

Pursuant to Section 19.84, Wisconsin Statutes, notice is hereby given to the public that the Iowa County Board of Supervisors will meet in

Special Session of the Board

of the

IOWA COUNTY BOARD

Wednesday, March 11, 2020

6:00 p.m.

Health and Human Services Center - Community Room

303 West Chapel St., Dodgeville, WI 53533

For information regarding access for the disabled, please call 935-0399.

Healthy and Safe Place to Live, Work and Play – Iowa County

The Mission of Iowa County Government is to protect and promote the health and safety, economic well being, and environmental quality of our county by providing essential services in a fiscally responsible manner.

Agenda

1. Call to order by Chairman John M. Meyers.
2. Pledge of Allegiance.
3. Roll Call.
4. Approve the agenda for this March 11, 2020 meeting.
5. Approve the minutes of the February 18, 2020 meeting.
6. Comments from the public.
7. Update on the Jail Building Committee progress by Sup. Curt Peterson.
8. Review the Law Enforcement project bids with Kraemer Brothers.
9. Resolution No. 1-0320 Authorizing General Obligation Bonds of Promissory Notes in an Amount not to Exceed \$29,895,000 for Law Enforcement Center. (requires $\frac{3}{4}$ vote of membership)
10. Approve and award the project bids.
11. Special matters and announcements.
 - a) Committee Chair reports.
 - b) Wisconsin Counties Association – Nominations for NACo Director. (set out)
12. Land use changes from the Towns:
 - Arena – 2-0320 Rezoning request by Robert R. Davenport.
 - Brigham – 3-0320 Rezoning request by Dean Oimoen.
 - Clyde – 4-0320 Rezoning request by Donald & Allison Stroud.

- Dodgeville – 5-0320 Rezoning request by David Rule.
- Mifflin – 6-0320 Rezoning request by Steve & Marsha Bertram.
- Ridgeway – 7-0320 Rezoning request by Randall and Micah Busser and John Conway.
- Waldwick – 8-0320 Rezoning request by Joseph & Malinda Glick.

13. County Administrator's report.

Planning & Zoning Committee:

14. Amendatory Ordinance No. 9-0320 Revising the Iowa County Comprehensive Plan.

15. Introduction of Ordinance No. 400.06A Iowa County Sanitary Ordinance.

Public Works Committee:

16. Resolution No. 10-0320 Governmental Responsibility Resolution for Participation in the Targeted Runoff Management Grant Program.

17. Consider amending Ordinance No. 600.18B ATV/UTV Route Ordinance as presented.

General Government Committee:

18. Consider the Pay Grade reclassification of the Public Health Community Coordinator/Educator.

Executive Committee:

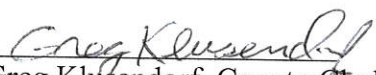
19. Consider the summer start time for County Board meetings.

Other:

20. Chair's report.

21. Mileage and Per Diem Report for this March 11, 2020 meeting.

22. Motion to adjourn the meeting.


Greg Klusendorf, County Clerk

Posted 3/5/2020

**PROCEEDINGS OF THE FEBRUARY SESSION OF
THE BOARD OF COUNTY SUPERVISORS
OF IOWA COUNTY, WISCONSIN**

The Board of Supervisors met in the Health and Human Services Center Community Room in the City of Dodgeville on Tuesday, February 18, 2020 at 6:00 p.m. and was called to order by the Honorable John M. Meyers, Chairman of the Board.

The Board, in unison, led the reciting of the Pledge of Allegiance to the Flag.

Roll call was taken. All members were present except Sup. Judy Lindholm who was excused and Sup. Alex Ray who was absent. Sup. Daniel Nankee entered the meeting after roll call.

Members present: Doug Richter, Stephen Deal, Mark Storti, Daniel Nankee, Ronald Benish, David Gollon, Curt Peterson, Joan Davis, Bruce Haag, James Griffiths, Tom Forbes, Richard Rolfsmeyer, John Meyers, Bruce Paull, Jeremy Meek, Justin O'Brien, Donald Leix, Mel Masters and Kevin Butteris.

Sup. Storti moved to approve the agenda for this February 18, 2020 meeting. Sup. Leix seconded the motion. Carried.

Aye-18 Nay-0

Sup. Nankee entered the meeting at 6:01 p.m.

Sup. Storti moved to approve the minutes of the January 21, 2020 meeting. Sup. Peterson seconded the motion. Carried.

Aye-18 Nay-0 Abstention-1

Sup. Nankee abstained from voting.

Special matters and announcements.

- a) Committee Chair reports.
- b) Thank you card from Janet Russell.
- c) Forward Analytics.

Comments from the public:

- Iowa County Jail Administrator Pam Steffes spoke in favor of building a new Law Enforcement Center.

The following commented on agenda item 23 regarding a request to rezone land from A-1 Agricultural to AB-1 Agricultural Business in the Town of Brigham.

- Del Scheeberger spoke against the rezoning request.
- Matthew Fleming spoke against the rezoning request.
- Jason Carden spoke against the rezoning request.
- Don Steinhauer spoke against the rezoning request.
- Denise Steinhauer spoke against the rezoning request.
- Ben Schroeder spoke to have the rezoning request referred back to the committee.
- Tia Fisher spoke in favor of the rezoning request.
- Eric McLeod spoke in favor of the rezoning request.
- Dan O'Callaghan spoke against the rezoning request.
- Lisa Aumann spoke against the rezoning request.

Sup. Deal moved to adopt Amendatory Ordinance 1-0220 for a land use change to rezone 3.61 acres from A-1 Agricultural to AR-1 Agricultural Residential in the Town of Moscow. Sup. Rolfsmeyer seconded the motion. Carried.

Aye-19 Nay-0

County Administrator Larry Bierke gave a report to the Board.

Sup. Benish moved to approve the Administrator's appointments of:

- Michael Britt to the Bloomfield Commission for a two-year term ending May 31, 2021.
- David Morzenti as Iowa County Corporation Counsel starting June 1, 2020.

Sup. Haag seconded the motion. Carried.

Aye-19 Nay-0

Planning & Zoning Committee:

Sup. Storti moved to adopt Amendatory Ordinance No. 2-0220 Approving the Revisions to Section I of the Iowa County Comprehensive Plan per Attachment A. Sup. Nankee seconded the motion. Carried.

Aye-19 Nay-0

Public Works Committee:

Sup. Gollon moved to adopt Resolution No. 3-0220 Rescinding Resolutions 5-0405 and 8-0610 and to Continue the Regional Waterborne Pavement Marking Installation Program within the Highway Department. Sup. Masters seconded the motion. Carried.

Aye-19 Nay-0

Sup. Peterson moved to adopt Resolution No. 4-0220 To Hold a Public Referendum to Increase the County Levy for Highway Maintenance. Sup. Storti seconded the motion.

Sup. Deal moved to postpone action until the July Session of the Board. Sup. Haag seconded the motion. Carried.

Aye-16 Nay-3

Sups. Storti, Gollon and Butteris voted against the motion.

Sup. O'Brien suggested edits be made to some of the policies.

Sup. Davis moved to approve Iowa County Draft Policies 1106.1, 1114, 1117, 1118 and 1119 as edited. Sup. Storti seconded the motion. Carried.

Aye-19 Nay-0

General Government:

Sup. Deal moved to adopt Resolution No. 5-0220 Establishing the 2021-2024 Compensation for the Register of Deeds, County Treasurer and County Clerk. Sup. Haag seconded the motion. Carried.

Aye-19 Nay-0

Sup. O'Brien suggested edits to be made to some of the policies.

Sup. Benish moved to approve Iowa County Draft Policies 110, 422, 425, 426, 427, and 427.1 as edited. Sup. Paull seconded the motion. Carried.

Aye-19 Nay-0

Other:

Sup. Haag moved to discuss the proposed Law Enforcement Center, and bids, at a special County Board meeting to be held on March 11th at 6:00 p.m. Sup. Meek seconded the motion. Carried.

Aye-19 Nay-0

Chair Meyers did not have a report.

Sup. Griffiths moved to move agenda item 19 to after item 23. Sup. Haag seconded the motion. Carried.

Aye-19 Nay-0

Sup. Gollon moved to convene in closed session pursuant to section 19.85(1)(g) of the Wisconsin Statutes-Confering with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Bard Materials Petition to Rezone 100.45 acres in the town of Brigham and for a Conditional Use Permit for Nonmetallic Mining) Corporation Counsel William Cole, Larry Bierke, Scott Godfrey and Greg Klusendorf were asked to attend the closed session. Sup. Griffiths seconded the motion. A roll call vote was taken. Carried

Aye-19 Nay-0

Entered closed session at 7:30 p.m.

Sup. Masters left the meeting at 7:51 p.m.

Sup. Storti moved to reconvene in Open Session Pursuant to Section 19.85(2) of the Wisconsin Statutes. Sup. Leix seconded the motion. Carried.

Aye-18 Nay-0

Entered open session at 8:21 p.m.

No action was taken on the closed session item.

Mileage and Per Diem Report for this February 18, 2020 Session of the Board was presented.

19 Members	489 Miles	\$1,035.50 Mileage and Per Diem
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Sup. Haag moved to approve the report.

Sup. Leix seconded the motion. Carried.

Aye-18 Nay-0

Sup. Benish moved to adjourn the meeting. Sup. Richter seconded the motion. Carried.

Aye-18 Nay-0

Meeting adjourned at 8:23 p.m.

Larry Bierke took minutes for a portion of the meeting.

John M. Meyers, Chairman

Greg Klusendorf, County Clerk

1-0320

AGENDA ITEM COVER SHEET

Title: Initial Resolution Authorizing General Obligation Bonds or Promissory Notes

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Initial Resolution Authorizing General Obligation Bonds or Promissory Notes in an Amount not to Exceed \$29,895,000 for Law Enforcement Center.

This is for the public purpose of paying the cost of the purchase of land for and construction, equipping and furnishing of a new Law Enforcement Center.

RECOMMENDATIONS (IF ANY):

The Resolution requires a three quarter vote to pass.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Initial Resolution Authorizing General Obligation Bonds or Promissory Notes in an Amount not to Exceed \$29,895,000 for Law Enforcement Center.

FISCAL IMPACT:

Annual Debt Payments for 20 years. This would be part of the annual debt levy tax.

LEGAL REVIEW PERFORMED: ☒ Yes ☐ No

PUBLICATION REQUIRED: ☒ Yes ☐ No

PRESENTATION?: ☐ Yes ☐ No

How much time is needed? _____

COMPLETED BY: Roxanne Hamilton

DEPT: Finance Department

2/3 VOTE REQUIRED: ☐ Yes ☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

Resolution No. 1-0320

**INITIAL RESOLUTION AUTHORIZING GENERAL
OBLIGATION BONDS OR PROMISSORY NOTES IN AN
AMOUNT NOT TO EXCEED \$29,895,000 FOR LAW
ENFORCEMENT CENTER**

BE IT RESOLVED by the County Board of Supervisors of Iowa County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds or promissory notes in an amount not to exceed \$29,895,000 for the public purpose of paying the cost of the purchase of land for and construction, equipping and furnishing of a new Law Enforcement Center.

Adopted, approved and recorded March 11, 2020.

John Meyer
Chairperson

ATTEST:

Greg Klusendorf
County Clerk

(SEAL)

Amendatory Ordinance No. 2-0320

To the Honorable Iowa County Board of Supervisors:

Whereas a petition for a land use change has been made by Robert R. Davenport;

For land being part of the SW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 16-T8N-R5E in the Town of Arena; affecting tax parcel 002-0219.A.

And, this petition is made to rezone 1.243 acres from R-3 Mobile/Manufactured Home to R-1 Single Family Residential;

Whereas notice of such petition has been properly advertised and notice has been given to the **Clerk of the Town of Arena,**

Whereas a public hearing, designated as zoning hearing number **3087** was last held on **February 27, 2020** in accord with said notice, and as a result of said hearing action has been taken by the Iowa County Planning & Zoning Committee to **approve** said petition.

Now therefore be it resolved that official county zoning map be amended as recommended by the Iowa County Planning and Zoning Committee.

Respectfully submitted by the Iowa County Planning & Zoning Committee.

I, the undersigned Iowa County Clerk, hereby certify that the above Amendatory Ordinance was _____ approved as recommended _____ approved with amendment _____ denied as recommended _____ denied or _____ rereferred to the Iowa County Planning & Zoning Committee by the Iowa County Board of Supervisors on **March 11, 2020**. The effective date of this ordinance shall be **March 11, 2020**.

Greg Klusendorf
Iowa County Clerk

Date: _____



IOWA COUNTY OFFICE OF PLANNING & DEVELOPMENT

Courthouse - 222 N. Iowa St. - Dodgeville, WI 53533

Telephone: (608) 935-0398 Fax: (608) 930-1205 Mobile: (608) 553-7575

e-mail: scott.godfrey@iowacounty.org

Planning & Zoning Committee Recommendation Summary

Public Hearing Held on Feb. 27, 2020

Zoning Hearing 3087

Recommendation: **Approval**

Applicant(s): Robert Davenport

Town of Arena

Site Description: SW/NW of S16-T8N-R5E also affecting tax parcel 002-0219.A

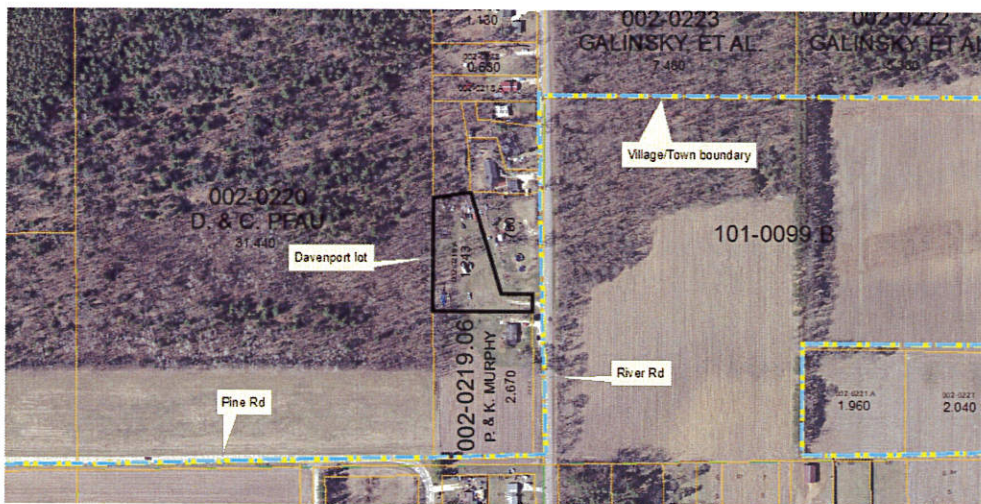
Petition Summary: This is a request to rezone an existing 1.243-acre lot from R-3 Mobile/Manufactured Home to R-1 Single Family Residential

Comments/Recommendations

1. This lot is in an area that was established as R-3 when zoning was originally adopted in the late 1960s due to that being the primary existing use at that time. The applicant would like to build a stick-built residence, which is not allowed in the R-3 district.
2. If approved, the lot will be eligible for one single family residence and accessory structures. This is the same use as is currently permitted with the exception that the residence would not have to be a mobile or manufactured home.
3. This lot was created in 2002 when a CUP was not required for dividing lots in the R-3 district. The adjacent lot to the south was created at that time too.
4. The lot has 49 feet of frontage with an easement to give it 50 feet of access to River Rd.
5. The Town does not feel this petition meets the standards of its Comprehensive Plan. However, the lot existing prior to the Plan being enacted and, since this is not creating a new residential lot, those provisions do not apply.
6. Per Section 11.0 of the Iowa County Zoning Ordinance, the following standards are to be considered when deciding a zoning change:
 1. The petition is consistent with the Iowa County Comprehensive Plan and the comprehensive plan of any Town affected by said petition.
 2. Adequate public facilities and services (including sewage and waste disposal, water, gas, electricity, schools, police and fire protection, and roads and transportation, as

3. Provisions of public facilities to accommodate the petition will not place an unreasonable burden on the ability of affected local units of government to provide the.
4. The petition will not result in significant adverse impacts upon surrounding properties or the natural environment, including air, water, noise, stormwater management, soils, wildlife and vegetation.
5. The land associated with the petition is suitable for the proposed development and said development will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas.
6. The petition will not be used to legitimize a nonconforming use or structure.
7. The petition is the minimum action necessary to accomplish the intent of the petition, and an administrative adjustment, variance, or Conditional Use Permit could not be used to achieve the same result.
8. The petition will not result in illegal "spot zoning" (i.e. use is inconsistent with surrounding properties and serves only a private, rather than public interest).

Staff Recommendation: Staff recommends approval on the basis that the petition is consistent with Section 11.0 of the zoning ordinance and the provisions of the comprehensive plan.



Amendatory Ordinance No. 3-0320

To the Honorable Iowa County Board of Supervisors:

Whereas a petition for a land use change has been made by Dean Oimoen;

For land being part of the E ½ of the SE ¼ of Section 29-T7N-R5E in the Town of Brigham; affecting tax parcels 004-0200 and 004-0203.

And, this petition is made to rezone 29.21 acres from A-1 Agricultural to AR-1 Agricultural Residential;

Whereas notice of such petition has been properly advertised and notice has been given to the **Clerk of the Town of Brigham,**

Whereas a public hearing, designated as zoning hearing number **3091** was last held on **February 27, 2020** in accord with said notice, and as a result of said hearing action has been taken by the Iowa County Planning & Zoning Committee to **approve** said petition with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.

Now therefore be it resolved that official county zoning map be amended as recommended by the Iowa County Planning and Zoning Committee.

Respectfully submitted by the Iowa County Planning & Zoning Committee.

I, the undersigned Iowa County Clerk, hereby certify that the above Amendatory Ordinance was _____ approved as recommended _____ approved with amendment _____ denied as recommended _____ denied or _____ rereferred to the Iowa County Planning & Zoning Committee by the Iowa County Board of Supervisors on **March 11, 2020**. The effective date of this ordinance shall be **March 11, 2020**.

Greg Klusendorf
Iowa County Clerk

Date: _____



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e-mail: scott.godfrey@iowacounty.org

Planning & Zoning Committee Recommendation Summary

Public Hearing Held on Feb. 27, 2020 Zoning Hearing 3091
Recommendation: **Approval**

Applicant(s): Dean Oimoen

Town of Brigham

Site Description: E1/2-SE of S29-T7N-R5E also affecting tax parcels 004-0200; 0203

Petition Summary: This is a request to rezone 29.21 acres from A-1 Ag to AR-1 Ag Res.

Comments/Recommendations

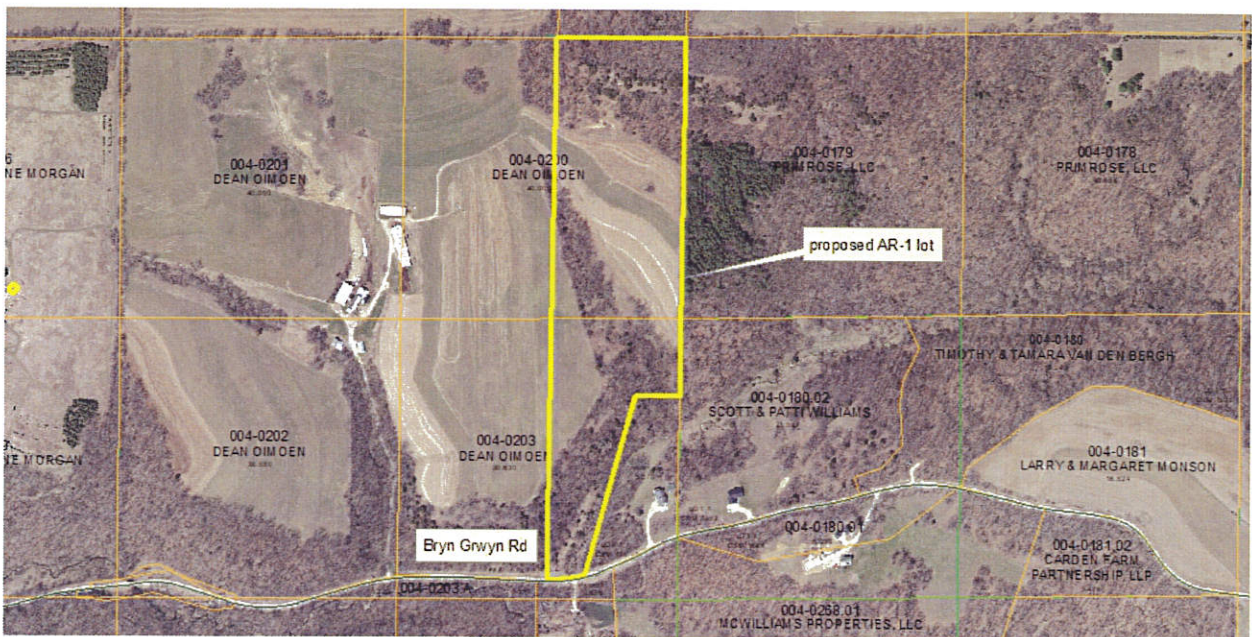
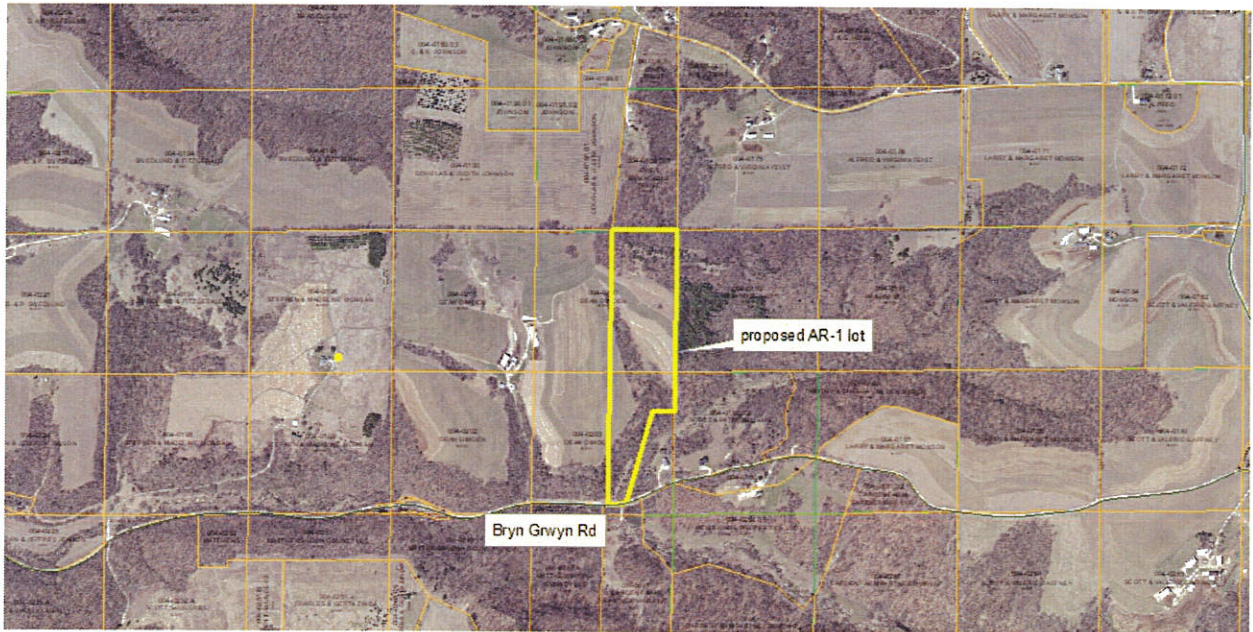
1. The petition is to create a new lot for residential development. Since it doesn't meet the minimum 40-acre lot size to remain A-1, the AR-1 district is being proposed.
2. If approved, the lot will be eligible for one single family residence, accessory structures, and limited ag uses including up to 11 livestock type animal units.
3. The associated certified survey map has not yet been submitted for formal review.
4. Per Section 11.0 of the Iowa County Zoning Ordinance, the following standards are to be considered when deciding a zoning change:
 1. The petition is consistent with the Iowa County Comprehensive Plan and the comprehensive plan of any Town affected by said petition.
 2. Adequate public facilities and services (including sewage and waste disposal, water, gas, electricity, schools, police and fire protection, and roads and transportation, as applicable) will be available as required by the petition while maintaining adequate levels of service to existing development.
 3. Provisions of public facilities to accommodate the petition will not place an unreasonable burden on the ability of affected local units of government to provide the.
 4. The petition will not result in significant adverse impacts upon surrounding properties or the natural environment, including air, water, noise, stormwater management, soils, wildlife and vegetation.
 5. The land associated with the petition is suitable for the proposed development and said development will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas.
 6. The petition will not be used to legitimize a nonconforming use or structure.
 7. The petition is the minimum action necessary to accomplish the intent of the petition, and

an administrative adjustment, variance, or Conditional Use Permit could not be used to achieve the same result.

8. The petition will not result in illegal "spot zoning" (i.e. use is inconsistent with surrounding properties and serves only a private, rather than public interest).

Town Recommendation: The Town of Brigham is recommending approval.

Staff Recommendation: Staff recommends approval with the condition that the associated CSM is duly recorded within 6 months of County Board approval.



Amendatory Ordinance No. 4-0320

To the Honorable Iowa County Board of Supervisors:

Whereas a petition for a land use change has been made by Donald and Allison Stroud;

For land being part of the NE ¼ of Section 36-T8N-R2E in the Town of Clyde; affecting tax parcels 006-0439, 006-0440 and 006-0442.

And, this petition is made to rezone 40 acres from B-2 Highway Business and C-1 Conservancy to A-1 Agricultural;

Whereas notice of such petition has been properly advertised and notice has been given to the **Clerk of the Town of Clyde,**

Whereas a public hearing, designated as zoning hearing number **3093** was last held on **February 27, 2020** in accord with said notice, and as a result of said hearing action has been taken by the Iowa County Planning & Zoning Committee to **approve** said petition.

Now therefore be it resolved that official county zoning map be amended as recommended by the Iowa County Planning and Zoning Committee.

Respectfully submitted by the Iowa County Planning & Zoning Committee.

I, the undersigned Iowa County Clerk, hereby certify that the above Amendatory Ordinance was _____ approved as recommended _____ approved with amendment _____ denied as recommended _____ denied or _____ rereferred to the Iowa County Planning & Zoning Committee by the Iowa County Board of Supervisors on **March 11, 2020**. The effective date of this ordinance shall be **March 11, 2020**.

Greg Klusendorf
Iowa County Clerk

Date: _____



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e-mail: scott.godfrey@iowacounty.org

Planning & Zoning Committee Recommendation Summary

Public Hearing Held on Feb. 27, 2020 Zoning Hearing 3093
Recommendation: **Approval**

Applicant(s): Donald & Allison Stroud

Town of Clyde

Site Description: NE1/4 of S36-T8N-R2E also affecting tax parcels 006-0439; 0440; 0442

Petition Summary: This is a request to rezone 40 acres from B-2 Hwy Bus & C-1 Conservancy to A-1 Ag.

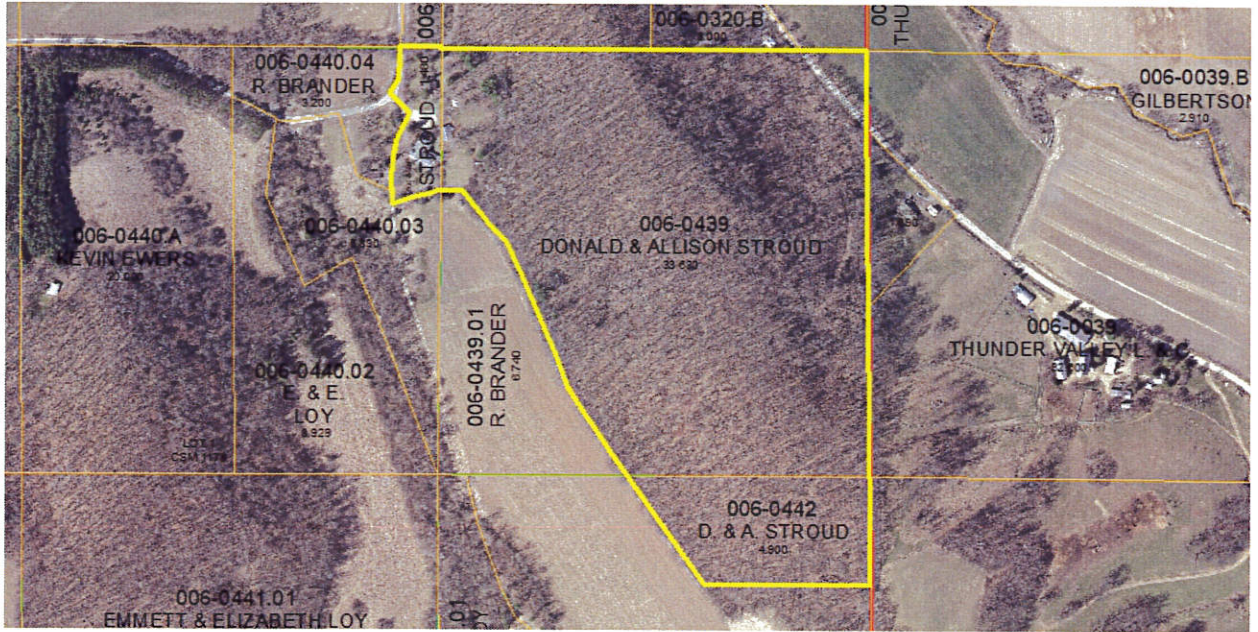
Comments/Recommendations

1. The existing lot is partially zoned B-2 from 1985 and C-1 from 2009. The business is no longer in operation and the new owner is seeking to make the lot a conforming A-1 lot. The C-1 was requested at a time to avoid a zoning conversion fee associated with the Farmland Preservation Program that has since been eliminated.
2. If approved, the lot will be considered a "farm" and eligible for all uses in the A-1 district.
3. Per Section 11.0 of the Iowa County Zoning Ordinance, the following standards are to be considered when deciding a zoning change:
 1. The petition is consistent with the Iowa County Comprehensive Plan and the comprehensive plan of any Town affected by said petition.
 2. Adequate public facilities and services (including sewage and waste disposal, water, gas, electricity, schools, police and fire protection, and roads and transportation, as applicable) will be available as required by the petition while maintaining adequate levels of service to existing development.
 3. Provisions of public facilities to accommodate the petition will not place an unreasonable burden on the ability of affected local units of government to provide the.
 4. The petition will not result in significant adverse impacts upon surrounding properties or the natural environment, including air, water, noise, stormwater management, soils, wildlife and vegetation.
 5. The land associated with the petition is suitable for the proposed development and said development will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas.
 6. The petition will not be used to legitimize a nonconforming use or structure.
 7. The petition is the minimum action necessary to accomplish the intent of the petition, and

- an administrative adjustment, variance, or Conditional Use Permit could not be used to achieve the same result.
8. The petition will not result in illegal "spot zoning" (i.e. use is inconsistent with surrounding properties and serves only a private, rather than public interest).

Town Recommendation: The Town of Clyde is recommending approval.

Staff Recommendation: Staff recommends approval as this will resolve the existing nonconforming status and create a new farm.



Amendatory Ordinance No. 5-0320

To the Honorable Iowa County Board of Supervisors:

Whereas a petition for a land use change has been made by David Rule;

For land being part of the N ½ of the NW ¼ of Section 19-T6N-R4E in the Town of Dodgeville; affecting tax parcels 008-0227 and 008-0228.

And, this petition is made to rezone 5.52 acres from A-1 Agricultural to AR-1 Agricultural Residential and approximately 19.48 acres with the AC-1 Agricultural Conservancy overlay;

Whereas notice of such petition has been properly advertised and notice has been given to the **Clerk of the Town of Dodgeville,**

Whereas a public hearing, designated as zoning hearing number **3094** was last held on **February 27, 2020** in accord with said notice, and as a result of said hearing action has been taken by the Iowa County Planning & Zoning Committee to **approve** said petition with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.

Now therefore be it resolved that official county zoning map be amended as recommended by the Iowa County Planning and Zoning Committee.

Respectfully submitted by the Iowa County Planning & Zoning Committee.

I, the undersigned Iowa County Clerk, hereby certify that the above Amendatory Ordinance was _____ approved as recommended _____ approved with amendment _____ denied as recommended _____ denied or _____ rereferred to the Iowa County Planning & Zoning Committee by the Iowa County Board of Supervisors on **March 11, 2020**. The effective date of this ordinance shall be **March 11, 2020**.

Greg Klusendorf
Iowa County Clerk

Date: _____



IOWA COUNTY

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Planning & Zoning Committee Recommendation Summary

Public Hearing Held on Feb. 27, 2020

Zoning Hearing 3094

Recommendation: **Approval**

Applicant(s): David Rule

Town of Dodgeville

Site Description: N1/2-NW of S19-T6N-R4E also affecting tax parcels 008-0227; 0228

Petition Summary: This is a request to rezone 5.52 acres from A-1 Ag to AR-1 Ag Res with approx. 39.9 acres with the AC-1 Ag Conservancy overlay.

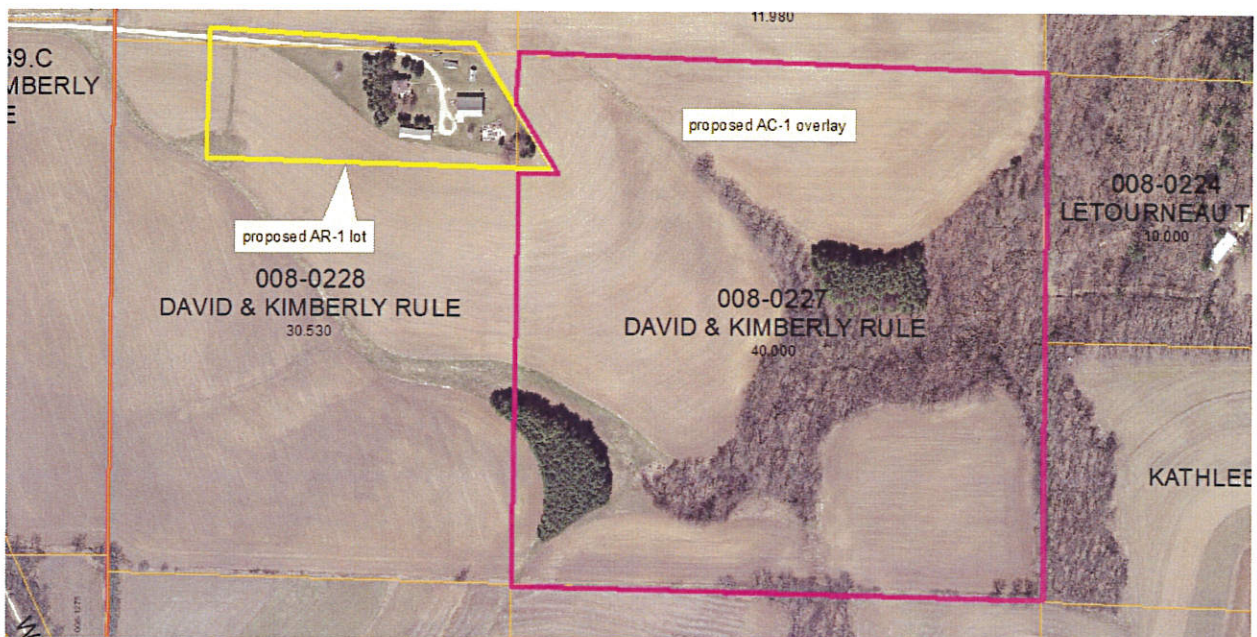
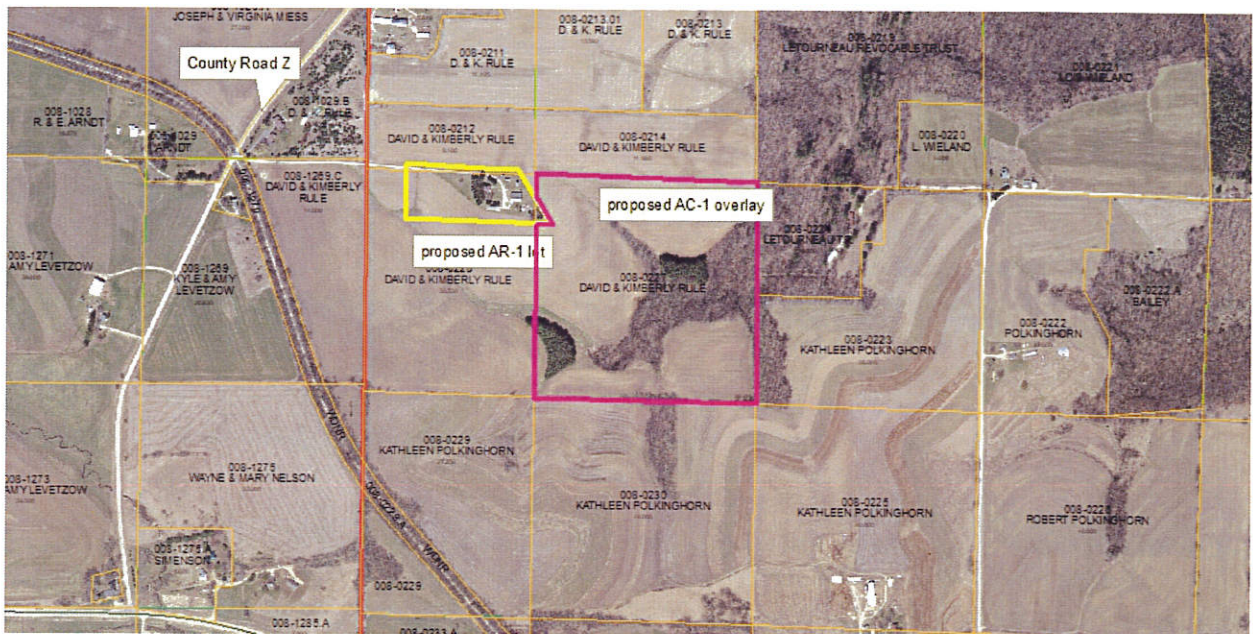
Comments/Recommendations

1. The petition is to divide off the existing buildings on a farm by creating a new lot. Since it doesn't meet the minimum 40-acre lot size to remain A-1, the AR-1 district is being proposed. The Town's 1:35 density requires a balance be zoned with AC-1 to restrict development.
2. If approved, the lot will be eligible for one single family residence, accessory structures, and limited ag uses including up to 3 livestock type animal units.
3. The associated certified survey map has not yet been submitted for formal review.
4. Per Section 11.0 of the Iowa County Zoning Ordinance, the following standards are to be considered when deciding a zoning change:
 1. The petition is consistent with the Iowa County Comprehensive Plan and the comprehensive plan of any Town affected by said petition.
 2. Adequate public facilities and services (including sewage and waste disposal, water, gas, electricity, schools, police and fire protection, and roads and transportation, as applicable) will be available as required by the petition while maintaining adequate levels of service to existing development.
 3. Provisions of public facilities to accommodate the petition will not place an unreasonable burden on the ability of affected local units of government to provide the.
 4. The petition will not result in significant adverse impacts upon surrounding properties or the natural environment, including air, water, noise, stormwater management, soils, wildlife and vegetation.
 5. The land associated with the petition is suitable for the proposed development and said development will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas.
 6. The petition will not be used to legitimize a nonconforming use or structure.
 7. The petition is the minimum action necessary to accomplish the intent of the petition, and

- an administrative adjustment, variance, or Conditional Use Permit could not be used to achieve the same result.
8. The petition will not result in illegal "spot zoning" (i.e. use is inconsistent with surrounding properties and serves only a private, rather than public interest).

Town Recommendation: The Town of Dodgeville is recommending approval with the AC-1 overlay

Staff Recommendation: Staff recommends approval with the condition that the associated CSM is duly recorded within 6 months of County Board approval.



Amendatory Ordinance No. 6-0320

To the Honorable Iowa County Board of Supervisors:

Whereas a petition for a land use change has been made by Steve and Marsha Bertram;

For land being part of the W $\frac{1}{2}$ of the SW $\frac{1}{4}$ of Section 12-T4N-R1E in the Town of Mifflin; affecting tax parcels 016-0824 and 016-0825.

And, this petition is made to rezone 3.44 acres from A-1 Agricultural to AR-1 Agricultural Residential and approximately 38.3 acres with the AC-1 Agricultural Conservancy overlay;

Whereas notice of such petition has been properly advertised and notice has been given to the **Clerk of the Town of Mifflin,**

Whereas a public hearing, designated as zoning hearing number **3090** was last held on **February 27, 2020** in accord with said notice, and as a result of said hearing action has been taken by the Iowa County Planning & Zoning Committee to **approve** said petition with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.

Now therefore be it resolved that official county zoning map be amended as recommended by the Iowa County Planning and Zoning Committee.

Respectfully submitted by the Iowa County Planning & Zoning Committee.

I, the undersigned Iowa County Clerk, hereby certify that the above Amendatory Ordinance was _____ approved as recommended _____ approved with amendment _____ denied as recommended _____ denied or _____ rereferred to the Iowa County Planning & Zoning Committee by the Iowa County Board of Supervisors on **March 11, 2020**. The effective date of this ordinance shall be **March 11, 2020**.

Greg Klusendorf
Iowa County Clerk

Date: _____



IOWA COUNTY OFFICE OF PLANNING & DEVELOPMENT

Courthouse - 222 N. Iowa St. - Dodgeville, WI 53533
Telephone: (608) 935-0398 Fax: (608) 930-1205 Mobile: (608) 553-7575
e-mail: scott.godfrey@iowacounty.org

Planning & Zoning Committee Recommendation Summary

Public Hearing Held on Feb. 27, 2020 Zoning Hearing 3090
Recommendation: **Approval**

Applicant(s): Steve & Marsha Bertram

Town of Mifflin

Site Description: W1/2-SW of S12-T4N-R1E also affecting tax parcels 016-0824; 0825

Petition Summary: This is a request to rezone 3.44 acres from A-1 Ag to AR-1 Ag Res with approx. 38.3 acres with the AC-1 overlay.

Comments/Recommendations

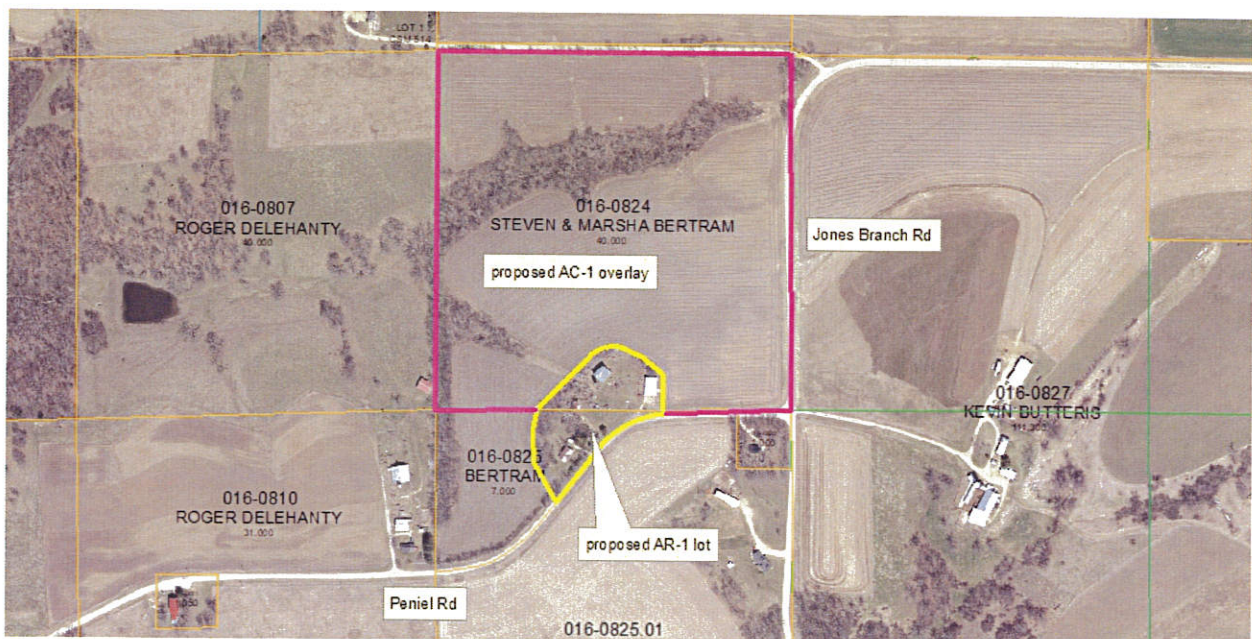
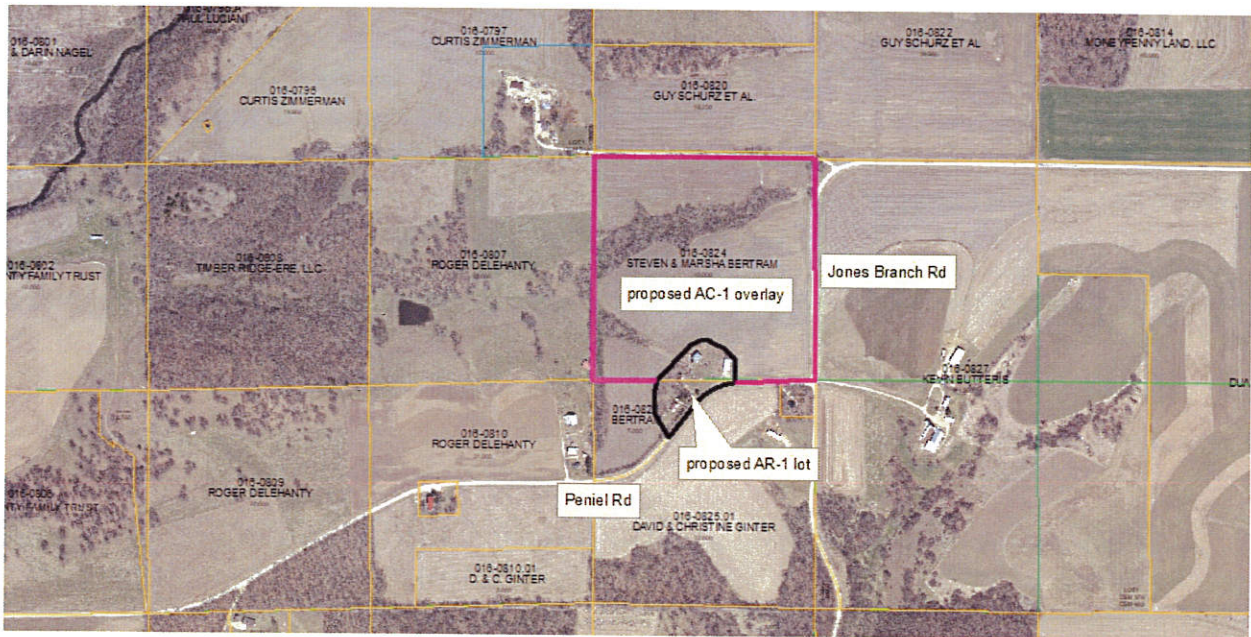
1. The petition is to divide off the existing buildings on a farm by creating a new lot. Since it doesn't meet the minimum 40-acre lot size to remain A-1, the AR-1 district is being proposed. The Town's 1:40 density requires a balance be zoned with AC-1 to restrict development.
2. If approved, the lot will be eligible for one single family residence, accessory structures, and limited ag uses, but no livestock type animal units.
3. The associated certified survey map has been submitted for formal review.
4. Per Section 11.0 of the Iowa County Zoning Ordinance, the following standards are to be considered when deciding a zoning change:
 1. The petition is consistent with the Iowa County Comprehensive Plan and the comprehensive plan of any Town affected by said petition.
 2. Adequate public facilities and services (including sewage and waste disposal, water, gas, electricity, schools, police and fire protection, and roads and transportation, as applicable) will be available as required by the petition while maintaining adequate levels of service to existing development.
 3. Provisions of public facilities to accommodate the petition will not place an unreasonable burden on the ability of affected local units of government to provide the.
 4. The petition will not result in significant adverse impacts upon surrounding properties or the natural environment, including air, water, noise, stormwater management, soils, wildlife and vegetation.
 5. The land associated with the petition is suitable for the proposed development and said development will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas.
 6. The petition will not be used to legitimize a nonconforming use or structure.
 7. The petition is the minimum action necessary to accomplish the intent of the petition, and

an administrative adjustment, variance, or Conditional Use Permit could not be used to achieve the same result.

8. The petition will not result in illegal "spot zoning" (i.e. use is inconsistent with surrounding properties and serves only a private, rather than public interest).

Town Recommendation: The Town of Mifflin is recommending approval with the AC-1 overlay.

Staff Recommendation: Staff recommends approval with the condition that the associated CSM is duly recorded within 6 months of County Board approval.



Amendatory Ordinance No. 7-0320

To the Honorable Iowa County Board of Supervisors:

Whereas a petition for a land use change has been made by Randall & Micah Busser and John Conway;

For land being part of the SE ¼ of the NW ¼ of Section 12-T5N-R4E in the Town of Ridgeway; affecting tax parcel 024-0799.

And, this petition is made to rezone 6.145 acres from A-1 Agricultural to AR-1 Agricultural Residential;

Whereas notice of such petition has been properly advertised and notice has been given to the **Clerk of the Town of Ridgeway,**

Whereas a public hearing, designated as zoning hearing number **3089** was last held on **February 27, 2020** in accord with said notice, and as a result of said hearing action has been taken by the Iowa County Planning & Zoning Committee to **approve** said petition with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.

Now therefore be it resolved that official county zoning map be amended as recommended by the Iowa County Planning and Zoning Committee.

Respectfully submitted by the Iowa County Planning & Zoning Committee.

I, the undersigned Iowa County Clerk, hereby certify that the above Amendatory Ordinance was _____ approved as recommended _____ approved with amendment _____ denied as recommended _____ denied or _____ rereferred to the Iowa County Planning & Zoning Committee by the Iowa County Board of Supervisors on **March 11, 2020**. The effective date of this ordinance shall be **March 11, 2020**.

Greg Klusendorf
Iowa County Clerk

Date: _____



IOWA COUNTY OFFICE OF PLANNING & DEVELOPMENT

Courthouse - 222 N. Iowa St. - Dodgeville, WI 53533
Telephone: (608) 935-0398 Fax: (608) 930-1205 Mobile: (608) 553-7575
e-mail: scott.godfrey@iowacounty.org

Planning & Zoning Committee Recommendation Summary

Public Hearing Held on Feb. 27, 2020 Zoning Hearing 3089
Recommendation: **Approval**

Applicant(s): Randall & Micah Busser and John Conway **Town of Ridgeway**
Site Description: SE/NW of S12-T5N-R4E also affecting tax parcel 024-0799

Petition Summary: This is a request to rezone 6.145 acres from A-1 Ag to AR-1 Ag Res.

Comments/Recommendations

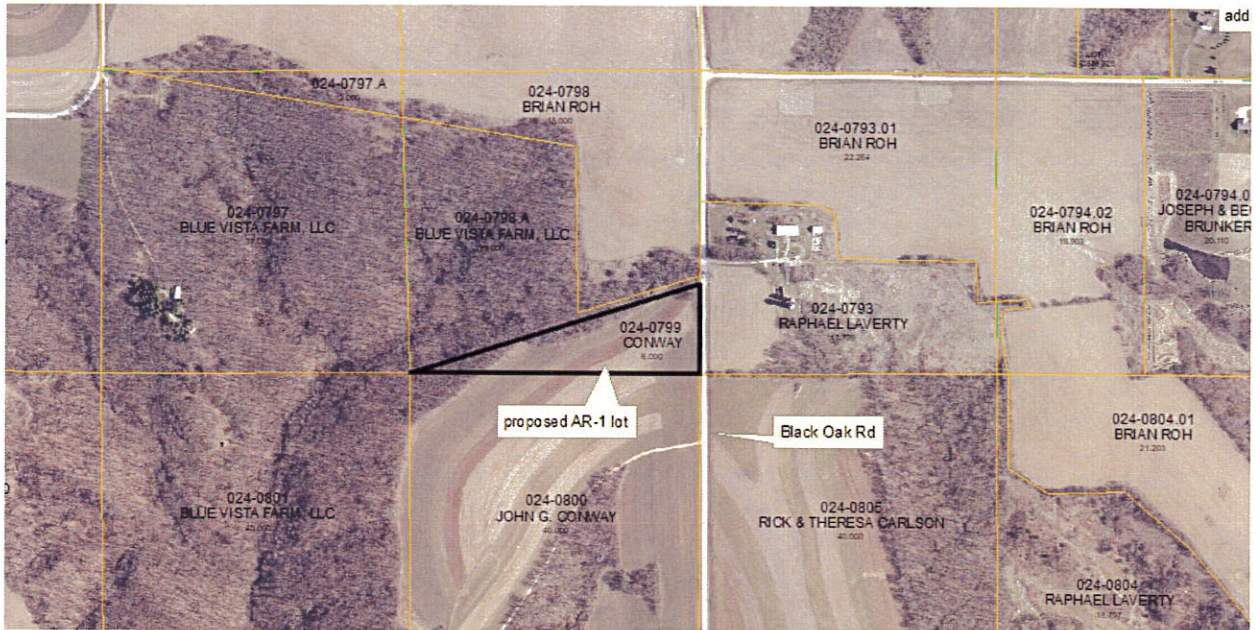
1. The petition is to a new lot for residential development. Since it doesn't meet the minimum 40-acre lot size to remain A-1, the AR-1 district is being proposed.
2. If approved, the lot will be eligible for one single family residence, accessory structures, and limited ag uses including up to 3 livestock type animal units.
3. The associated certified survey map has not yet been submitted for formal review.
4. Per Section 11.0 of the Iowa County Zoning Ordinance, the following standards are to be considered when deciding a zoning change:
 1. The petition is consistent with the Iowa County Comprehensive Plan and the comprehensive plan of any Town affected by said petition.
 2. Adequate public facilities and services (including sewage and waste disposal, water, gas, electricity, schools, police and fire protection, and roads and transportation, as applicable) will be available as required by the petition while maintaining adequate levels of service to existing development.
 3. Provisions of public facilities to accommodate the petition will not place an unreasonable burden on the ability of affected local units of government to provide the.
 4. The petition will not result in significant adverse impacts upon surrounding properties or the natural environment, including air, water, noise, stormwater management, soils, wildlife and vegetation.
 5. The land associated with the petition is suitable for the proposed development and said development will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas.
 6. The petition will not be used to legitimize a nonconforming use or structure.
 7. The petition is the minimum action necessary to accomplish the intent of the petition, and

an administrative adjustment, variance, or Conditional Use Permit could not be used to achieve the same result.

8. The petition will not result in illegal "spot zoning" (i.e. use is inconsistent with surrounding properties and serves only a private, rather than public interest).

Town Recommendation: The Town of Ridgeway is recommending approval.

Staff Recommendation: Staff recommends approval with the condition that the associated CSM is duly recorded within 6 months of County Board approval.



Amendatory Ordinance No. 8-0320

To the Honorable Iowa County Board of Supervisors:

Whereas a petition for a land use change has been made by Joseph and Malinda Glick;

For land being part of the NW ¼ of the NW ¼ of Section 3-T4N-R4E in the Town of Waldwick; affecting tax parcels 026-0473 and 026-0473.A.

And, this petition is made to rezone 17.366 acres from A-1 Agricultural to AR-1 Agricultural Residential and approximately 23 acres with the AC-1 Agricultural Conservancy overlay;

Whereas notice of such petition has been properly advertised and notice has been given to the **Clerk of the Town of Waldwick,**

Whereas a public hearing, designated as zoning hearing number **3088** was last held on **February 27, 2020** in accord with said notice, and as a result of said hearing action has been taken by the Iowa County Planning & Zoning Committee to **approve** said petition with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.

Now therefore be it resolved that official county zoning map be amended as recommended by the Iowa County Planning and Zoning Committee.

Respectfully submitted by the Iowa County Planning & Zoning Committee.

I, the undersigned Iowa County Clerk, hereby certify that the above Amendatory Ordinance was _____ approved as recommended _____ approved with amendment _____ denied as recommended _____ denied or _____ rereferred to the Iowa County Planning & Zoning Committee by the Iowa County Board of Supervisors on **March 11, 2020**. The effective date of this ordinance shall be **March 11, 2020**.

Greg Klusendorf
Iowa County Clerk

Date: _____



IOWA COUNTY OFFICE OF PLANNING & DEVELOPMENT

Courthouse - 222 N. Iowa St. - Dodgeville, WI 53533

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e-mail: scott.godfrey@iowacounty.org

Planning & Zoning Committee Recommendation Summary

Public Hearing Held on Feb. 27, 2020

Zoning Hearing 3088

Recommendation: **Approval**

Applicant(s): Joseph & Malinda Glick

Town of Waldwick

Site Description: NW/NW of S3-T4N-R4E also affecting tax parcels 026-0473; 0473.A

Petition Summary: This is a request to rezone 17.366 acres from A-1 Ag to AR-1 Ag Res and approx. 23 acres with the AC-1 overlay

Comments/Recommendations

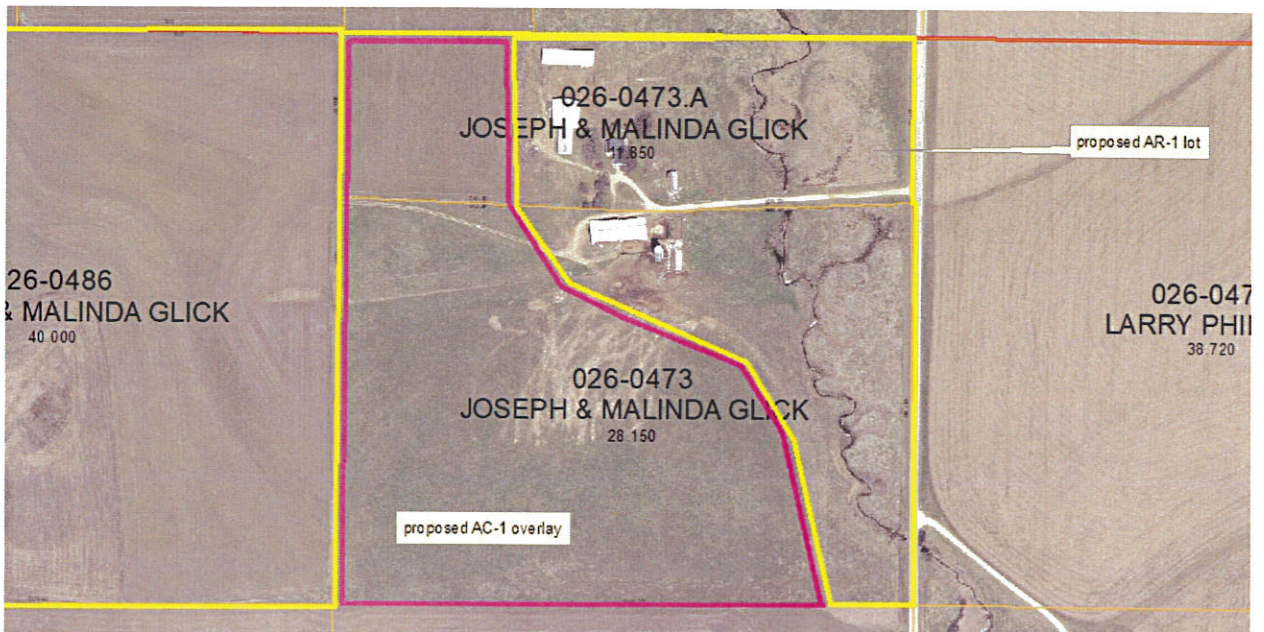
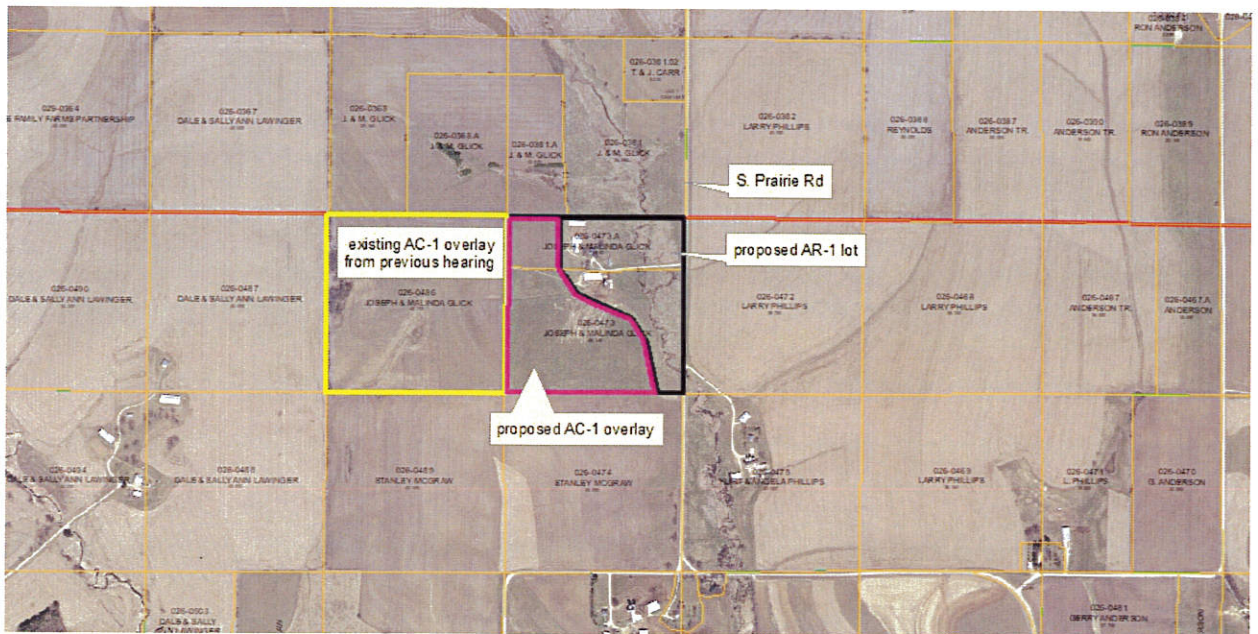
1. The petition is to divide off the existing buildings on a farm by creating a new lot. Since it doesn't meet the minimum 40-acre lot size to remain A-1, the AR-1 district is being proposed. The Town's 1:40 density requires a balance be zoned with AC-1 to restrict development
2. If approved, the lot will be eligible for one single family residence, accessory structures, and limited ag uses including up to 8 livestock type animal units.
3. The associated certified survey map has been submitted for formal review.
4. Per Section 11.0 of the Iowa County Zoning Ordinance, the following standards are to be considered when deciding a zoning change:
 1. The petition is consistent with the Iowa County Comprehensive Plan and the comprehensive plan of any Town affected by said petition.
 2. Adequate public facilities and services (including sewage and waste disposal, water, gas, electricity, schools, police and fire protection, and roads and transportation, as applicable) will be available as required by the petition while maintaining adequate levels of service to existing development.
 3. Provisions of public facilities to accommodate the petition will not place an unreasonable burden on the ability of affected local units of government to provide the.
 4. The petition will not result in significant adverse impacts upon surrounding properties or the natural environment, including air, water, noise, stormwater management, soils, wildlife and vegetation.
 5. The land associated with the petition is suitable for the proposed development and said development will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas.
 6. The petition will not be used to legitimize a nonconforming use or structure.
 7. The petition is the minimum action necessary to accomplish the intent of the petition, and

an administrative adjustment, variance, or Conditional Use Permit could not be used to achieve the same result.

8. The petition will not result in illegal "spot zoning" (i.e. use is inconsistent with surrounding properties and serves only a private, rather than public interest).

Town Recommendation: The Town of Waldwick is recommending approval with the AC-1 overlay

Staff Recommendation: Staff recommends approval with the condition that the associated CSM is duly recorded within 6 months of County Board approval.



9-0320

AGENDA ITEM COVER SHEET

Title: Amendatory Ordinance to revise the Iowa County Comprehensive Plan

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

To revise the Plan to be consistent with the Town of Ridgeway Comprehensive Plan new Highway 18/151 Interchange Area Commercial, Manufacturing and Agricultural Development Policies.

RECOMMENDATIONS (IF ANY):

approve

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Proposed revisions to Table H.1k and Table I.21 of the Iowa County Comprehensive Plan

FISCAL IMPACT:

none

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☒ Yes

☐ No

PRESENTATION?:

☐ Yes

☒ No

How much time is needed?

COMPLETED BY: Scott A. Godfrey

DEPT: Office of Planning & Development

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: February 27, 2020

AGENDA ITEM # 16

COMMITTEE ACTION:

Approve

Amendatory Ordinance No. 9-0320

Whereas, the County Board of Iowa County, Wisconsin, has adopted Ordinance No. 400.15 the "Iowa County Comprehensive Plan" pursuant to §66.1001(4)(c) of the Wisconsin Statutes;

Whereas, this Plan is a document that merits occasional review and revision;

Whereas, the Town of Ridgeway Board has acted to revise its Comprehensive Plan relating to new development standards within the US Highway 18/151 interchange area;

Whereas, the Iowa County Comprehensive Plan is a compilation of Town Plans thereby necessitating both to remain consistent;

Whereas, a public hearing was held before the Iowa County Planning & Zoning Committee on October 24, 2019 as required by §66.1001(4) Wisconsin Statutes after which no action was taken at that time to allow further public outreach at the Town level;

Whereas, after the Town of Ridgeway did take action to approve the revisions to its Plan as proposed at the public hearing, the Iowa County Planning & Zoning Committee took action at a February 27, 2020 public meeting to also approve the revisions as proposed;

Now Therefore Be It Resolved, that the County Board of Iowa County, Wisconsin agrees to approve the revisions to Sections H and I of the Iowa County Comprehensive Plan per Attachment A.

Respectfully submitted by the Planning & Zoning Committee

Attachment A

Table H.1k – Town of Ridgeway

Residential Development

1. The minimum parcel size to build a single family residence as new development will be one acre.
2. All new driveways and access easements will require the review and approval of the Town Board of the Town of Ridgeway.
3. All new residential development, including access driveways, will be required to conform to the natural limitations presented by the topography, soils, and vegetation of the land being developed.
4. The Town of Ridgeway will not accept the dedication or maintenance responsibility for any additional roads servicing residential development.

Commercial Development

1. Commercial development will be permitted in conformance with all the other policies established for development in designated areas. In addition, the Town of Ridgeway will encourage new commercial development to “cluster” or locate in or adjacent to existing commercially zoned areas.
2. Except for small family businesses, new commercial development will be required to have frontage on either a county or state highway or an adequately improved Township road.
3. Heavy industry or businesses requiring large quantities of water and wastewater disposal will be encouraged to locate in areas where municipal sanitary sewer and water systems are available.
4. Agricultural businesses providing farm services and/or supplies will be permitted to locate within the farming areas of the Town.
5. Recreation and institutional development proposed in the Town of Ridgeway will be required to meet all of the policies and standards of the Comprehensive Plan.
6. Major commercial development shall be required to be located in or adjacent to existing commercially developed areas, shall be compatible with adjacent land uses, and shall not degrade the environment.
7. Commercial development at any proposed highway interchange shall be controlled to promote safe, compact, convenient highway oriented facilities.
8. When rezoning is requested, only that portion of land necessary for the projected use shall be rezoned.

US Highway 18/151 Interchange Area Commercial, Manufacturing and Agricultural Development Policies

Because of the unique characteristics and opportunities presented to the Town of Ridgeway by the 2018 addition of a highway interchange on US 18/151 immediately to the west of the Village of Ridgeway, additional Land Use Policies specific to the Interchange Area (see the blue-highlighted area on map H.2) have been established. This interchange development area is subject to all of the guidelines listed above in Element H under the heading “Commercial, Manufacturing and Agricultural Development Policies” as well as the specific policies listed below. Existing agricultural use in this area will be supported by the Town of Ridgeway and taken into consideration when nonagricultural development is proposed.

- The development should provide needed services, resources or assets to the Town of Ridgeway and complement development promoted by the Village of Ridgeway.
- Development that requires connection to public water and/or sewer service will be considered provided the Village of Ridgeway is agreeable to providing access to those services.
- The anticipated traffic type, volume and pattern must be compatible with the existing public roadways so as not to create a significant safety risk or need for road modification or maintenance at the expense of the Town of Ridgeway.

- Development that produces hazardous, volatile or other substances deemed a potential threat to public health and safety, whether by design or as a by-product, are discouraged unless there are credible measures put in place for mitigating the potential impacts.
- Development that creates sights, sounds or odors that may be deemed offensive or a nuisance to existing land uses within the area are discouraged unless there are credible measures put in place for mitigating the potential impacts.
- The Town of Ridgeway may consider investing in infrastructure, such as roads, utilities, water, sewer, etc. if deemed to be of benefit to the public, and may encourage cooperation of the Village of Ridgeway.
- When considering an individual development proposal, the Town of Ridgeway will take into account the consistency with, and impact on, existing development in the area.
- Survey results show that preserving scenic views and rural character is important to Town of Ridgeway residents. Town officials therefore request that new business owners beautify their properties with trees, shrubs, fencing and the like.

Resource Protection and Other Recreation Areas

1. All plans for development in or adjacent to important natural features will be carefully reviewed by the Town Plan Commission and Town Board to ensure that existing natural features are preserved whenever possible.
2. Soil erosion control measures will be encouraged in all land uses.
3. The preservation and maintenance of areas needed to support wildlife shall be encouraged.

Environmental Protection

1. The Comprehensive Plan is designed to protect the natural environment and special features of the ridge and valley land characteristic of the Town of Ridgeway.

Rural Non-Farm Areas

1. Unsewered residential subdivisions on soils identified as having severe or very severe limitations for septic tank absorption fields and dwelling with basements shall be not be allowed.
2. Unsewered residential subdivisions in areas where public sewers are available or planned shall not be allowed.
3. New unsewered residential lots shall be one acre or more in size per Residential Development Policies in this Section H.
4. Strip residential development along roadways shall be discouraged in order to protect the use of the roadway for moving traffic and to ensure a more visually attractive Town.
5. Land divisions, site design, and construction plans shall be related to the natural topography of the site. Significant natural features existing on a site should be preserved wherever practicable.
6. Where land development is undertaken, commonly accepted erosion control practices shall be followed in site preparation and construction. The guidelines, standards, and specification to be followed are in the publication "Minimizing Erosion in Urbanizing Areas", USDA Soil Conservation Service.
7. The Town of Ridgeway will encourage energy conservation techniques in the site planning and construction of new uses within the Town.

Table H.1k (cont.) – Town of Ridgeway

Farm Preservation

1. Residential parcels may be created by certified survey if not on soils classified as prime Class I, and II, and at the discretion of the Town Board, Class III land.
2. Development will not be permitted on productive farmlands (lands having a history of farming activity including cropland) and /or lands containing soils defined as Class I, II or Class III at the discretion of the Town Board as designated in the Soil Survey Report for Iowa County prepared by the U.S. Soil Conservation Service.
3. New private driveways or roads for non-agricultural purposes shall not be permitted to cross or dissect productive farmlands unless allowed along existing line fences or natural features such as a stream.
4. Any new private development requiring utility extensions (electric power lines, telephone lines, gas distribution lines) to

cross productive farmlands in a manner that will disrupt farming activities will not be permitted.

5. To avoid possible farm nuisance complaints, developments meeting the above criteria will not be permitted to locate within 1000 feet of an operating farm unit or agricultural facility.
6. The Town will encourage farmland erosion control practices.
7. The Town will monitor intensive, confinement, and/or large-scale farming operations to avoid possible land use conflicts and environmental nuisances.

Those lands that exhibit the greatest long-term commitment to agriculture based upon soil type, ownership patterns, investment or other criteria previously identified and mapped shall continue to be recognized as agricultural land.

400.06 A

AGENDA ITEM COVER SHEET

Title: Revision of Iowa County Sanitary Ordinance, Ordinance No. 400.06

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

This is a proposal to replace the Iowa County Sanitary Ordinance with a new ordinance that updates the references to Wisconsin Administrative Code and is in a more reader-friendly format. This does not propose any substantive policy changes. This is part of the county wide effort to review existing ordinances.

RECOMMENDATIONS (IF ANY):

Rescind the existing Ordinance No. 400.06 and replace with this revised version

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

copy of the proposed ordinance

FISCAL IMPACT:

none

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☒ Yes

☐ No

PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Scott Godfrey

DEPT: Planning & Development

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: February 27, 2020

AGENDA ITEM # 15

COMMITTEE ACTION:

Recommend adoption

Ordinance No. 400.06A

To the Honorable Iowa County Board of Supervisors:

Whereas, as part of a countywide effort to review and update ordinances as needed, the Iowa County Planning & Zoning Committee has reviewed the Iowa County Sanitary Ordinance, Ordinance No. 400.06;

Whereas, the Committee determined the policy content remains relevant and requires no changes, but the format and Wisconsin Administrative Code references did require updating;

Whereas, the Committee held a public hearing on February 27, 2020 on proposed revisions to said ordinance to update Wisconsin Administrative Code references and format and took action to recommend adoption by the Iowa County Board of Supervisors;

Now Therefore Be It Resolved that the Iowa County Sanitary Ordinance, Ordinance No. 400.06 be approved as shown in Attachment A.

Respectfully submitted by the Iowa County Planning & Zoning Committee.

Attachment A
Ordinance Number 400.06

Iowa County Sanitary Ordinance

Iowa County, Wisconsin

Available at the Iowa County Office of Planning and Development
222 N. Iowa Street, Dodgeville, WI 53533
(608)935-0398 fax: (608)930-1205
email: scott.godfrey@iowacounty.org

Attachment A

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Attachment A

SECTION 1.0 INTRODUCTION

1.01 STATUTORY AUTHORITY.

This ordinance is adopted pursuant to the authorization in §59.70(1), 59.70(5), 145.04, 145.19, 145.20, and 245 Wisconsin Statutes and chapter ~~Comm-83~~SPS 383, Wisconsin Administrative Code.

1.02 PURPOSE.

The purpose of this ordinance is to promote and protect public health, safety, prosperity, aesthetics, and general welfare of the people and communities within the County. The general intent of this chapter is to regulate the location, design, installation, alteration, inspection and management of private sewage systems and non-plumbing sanitation systems so as to protect the health of residents and transients and to secure safety from disease, nuisance and pestilence and for the protection of the groundwater resource.

~~1.03 REPEAL AND EFFECTIVE DATE.~~

~~After public hearing, adoption by the County Board and publishing or posting as required by law, this ordinance shall be effective. The existing sanitary provisions for the County shall be repealed effective on the date of the enactment of this ordinance.~~

1.03 JURISDICTION

This ordinance applies to all land located within Iowa County, including lands within corporate limits of cities and villages where access to public sewer is not available.

1.04 SEVERABILITY AND LIABILITY.

Should any section, clause, provision or portion of this ordinance be adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

This ordinance shall not create a liability on the part of or a cause of action against the County or any employee thereof for any private sewage system which may not function as designed. There shall be no liability or warranty for any site which is approved or denied. The issuance of a sanitary permit and the final inspection of such a system does not warrant the system's function, nor is there a guarantee that the system is free of defects or that all aspects of the system comply to Wisconsin Statute or Administrative Code requirements.

1.05 INTERPRETATIONS.

The provisions of this ordinance shall be held to be minimum requirements and shall be liberally construed in favor of the County and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes and related administrative codes.

Attachment A

1.06 DEFINITIONS.

The following terms shall have the meanings indicated in this section.

Buildings. See Structure.

Certified Soil Tester (CST). An individual who holds a valid Certified Soil Tester license as issued by the Wisconsin Department of Commerce.

Conventional Private Sewage System. A private sewage system consisting of a septic tank and an in-ground soil absorption component with gravity distribution of effluent.

County. The Iowa County Office of Planning and Development.

County Sanitary Permit. A permit issued by the County for the reconnection of a private sewage system or the installation of a non-plumbing sanitation system pursuant to §59.70 and 145.04, Wisconsin Statutes and chapter ~~Comm-83~~SPS 383, Wisconsin Administrative Code.

Failing Private Sewage System. “Failing private sewage system” has the following meanings:

- (1) Those specified under §145.245(4), Wisconsin Statutes.
- (2) A holding tank which discharges sewage to the ground surface, including intentional discharges and discharges caused by neglect, shall be considered a failing private sewage system.
- (3) A POWTS system that has less than the minimum of in-situ soil between the infiltrative surface of a POWTS and high groundwater, a limiting layer that may adversely affect the operation of a POWTS system, or bedrock, pursuant to ~~Comm-83~~SPS 383.03(2)(b), Wisconsin Administrative Code.

Human Habitation. The act of occupying a structure as a dwelling -or sleeping place, whether intermittently or as a principal residence.

Modification in Wastewater Flow or Contaminant Load. A modification in wastewater flow or contaminant load shall be considered to occur:

In public buildings, facilities or places of employment, when there is a proposed change in occupancy of the structure; or the proposed modification affects either the type or number of plumbing appliances, fixtures or devices discharging to the system; and

In dwellings, when there is an increase or decrease in the number of bedrooms in the existing dwelling unit.

Non-plumbing Sanitation System. Sanitation systems and devices within the scope of ~~Comm-94~~SPS 391, Wisconsin Administrative Code, which are alternatives to water carried waste

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plumbing fixtures and drain systems; ~~including, but not limited to, incinerating toilets, composting toilets and privies.~~

Occupancy. Pertains to and is the purpose for which a building is used or intended to be used. A change of occupancy is not intended to include a change of tenants or proprietors, but is intended to apply when the number of employees or occupants is increased or there is a change in the nature of the building use.

~~Occupancy, seasonal. Pertains to the human habitation or occupancy of a structure for less than 6 months in any year and for periodic use such as a recreational cabin or cottage.~~

Pit Privy. A privy with a subsurface storage chamber which is not watertight.

Plumber. A person licensed by the Wisconsin Department of Commerce as a Master Plumber or Master Plumber-Restricted Sewer Service.

Plumbing. A system of pipes installed within a building intended to carry water and/or wastewater, including stubbed-in or an otherwise partially installed pipe network.

Portable Restroom. A self-contained portable unit that includes fixtures, incorporating holding tank facilities, designed to contain human excrement.

POWTS. See "Private Sewage System"

Private Sewage System. Also referred to as a "Private On-Site Wastewater Treatment System" or "POWTS", has the meaning given under s. 145.01(12), Wis. Stats.

Privy. An enclosed nonportable toilet into which non-water-carried human wastes are deposited.

Rebuilt or Rebuilding. The construction which takes place after a structure is demolished or damaged by fire, wind, or other natural disaster.

Sanitarian. The position so designated, regardless of title, within the Iowa County Planning and Development Office to enforce this Ordinance.

Sanitary Permit. The term "sanitary permit", as used in this ordinance shall mean a County Sanitary Permit, a State Sanitary Permit or both.

Septic Tank. An anaerobic treatment tank.

State. The Wisconsin Department of Commerce.

State Sanitary Permit. A permit issued by the County for the installation or modification of a private sewage system, pursuant to §145.135 and 145.19, Wisconsin Statutes.

~~Structure. Any construction, excluding fills and fences, or any production or piece of work artificially built or composed of parts joined together in some definite manner having form,~~

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-shape and utility. Examples include, but are not limited to, buildings, towers, mobile homes, manufactured homes; carports, additions, decks, swimming pools, and sheds.

Vault Privy. A privy with a subsurface storage chamber that is watertight.

SECTION 2.0 GENERAL REQUIREMENTS

2.01 COMPLIANCE.

- (1) All structures or premises in the County that are permanently or intermittently intended for human habitation or occupancy, which are not serviced by a public sewer, shall have a system for holding or treatment and dispersal of sewage and wastewater which complies with the provisions of this ordinance.
- (2) The private sewage system or non-plumbing sanitation system for newly constructed structures or structures requiring a sanitary permit for reconnection shall be approved and installed and may be inspected before the structure may be occupied.
- (3) No sanitary permit will be issued until such time as adequate evidence is presented by the property owner to show that the proposed construction would be in compliance with all provisions of any land use regulation, ordinance or plan adopted by Iowa County.
- (4) All domestic or commercial wastewater shall enter a septic or treatment tank before discharge to a treatment of dispersal component unless specifically exempted by SPS 383 or 384, or any provision of this ordinance.
- (5) Every private sewage system or non-plumbing sanitation system shall be located, designed, constructed or installed and maintained to prevent the discharge of sewage, partially treated sewage, or effluent in drain tiles, onto the ground surface or subsurface waters to include zoned of seasonal saturation, or into bedrock.
- (6) When a failing private sewage system is identified, it shall be brought into compliance with current code requirements, replaced with a code compliant system, or its use discontinued within the period of time required by order of the County.
- (7) All private sewage systems or non-plumbing sanitation systems for newly constructed buildings or structures shall be installed, inspected, and approved by the County before the building or structure is occupied.

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- (8) A non-plumbing sanitation system may be permitted only when the structure or premises served by the non-plumbing sanitation system does not have internal plumbing. If plumbing is installed in the structure or running water is supplied to the structure an acceptable method of sewage disposal other than, or in addition to, a non-plumbing sanitation system must be provided (see Section 2.06 for other limitations). The “roughing in” of plumbing in a structure shall be considered the installation of plumbing.
- (9) Any private sewage system, or portion(s) thereof, installed within a floodplain shall comply with all applicable requirements of NR 116, Wisconsin Administrative Code, and the Iowa County Floodplain Ordinance.
- (10) When a failing private sewage system is identified, it shall be brought into compliance with current code requirements, replaced with a code compliant system or its use discontinued within that period of time required by County order.
- (11) Sewage treatment tanks for conventional/inground soil absorption systems, at-grade systems or mound systems shall be sized according to SPS 383, Wisconsin Administrative Code.
- (4)(12) The components of an existing private sewage system that are not part of the approved design of a replacement system shall be abandoned at the time of the installation of the replacement system by the plumber installing the system. The abandonment shall comply with SPS 383.33, Wisconsin Administrative Code.

2.02 INCORPORATION OF PROVISIONS BY REFERENCE.

This ordinance incorporates by reference the following rules, regulations, and laws, as set forth in the Wisconsin Statutes and the Wisconsin Administrative Code governing the location, construction, and use of private sewage systems: §59.70(5), Chs. 145, 281.48 and 968.10, Wisconsin Statutes; ~~Chs. Comm 52.63, Comm 81~~SPS 381, ~~Comm 82~~SPS 382, ~~Comm 83~~SPS 383, ~~Comm 84~~SPS 384, ~~Comm 85~~SPS 385, ~~Comm 94~~SPS 391, NR 113 and NR 116 Wisconsin Administrative Code. These rules, regulations, and laws shall apply until amended or renumbered and then shall apply as amended or renumbered.

2.03 ~~APPLICABILITY PROHIBITIONS~~

~~The requirements of this ordinance shall apply to all land within Iowa County. The following are prohibited:~~

- ~~(1) The discharge of sewage, wastewater or effluent to surface water, ground water or ground surface unless specifically licensed or approved to do so by the appropriate agencies.~~
- ~~(2) An existing private sewage system installed with an infiltrative surface of a treatment and dispersal component that is located less than three feet above ground water or bedrock.~~
- ~~(3) Discharges of deleterious substances to a private sewage system before interception, dilution, or treatment in accordance with SPS 382.34(5)(b) and regulations of the~~

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Wisconsin Department of Natural Resources.

- (4) Discharge to a private sewage system of storm and clear water waste, including contact cooling water, condensate drainage from refrigeration and cooling, water used for equipment chilling and cooled condensate from steam heating systems unless the system has been designed to accept the discharge or the discharge is 20 gallons or less per day.
- (5) Industrial waste and wastewater shall not be discharged to a private sewage system unless approved by the Wisconsin Department of Natural Resources.
- (6) No person shall discharge or cause to be discharged into a private sewage system any roof drain, drain tiles, fuel, oil, flammables, tar, explosives, or any other substance likely to cause an obstruction, nuisance or explosion or which will interfere with the effective treatment or disposal of wastes.

2.04 LIMITATIONS

- ~~(1) All domestic wastewater shall enter a private sewage system unless otherwise exempted by the State or this ordinance.~~
- ~~(2) A non-plumbing sanitation system may be permitted only when the structure or premises served by the non-plumbing sanitation system is not provided with an indoor plumbing system. If plumbing is installed in the structure or running water is supplied to the structure an acceptable method of sewage disposal other than, or in addition to, a non-plumbing sanitation system must be provided (see Section 2.06 for other limitations). The "roughing in" of plumbing in a structure shall be considered the installation of plumbing.~~
- ~~(3) Any private sewage system, or portion(s) thereof, installed within a floodplain shall comply with all applicable requirements of NR 116, Wisconsin Administrative Code, and the Iowa County Floodplain Ordinance.~~
- (14) Installation of a holding tank is prohibited if the following private sewage systems can be utilized: conventional/inground soil absorption system, at-grade system, or mound system as recognized by ~~Comm 83~~SPS 383 Wisconsin Administrative Code. Further, a holding tank shall not be allowed as a private sewage system to serve new construction.

A sanitary permit for the installation of a holding tank, or which designates a holding tank as a replacement system, shall not be issued unless a Soil and Site Evaluation determines that the property is unsuitable for conventional/inground soil absorption system, at-grade system, or mound system, except as provided in (a) or (b) below.

- (a) A temporary holding tank may be installed if a public sewer, approved by the Department of Natural Resources, will be installed to serve the property within 2 years of the date of sanitary permit issuance and there is a site approved for a system as a contingency on each lot.. In addition to items required in Section 3.02, an application for a sanitary permit to install a temporary holding tank shall include written statements from:

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1. The municipality or sanitary district, verifying the date that public sewer will be installed and available to serve the property;
2. The Department of Natural Resources, verifying approval of the public sewer; and
3. The property owner, agreeing to connect to public sewer when it becomes available and to abandon the temporary holding tank.

If public sewer does not become available within 2 years of the date of sanitary permit issuance, the holding tank must be replaced with another type of system recognized by ~~Comm 83~~SPS 383, Wisconsin Administrative Code. An extension shall only be allowed when:

- a. There is a written assurance from the affected municipality stating the reasons for extension and date certain that connection to the public sewer will be allowed is submitted to the County.
 - b. The requested extension is for a period not to exceed six (6) months.
- (b) A temporary treatment/holding tank may be installed in cases of emergency due to inclement weather conditions, tank collapses, and other unforeseen circumstances. A sanitary permit application for the entire proposed system shall be submitted to the County as required in Section 3.02, prior to installation of the temporary tank(s). All components of the system shall be completed as soon as conditions permit. Time limits may be established at the discretion of the County.

- ~~(5) When a failing private sewage system is identified, it shall be brought into compliance with current code requirements, replaced with a code compliant system or its use discontinued within that period of time required by County order.~~
- ~~(6) Sewage treatment tanks for conventional/inground soil absorption systems, at-grade systems or mound systems shall be sized according to Comm 83, Wisconsin Administrative Code.~~
- ~~(7) Sewage treatment or holding tanks shall not be located within 10 feet of the ordinary high water mark of a navigable water body.~~

2.05 ABANDONMENT OF PRIVATE SEWAGE SYSTEMS

- (1) When public sewers approved by the Department of Natural Resources become available to the structure or premises served, the private sewage system shall be disconnected within one year or as otherwise prescribed by the municipality owning the public sewer and a connection made to the public sewer with the following exception:
 - a) If the private sewage system was installed within the previous five years, the property

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owner may have the system evaluated pursuant to Section 3.11(2) and if the system is not a failing system, the existing system may be used for an additional 8 years at which time the existing system shall be disconnected and connection made to the public sewer. This section shall not apply if the municipality supplying the public sewer requires connection within a shorter period of time. Determination of whether sewer is available shall be made by the local sewer service entity.

Abandonment of the disconnected private sewage system shall be done in accordance with the provisions of ~~Comm-83~~SPS 383, Wisconsin Administrative Code.

- (2) The components of an existing private sewage system that are not part of the approved design of a replacement system shall be abandoned at the time of the installation of the replacement system by the plumber installing the system. The abandonment shall comply with ~~Comm-83.33~~SPS 383, Wisconsin Administrative Code.

2.06 NON-PLUMBING SANITATION SYSTEMS

(1) PRIVIES.

a) Location

1. Privies are prohibited on subdivided (platted) lots as approved under the provisions of the Iowa County Subdivision and Land Division Ordinance or any locally adopted subdivision ordinance.
2. Privies may be located on public lands including campgrounds and parks, private campgrounds, and group camps operated by a not-for-profit service organization.
3. A privy is allowed only when the building served by the privy is not provided with plumbing. A building or structure that has internal piping or has been "roughed in" with piping shall be considered to have plumbing.
4. Pit privies shall be a minimum of 50 feet to a well, 25 feet to a building, 15 feet to a lot line, and meet shoreland setback requirements of Wisconsin Administrative Code NR115.
5. Vault privies shall be a minimum of 25 feet to a well, 25 feet to a building used for human habitation, 15 feet to a lot line, and meet shoreland setback of Wisconsin Administrative Code 115.

b) Permit, fee, and agreement.

1. Prior to the installation of a privy, a property owner shall obtain a county sanitary permit for the privy and pay the applicable fee.
2. Prior to the issuance of a sanitary permit, the property owner must sign a privy installation agreement and have it recorded in the Register of Deeds² office.

c) Soil boring requirements.

1. If a property owner wishes to construct a pit privy, a soil boring must be evaluated by a certified soil tester to assure that the bottom of the proposed

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excavation is a minimum of three feet above a limiting soil factor (i.e., high groundwater, bedrock mottling, etc.). This information shall be submitted to the County on a Soil and Site Evaluation form. Where the soil tester determines that there are no suitable soils for a pit privy, a vault privy shall be installed.

d) Vault requirements.

1. Vaults used for privies shall be an approved sewage/treatment tank as listed in the most current Department of Commerce product approval register.

e) Minimum capacity.

No privy shall be permitted that has a capacity of less than 200 gallons.

(2) COMPOSTING AND INCINERATING TOILETS.

~~a) Location.~~

~~1. Composting and incinerating toilets may be utilized in the same locations that privies are allowed.~~

~~b) Permit, fee, and agreement.~~

~~1. Prior to utilization of a composting or incinerating toilet, a property owner shall obtain a county sanitary permit for a privy.~~

~~c) Inspections.~~

~~1. All properties where composting or incinerator toilets are utilized may be inspected periodically by the Sanitarian with the permission of the property owner, to assure there is no plumbing in the structure and that no other type of sanitary system exists. Denying the right to inspect the premises shall result in a revocation of the permit and the requirement that a code complying private sewage system be installed on the property.~~

Composting toilets, incinerating toilets and other non-plumbing sanitation systems shall not be an alternative to a permitted private sewage system or privy. Such devices or systems may be used in conjunction with a permitted private sewage system or privy at the owner's liability.

(3) PORTABLE TOILETS.

a) When allowed.

1. Portable, self contained toilets may be allowed for emergency purposes, at construction sites, and in quarries for the duration of the project or need. In such cases, there must be a service contract or agreement to ensure the appropriate maintenance of the toilet.

2. Portable, self contained toilets may be allowed on a temporary basis ~~not to exceed two weeks~~ for short term events such as auctions, flea markets, recreational events, etc. In such cases, there must be a service contract or agreement to ensure the appropriate maintenance of the toilet.

3. Portable, self contained toilets are prohibited as a substitution

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for an approved wastewater treatment system, for other non-plumbing sanitation systems, or for connection to a municipal wastewater system.

SECTION 3.0 PERMITS AND APPLICATIONS

3.01 SOIL AND SITE EVALUATION.

- (1) Soil and site evaluations shall be done prior to the issuance of permits as specified in ~~Comm-83~~SPS 383, ~~Comm-85~~SPS 385 and ~~Comm-91~~SPS 391, Wisconsin Administrative Code.
- (2) Soil test pits shall be constructed with a backhoe to allow adequate visual observation of the soil profile in place. A minimum of three soil pits shall be observed except where soil and site conditions are not uniform, more borings may be required.
- (3) The Soil and Site Evaluation Report shall, at a minimum, contain the following information:
 - All of the information included on the Wisconsin Department of Commerce standard form SBD-8330 or as later revised.
 - The undisturbed and finished grade vertical and horizontal elevation reference point (benchmark) on each lot
 - Surface elevation of each soil boring
 - The slope of the system area clearly marked
 - All setbacks clearly delineated
 - The lot lines, either existing or proposed, shall be clearly shown
 - The number of bedrooms and proposed use of the structure to be served by the proposed system
 - A clear statement if the system site requires an easement
- (4) County verification of a Soil and Site Evaluation Report may be necessary to determine the suitability of a lot for a private sewage system. This verification will be made at the discretion of the County and will be made prior to the issuance of the sanitary permit. This verification will result in one of the following:
 - (a) If an application for a sanitary permit has been submitted, issuance of the permit, provided all information on the application is correct and complete.
 - (b) Filing of the approved report in the County's soil test file.
 - (c) Holding the application pending clarification of information or new information by the owner, the plumber, or the certified soil tester.
 - (d) Denial of the report and/or sanitary permit, if the site does not meet all the provisions of this ordinance and appropriate Wisconsin Statutes and Administrative Codes.

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- (5) A certified soil tester may request County verification of soil and site conditions before a complete Soil and Site Evaluation Report or sanitary permit application is submitted. In such a case, the required inspection fee must be submitted prior to the inspection being made. At the discretion of the County, a complete Soil and Site Evaluation Report may be required, prior to the field verification.
- (6) Soil evaluation reports shall be submitted to the county within a reasonable amount of time from the date on which the soil test was performed in case field verification of the site is necessary. The county reserves the right ~~of a time period up to six (6) months to inspect any of the soil borings on the report~~ if deemed necessary to thoroughly review and accept the report. The report shall be reviewed within thirty (30) days of submittal.

3.02 SANITARY PERMITS.

- (1) Every private sewage system and non-plumbing system shall require a separate application and sanitary permit. The permit for a private sewage system shall only be issued to the individual holding valid master plumber or master plumber-restricted credential responsible for the installation of the system. The permit for a non-plumbing system may be issued to either the property owner or an individual holding valid master plumber or master plumber-restricted credential contracted for the project.
- (2) A sanitary permit shall be obtained ~~by the property owner, his agent or contractor, in the name of the property owner,~~ prior to the installation, establishment or construction of any structure which requires a private sewage system or non-plumbing sanitation system. Any property owner, his agent or contractor, who starts construction prior to obtaining a sanitary permit is in violation and may be subject to the penalties provided in this Ordinance. ~~No person shall sell a septic tank or holding tank for installation as specified in this chapter, unless the purchaser holds a valid sanitary permit.~~
- (3) A sanitary permit shall be obtained ~~by the property owner, his agent or contractor,~~ before any private sewage system or part thereof may be installed, replaced, reconnected or modified. A sanitary permit is not required for the addition of manhole risers or for the replacement of manhole covers, manhole risers, baffles or pumps.
- (4) ~~A County Sanitary Permit shall be obtained prior to constructing or installing a non-plumbing sanitation system.~~
- (5) If any part of a private sewage system has failed or requires replacement or modification, the entire system shall be evaluated for compliance with the code requirements in effect at the time of original installation prior to sanitary permit issuance. This shall include a soil and site evaluation for those components that utilize in situ soil for treatment or dispersal, unless a valid report is already on file with the County.

If any part of the system is found to be defective or not in conformance with the applicable provisions of this ordinance, the sanitary permit application shall include specifications for the repair, renovation, replacement or removal of that part.

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- (6) No sanitary permit shall be issued for a lot of a platted subdivision or certified survey map before said subdivision or map has been recorded with the Iowa County Register of Deeds.
- (7) If any part of a private sewage system has failed or requires replacement, such new part or replacement shall meet current code. For tank replacement, a soil evaluation verification shall be performed which shows the drain field separation to a limiting factor for verification of compliance with current code, unless such an evaluation is already on file with the County.

3.03 APPLICATION REQUIREMENTS

- (1) A sanitary permit application shall include the following information which shall be furnished by the applicant on forms required by the State and/or the County along with all applicable fees:
 - (a) Names and addresses of the applicant (owner of the site) and the plumber employed (when applicable).
 - (b) Legal description of the subject site and the parcel identification or parcel number.
 - (c) All lot dimensions.
 - (d) Building use (single family, duplex, commercial, etc.).
 - (e) Soil and Site Evaluation report.
 - (f) System plans.
 - (g) Appropriate agreements and contracts for system management and maintenance.
 - (h) Copies of any documents required in Section 3.03(4) and verification that they have been recorded.
 - (j) Any other information required by the County to assure compliance with this ordinance.
 - (j) Specifications for replacement parts and drain fields, if required.
- (2) When any official State action is required prior to the issuance of a sanitary permit, an original copy of the official action shall accompany the application.
- (3) Pit privy permit applications shall be accompanied by soil data provided by a Certified Soil Tester to determine compliance with ~~Comm-91~~SPS 391, Wisconsin Administrative Code.
- (4) The following documents must be recorded with the Iowa County Register of Deeds prior to sanitary permit issuance:

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- (a) Maintenance agreements , if recording is required by ~~Comm-83SPS 383~~, Wisconsin Administrative Code, or Section 5.03 of this ordinance.
 - (b) If a private sewage system, or parts thereof, are located on a different parcel than the structure served, an appropriate easement must be recorded.
 - (c) If a private sewage system serves more than one structure under different ownership, a document identifying all parties that have ownership rights and are responsible for the operation and maintenance must be recorded.
 - (d) If a private sewage system is owned by a party other than the owner of the parcel on which it is installed, a document identifying the owner of the system, the structures to be served by the system, and the party responsible for operation and maintenance must be recorded.
 - (e) If the design wastewater flow of a private sewage system for a dwelling is not based upon the number of bedrooms within the dwelling, a deed restriction limiting occupancy to that used in the design must be recorded.
- (5) The County reserves the right to require Floodplain and/or Wetland delineation for a proposed private sewage system area prior to sanitary permit issuance. The County may require elevations on plans to be tied to floodplain elevation datum.
 - (6) The County reserves the right to refuse incomplete or incorrect permit applications or to delay permit issuance until corrected or completed applications are received.
 - (7) The County reserves the right to require the applicant to show the proposed system location on an aerial photograph of the affected property.

3.04 PLANS

System plans shall be submitted for approval to the County or to the State in accordance with ~~Comm-83SPS 383~~, Wisconsin Administrative Code. Plans shall comply with the requirements of ~~Comm-83SPS 383~~, Wisconsin Administrative Code, and this ordinance.

- (1) An original plan must be submitted to the County..
- (2) If plans are reviewed and approved by the State, at least one set of the plans submitted to the County shall bear an original State approval stamp or seal.
- (3) Plans submitted shall be clear, legible and permanent copies.
- (4) Plans submitted shall comply with ~~Comm-83SPS 383~~, Wisconsin Administrative Code, and include the following:
 - (a) The name of the property owner and the legal description of the site;

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- (b) Estimated daily wastewater flow and design wastewater flow.
 - (c) A detailed plot plan (site plan), dimensioned or drawn to scale, on paper no smaller than 8½ inches by 11 inches in size. The plot plan shall delineate the lot size and the location of all existing and proposed: private sewage system components; building sewers; private interceptor main sewers; wells; water mains or water services; buildings; lot lines; swimming pools; navigable waters; and the benchmark established on the Soil and Site Evaluation Report. Adjoining properties shall be checked to insure that the horizontal setback parameters in ~~Comm-83~~SPS 383.43, Wisconsin Administrative Code, are complied with. All separating distances and dimensions shall be clearly shown on the plot plan.
 - (d) Details and configuration layouts depicting how the system is to be constructed.
 - (e) A description of a contingency plan in the event the proposed private sewage system fails and cannot be repaired. [see Section 2.04(4)]
 - (f) Sufficient supporting information to determine whether the proposed design, installation and management of the proposed private sewage system or modification to an existing system comply with this ordinance.
- (5) Plans shall be signed or sealed as specified in ~~Comm-83~~SPS 383, Wisconsin Administrative Code.
 - (6) A copy of the approved plans shall be maintained at the construction site until the private sewage system installation is completed, inspected and accepted. The plans shall be made available to the County or the State upon request.
 - (7) A modification to the design of a private sewage system which has been previously approved shall be submitted to the County or the State as specified in ~~Comm-83~~SPS 383, Wisconsin Administrative Code. Plan revisions must be approved prior to system installation. A fee may be charged when submitting revised plans according to Section 3.13. As-built revisions may be allowed at the discretion of the County.
 - (8) Plans for holding tanks designed based on <3,000 gallons per day estimated flow shall be submitted to and reviewed by the County.

3.05 PERMIT CARDS.

- (1) The permit card issued by the Sanitarian to the property owner or his agent shall serve as the sanitary permit.
- (2) The permit card shall contain all the information required by §145.135, Wisconsin Statutes.
- (3) The permit card shall be displayed at the site in such a manner that it will be visible from a road abutting the lot during all construction phases.

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- (4) The permit card may not be removed until the private sewage system has been installed, inspected, and approved by the Sanitarian.
- (5) Failure to display the permit card shall be considered a violation of this section and may subject the property owner, his agent or contractor, to penalty provisions of this ordinance.

3.06 PERMIT EXPIRATION.

- (1) A sanitary permit for a private sewage system or non-plumbing sanitation system which has not been installed, modified or reconnected and approved shall expire two years after the date of issuance. Permits may be renewed for a two-year period by the property owner, his agent or plumber, prior to the expiration date of the original permit.
- (2) Permit and fee. Prior to the expiration of the sanitary permit, the licensed plumber shall submit a state sanitary permit application to the county for the renewal along with the appropriate fee. The property owner, his agent or contractor, shall return the original permit card and receive a new card when the permit is renewed.
- (3) The renewal shall be based on ordinance requirements in force at the time of renewal. If there is a new or amended ordinance or new or amended Comm83, Wisconsin Administrative Code, in effect at the time of renewal, a new permit may be required.
- (4) A new sanitary permit shall be obtained by the owner or his agent prior to starting construction if a sanitary permit has expired.

3.07 PERMIT TRANSFER.

- (1) Transfer of an issued sanitary permit from one property owner to another shall follow the requirements of Chapter 145.135(1) Stats and ~~Comm-83~~SPS 383, Wisconsin Administrative Code. A new sanitary permit application with the new property owner's information shall be required to be submitted to the County with the appropriate fee. A transferred permit shall require issuance of a new permit card.

3.08 PERMIT REVISION.

- (1) When there is to be a change of the plumber on an issued sanitary permit, a new sanitary permit application must be submitted to the County by the new plumber as well as a new plan only if the original plan was prepared by a plumber. A permit revision shall require issuance of a new permit card.

3.09 PERMIT REVOCATION OR SUSPENSION.

- (1) Pursuant to ~~Comm-83~~SPS 383.21(7)(b) , Wisconsin Administrative Code, the County may

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revoke a sanitary permit that was issued on the basis of incorrect or false statements, information or a misrepresentation of facts.

- (2) Pursuant to ~~Comm-83~~SPS 383.21(6m) , Wisconsin Administrative Code, the County may temporarily suspend a sanitary permit if it is determined prior to construction that a private sewage system cannot be installed based on the information that was available when the permit was issued.

3.10 RECONNECTION.

- (1) A ~~county~~ sanitary permit for a reconnection of an existing system shall be obtained prior to:
 - (a) Construction of a structure to be connected to an existing private sewage system;
 - (b) Disconnection of a structure from an existing private sewage system and connection of another structure to the system; or
 - (c) Rebuilding a structure that is connected to a private sewage system.
- (2) Prior to issuing a reconnection sanitary permit, the existing private sewage system shall be examined to:
 - (a) Determine if it is functioning properly or whether it is a failing system.
 - (b) Determine if it will be capable of handling the proposed wastewater flow and contaminant load from the building to be served.
 - (c) Determine that all minimum setback requirements of ~~Comm-83~~SPS 383, Wisconsin Administrative Code will be maintained.
- (3) Application for a County reconnection permit shall include the following:
 - (a) All items in Section 3.03(1)(a - e) and Section 3.03(1)(i-k);
 - (b) For all systems that utilize in situ soil for treatment or disposal, a Soil and Site Evaluation report must be on file verifying that the vertical separation distance between the infiltrative surface of the existing treatment or dispersal component and estimated high groundwater elevation or bedrock does not meet the criteria for a failing system as defined in Section 1.06.
 - (c) A report provided by a licensed plumber, certified septage servicing operator or other person(s) authorized to do so by ~~Comm-83~~SPS 383, Wisconsin Administrative Code relative to the condition, capacities, baffles and manhole covers for any existing treatment or holding tanks;

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- (d) A report on forms furnished by the County provided by a licensed plumber or other person(s) authorized to do so by ~~Comm 83~~SPS 383, Wisconsin Administrative Code relative to the condition and capacities of all other system components and verifying that the system is not a failing system;
- (e) A plot plan prepared by a plumber including information specified in Section 3.04(4)(c); and
- (f) Complete plans, as specified in Section 3.04, for any system components which will be modified or replaced.
- (g) If required, a new servicing contract and an updated holding tank agreement which meets the requirements of this ordinance when reconnecting an existing holding tank.
- (h) If required, a new maintenance agreement or contract when reconnecting to existing systems other than a holding tank.

~~(i)~~ —

- (4) Replacing a structure with a new or different structure within two years of the date of system installation will only require a statement that the system has not been altered, a statement that a modification in wastewater flow or contaminant load will not exceed the design of the system, and a plot plan that documents all setbacks between the structure and system components.
- (5) All systems shall be inspected at the time of reconnection at the discretion of the County, prior to backfilling, to insure that proper materials and methods are being used.

3.11 CONSTRUCTION AFFECTING WASTEWATER FLOW OR CONTAMINANT LOAD.

Prior to commencing the construction of an addition to or modification of a structure which will affect the wastewater flow and/or contaminant load to an existing private sewage system, the owner(s) of the property shall:

- (1) Possess a sanitary permit to construct a new private sewage system or modify an existing private sewage system to accommodate the modification of wastewater flow or contaminant load; or
- (2) Provide the following to the County:
 - (a) Documentation that a private sewage system of adequate capability and capacity to accommodate the wastewater flow and contaminant load already exists to serve the structure, as specified in ~~Comm 83~~SPS 383, Wisconsin Administrative Code;
 - (b) Documentation showing that the location of the proposed structure conforms to the applicable setback distances to all of the existing private sewage system components; and

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- (c) Documentation specified in Section 3.10(3)(b, c & d).
- (3) If the existing private sewage system is found to be undersized, construction of the building addition or modification shall be allowed only if the system is modified to meet the proposed wastewater flow or replaced with an adequately sized system.
- (4) Any installation, addition or modification of a system must be completed and accepted before the addition or modified area of the structure may be occupied.

3.12 CONSTRUCTION NOT AFFECTING WASTEWATER FLOW OR CONTAMINANT LOAD

Prior to commencing construction of any structure or addition to a structure on a site where there exists a private sewage system the owner or his agent shall determine that the proposed structure conforms with applicable setback limitations of ~~Comm-83SPS 383~~, Wisconsin Administrative Code. Documentation shall be submitted as required in ~~Comm-83SPS 383~~, Wisconsin Administrative Code.

3.13 PERMIT FEES.

Permit fees shall be established by County Board resolution. No fees shall be refunded after a sanitary permit has been issued.

SECTION 4.0 INSPECTIONS

4.01 INSPECTIONS; GENERAL.

- (1) Notice for final inspection shall be given to the County for all private sewage systems installed, modified or reconnected.
- (2) Private sewage systems shall be inspected by the County for compliance with ~~Comm-82SPS 382~~, ~~Comm-83SPS 383~~, and ~~Comm-84SPS 384~~, Wisconsin Administrative Code, other appropriate Wisconsin Statutes and Administrative Codes and this ordinance.
- (3) Notification for final inspection shall be given in accordance with the requirements of ~~Comm-83SPS 383~~ Wisconsin Administrative Code.
- (4) The entire system shall be left completely open until it has been inspected and accepted, unless the requirements of ~~Comm-83SPS 383~~, Wisconsin Administrative Code, are not met by the County.
- (5) When a private sewage system is ready for inspection, the plumber in charge shall make arrangements to enable the inspector to inspect all parts of the system. The plumber shall provide the proper apparatus, equipment and necessary assistance to make a proper inspection.

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- (6) Private sewage systems may be inspected periodically, after the initial installation inspection(s) and/or after the system is operative, as deemed necessary by the County.

4.02 INSPECTIONS; SITE CONSTRUCTED HOLDING TANKS.

- (1) All site constructed holding tanks shall be inspected after the floor is poured and the keyway and water stop are installed or after the forms for the tank walls have been set but in all instances before any concrete for the walls has been poured.
- (2) Concrete walls may be poured only after it has been determined that the tank, as formed, complies with the approved plans.
- (3) This inspection shall not eliminate the need for an inspection after the installation has been completed.

4.03 INSPECTIONS; NON-PLUMBING SANITATION SYSTEMS

- (1) All non-plumbing sanitary systems installed shall be inspected for compliance with ~~Comm SPS 391~~, Wisconsin Administrative Code, or as amended, and this ordinance. ~~Non-plumbing sanitary systems serving uses other than one and two family dwellings shall also be inspected for compliance with Comm 52.63, Wisconsin Administrative Code.~~
- (2) The property owner shall notify the County for inspection immediately after the non-plumbing sanitary system has been constructed or installed and prior to any use.

4.04 INSPECTIONS; CONVENTIONAL IN-GROUND SYSTEMS

- (1) The plumber installing the conventional system shall notify the County the working day prior to the installation, excluding Saturdays, Sundays and holidays.
- (2) Conventional systems may be inspected at the following times or as otherwise required by the County:
 - at the time the distribution piping installation has been completed
 - after all work has been completed
 - at the discretion of the Sanitarian

4.05 INSPECTIONS; MOUNDS.

- (1) The plumber installing the mound shall notify the County the working day prior to the installation, excluding Saturdays, Sundays and holidays.
- (2) Mound systems may be inspected at the following times or as otherwise required by the County:
 - when the ground surface is plowed

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- before aggregate is placed in the distribution cell
- at the time the distribution piping installation has been completed
- after all work has been completed
- at the discretion of the Sanitarian.

4.06 INSPECTIONS; AT-GRADE SYSTEMS.

- (1) The plumber installing the at-grade shall notify the County the working day prior to the installation, excluding Saturdays, Sundays and holidays.
- (2) At-grade systems may be inspected at the following times or as otherwise required by the County:
 - when the ground surface is plowed
 - at the time the distribution piping installation has been completed
 - after all work has been completed
 - at the discretion of the Sanitarian.

4.07 INSPECTIONS; SAND FILTERS.

- (1) The plumber installing the sand filter shall notify the County the working day prior to the installation, excluding Saturdays, Sundays and holidays.
- (2) Sand filters may be inspected at the following times or as otherwise required by the County:
 - when the liner or tank and underdrain are in place
 - before placement of any treatment media
 - at the time the distribution piping installation has been completed
 - after all work has been completed
 - at the discretion of the County

4.08 EXPERIMENTAL SYSTEMS AND SYSTEMS NOT RECOGNIZED BY [COMM 83SPS 383.60](#)

- (1) The plumber installing the system shall coordinate any required preconstruction meeting(s).
- (2) The plumber installing the system shall notify the County at least two (2) workdays prior to beginning the installation of the system to schedule the inspection(s) and shall notify the State as may be required by the approved plans.
- (3) Inspections shall be done pursuant to the approved plan requirements and as deemed necessary by the County to assure compliance with appropriate codes and the plan approval.

4.09 REINSPECTION.

- (1) A reinspection fee may be assessed when a reinspection of a private sewage system is required because the initial inspection disclosed that the installation is incomplete at the

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scheduled inspection time or does not comply with applicable Wisconsin Statutes, Administrative Codes, the approved plans or this ordinance. Each additional reinspection required at the site will require a fee.

- (2) The reinspection fee shall be due within ten working days of written notification by the County. Failure to pay this fee within that period shall constitute a violation of this ordinance.

4.10 TESTING

- (1) If testing of new systems or new system components is required by ~~Comm 82SPS 382~~, ~~383~~ or ~~384~~, Wisconsin Administrative Code, or as a condition of plan approval, notice shall be given to the County as specified in Section 4.01(3), so that the County may make an inspection during the test.
- (2) The County may verify that required testing has been completed, by:
 - (a) Performing an inspection during the test; and/or
 - (b) Requiring written verification from the responsible person

SECTION 5.0 SYSTEM MANAGEMENT AND MAINTENANCE

5.01 MAINTENANCE AND MANAGEMENT

- (1) All private sewage systems shall be managed and maintained in accordance with ~~Comm 83SPS 383~~ and 84, Wisconsin Administrative Code, and this ordinance.
- (2) The property owner or the owner's agent shall report to the County each inspection, maintenance or servicing event, in accordance with ~~Comm 83SPS 383~~, Wisconsin Administrative Code, and this ordinance.
- (3) The property owner shall submit a copy of an appropriate maintenance agreement and/or servicing contract to the County prior to sanitary permit issuance.
- (4) The property owner shall submit a new or revised maintenance agreement and/or servicing contract to the County whenever there is a change to such document(s).
- (5) The property owner shall submit a new maintenance agreement and/or servicing contract to the County prior to expiration of any existing maintenance agreement and/or servicing contract.

5.02 PRIVATE SEWAGE SYSTEM MAINTENANCE PROGRAM.

Pursuant to ~~Comm 83SPS 383~~.255, the county shall conduct, complete and maintain an inventory of all private sewage systems located in its jurisdictional area. The inventory shall be updated as existing private sewage systems are identified and new private sewage

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systems are installed or constructed. At a minimum, a private sewage system inventory shall consist of all of the following elements:

- a. Legal description of all properties including tax parcel number where a private sewage system is located within the governmental unit jurisdictional area.
- b. Name and address of the owner of each private sewage system located within the governmental unit jurisdictional area.

- (1) All septic tanks shall be visually inspected and pumped within three years of the date of installation or inclusion in the County's inventory and at least once every three years thereafter, unless upon inspection the tank is found to have less than 1/3 of the volume occupied by sludge and scum.
- (2) PUMPING AND DISPOSAL. The pumping and the disposal of the septage shall be done by a certified septage servicing operator in accordance with NR 113, Wisconsin Administrative Code.
- (2) POSTPONEMENT. Circumstances, such as inclement weather, road weight restrictions and site limitations, may necessitate a delay in the maintenance until conditions permit at the discretion of the County.
- (4) REPORTS. The owner of such septic tank or the owner's agent shall furnish the County with a copy of the inspection report verifying the condition of the tank, whether wastewater or effluent from the private sewage system is discharging to or ponding on the ground surface and the date of pumping within 30 calendar days of the date of inspection and/or pumping. Reports shall include all information required in ~~Comm-83~~SPS 383.55, Wisconsin Administrative Code, and be signed by the person(s) inspecting and pumping the private sewage system. Other maintenance or management reports required by ~~Comm-83~~SPS 383 or 384, Wisconsin Administrative Code, should be included with this report.
- (5) INSPECTIONS. Visual inspection of a private sewage system may be conducted by a person(s) authorized to do so by ~~Comm-83~~SPS 383, Wisconsin Administrative Code to determine the condition of the tank and whether wastewater or effluent from the POWTS is ponding on the ground surface.
- (6) FEES. Fees associated with the administration of the county's maintenance program shall be set by county board resolution.

5.03 HOLDING TANK MAINTENANCE AGREEMENT

- (1) The owner of the holding tank shall enter into a Maintenance Agreement with the appropriate city, village or town guaranteeing that the local governmental unit which signed

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the agreement will service the holding tank if the owner fails to have the holding tank properly serviced in response to orders issued by the County. The Maintenance Agreement shall be binding upon the owner, the heirs of the owner and assignees of the owner. The Maintenance Agreement shall be filed with the register of deeds and shall be recorded in a manner which will permit the existence of the agreement to be determined by reference to the property where the holding tank is installed.

- (2) The owner or agent shall submit a copy of the holding tank Maintenance Agreement when plans are submitted to the County for review.
- (3) An owner of a holding tank found to be violating the maintenance Agreement and who is unable to replace the holding tank with a soil absorption system shall hire a plumber to install a water meter and evaluate the holding tank for code compliance and sign a new Service Contract which requires the pumper to report water meter readings at each pumping to the County.

SECTION 6.0 ADMINISTRATION AND ENFORCEMENT

6.01 ADMINISTRATION.

The Iowa County Office of Planning and Development shall be responsible for the administration of this ordinance. The Iowa County Sanitarian shall be the primary position responsible within the Office for administration of this ordinance, but may also delegate the responsibilities to other Office personnel.

6.02 POWERS AND DUTIES.

In the administration of this ordinance, the Office of Planning and Development shall have the following powers and duties:

- (1) Assure full and complete compliance with this ordinance and related Wisconsin Statutes and the Administrative Code.
- (2) Advise applicants concerning the provisions of this ordinance and assist them in preparing permit applications.
- (3) Review and approve plans for private sewage systems for one and two-family residences or as approved through agent status by the State.
- (4) Issue sanitary permits and inspect properties for compliance with this ordinance and related Wisconsin Statutes and the Administrative Code.
- (5) Keep records of all sanitary permits issued, inspections made, soil tests filed, work approved and other official actions.
- (6) Pursue enforcement actions for violations of this ordinance.
- (7) Have access to any premises for the purpose of performing official duties between 8:00am and 8:00 pm or at other times set by mutual agreement with the property owner or upon

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issuance of a special inspection warrant in accordance with 66.122, Wisconsin Statutes. Application for a sanitary permit is considered, for the purposes of this ordinance, as the owner's consent to enter the premises.

- (8) Upon reasonable cause or question as to proper compliance, revoke or suspend any sanitary permit and issue cease and desist orders requiring the cessation of any construction, alteration or use of a building which is in violation of the provisions of this ordinance, until compliance with this ordinance or applicable Wisconsin Statutes and the Administrative Code is obtained.
- (9) Issue and enforce orders to plumbers, pumpers, property owners, their agents or contractors or the responsible party, to assure proper compliance with all provisions of this ordinance.
- (10) Consider and approve or deny requests to install sewage holding components (tanks) prior to sanitary permit issuance when a health or safety emergency exists. Such a request may be approved only if the owner of the property has submitted an affidavit acknowledging the emergency and agreeing to obtain the required sanitary permit by a specified date.
- (11) Perform other duties regarding private sewage systems as considered appropriate by the County or the State.

6.03 BOARD OF ADJUSTMENT.

Any person who alleges that there is an error in any order, requirement or decision made in the enforcement of this ordinance may appeal to the Board of Adjustment as provided in Section 10 of the Iowa County Zoning Ordinance. Any appeal shall be made on forms furnished by the County within 30 days of the date of that administrative action. Other substantiating evidence will be accepted.

6.04 VIOLATIONS AND PENALTIES.

- (1) Any person who fails to comply with the provisions of this ordinance, or any order of the County issued in accordance with this ordinance, or resists enforcement, may be subject to the issuance of a citation by the Office, as authorized by Ordinance No. 2-695-1995, ~~in the amount of \$1000~~ for each violation of this Ordinance or the Office may initiate a Small Claims Action with the Iowa County Circuit Court for which the minimum forfeiture request shall be \$5,000. Payment of either the citation or Small Claims forfeiture shall not be deemed as compliance and any remaining violation will be subject to further enforcement.
- (2) Any construction which is in violation of this ordinance shall cease upon written orders from the County or the placement of a notification of violation at the site.
- (3) All construction shall remain stopped until the order is released by the County.
- (4) Violations of this ordinance shall be prosecuted by the Corporation Counsel.

~~APPROVED BY THE IOWA COUNTY BOARD OF SUPERVISORS ON~~ _____

10-0320

AGENDA ITEM COVER SHEET

Title: Authorizing resolution for a Targeted Runoff Management Grant

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

The resolution authorizes the County Conservationist to apply for and implement a DNR Targeted Runoff Management (TRM) grant. The grant would provide 70% cost-sharing to farmers in the Knight Hollow-Mill Creek Watershed (Arena Township), an impaired watershed and part of the Iowa County Uplands Farmer-Led Watershed Group's area. This TRM grant would help us begin implementation of a watershed plan that was developed in 2018-19, and would include cost-sharing practices such as no-till, cover crops, stream crossings, barnyard runoff control, buffers and/or livestock fencing. Funding would begin in 2021.

RECOMMENDATIONS (IF ANY):

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Copy of the resolution

FISCAL IMPACT:

Possible decrease in Department tax levy request. We will look at a grant around \$300,000 for a three-year project. 40% can be used for staff, which could be used to offset tax levy for existing staff, sub-contract to a partner organization, and/or fully cover the cost of hiring a seasonal LTE or intern. The remaining 60% would go to farmers as cost-share.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Katie Abbott

DEPT: Land Conservation

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

Resolution No. 10-0320

**GOVERNMENTAL RESPONSIBILITY RESOLUTION
FOR PARTICIPATION IN THE TARGETED RUNOFF MANAGEMENT GRANT PROGRAM**

WHEREAS, Iowa County is interested in acquiring a Grant from the Wisconsin Department of Natural Resources for the purpose of implementing measures to control agricultural runoff pollution sources (as described in the application and pursuant to ss. 281.65 or 281.66, Wis. Stats., and chs. NR 151, 153 and 154); and

WHEREAS, a cost-sharing grant is required to carry out the project:

THEREFORE, BE IT RESOLVED, that Iowa County HEREBY AUTHORIZES the County Conservationist of the Iowa County Land Conservation Department to act on behalf of Iowa County to:

- Sign and submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- Sign a grant agreement between the local government (applicant) and the Department of Natural Resources;
- Enter into cost-share agreements with landowner/operator to install best management practices;
- Make cost-share payment to landowner/operator after payment is requested, evidence of contractor payment by landowner/operator has been received, and grantee has verified proper BMP installation;
- Sign and submit reimbursement claims along with necessary supporting documentation;
- Sign and submit interim and final reports and other documentation as required by the grant agreement;
- Sign and submit an Environmental Hazards Assessment Form, if required; and
- Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that Iowa County shall comply with all state and federal laws, regulations and permit requirements pertaining to implementation of this project and to fulfillment of the grant document provisions.

Adopted this _____ day of _____, 2020.

I hereby certify that the foregoing resolution was duly adopted by _____ at a legal meeting on _____ day of _____, 20__.

Authorized Signature: _____
John Meyers, Iowa County Chairman

Attest:

Greg Klusendorf
Iowa County Clerk

AGENDA ITEM COVER SHEET

Title: Consider Amending Ordinance #600.18B ATV/UTV Route Ordinance.

☐ Original

☒ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Review recommendation from the Traffic Safety Commission on additional routes. Review format changes and revisions regarding limiting usage of Major Collector and Principal Arterial as ATV/UTV Routes.

RECOMMENDATIONS (IF ANY):

Recommend to approve from the Traffic Safety Commission

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Copy of the DRAFT minutes of the February Traffic Safety Meeting and a Copy of the Ordinance with proposed revisions in red.

FISCAL IMPACT:

None - Signage installations paid for by the sponsoring ATV/UTV Clubs.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 10 Minutes

COMPLETED BY: CRH

DEPT: HWY

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: 03-02-2020

AGENDA ITEM # 8

COMMITTEE ACTION:

IOWA COUNTY

ALL-TERRAIN and UTILITY TERRAIN VEHICLE ROUTE ORDINANCE

SECTION 1.0: INTRODUCTION

1.1 NAME

This Ordinance shall be called the Iowa County All-Terrain and Utility-Terrain Vehicle Route Ordinance.

1.2 INTENT

Following due consideration of the recreational and economic value to connect trail opportunities and weighted against possible dangers, public health, liability aspects, terrain involved, traffic density and history of automobile traffic, this ordinance has been created pursuant to County Board authority under Wis. Stat. ~~ss. §§~~ 59.02, 23.33(4)(d)3.b., 23.33(11)(a) and (am), and 23.33(8)(b) as amended.

1.3 DEFINITIONS

- A. All-Terrain Vehicle ("ATV") has the meaning specified within Wis. Stat. ~~s. §~~ 340.01 (2g).
- B. ~~ATV/UTV~~ATV/UTV Route shall mean a highway or sidewalk designated for use by all-terrain and utility-terrain vehicle operators by the governmental entity having jurisdiction.
- C. Utility-Terrain Vehicle ("UTV") has the meaning specified within Wis. Stat. ~~s. §~~ 23.33 (1), (ng).

1.4 SEVERABILITY

The provisions of this Ordinance shall be deemed severable and it is expressly declared that Iowa County would have passed the other provisions of this Ordinance irrespective of whether ~~or not~~ one or more provisions may be declared invalid. If any provision of this Ordinance or the application to any person or circumstance is held invalid, the remainder of this Ordinance and the application of such provisions to other persons and circumstances shall not be deemed affected.

1.5 SAVING CLAUSE

This Ordinance shall in no way be deemed to supplant or otherwise invalidate any provision of state statutes relating to the subject matter hereof. Any person entrusted with the enforcement of this Ordinance may, ~~in~~ in the exercise of his or her discretion, proceed under applicable state statutes.

SECTION 2.0: ~~ATV/UTV~~ATV/UTV ROUTES AND OPERATION

2.1 DESIGNATION

~~All requests for new or revised ATV/UTV~~ATV/UTV~~ route designations shall first be submitted to the Iowa County Traffic Safety Commission for review at its November quarterly meeting. The Iowa County Traffic Safety Commission shall review such requests for county trunk highway route designations and make a recommendation to the Iowa County Public Works Committee. The Public Works Committee shall review designation of ATV/UTV~~ATV/UTV~~ routes, including appropriate criteria for making a designation, and make a recommendation to the Iowa County Board of Supervisors. County highways designated as ATV/UTV~~ATV/UTV~~ routes shall be approved by the Iowa County Board of Supervisors by amendment of Sec. 2.4 of this Ordinance.~~

~~A copy of ATV/UTV~~ATV/UTV~~ routes, along with a map showing their location, shall be kept on file at the Highway Department. The Iowa County Highway Department shall file ATV/UTV~~ATV/UTV~~ routes adopted by this Ordinance with the Department of Natural Resources Conservation Warden for Iowa County and with the Madison, Wisconsin, Office of the Wisconsin Department of Natural Resources. The Iowa County Highway Commissioner shall have the authority to temporarily close or terminate any ATV/UTV~~ATV/UTV~~ route enacted by this Ordinance for a period up to ninety (90) days. Closures for duration of greater than ninety (90) days shall be reviewed by the Public Works Committee.~~

2.12 RULES OF OPERATION

- A. All ~~ATV/UTV~~ATV/UTVs shall operate only on the paved portion of the roadway. Operation on the gravel shoulders, grassy in-slope, ditches, or other highway right-of-way area is prohibited and illegal.
- B. No ~~ATV/UTV~~ATV/UTV shall be operated at a speed greater than 30 miles per hour (MPH), or the posted speed limit, whichever is lower.
- C. No ~~ATV/UTV~~ATV/UTV may be operated on any designated route between the hours of 1:00 AM and 5:00 AM daily.
- D. All ~~ATV/UTV~~ATV/UTV operators shall ride in single file on the extreme right hand side of the paved portion of the highway except that left turns may be made from any part of the roadway which is safe given prevailing conditions.
- E. All ~~ATV/UTV~~ATV/UTV operators shall have their headlight and taillight illuminated, while operating on a county highway.
- F. Except as otherwise authorized by State law, all operators
 - a. of ATV's who are at least 12 years of age and who are born on or after January 1, 1988 shall possess a valid state-issued ATV Safety Certification.

- b. of ATV's between the age of 12 and 15 must be accompanied by a parent or legal guardian or a person at least 18 years of age who is designated by the parent or guardian at all times when operating on a roadway designated as an ATV route or when operating on roadways of highways that are ATV trails.
- c. of UTV's must be 16 years of age or older.
- d. of UTV's who are at least 16 years of age and who are born on or after January 1, 1988 must possess a valid state-issued Safety Certificate.
- e. of ATV/UTV's and their passengers under 18 years old shall wear protective headgear while operating on route-designated county highways.

G. Mandatory Use of Seatbelts during oOperation of a UTV. ALL occupants riding in, or operating a UTV, shall be required to wear a seatbelt when travelling on any trail or route within Iowa County.

H. Possession of Open Intoxicants in an ATV or UTV while in oOperation. It shall be unlawful for any person to possess any bottle or receptacle containing alcohol beverages if the bottle or receptacle has been opened, the seal has been broken, or the contents of the receptacle have been partially removed, while operating or as a passenger on an ATV or UTV on any road or road route in Iowa County.

I. ATV/UTV operation shall be subject to all provisions of WI Stats. S. § 23.33, which is adopted as a part of this ordinance by reference.

2.23 SIGNAGE OF ATV ROUTES

A. Routes shall be marked with uniform all-terrain vehicle route signs in accordance with s. NR 64.12(7), Wisconsin Administrative Code. No person may do any of the following in regard to signs marking ATV/UTV routes:

- 1) Intentionally remove, damage, deface, move, or obstruct any uniform ATV/UTV route or trail sign or standard or intentionally interfere with the effective operation of any uniform ATV/UTV route or trail sign.
- 2) Possess any uniform ATV/UTV route or trail sign or standard of the type established by the department for the warning, instruction or information of the public, unless he or she obtained the uniform ATV/UTV route or trail sign or standard in a lawful manner. Possession of a uniform ATV/UTV route or trail sign or standard creates a rebuttable presumption of illegal possession.

B. All required designated route signs shall be paid for by an ATV/UTV club, with approval, installation, and maintenance of the signs by the Iowa County Highway Department.

C. The quantity and location of signage shall be reviewed and approved by the Iowa County Highway Commissioner, where appropriate, placed at the beginning of an all-terrain vehicle route within the county and at such locations and intervals deemed necessary to enable the ATV/UTV operators to follow the route.

- D. No sign may be mounted on any existing County sign post or telephone post/pole. Posts shall be suitably sized for mounting the necessary amount of signs at the location
- E. No person shall operate an ATV/UTV contrary to any authorized and official posted sign.

2.34 DESIGNATION OF ROUTES

All requests for new or revised ATV/UTV route designations shall first be submitted to the Iowa County Traffic Safety Commission for review at its November quarterly meeting. The Iowa County Traffic Safety Commission shall review such requests for County Trunk Highway (CTH) route designations and make a recommendation to the Iowa County Public Works Committee. The Public Works Committee shall review designation of ATV/UTV routes, including appropriate criteria for making a designation, and make a recommendation to the Iowa County Board of Supervisors. County highways designated as ATV/UTV routes shall be approved by the Iowa County Board of Supervisors by amendment of Sec. 2.3 of this Ordinance.

A copy of ATV/UTV routes, along with a map showing their location, shall be kept on file at the Highway Department. The Iowa County Highway Department shall file ATV/UTV routes adopted by this Ordinance with the Department of Natural Resources Conservation Warden for Iowa County and with the Madison, Wisconsin, Office of the Wisconsin Department of Natural Resources. The Iowa County Highway Commissioner shall have the authority to temporarily close or terminate any ATV/UTV route enacted by this Ordinance for a period up to ninety (90) days. Closures for duration of greater than ninety (90) days shall be reviewed by the Public Works Committee.

The general intent for the use of County Trunk Highway designated ATV/UTV routes in this Ordinance is to provide connections between township routes, to provide access or connection of villages to the various routes when no other options exist, and not to serve as primary routes for recreation. County Trunk Highways are classified into four categories based on their significance or importance of usage. Those categories are Principal Arterial, Major Collector, Minor Collector, and Local Road. Highways categorized as Principal Arterial and Major Collector primarily serve as high speed, high volume traffic generators; and typically carry a wide range of users.

The intent of this Ordinance is to limit the usage of Principal Arterial and Major Collector County Trunk Highways as ATV/UTV routes to reduce the potential for conflict caused by different types of users travelling at largely varying speeds in heavy volumes on the same roadway. Requests and consideration of Principal Arterial and Major Collector County Trunk Highways by ATV/UTV clubs shall be limited to serve the purpose of a connector between other ATV/UTV road routes whether they are State Highways, Township Roads, Village Streets or other County Trunk Highways designated as Minor Collectors or Local Roads. Furthermore; an Arterial or Major Collector County Trunk Highway may be considered to be an ATV/UTV route to provide direct access to a community (City, Village, or unincorporated Hamlet), when no other alternative route is available. It is not the intent

of this Ordinance for Arterial or Major Collector County Trunk Highway roads to be ATV/UTV routes for the purpose of providing connectivity to all properties in the County.

A. Under Wis. Stat. s. 23.33(8)(b)2, the following county trunk highways are hereby designated as ATV/UTV routes to be signed for usage through the adoption of this Ordinance:

~~The following routes shall be considered as legal routes to be signed for usage through the adoption of this Ordinance:~~

- i. CTH A, from the intersection of Ogden Road to the intersection of Cook-McFall Road, in the Town of Mifflin, Secs. 3 and 10; T4N; R1E; a ~~total~~ distance of 0.25 miles.
- ii. CTH B , from the intersection with Sunny Slope Road and the intersection with Sunny Slope Road, in the town of Linden ,Sec 3 and 4; T5N; R2E; a ~~total~~ distance of 0.25 miles.
- iii. CTH B, from the intersection with Sunny Slope Road east to the intersection with Bloomfield Road in the township of Mineral Point, Secs. 2 and 3; T5N; R2E, a distance of 1.5 miles.
- iv. CTH B, from the intersection with CTH J to the intersection with CTH ~~XXG~~ in the town of Eden, Sec. ~~32, 33, 34, 35, and~~ 36; T6N; R1E; a ~~total~~ distance of ~~4.51~~.0 miles.
- v. CTH BB, from the intersection with ~~Hands Hill Road~~ CTH HHH at the roundabout south to the intersection with STH 191 in the Town of Ridgeway, Secs. ~~21, 22, 28, 4 and~~ 33, ~~and~~ 4; T5-6N; R4E; a distance of ~~0.63~~.2 miles.
- vi. CTH C, from the driveway to Fire #6279 at the Spring Valley Inn west of the intersection with STH 14 to the intersection with High Point Road all in the Town of Arena, Sec. 21; T8N; R4E; a ~~total~~ distance of 1.04 miles.
- vii. CTH CC, from the intersection with STH 14 to the intersection with CTH C all in the Town of Arena, Sec. 21; T8N; R4E; a ~~total~~ of 0.43 miles.
- viii. CTH D, from the intersection of CTH YD to the intersection of Sunny Ridge Road in the township of Mineral Point, Secs. 15, 16, 21, and 22; R5N; R3E, a distance of 1.6 miles.
- ix. CTH D from the intersection with STH 39 south to the intersection with CTH S in the townships of Mineral Point and Waldwick, Secs. 6, 7, 18, and 31; T4-5N; R3-4E, a distance of 4.0 miles.
- x. CTH DD , from the intersection with Walnut Hill Road and the intersection with CTH K, in the towns of Waldwick and Moscow, Secs 12, 13, 7, 17 and 18; T4N; R 4&5 E; a ~~total~~ distance of 2.30 miles.
- xi. CTH DD, from the intersection with CTH DDD east to the intersection with CTH D in the township of Waldwick; Sec. 6; T4N; R4E, a distance of 1.0 miles.
- xii. CTH DDD, from the intersection with CTH W to the intersection with CTH DD in the township of Waldwick, Secs. 5, 6, 8, and 17; T4N; R4E, a distance of 1.35 miles.
- xiii. CTH E , from intersection with Shepherd Road to intersection with Keough Springs Road, in the town of Linden ,Sec 29 and 32; T5N; R2E; a ~~total~~ distance of 0.40 miles.
- xiv. CTH E, from the intersection of Lower Mifflin Road westerly to the Iowa County Highway Shop, in the Town of Mifflin, Sec.34; T5N; R1E; a ~~total~~ distance of 0.4 miles.
- xv. CTH E, from the intersection with STH 80 in the village of Livingston easterly to Enloe Road, in the Town of Mifflin, Secs. 18 and 19; T5N; R1E; a ~~total~~ distance of 1.25 miles.

- xvi. CTH F, from the Lafayette County line to the intersection of Horseshoe Bend Road and the Lafayette County line in the town of Moscow, Secs. 16 and 17; T4N; R5E; a ~~total~~ distance of 1.0 miles.
- xvii. CTH F, from the intersection with Mounds View Road south to the intersection with Clay Hill Road in the Town of Brigham, Secs. 3 and 10; T5N; R5E; a distance of 1.25 miles.
- xviii. CTH G, from the intersection with Elm Street in the Village of Cobb southerly to the intersection with ~~CTH IG Roaster Road~~ in the Town of Eden Sections 25, 26, 35, and 36; T6N; R1E; a distance of +/- 1.5 miles and in the Towns of Linden and Mifflin; Sec 1, ~~and 2, 3, 10, and 11~~; T5N; R1E; a distance of +/- ~~34.0~~ miles.
- xix. CTH G, from the intersection of Lower Mifflin Road to the intersection of CTH A in the village of Rewey, within the Town of Mifflin, Sec. 5; T4N; R1E; a ~~total~~ distance of 1.0 miles.
- xx. CTH G, from the intersection with Enloe Road south to the intersection of CTH E, within the Town of Mifflin, Secs. 22 and 27; T5N; R1E; a distance of 1.80 miles.
- xxi. CTH H, from the intersection of Roberts Road south to the intersection with CTH Y and Dugway Road in the Townships of Arena and Ridgeway Sections 12, 13, 14, 23, 26, and 27; T6-7N; R4E; a ~~total~~ distance of 4.67 miles.
- xxii. CTH H, from Fire #7195 at Pappas's Trading Post located just south of the intersection of STH 14 to the northerly intersection with Mellum Road all in the Township of Arena; Sections 19, 30, and 31; T8N; R5E; a ~~total~~ distance of 2.44 miles.
- xxiii. CTH H, from the intersection of Prairie Road in the Town of Ridgeway to the intersection with Kirby Street in the Village of Ridgeway, Secs. 14, 24, and 25; T6N; R4E; and Sec. 30; T6N; R5E; a ~~total~~ distance of 3.5 miles.
- xxiv. CTH H, from the intersection of Prairie Road south to McSherry-Nihles Road in the Town of Ridgeway, Secs. 30 and 31, T6N; R5E, a distance of 1.0 miles.
- xxv. CTH H, from the intersection with CTH K south to the intersection with CTH F in the Town of Ridgeway, Secs. 3 and 4; T5N; R5E; a distance of 1.75 miles.
- xxvi. CTH HH, from the intersection of Blue Ridge Road in the Town of Arena south to the intersection with Ridgevue Road in the Town of Brigham, Secs. 21, 27, and 28; T7N; R5E; a distance of 2.5 miles.
- xxvii. CTH HH from the intersection at Blue Ridge Road to the intersection at Knight Hollow Road all in the Town of Arena, Sec. 5, 8, 9, and 16; T7N; R5E; a ~~distance~~~~total~~ of 3.21 miles.
- xxviii. CTH HH, from the intersection with Ridgevue Road in the Town of Brigham south to the intersection with CTH K in the Town of Brigham, Secs. 27 and 34; T7N; R5E; a distance of 1.25 miles.
- xxix. CTH HHH (Main Street), from the intersection of Ternes Court in the Village of Ridgeway to the intersection with Strutt Road (Old STH 18) in the Town of Ridgeway, Secs. 11, 14, and 15; T6N; R4E; a ~~total~~ distance of 1.70 miles.
- xxx. CTH HHH, from the intersection of Ternes Court in the village of Ridgeway to the intersection with CTH BB in the Town of Ridgeway, Secs. 15 and 22; T6N; R4E, a distance of 0.9 miles.
- xxxi. CTH HHH, from the intersection of CTH BB to the intersection with Ridgevue Road in the Town of Ridgeway, Sec. 22; T6N; R4E, a distance of 0.3 miles.
- xxxii. CTH I, from the intersection with STH 80 in the Village of Highland south ST 18 in the Village of Montfort within the Townships of Eden and Highland, Secs. 4, 5, 7, 18, 19, 30, and 33; T6-7N; R1E; a distance of 6.8 miles.
- xxxiii. CTH I, from the intersection with Tower Road easterly to the intersection with CTH PP in the Town of Highland, Secs. 13, 22, 23, 24, and 27; T7N; R1E; Secs. 17 and 18; T7N; R2E; a distance of 5.6 miles.

- xxxiv. CTH ID, from the Village of Barneveld east to the Dane County line in the Town of Brigham, Secs. 10, 11, and 12; T6N; R5E; a distance of 2.5 miles.
- ~~xxxv.~~ CTH IG from the intersection with CTH XX easterly to the intersection with CTH G in the Town of Mifflin, Secs. 3, 4, and 5; T5N; R1E; a distance of 2.5 miles.
- ~~xxxv-xxxvi.~~ CTH J, from the intersection with STH 18 and Cave Road southerly to the intersection with CTH B in the Township of Eden, Secs. 25 and 36; T6N; R1-2E, a distance of 1.0 miles.
- ~~xxxvi-xxxvii.~~ CTH J, from the intersection with Avenell Road southerly to the intersection with Norms Road within the Towns of Linden and Mifflin, Sec. 19 and 24; T5N; R1E and R2E; a distance of 1.5 miles.
- ~~xxxvii-xxxviii.~~ CTH J, from the intersection with Norms Road south to the intersection with CTH A within the Town of Mifflin, Sec. 25 and 36 of T5N; R1E; and Secs. 1 and 12; T4N; R1E; a distance of 3.25 miles.
- ~~xxxviii-xxxix.~~ CTH K, from the intersection of Roelke Road to the intersection with Frame Road in the Town of Arena; Sec. 2; T7N; R5E, a distance of 0.25 miles.
- ~~xxxix-xl.~~ CTH K, from the intersection of Zwettler Road to the intersection with Sweeney Road in the Town of Arena; Sec. 11 of T7N; R5E; a distance of 0.25 miles.
- ~~xl-xli.~~ CTH K, from the intersection with CTH ID in the Village of Barneveld north to the intersection with CTH HH in the Town of Brigham; Secs. 3 and 34; T6N; R5E; a distance of 1.0 miles.
- ~~li-xlii.~~ CTH K, from the intersection of Ridgeview Road south to the intersection with Mounds Park Road in the Town of Brigham, T7N; R5E; a distance of 0.25 miles.
- ~~lii-xliii.~~ CTH K, from the intersection with Jones Street in the Village of Barneveld south to the intersection with Prairie Grove Road in the Town of Brigham, Secs. 10, 15, and 24; T6N; R5E; a distance of 1.6 miles.
- ~~liii-xliv.~~ CTH K, from the intersection of CTH H (Middlebury) south to the intersection with Mill Dam Road in the Town of Brigham; Secs. 4 and 5; T5N; R5E; a distance of 0.3 miles.
- ~~xliv-xlv.~~ CTH K, from the intersection with CTH F to the intersection with STH 39 in the village of Hollandale, within the town of Moscow, Secs. 16, 17, 5, 31, and 32; T4&5 N; R5E; a ~~total~~ distance of 5.4 miles.
- ~~xlv-xlvi.~~ CTH K from the intersection with STH 191 to the intersection with Urness Road in the Town of Brigham Secs. 7 and 8; T5N; R5E; a total distance of 0.75 miles more or less, and in the Town of Moscow Secs. 17, 20, 29, and 30; T6N; R5E; a ~~total~~ distance of 2.5 miles.
- ~~xlvi-xlvii.~~ CTH N, from the intersection with Wisconsin Avenue south to the intersection with Meadow Brook Road within the Town of Pulaski, Secs. 7, 18, 19, 20, and 30; T8N; R2E; a distance of 3.10 miles.
- ~~xlvi-xlviii.~~ CTH P, from the intersection with Old 80 Road south to the intersection with Hickory Flat Road within the Town of Pulaski, Secs. 7, 18, 19, 29, 30, and 32; T8N; R1E; a distance of 4.1 miles.
- ~~lviii-xlix.~~ CTH PP, from the intersection with CTH I northerly to the intersection with Sand Hill Road within the Town of Highland, Sec. 1; T7N; R1E and Secs. 6, 7, 17, and 18; T7N; R2E; a ~~total~~ distance of 2.25 miles.
- ~~xlix-l.~~ CTH Q, from the intersection with STH 80 in the Village of Highland west to the Grant county line in the Town of Highland; Secs. 19, 28, 29, and 30; T7N; R1E; a distance of 3.2 miles.
- ~~li.~~ CTH Q, from the intersection with Hazy Lane east to the intersection with Plank Road in the Town of Highland, Secs. 35 and 36; T7N; R1E and Secs. 31 and 32; T7N; R2E; a distance of 5.25 miles.

- ~~lii.~~ CTH Q, from the intersection with Mill creek road south to the intersection with CTH QQ in the township of Mineral Point, Secs. 13, 14, and 23; T5N; R2E, a distance of 1.38 miles.
- ~~lii.iii.~~ CTH QQ, from the intersection with CTH Q south to the intersection with STH 39 in the township of Mineral Point, secs. 13, 24, 25, and 36; T5N; R2E, a distance of 2.6 miles.
- ~~lii.iv.~~ CTH S, from the intersection with County Line Road to the intersection of CTH W in the Townships of Mineral Point and Waldwick along the Lafayette County Line, Secs. 13 and 14; T4N; R3E; and Secs. 17 and 18; T4N; R4E, a distance of 2.75 miles.
- ~~liv.lv.~~ CTH T, from the intersection with Erdman Road to the intersection with Coon Rock Road in the Town of Arena, Sec. 9 and 16; T7N; R4E; a ~~distance~~~~total~~ of 0.51 miles.
- ~~lv.lvi.~~ CTH T, from the intersection with Mill Road to the intersection with Pikes Peak Road in the Towns of Ridgeway and Brigham; Secs. 24; T7N; R4E; a distance of 0.25 miles.
- ~~lvi.lvii.~~ CTH T, from the intersection with Lakeview and Knutson Roads south to the Village of Barneveld city limits at Birch Lake Park in the Town of Brigham; Secs. 4, 5, 19, 30, 31, and 32; T7N; R5E; a distance of 4.3 miles.
- ~~lvii.lviii.~~ CTH T, from the intersection of Schurch Road south to the intersection with CTH K in the Town of Brigham; Secs. 17, 20, 28, 29, 32, and 33; T6N; R5E; a distance of 4.25 miles.
- ~~lviii.lix.~~ CTH X, from the intersection with Keough Springs Road to the intersection with STH 39 in the village and township of Linden, Sec. 8 and 17; T5N; R2E; a ~~total~~ distance of 0.91 miles.
- ~~lix.~~ CTH X, from the intersection with CTh XX easterly to the intersection with CTH G in the township of Mifflin, Secs. 8, 9, 10, 15, 16, and 17; T5N; R1E; a distance of 2.7 miles.
- ~~lxi.~~ CTH XX from the intersection with CTH X northerly to the intersection with CTH G in the Town of Mifflin, Secs. 5, 8, and 17, T5N; R1E; and in the Town of Eden, Secs. 32; T6N; R1E; a distance of 2.6 miles.
- ~~lix.lxii.~~ CTH Y, ~~from from~~ the intersection with Ridgevue Road to the intersection with CTH H in the Town of Ridgeway, Secs. 4, 5, 8, and 9; T6N; R4E; a distance of 1.7 miles.
- ~~lxiii.~~ CTH YD, from the intersection with STH 23 and Business Drive in the City of Mineral Point to the intersection with CTH D in the Township of Mineral Point, Secs. 21 and 29; T5N; R3E, a distance of 2.3 miles.
- ~~lx.lxiv.~~ CTH ZZ, from the intersection with CTH Z easterly to the intersection with CTH Y in the Town of Dodgeville, Secs. 30, 31, and 32, and in the Town of Ridgeway Sec. 4; all in T6N; R4E; a distance of 3.4 miles.
- ~~lxv.~~ CTH W, from the intersection with CTH DDD to the intersection with CTH S at the Lafayette County line in the Ton of Waldwick, Sec. 17; T4N; R4E; a distance of 0.75 miles.

B. Under Wis. Stat. ss. 23.33(4)(d)3.b and 23.33 (11)(am)3., the County further authorizes the operation of ATVs/UTVs on:

- ~~lxi.i.~~ STH 39 in the village of Linden and Town of Linden, from the intersection with Galena Street to the intersection with Dodgeville Street (also known as Wearne Road) including the bridge over Peddler creek, in the town of Linden ,Sec 8 and 9; T5N; R2E;; a ~~total~~ distance of 0.25 miles.
- ~~lxii.ii.~~ STH 39 in the Town of Mineral Point and the City of Mineral Point, from the intersection of CTH QQ to the 30/45 speed limit transition intersection with fair Street near the City of Mineral Point, including the bridge over the Mineral Point

Branch of the Pecatonica River, in Sec. 36; T5N; R2E, a distance of 0.5 miles more or less.

~~lxiii.iii.~~ STH 191, in the Township of Ridgeway from the intersection with CTH BB southerly to the intersection with Spring Road, Sec.4; T5N; R4E, a distance of 0.25 miles.

~~lxiv.iv.~~ STH 191, in the Village of Hollandale, from the intersection with 5th Avenue to the intersection with CTH K including the bridge over the Dodge Branch of the Pecatonica River, Sec.30; T5N; R5E; a distance of 787 feet more or less.

SECTION 3.0: ENFORCEMENT AND PENALTIES

This ordinance shall be enforced by any officer employed by the Iowa County Sheriff Department or any other law enforcement official as set forth in Wisconsin Statute § 23.33(12).

3.1 PENALTIES

The penalty for violating any provision of § 2.2 of this ordinance or §§ 2.3(A) (1) or (2), (D), or (E) shall result in a forfeiture of not more than \$250.00, plus court costs.

SECTION 4.0: EFFECTIVE DATE

This Ordinance and subsequent amendments to it shall be effective on the date after publication. Ordinance No. 600.18B was adopted by the Iowa County Board of Supervisors on July 16, 2013, and amended at the following sessions of the County Board: April 21, 2015; April 19, 2016; December 20, 2016; December 19, 2017; March 20, 2018; March 19, 2019; December 17, 2019, March 17, 2020.

AGENDA ITEM COVER SHEET

Title: Reclassification Community Coordinator/Educator Position

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Job description and minimum qualifications for the Community Coordinator/Educator Position have been updated. This has resulted in a J grade recommendation. The position is currently in grade G.

RECOMMENDATIONS (IF ANY):

Grade recommendation J for the position

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Community Coordinator/Educator Job Description with highlighted changes

FISCAL IMPACT:

Increase to budget will be \$3,469 if implemented March 18, 2020.

LEGAL REVIEW PERFORMED:

☐ Yes

☐ No

PUBLICATION REQUIRED:

☐ Yes

☐ No

PRESENTATION?:

☐ Yes

☐ No

How much time is needed? _____

COMPLETED BY: Sue Matye

DEPT: Health

2/3 VOTE REQUIRED:

☐ Yes

☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:



IOWA COUNTY POSITION DESCRIPTION

JOB TITLE: Community Coordinator/Educator

DEPARTMENT / SECTION: Public Health

DATE REVIEWED: 05/2019 01/2020

TITLE OF IMMEDIATE SUPERVISOR: Public Health Director

GRADE: G *needs to be adjusted

JOB SUMMARY: THE HeART PROJECT

The goal of the Healthy Aging in Rural Towns “HeART” project is to strengthen community supports for older adults so they can live independently and well for as long as possible. This will include increasing awareness of existing supports and services for older adults and their caregivers and developing additional supports and services where needed.

TASK NO.	DESCRIPTION	FREQUENCY	BAND/ GRADE
1	Establish systematic, sustainable connections across agencies and service providers that have a need to network with each other.		
2	Develop and/or maintain a sustainable online directory of local resources for aging in place.		
3	Promote the online directory and other efforts through presentations, advertisements, publicity.		
4	Design, evaluate, present, recommend, and disseminate appropriate healthy aging information and materials.		
5	Coordinate trainings and network opportunities for older adults, caregiver groups, volunteers, and other stakeholders.		
6	Conduct a community awareness campaign about local needs and assets related to aging-in-place and caregiver issues. Promote the benefits of becoming an age-friendly community. Replicate successful models for increasing awareness, such as those in the World Health Organization’s Global strategy and action plan on aging and health.		
7	Plan and implement programs and strategies specifically designed to address community needs.		
8	Build relationships with people, organizations and businesses that have a stake in the wellbeing of older adults and caregivers in the community.		
9	Develop training partnerships with local libraries, hospital, faith-based organizations, UW Extension, technical colleges, UW, Aging and Disability Resources Centers (ADRC), emergency responders, etc.		
10	Work with project staff at UW-Madison to track project activities and evaluate whether efforts are attaining goals.		
11	Requires regular and dependable attendance.		

	<u>Additional Duties and Responsibilities:</u>		
	• Performs other duties as requested by the Director for this position.		

	<u>Demonstrated Experience and Skills Required.</u> • Ability to maintain a web site using WordPress or similar web site development program • Ability to create and maintain a database using Excel • Experience and/or training developing and executing promotional and informational campaigns, including writing media releases, advertisements and newsletters; working with news media, serving as a media spokesperson; tailoring and delivering presentations to various audiences • Experience using MS Word to write reports, correspondence • Experience using MS Word, Publisher, and/or Adobe Creative Suite to design promotional flyers • Experience using MS PowerPoint to prepare and deliver presentations • Ability to give clear and engaging presentations to diverse audiences • Confidence engaging people and organizations that may be able to provide support toward the implementation of HeART strategies • Excellent communication skills, with an emphasis on patience, empathy, respect and clarity • Ability to build and maintain positive working relationships • Ability to prioritize and manage e-mail, phone and written correspondence with project beneficiaries, partners, stakeholders, various community audiences, and funders • Experience planning, promoting and executing events: Ability to convene a planning committee; meet deadlines; stay within a budget; schedule space, technology, speakers and catering; keep people informed; accommodate attendees' needs; track outcomes. • Ability to prioritize tasks and manage multiple short- and long-term projects according to a timeline and to keep them on track to meet objectives. • Experience assembling a collaborative planning committee in which each member contributes to the success of the project		
	<u>Minimum Qualifications</u> • High School Diploma or equivalent required. • Bachelor's Degree in health education or health related field preferred. Closely related degrees are acceptable. Masters level training in related field is a plus • Minimum of three (3) years work experience in healthcare, social work, education or community outreach required. • Preference for an Associates or Bachelor's degree in health education or closely related field.		
	<u>Conditions of Employment</u> • Valid driver's license and access to a private vehicle for work related duties that meets county insurance requirements. • Applicants must pass background checks, and pre-placement drug		

	and alcohol testing. This position description has been prepared to assist in defining job responsibilities and skills needed for compliance with the Americans with Disabilities Act. It is not intended as a complete list of job duties, responsibilities, or essential functions, is not exhaustive and may be supplemented as necessary. This description is not intended to limit or modify the right of any supervisor to assign, direct, and control the work of employees under supervision. The county retains and reserves any or all rights to change, modify, amend, add to or delete, from any section of this document as it deems, in its judgement, to be proper.		
DATE: _____ EMPLOYEE SIGNATURE: _____ DATE: _____ DEPARTMENT HEAD SIGNATURE: _____ DATE: _____ COUNTY ADMINISTRATOR APPROVAL: _____			