.54	1,850.39
% of Increase or (Decrease)	31%	-44%	141%	88%	-70%	91%	52%	4%	44%	39%	-10%	60%	13%
2019 - # of Gallons Sold 100LL													
Sale Price per Gallon	\$ 4.65	\$ 4.65	\$ 4.65	\$ 4.65	\$ 4.65	\$ 4.65	4.65 / 3.30	3.30 / 2.00		\$ 4.65	\$ 4.65		
Total 100LL	140.39	168.82	209.95	266.77	443.66	452.02	1,849.40	4,091.56	-	201.86	230.14		8,054.57
JET-A Fuel													
Sale Price per Gallon	\$ 4.10	\$ 4.10	\$ 4.10	\$ 3.95	\$ 3.95	\$ 3.95	\$ 3.95	\$ 3.95	\$ 3.95	\$ 3.95	\$ 3.95		
Total JET-A Fuel	180.54	406.33	485.72	532.08	2,052.90	1,368.44	2,575.68	3,980.59	257.39	1,346.16	565.39		13,751.22
2017 - Total Gallons - All Types	320.93	575.15	695.67	798.85	2,496.56	1,820.46	4,425.08	8,072.15	257.39	1,548.02	795.53	-	21,805.79
Difference between 2017 & 2018	(79.77)	226.14	(88.93)	(785.73)	1,432.48	(342.25)	210.13	5,456.54	(789.90)	787.44	149.76	(819.55)	5,356.36
% of Increase or (Decrease)	-20%	65%	-11%	-50%	135%	-16%	5%	209%	-75%	104%	23%	-100%	33%

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