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AGENDA

Executive Committee Tuesday, March 10, 2020 – 5:00 pm Health & Human Services Center – Community Room 303 W. Chapel Street Dodgeville, Wisconsin

Iowa County Wisconsin

	For information regarding access for the disabled, please call 935-0399.
	Any subject on this agenda may become an action item.
1	Call to order.
2	Roll Call.
3	Approve the agenda for this March 10, 2020 meeting.
4	Approve the minutes of the December 10, 2019 meeting.
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.
6	Richland County Supervisor Introductions.
7	General Discussion of the Iowa County Board Rules.
8	Iowa County Committee Structure Review and Modifications.
9	Update on the Iowa County Broadband Efforts.
10	Update on the Nursing Home Negotiations.
11	Consider Executive Committee and County Board summer start time.
12	Preliminary Financial Reports ending December 31, 2019.
13	Chair's report.
14	Set date and time for next meeting. (4/14/20)
15	Adjournment.
Post	ting verified by the County Clerk's Office: Date: 3/5/20 Initials: GK



Draft Minutes for the Executive Committee Tuesday, December 10, 2019 – 5:00 pm Health & Human Services Center – Community Room 303 W. Chapel Street Dodgeville, Wisconsin

Iowa County Wisconsin

		Dodgeville, Wisconsin	
1	Call to order. Chair John Me	eyers called the December 10, 2019 Executive Committee to order at 5:0	0 p.m.
2	Peterson. Excused: Dave	call: Sups. Ron Benish, Judy Lindholm, Jeremy Meek, John Meyers, Da e Gollon :: Sups. Steve Deal, Mel Masters and Bruce Paull; Larry Bierke, and Rox	
3		genda for this December 10, 2019 meeting. December 10, 2019 meeting. December 10, 2019 meeting.	agenda. Motion
	Approve the m	ninutes of the November 5, 2019 meeting.	
4	Motion by Sup Carried.	b. Nankee seconded by Sup. Peterson to approve the November 5, 2019 i	minutes. Motion
5	Report from co	ommittee members and an opportunity for members of the audience to action will be taken.	ddress the
	No Reports fro	om committee members or members of the audience.	
	ComElec Broa	adband Grant Proposal.	
6	the changes sir for wireless to contribution w would fund 45 and the County	d the Broadband Grant Proposal from ComElec. There was discussion once the original proposal of broadband in three communities in the count three communities in the County. The committee discussed the amount rould be from the County. ComElec would apply for a grant through the % of the project and ComElec and the County would fund the remaining would need to partner for the public/private partnership to qualify to appropriate the project and the county would need to partner for the public private partnership to qualify to appropriate partn	y. The proposal is if any the State of WI that g 55%. ComElec
	Discussion foll	lowed.	
	recommendation County would	b. Lindholm seconded by Sup. Peterson to forward the proposal to the Co on of the County contributing 12.5% of the total cost as part of the 2021 only contribute if ComElec were awarded the grant through the State of hission. Motion Carried with Sup. Benish voting no.	budget and the
	Update on the	2020 Corporation Counsel Position.	
1027 000	Larry reviewed	d the estimated cost of hiring a Corporation Counsel position.	
7	Motion by Sup position and fo	b. Benish seconded by Sup. Lindholm to approve hiring a half time Corporward the recommendation to the County Board. Motion Carried.	oration Counsel
<i>i</i> 1			

8	Consider the Resolution Recommending 2019 Budget Amendment to Transfer Funds from the General Fund to the Corporation Counsel Budget. Motion by Sup. Nankee seconded by Sup. Benish to approve the Resolution Recommending 2019 Budget Amendment to Transfer Funds from the General Fund to the Corporation Counsel Budget and forward the recommendation to the County Board. Motion Carried.
9	Consider the Resolution Recommending 2019 Budget Amendment for the Health Department. Motion by Sup. Lindholm seconded by Sup. Meek to approve the Resolution recommending 2019 Budget Amendment for the Health Department and forward the recommendation to the County Board. Motion Carried.
10	Consider the Resolution Opposing Proposed Rule Changes Regarding Medicaid Fiscal Accountability. The Committee discussed the resolution. This is a Federal rule change. Motion by Sup. Lindholm seconded by Sup. Meek to approve and recommend to the County Board. Motion Carried.
11	Review the audit bids received and forward the Committee's recommendation to the Iowa County Board. Motion by Sup. Lindholm seconded by Sup. Nankee to approve the audit services proposal from Johnson Block and Company Inc. covering 2019-2023 and recommend to the County Board. Motion Carried.
12	Consider the letter from Friends of Governor Dodge concerning funding for a new equestrian campground at Governor Dodge State Park. Motion by Sup. Benish to deny the request. Motion failed due to the lack of a second. Based on the consensus of the committee a response in support the project will be sent to the Friends of Governor Dodge but the County will not contribute financially to the project.
13	Chair's report. Chair Meyers reported there would be a brief reception after the County Board meeting.
14	Set date and time for next meeting. (1/14/20) The next meeting will be January 14, 2020 and Chair Meyers noted he would not be attending because he will be attending the Highway winter conference and Vice-Chair Benish will run the meeting.
15	Adjournment. Motion by Sup. Lindholm seconded by Sup. Peterson at 5:51 p.m. Motion Carried.
Prep	ared by Roxie Hamilton. Reviewed by Sup. Nankee, Secretary on 12/12/2019

Ordinance No. 100.01 IOWA COUNTY BOARD RULES

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- Rule I County Board of Supervisors
- Rule II Parliamentary Procedure
- Rule III Home Rule
- Rule IV Organization of County Government
- Rule V Form of County Government

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- Rule VI Organizational Meeting
- Rule VII Officers
- Rule VIII Rules of the Board
- Rule IX Suspension of Board Rules
- Rule X Board Rule Change
- Rule XI Time and Place of Meetings
- Rule XII Special Meeting

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- Rule XIII County Board Meeting Agenda
- Rule XIV Attendance
- Rule XV Quorum

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- Rule XVI Public Participation
- Rule XVII Open Meetings
- Rule XVIII Closed Session
- Rule XIX County Board Vacancy
- Rule XX Parliamentarian and Legal Advisor
- Rule XXI Definitions

The Iowa County Board of Supervisors created and adopted the Iowa County Board Rules on January 17, 2006, amended them on March 19, 2013, repealed and replaced them on October 20, 2015 with Ordinance No. 100.01: Iowa County Board Rules and amended them on February 21, 2017 with Ordinance No. 100.01A.

RULE I: COUNTY BOARD OF SUPERVISORS

The governing body of Iowa County shall be known as the Iowa County Board of Supervisors or the Iowa County Board, hereinafter referred to as the Board and its members as Supervisors. Members of the County Board shall be elected with powers authorized by Article IV, Section 22 of the Wisconsin Constitution and specified in Chapter 59 of the Wisconsin Statutes.

RULE II: PARLIAMENTARY PROCEDURE

Except as modified by these Rules and in all matters not specifically provided for, Rules of Parliamentary Procedure in the latest edition of **Robert's Rules of Order** shall govern County Board meetings in all cases where applicable.

RULE III: HOME RULE

To give the County the greatest measure of self-government under Administrative Home Rule authority granted to Counties by Wis. Stat. § 59.03(1), this ordinance shall be liberally construed in favor of the rights, powers, and privileges of the County to exercise any organizational or administrative power.

RULE IV: ORGANIZATION OF COUNTY GOVERNMENT

In 1995, Iowa County adopted Ordinance No. 5-1195 to incorporate the "self-organized counties" legislation (current Wis. Stat. § 59.10(1)) which provides the county with options to:

- a) Be flexible in setting board member compensation, including the ability to pay fixed salaries and to pay for additional board or committee meetings in excess of current statutory limits based on population; and
- b) Exercise the right to fill board vacancies by other means, such as by nomination from the board floor and/or the ability to schedule special elections before vacated terms expire.

RULE V: FORM OF COUNTY GOVERNMENT

lowa County has adopted the County Administrator form of government pursuant to Wis. Stat. § 59.18 and Resolution No. 12-1106. The County Administrator, under supervision of, and in support of the policies and objectives of the Board, shall be responsible for all administrative and management functions of lowa County Government that are not vested by law in boards, commissions, or in other elected officers pursuant to Chapter 59 of Wisconsin Statutes. The County Administrator serves at the pleasure of the Board of Supervisors and is considered an at-will employee subject to a simple majority vote to appoint or remove.

RULE VI: ORGANIZATIONAL MEETING

The first meeting of the newly elected Board of Supervisors will be an Organizational Meeting. The meeting will be held the third (3rd) Tuesday in April in even numbered years. The County Clerk shall preside at the Organizational Meeting until election of a chair.

RULE VII: OFFICERS

At the first meeting after each regular election at which Supervisors are elected for full terms, the biennial organizational meeting, the Board shall elect a Chair. The Board at the time of the election of the Chair shall also elect a member Vice-Chair and second Vice-Chair, for the same term, which in case of the absence or disability of the Chair shall perform the Chair's duties.

RULE VIII: RULES OF THE BOARD

The Rules of the Board are adopted during the Organizational Meeting in even numbered years.

RULE IX: SUSPENSION OF BOARD RULES

The Rules may be suspended by two-thirds (2/3) vote of the Supervisors present.

RULE X: BOARD RULE CHANGE

Rules of the Board may be amended but not during the meeting at which the amendment is introduced. All proposed rule changes shall be referred to the Corporation Counsel for review. All rule changes require a vote of two-thirds of the Supervisors present.

RULE XI: TIME AND PLACE OF MEETINGS

The County Board shall meet on the following dates:

- a) The third (3rd) Tuesday in April in the even numbered years shall be the Organizational Meeting.
- b) The Annual Meeting shall be the Tuesday after the second Monday of November in each year, unless such meeting is adjourned in accordance with Wis. Stat. § 59.11(1).
- c) The third (3rd) Tuesday in each month unless otherwise designated by a majority vote of the board shall be the regularly scheduled meeting; if needed.

Meetings shall be held in the Community Room of the Health and Human Services Building in the City of Dodgeville or at another location as designated by a majority vote of the County Board.

Time of the meetings shall be determined by a majority vote of the County Board.

RULE XII: SPECIAL MEETING

The County Board may cancel, postpone or set Special Meetings, except those expressly required by law, upon the written request of a majority of the Supervisors. The request must specify the time and date of the meeting and must be delivered to the

County Clerk at least forty-eight (48) hours prior to the meeting. The request shall list the reason(s) for canceling, postponing, or setting of the Special Meeting. In case of an emergency such as a natural disaster, the County Clerk shall notify each Supervisor by e-mail, mail, or telephone of the date and time of the meeting, and the Chair, 1st Vice Chair, or 2nd Vice Chair may call a Special Meeting. The calling of the meeting must be in writing, specify the date, time and place, and be delivered to the County Clerk at least twenty-four (24) hours before the meeting. The County Clerk shall prepare an agenda and notify each Supervisor by e-mail, mail, or telephone of the time and date of the meeting.

RULE XIII: COUNTY BOARD MEETING AGENDA

The form and content of the meeting agenda shall be the responsibility of the Chair with the assistance of the County Administrator. An Agenda shall include the following: a) Call to Order; b) Pledge of Allegiance; c) Roll Call; d) Approval of Agenda and Minutes from Previous Meeting; e) Public Comments; f) Reports from Committee Chairs; g) Ordinances and Resolutions forwarded from Committees; and h) any other items as determined by the Chair and/or Committees.

In order to provide advance notice to the Board of Supervisors and the citizens of Iowa County, items to be included on the agenda shall be in the office of the County Clerk no later than the prior Thursday at noon for a Tuesday meeting. If the meeting date is changed, adequate time to prepare and circulate the agenda and attachments is needed.

Individuals or groups requesting to place an item on the agenda of the County Board must first appear before the appropriate County Board Committee or County Board Chair.

RULE XIV: ATTENDANCE

Attendance at all County Board meetings by Supervisors is mandatory pursuant to Wis. Stat. § 59.11(4). Absences may be excused solely by the County Board Chair, but notification to the County Clerk is acceptable subject to the Chair's approval.

RULE XV: QUORUM

A majority of Supervisors or Committee members shall constitute a quorum. The Chair of the Iowa County Board shall be an ex-officio member of all committees, commissions, and boards created by the Iowa County Board and may meet, deliberate, make motions, and vote in their meetings while acting as an ex-officio member. The Chair of the Iowa County Board, while acting as an ex-officio member, may be counted in determining the number required for a quorum or whether a quorum is present and may cast the deciding vote in the event of a tie vote. The Chair may not vote unless a committee member is absent. The Chair of the Iowa County Board may, at his or her discretion, delegate this ex officio status to another Board Supervisor in the event the Chair is unable to attend a meeting.

RULE XVI: PUBLIC PARTICIPATION

The public may address members of the Board at the portion of the agenda listed as "Comments from the Public." Guidelines for public participation include the following:

- a) The topic may pertain to any item they wish to present with the exception of political candidate endorsement.
- b) The individuals identify themselves and, if representing a group, identify that group.
- c) State clearly and concisely the issue, limiting comments to a maximum of TWO

 (2) MINUTES. Written material may be provided. It is not necessary to read an entire document.
- d) Limit group representation by appointing a speaker(s) to present an issue.

RULE XVII: OPEN MEETINGS

All meetings of the Board of Supervisors, committees, boards and commissions shall be held in public buildings reasonably accessible to members of the public and shall be "open meetings" as provided in Wis. Stat. § 19.83 of Wisconsin Statues.

RULE XVIII: CLOSED SESSION

The Board of Supervisors or any committee, board or commission following proper notice may convene in closed session as authorized by Wis. Stat. § 19.85. All discussion during a closed session is confidential and cannot be shared.

RULE XIX: COUNTY BOARD VACANCY

In the event of a vacancy on the County Board, the County Board Chair in consultation with members of the Executive Committee shall identify potential nominees. The County Board Chair shall present to the Supervisors for approval a person who is a qualified elector and resident of that supervisory district to fill the vacancy for the unexpired portion of the term. If the County Board does not approve the appointment, any member of the County Board, at the same meeting, may offer nominations to fill the vacancy subject to the approval of the County Board. Any person appointed to the County Board under this paragraph shall take Office upon being approved by the County Board and sworn in by the Chair or County Clerk.

RULE XX: PARLAMENTARIAN AND LEGAL ADVISOR

The Corporation Counsel or his/her designee shall attend Board meetings and serve as parliamentarian and legal advisor to the Board of Supervisors.

RULE XXI: DEFINITIONS

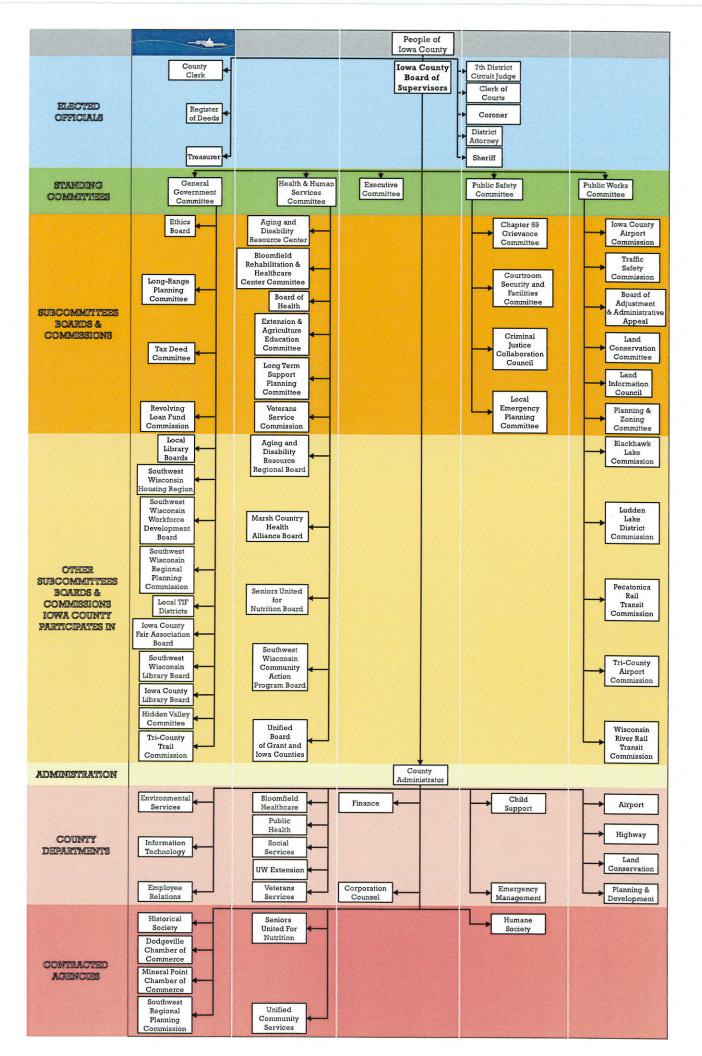
The following definitions are applicable to the Iowa County Board Rules and their application:

(1) Adjourned Meeting – a meeting in continuation of the session of a regularly scheduled or special meeting at which the County Board or its committee(s) was unable to complete its work and which is scheduled for purposes of completing that work in advance of the next regularly scheduled meeting.

- (2) Adjournment the act of an assembly which terminates a meeting. The adjournment of a regularly scheduled meeting ordinarily ends the session. However, if another meeting to continue the same business has been set for a definite time (i.e. an adjourned meeting), then the session continues at the call of the adjourned meeting.
- (3) Agency an executive body with the authority to implement and administer particular legislation.
- (4) **Board** a body of elected or appointed persons whose operation is determined by responsibilities and powers delegated to it or conferred on it by authority outside itself.
- (5) Cluster a group of committees, boards, or commissions which are interrelated in scope or function and which share some form of commonality.
- (6) Commission a body of persons consisting of elected officials and members of the public who are acting under lawful authority to perform a specified public service.
- (7) Committee a body of persons elected or appointed to consider, investigate, and/or take action on identified specific matters or subjects.
- (8) Committee of the Whole a meeting of the full assembly to allow detailed consideration of a matter under conditions similar to those of a committee meeting. The results of votes taken in a Committee of the Whole are not final decisions of the body but instead have the status of recommendations which the assembly is given the opportunity to consider further and which it votes on finally under its regular rules.
- (9) Department a principal branch or division of County governmental operations.
- (10) Majority majority means at least one more than half, and unless otherwise specified, shall mean more than half of the votes cast by persons entitled to vote, excluding abstentions, providing a quorum is met.
- (11) Motion a formal proposal, made by the member of an assembly during a meeting, that the assembly take a certain action.
- (12) Ordinance legislation enacted by the Iowa County Board which regulates or prohibits certain types of conduct or action on the part of those subject to Iowa County jurisdiction. Unless indicated otherwise in the body of an ordinance or otherwise required by law, every ordinance passed by the Iowa County Board shall be effective on the day after the date of its publication. A newly proposed ordinance may not be passed at the County Board meeting at which it is introduced. An existing ordinance may be amended at the County Board meeting at which the amendment is introduced unless multiple readings are required by law or are otherwise requested by the committee forwarding the proposed amendment to the Board.
- (13) Policy the general principles by which a government is guided in its management of public affairs.
- (14) Recess a short intermission or break within a meeting that does not end the meeting, and after which the proceedings are immediately resumed at the point where they were interrupted.
- (15) Regularly Scheduled Meeting a meeting regularly scheduled at a particular interval for purposes of conducting the ordinary business of the County. Unless

- noticed otherwise, the regularly scheduled meeting of the Iowa County Board shall occur on the third Tuesday of each month. Each regularly scheduled meeting of the County Board or its committees shall constitute a new and separate session.
- (16) Resolution a formal, written determination or expression of the lowa County Board's policy or position on a particular subject matter. The Board may pass resolutions to express its consensus on matters of public policy, including but not limited to: social issues, legal rights, court opinions, and actions taken by the State or Federal government. The lowa County Board also may pass resolutions for internal, administrative purposes and as otherwise authorized or prescribed by law. Unless indicated otherwise in the body of a resolution, every resolution passed by the lowa County Board shall be effective immediately upon passage and shall remain in full force and effect until amended or rescinded by further action of the Board.
- (17) Session a continued meeting or a series of connected meetings devoted to a single order of business, agenda, or announced purpose.
- (18) Special Committee a committee of Board members appointed, as the need arises, to carry out a specified task, at the completion of which the special committee automatically ceases to exist.
- (19) Special Meeting a meeting held at a time different from a regularly scheduled meeting and convened for purposes of either (1) considering one or more items of specified business that may arise between regularly scheduled meetings and that require action before the next regularly scheduled meeting, or (2) dedicating an entire session to one or more particular items of business.
- (20) Standing Committee a committee that is constituted to perform a continuing function and which remains in existence permanently for the purposes of carrying out that identified function.
- (21) Subcommittee a group of members of a committee appointed for a particular function by that committee who are responsible to and report to that committee.
- (22) Subsidiary Motion a motion that is applied to a pending motion to aid in treating or disposing of the pending motion without expressly adopting or rejecting it.
- (23) Term of Member the preferred term of a member of a commission, committee, work group, board, or other deliberative body under the Iowa County Board shall be six years in length unless prescribed otherwise by the Iowa County Board Rules, by resolution, or by other governing law.
- (24) Term of Elected County Board Supervisor the term of an elected County Board Supervisor, shall be a period of two years beginning on the third Tuesday in April of even-numbered years.
- (25) Walking Quorum a series of gatherings or communications among separate groups of members of a governmental body, each less than quorum size, who agree, tacitly or explicitly, to act uniformly in sufficient numbers to reach a quorum. Walking quorums are prohibited by Wisconsin's Open Meetings Law.
- (26) Work Group a group of people, which may include elected and non-elected members, that works together temporarily on a specific task to provide recommendations for action to the individual or body that formed the group.

Ordinance and amendment drafted by the Iowa County Corporation Counsel.



IOWA COUNTY COMMITTEES, COMMISSIONS & BOARDS STRUCTURE

Pursuant to Wisconsin State Statutes Chapter 59, counties are authorized to organize under one of three forms of County government: 1) Executive; 2) Administrator; or 3) Administrative Coordinator. Specific statutes define the relationship between the legislative and executive roles of county government. Iowa County is organized under the County Administrator form (Wis. Stat. § 59.18) to insure clarity in roles and appropriate delegation of authority under the powers given a County Board. Committees created by the County Board are organized pursuant to Wis. Stat. § 59.13(1). Some committees are authorized under separate statutes and are referenced later in this document. Committees, Commissions, and Boards establish priorities.

Supervisors serve primarily a legislative function. The legislative function is largely limited to policymaking, lawmaking, budgetary approval, and cooperative decision making. No operational control resides with individual supervisors. Supervisors' authority is collective versus individual. Direction and decision-making by the Board of County Supervisors shall occur as a Board. Individual members of the Board shall not attempt to exercise independent authority over the County Administrator, director, official, or employee thereof. When elected to a committee chair position, a supervisor has the authority to set the agenda for committee meetings, preside at meetings, and make reports and recommendations on the committee's behalf.

The County Administrator presents the budget based on established priorities. A County Board has overall budget approval authority. The role of a County Board is that of being "visionary." Standing committees have policy oversight for departments, offices, and other entities. They monitor performance, review and participate in development of the budget, and draft ordinances and resolutions. Standing committees develop policy which in turn is recommended to the County Board for action. Standing Committee chairs shall report to the County Board at least every other month.

Department heads and/or other staff members provide input, make recommendations, and serve as a resource for committees. They do not vote. Staff members should be allowed an opportunity to provide input or clarify in a committee meeting, but it is not an appropriate role for staff to engage in committee debate or for a committee member or Board members to assign tasks to a staff member. As a collective body, a committee/board/commission may assign tasks to a department head/staff member.

Standing Committees: The following standing committees shall be formed after the spring election:

- General Government County Board 1st Vice Chair serves as Committee Chair; Committee elects a Vice Chair and Secretary
- 2) Health & Human Services Chair, Vice Chair and Secretary elected by this committee
- 3) Public Safety Chair, Vice Chair and Secretary elected by this committee
- 4) Public Works Chair, Vice Chair and Secretary elected by this committee

Standing committees shall have not less than three nor more than eight supervisors serving as members. A five member standing committee is preferred. Standing committees shall have a supervisor appointed by the County Board Chair as an alternate, and that person is only compensated for attending a meeting if they are filling in for an absent member.

Committees/Boards/Commissions Align with Standing Committees: Wisconsin statutes mandate the existence of certain Committees/Boards/Commissions, and these shall be identified as such when constituted. The statutes spell out the responsibilities. Further, Wisconsin statutes provide counties with autonomy so that they may appoint committees that meet local needs and interests. Iowa County is involved in multi-county or regional arrangements, and usually a member of the County Board or a citizen is appointed to represent the County. Other boards may represent a specific interest, optional involvement may result from a commitment of resources, and usually a the County Board or а citizen is appointed. Each committee/board/commission shall align with a standing committee.

Assessment of Committees, Boards, and Commissions: Annually, committee members shall review the purpose, accomplishments, and issues. Assessment shall serve as a means to determine how the purpose and functioning might be improved. Additionally, this is a time when the group determines if the committee/board/commission continues, is modified, or has completed its work. The County Administrator, supervisors, and staff provide input into the discussion.

Committee on Appointments

Purpose: The purpose of the Committee on Appointments is to assist the County Board Chair in selecting supervisors for all County Committees. The County Board Chair retains veto authority for all appointments. Additionally, input is made to the County Administrator for the committee members to be appointed by that position as outlined in the Wisconsin Statutes. Vice Chairs assist and assume an advisory role. The County Board Chair in consultation with Vice Chairs appoints board members to special committees when the need arises. The preferred length of term to serve on a specific committee, board, or commission shall be six (6) years, however, longer tenure may occur.

- a. Size of the Committee: 3 (Elected Chair, 1st Vice Chair and 2nd Vice Chair)
- b. Frequency of Meetings: As needed
- c. Assessment of the Committee: County Board

Executive Committee

Purpose: The purpose of the Executive Committee is to act on matters for which no other committee has jurisdiction or, where committee jurisdiction is in question or in conflict, on the recommendation of the County Board Chair, the Chair of the Committee and/or the County Administrator. The Executive Committee is empowered to investigate, report, and act on problems or issues that are brought to its attention. This body provides leadership for the hiring and assessment of the county administrator, establishing performance goals and providing feedback. The Executive Committee

provides oversight for the County Board Rules with changes requiring approval by the full County Board. The Executive Committee may also act in emergencies requiring immediate authorization with required subsequent approval of the Board. The Executive Committee has responsibility for the County's real property. The Executive Committee collaborates with the County Administrator and Finance Director to develop and monitor the budget. If a Committee, Board, or Commission better fits with a different Standing Committee, the Executive Committee shall recommend a change to the County Board for action. The Executive Committee is responsible to see that all resolutions and policies are implemented.

- a. Size of the Committee: 7 or less. The Executive Committee shall consist of the Chair of the County Board who shall serve as chair of the Executive Committee, the 1st Vice Chair, the 2nd Vice Chair and the Chair of each standing committee. Vice Chairs of each of the standing committees shall serve as an alternate to the Executive Committee in the event the Committee chair is unavailable or already serves on this committee. The 1st Vice Chair shall serve as the Chair of the General Government Standing Committee.
- b. Frequency of Meetings: Monthly and/or as needed
- c. Assessment of the Committee: County Board

Departments reporting to this committee include:

- a) County Administrator
- b) Corporation Counsel
- c) Finance

Appointment to Standing and Other Committees, Boards, and Commissions: The County Board Chair shall make appointment of all Supervisors to Committees created under County Board Rules, subject to confirmation by the County Board. Where Wisconsin statutes provide that other appointments shall be made by the County Board or by the chairperson of the County Board, those appointments to boards and commissions shall be made by the county administrator and shall be subject to the confirmation of the County Board. The preferred length of term to serve on a specific committee, board, or commission shall be six (6) years, however, longer tenure may occur.

GENERAL GOVERNMENT Standing Committee

Purpose: The General Government Standing Committee provides policy oversight and direction to departments and entities with functions, duties and powers that align with this standing committee. Members of this committee should be engaged with and knowledgeable of programs and services offered by involved departments and committees. The function of this committee shall be to assist in priority setting, policy development, identifying unmet service needs and opportunities, economic development, facilities maintenance, recommending budget in support of priorities, promoting collaborative relationships regionally and within lowa County, assessing effectiveness and continuation of services and programs, and communicating the value of services and programs to the Board and the public.

Size of the Committee: 3 - 8 supervisors (five is preferred)

- a) Frequency of Meetings: Monthly and /or as needed
- b) Assessment of the Committee: Annual peer review by the Executive Committee with input from supervisors and staff

Departments and agencies reporting to this committee include:

- a) County Clerk
- b) Economic Development
- c) Employee Relations
- d) Environmental Services
- e) Information Technology
- f) Register of Deeds
- g) Treasurer

THE FOLLOWING COMMITTEES/ COMMISSIONS/BOARDS OF IOWA COUNTY ALIGN WITH THE GENERAL GOVERNMENT STANDING COMMITTEE -

Iowa County Ethics Board

Purpose: This board reviews and makes recommendations and referrals regarding ethics complaints filed. The Ethics Board primarily focuses on conflict of interest issues.

- a) Size of the Committee: 5 -- individuals from the Iowa County community
- b) Frequency of Meetings: As needed
- c) Assessment of the Board: Annual peer review by the General Government Standing Committee with input from supervisors and staff

Long-Range Planning Committee

Purpose: This committee creates, recommends, and monitors a long-range plan that involves analysis of space, building, and service needs of county departments and agencies as well as planning for future growth/contraction of county services.

- a) Size of the Committee: 5 Supervisors
- b) Frequency of Meetings: At least quarterly and as needed
- c) Assessment of the Committee: Annual peer review by the General Government Standing Committee with input from supervisors and staff

Tax Deed Committee

Purpose: The Tax Deed Committee assumes responsibility for the sale of property that has not paid taxes in accordance with state statues.

- a) Size of the Committee: 3-5 Supervisors
- b) Frequency of Meetings: At least quarterly and as needed
- c) Assessment of the Committee: Annual peer review by the Economic Development & Property Standing Committee with input from supervisors and staff

The General Government Standing Committee has three clusters and the goal is to have these clusters communicating around areas of common interest. Clusters include: a) Economic Development, b) Education and c) Recreation & Tourism. Additionally, it will be helpful to have one County Board member serving on one of the committees in a specific cluster. Committees, commissions and/or

boards in a cluster will be encouraged to meet at least annually around issues of mutual interest.

CLUSTER - Economic Development

Southwest Wisconsin Housing Region (Required for Participation in Program)

Purpose: Eleven (11) counties created what has become the Southwest Wisconsin Housing Region to provide adequate housing for limited resource households. Programs such as down payment assistance and repair assistance may be available to limited resource households.

- a) Size of the Region: 11 -- one member from each of the 11 counties; staff member
- b) Frequency of Meetings: As needed
- c) Assessment of the Consortium: Annual peer review by members of the Consortium and input from supervisors and staff

Southwest Wisconsin Workforce Development Board

Purpose: The Southwest Wisconsin Workforce Development Board (SWWDB) is a private, non-profit corporation dedicated to promoting innovation and providing quality local workforce development programs and services to businesses and residents in Southwest Wisconsin.

- a) Size of the Board: 32 members A majority of the Board members are from private sector businesses and include business owners, chief executives, or operating officers with optimum policy-making or hiring authority. The remainder of the board is from public sector organizations and agencies one Supervisor/ county
- b) Frequency of Meetings: At least quarterly and/or as needed
- c) Assessment of the Board: Annual peer Review by the Board with input from supervisors and staff

Southwestern Wisconsin Regional Planning Commission (Wis. Stat. § 66.0309)

Purpose: The Southwestern Wisconsin Regional Planning Commission collaborates with communities and organizations to build capacity within southwestern Wisconsin, serving as advocates for its residents. Regional Planning create opportunities and develop dynamic solutions to the challenges facing the region. This agency fosters growth by supporting innovative endeavors that provide tangible benefits to those served. The SWWRPC believe in the bold vision of southwestern Wisconsin and works to build the region's future. Counties involved include: Grant, Green, Iowa, Lafayette, and Richland.

- a) Size of the Commission: 15 -- 3 from each county (County Board Chair or their designee as approved by the County Board, 1 is appointed by the Governor and County Board, and another appointed by the Governor
- b) Frequency of Meetings: At least quarterly and/or as needed
- c) Assessment of the Commission: Annual peer review by the Commission with input from supervisors and staff

Local TIF Districts

Purpose: Iowa County hereby appoints the County Administrator as the official County representative on all local Tax Increment Districts. Should the County Administrator be unable

to attend a Joint Review Board Meeting, the County Treasurer shall attend as an alternate and have complete voting authority in place of the County Administrator.

a) Size of the Board: Determined by the Municipality

b) Frequency of Meetings: As needed

c) Assessment of the Board: Annual peer review by the Board with input from supervisors and staff

CLUSTER - Education

lowa County Fair Association Board

Purpose: This board has overall responsibility and oversight for the lowa County Fairgrounds including the annual fair and other activities that occur throughout the year. The Board provides oversight for operation, improvements, maintenance, priority setting, identifying unmet needs and opportunities, budget development in support of priorities, maintenance of collaborative relationships with the people, businesses, and communities throughout lowa County, staffing decisions and communicating the value of services and programs to the public.

a) Size of the Board: 12 members and may include one Supervisor

b) Frequency of Meetings: Monthly and/or as needed

c) Assessment of the Board: Annual peer review by the Board with input from supervisors and staff

Southwest Wisconsin Library Board (Wis. Stat. §§ 43.19(1)(b)1 & 43.58)

Purpose: This Board has oversight for policies, budget and finances, and services to member public libraries in Crawford, Grant, Iowa, Lafayette, and Richland Counties.

a) Size of the Board: Approximately 15 -- there is one representative from each County Board of Supervisors and Resource Library Representatives.

b) Frequency of Meetings: At least 6 times each year and as needed

c) Assessment of the Board: Annual peer review by members and input from supervisors and staff

Iowa County Library Board (Wis. Stat. § 43.11 and Act 150)

Purpose: This Board develops a county wide library plan, makes revisions to an existing plan, or makes changes to the boundaries of a public library system. The goal is to provide for library services for all residents of the county.

- a) Size of the Board: 7-9 members including one member of the County Board. The Library Director from each Library located wholly in Iowa County shall be permanent members.
- b) Frequency of Meetings: At least quarterly
- c) Assessment of the Board: Annual peer review by members and input from supervisors and staff

Local Library Boards

Purpose: Three of the libraries in Iowa County (Barneveld, Dodgeville, Mineral Point) have a board that requires a County Board appointment. These Boards have responsibility for policy making as it relates to use, management, regulation, budgeting, and preservation of the public library system as provided in Wisconsin Statutes, Chapter 43.

- a) Size of the Board: Varies with at least one County Board appointment
- b) Frequency of Meetings: Established by the local Board
- c) Assessment of the Board: Annual peer review by members

CLUSTER – Recreation & Tourism

Hidden Valley Committee (Bylaws)

Purpose: Nine counties collaborate to promote tourism in the Hidden Valley region of Wisconsin. This committee provides oversight and support for promotion activities that occur both regionally and within a county.

- a) Size of the Committee: 12-16 -- each county represented by a Supervisor and at least one volunteer who is engaged in the tourism industry
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Committee: Annual peer review by the Committee with input from supervisors and staff

Tri-County Trail Commission (formerly Cheese Trail Commission (Bylaws)

Purpose: This commission provides oversight for maintaining and managing the Monroe to Mineral Point railroad right-of-way for use as an all year, all-purpose public recreation corridor.

- a) Size of the Commission: 11 -- 6 Supervisors (Green County), 4 Supervisors (Lafayette County), 1 Supervisor (Iowa County)
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Commission: Annual peer review by the Committee with input from supervisors and staff

HEALTH & HUMAN SERVICES Standing Committee

Purpose: The Health & Human Services Standing Committee provides policy oversight and direction to departments and entities with functions, duties and powers that align with this standing committee. Members of this committee should be engaged and knowledgeable of programs and services offered by involved departments and committees. The function of this committee shall be to assist in priority setting, policy development, identifying unmet service needs and opportunities, recommending budget in support of priorities, promoting collaborative relationships regionally and within Iowa County, assessing effectiveness and continuation of services and programs, and communicating the value of services and programs to the Board and the public.

- a) Size of the Committee: 3 8 supervisors (five is preferred)
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Committee: Annual peer review by the Executive Committee with input from supervisors and staff

Departments and agencies reporting to this committee include:

- a) Aging and Disability Resource Center
- b) Bloomfield Healthcare & Rehabilitation,

- c) Public Health
- d) Seniors United for Nutrition
- e) Social Services
- f) UW Extension.
- g) Veteran's Services
- h) Unified Community Services

THE FOLLOWING COMMITTEES/ COMMISSIONS/BOARDS of IOWA COUNTY ALIGN WITH THE HEALTH & HUMAN SERVICES STANDING COMMITTEE:

Aging and Disability Resource Center, Iowa County Board (Wis. Stat. §§ 46.283(6) & 46.285) (Formerly known as Commission on Aging)

Purpose: The Aging and Disability Resource Center of Southwest Wisconsin – Iowa County Board provides oversight for services and programs with adults and families who are affected by aging, disability, mental health or substance abuse issues so that their quality of life might be enhanced.

- a) Size of the Committee: 15 (3 Supervisors)
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Board: Annual peer review by the Health and Human Services Standing Committee with input from supervisors and staff

Bloomfield Commission

Purpose: The Bloomfield Commission provides vision for operation, improvements, maintenance, priority setting, identifying unmet service needs and opportunities, assists in budget development in support of priorities and ongoing monitoring, assessment of services and programs, and communicating the value of services and programs to the public. Members of this commission are engaged and knowledgeable of the programs and services offered. The Commission also serves as the fiduciary agent for segregated funds such as the Campbell fund and any others that are created for specific needs.

- a) Size of the Committee: 5-3 Supervisors and 2 community members
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Committee: Annual peer review with input from supervisors and staff

Board of Health (Wis. Stat. § 251.04)

Purpose: The Committee on Health provides policy direction and oversight with respect to Chapter 250-255 of the Wisconsin Statutes relating to public and environmental health matters. Members of this committee should be engaged and knowledgeable of the programs and services offered through the Department of Health. Assist in priority setting, identifying unmet service needs and opportunities, budget development in support of priorities, development of collaborative relationships within Iowa County and regionally, assess services and programs, and communicating the value of services and programs to all members of the Board and public.

- a) Size of the Committee: 7 -- 3-4 Supervisors and 3-4 community members
- b) Frequency of Meetings: Quarterly and/or as needed
- c) Assessment of the Committee: Annual peer review with input from supervisors and staff

Extension & Agriculture Education Committee (Wis. Stat. § 59.56(3)(b))

Purpose: The Committee on Agriculture and Extension Education is to provide oversight and program direction to the UW-Extension Staff. Be engaged and knowledgeable of the programs offered by UWEX, promoting collaborative relationships regionally and within lowa County. Conduct UWEX staff performance reviews, assist in budget development, participate in interviews for new staff when positions become vacant, communicate the value of UWEX to Iowa County residents and participate in the statewide WI Association of County Extension Committees (WACEC).

- a) Size of the Committee 5 Supervisors (Fair Board representative serves on this committee)
- b) Frequency of Meetings quarterly and/or as needed
- c) Assessment of the Committee Annual peer review with input from supervisors and staff

Veterans Service Commission (Wis. Stat. § 45.81(1))

Purpose: The Veterans Service Commission provides oversight for programs and services for the men and women who have served our country in the Armed Forces of the United States. Programs and services are extended to those serving in times of peace, as well as in times of war, and include those who have served in the National Guard and the Reserves.

- a) Size of the Commission: 3 -- staggered three year terms, no supervisors
- b) Frequency of Meetings: As needed
- c) Assessment of the Commission: Annual peer review with input from supervisors and staff

THE FOLLOWING COMMITTEES/ COMMISSIONS/BOARDS INVOLVE ONE OR MORE OTHER COUNTIES AND IOWA COUNTY'S PARTICIPATION ALIGNS WITH THE HEALTH & HUMAN SERVICES STANDING COMMITTEE:

Aging and Disability Resource Center, Southwestern, WI Regional Board (Bylaws) Purpose: Grant, Green, Iowa, and Layette Counties constitute the ADRC SWW. This Committee has oversight for services and programs with adults and families who are affected by aging, disability, mental health or substance abuse issues so that their quality of life might be enhanced. Collaborative efforts are valued and reports directly to State of Wisconsin.

- a) Size of Committee: 12 (one Supervisor per county and an advocate for each of the purposes)
- b) Frequency of Meetings: Monthly or as needed
- c) Assessment of the Board: Annual peer review with input from supervisors and staff

Marsh Country Health Alliance Board (Agreement)

Purpose: The Marsh Country Health Alliance (MCHA) formed in 2010 leases, manages and operates portions of Dodge County's, Clearview, a long term care and rehabilitation

center. It operates under an intergovernmental cooperation agreement under which member counties (14 counties-Adams, Columbia, Dodge, Grant, Green, Iowa, Jefferson, Outagamie, Ozaukee, Rock, Sauk, Washington, Waukesha and Winnebago) contribute to the costs of operation. The purpose of forming MCHA is to provide financial resources to offset Dodge County for the inequitable losses Dodge County incurs due to caring for residents from other counties that have specialized physical and mental health needs. Dodge County is financially accountable because it provides the majority of funding and has effective control over the operation of the facility.

- a) Size of the Board: 14-16 -- Official representative must be a County Board Supervisor
- b) Frequency of Meetings: As needed, the County Executive Commissioners meet yearly.
- c) Assessment of the Board: Annual peer review with input from supervisors and staff

Seniors United for Nutrition Board (S.U.N.) (Bylaws)

Purpose: The Seniors United for Nutrition Program, Inc. (SUN) Board provides oversight for services and programs that support and assist seniors 60 and over by providing hot nutritious meals, home delivered or in a group setting, to promote fellowship, reduce isolation, and to provide prevention programming to assist in maintaining independence and involvement in their community. Iowa and Lafayette Counties have a collaborative program.

- a) Size of the Committee: 6 -- three Supervisors from each county
- b) Frequency of Meetings: Monthly or as needed
- c) Assessment of the Board: Annual peer review with input from supervisors and staff

Southwestern Community Action Program Board (SWCAP) (Agreement with state and federal government)

Purpose: The SWCAP Board provides oversight for programs that involve low-income people in developing and carrying out anti-poverty programs. Leadership is provided for planning and evaluating both long and short-range strategies for overcoming poverty in the community. Assist in determining whether to conduct or delegate to other agencies the operation of programs financed through federal, state, local, or other available funds. Counties in SWCAP include Grant, Green, Iowa, Lafayette, and Richland

- a) Size of the Board: 24 Approximately 1/3 from low-income audiences or individuals representing low-income, 1/3 supervisors, 1/3 general population 1 Supervisor
- b) Frequency of Meetings: Monthly or as needed
- c) Assessment of the Board: Annual peer review with input from supervisors and staff

Unified Board of Grant and Iowa Counties (Wis. Stat. § 51.42)

Purpose: This board provides oversight for programs that contribute to the development of healthier individuals, families, and communities within Grant and lowa Counties. The Unified Board provides oversight for services and programs with adults and families who are affected by aging, disability, mental health or substance abuse issues so that quality of life might be enhanced.

- a) Size of the Board: 10 -- 6 from Grant County and 4 from Iowa County 2 Supervisors
- b) Frequency of Meetings: Monthly
- c) Assessment of the Board: Annual peer review with input from supervisors and staff

PUBLIC SAFETY Standing Committee

Definition: Addressing services that protect the wellbeing of the public and keeping residents safe

Purpose: The Public Safety Standing Committee provides policy oversight and direction to departments and entities with functions, duties and powers that align with this standing committee. Members of this committee should be engaged and knowledgeable of programs and services offered by involved departments and committees. The function of this committee shall be to assist in priority setting, policy development, identifying unmet service needs and opportunities, recommending budget in support of priorities, promoting collaborative relationships regionally and within Iowa County, assessing effectiveness and continuation of services and programs, and communicating the value of services and programs to the Board and public.

- a) Size of the Committee: 3 8 supervisors (five is preferred)
- b) Frequency of Meetings: Monthly or as needed
- c) Assessment of the Committee: Annual peer review by the Executive Committee with input from supervisors and staff

Departments and agencies reporting to this committee include:

- a) Child Support
- b) Clerk of Circuit Court,
- c) Coroner
- d) District Attorney
- e) Emergency Management
- f) Family Court
- g) Humane Society
- h) Operating While Intoxicated (OWI)
- i) Register in Probate
- i) Sheriff

THE FOLLOWING COMMITTEES AND COMMISSIONS of IOWA COUNTY ALIGN WITH THE PUBLIC SAFETY STANDING COMMITTEE:

Chapter 59 Grievance Committee (Wis. Stat. § 59.26(8)(b)1)

Purpose: This committee hears Sheriff Department Chapter 59 and other union grievances.

- a) Size of the Committee: 5 -- 2 Supervisors from Public Safety Standing Committee, 2 Supervisors from General Government Standing Committee, and Board Chair
- b) Frequency of Meetings: As needed
- c) Assessment of the Committee: Annual peer review with input from supervisors and staff

Courtroom Security and Facilities Committee (Supreme Court Rule 68.05)

Purpose: This committee assists the county and courts in making decisions regarding the court facilities whether construction, remodeling and security innovations, or relocation. The presiding judge appoints members of this committee.

a) Size of the Committee: at least 12 as specified in the Court Rule

b) Frequency of Meetings: At least quarterly

c) Assessment of the Committee: Annual peer review with input from supervisors and staff

Criminal Justice Collaboration Council (Resolution 8-0814)

Purpose: This Council has responsibility to explore, establish, and have oversight of innovative and effective programs that could enhance public safety, improve offender accountability and rehabilitation, and/or support the rights and needs of crime victims as well as provide guidance for the lowa County OWI Intensive Supervision Program and lowa County Drug Treatment Court.

- a) Size of the Council: 12-14 stakeholders in the justice system including staff, a county board member, and citizens of the county
- b) Frequency of Meetings: At least quarterly
- c) Assessment of the Council: Annual peer review with input from supervisors and staff

Crime Prevention Funding Board (Resolution 04-0416)

Purpose: This Board is responsible for directing the distribution of funds collected through the crime prevention surcharge, as authorized by Wis. Stat. §§ 59.54(28) and 973.0455, to private nonprofit organizations and law enforcement agencies within lowa County for crime prevention purposes. The Board also is responsible for reporting on such grant fund disbursements.

- a) Size of the Council: 7 members as outlined in Resolution 04-0416
- b) Frequency of Meetings: As needed to approve grant awards and reports
- d) Assessment of the Council: Annual peer review with input from supervisors and staff

Crime Prevention Funding Surcharge Board (Wis. Stat. § 59.54(28), Iowa County Resolution 4-0416)

Purpose: Since passage of Resolution 4-0416, the Iowa County Circuit Court has assessed a \$20 crime prevention surcharge for each criminal conviction that occurs in Iowa County criminal cases. That surcharge is collected by the Iowa County Clerk of Courts and is to be transmitted to the Iowa County Treasurer. The Crime Prevention Funding Surcharge Board is tasked with distributing the amounts collected in the form of grant payments to private nonprofit organizations and law enforcement agencies within Iowa County for crime prevention purposes. The Crime Prevention Funding Surcharge Board also is to produce an annual report on its activities to the Clerk of Court, the County Board, and the legislative bodies of each Iowa County municipality. That annual report is to identify all entities that received a grant, the purpose of the grants, and an accounting of the funds disbursed.

- a) Size of Committee: 7 members, consisting of the circuit court judge (or judge's designee); the district attorney (or D.A.'s designee); the sheriff (or sheriff's designee); the county administrator (or administrator's designee); the chief elected official of the largest municipality in the county, as determined by population (or that official's designee); a person chosen by a majority vote of the sheriff and all of the chiefs of police departments that are located wholly or partly within the county; and a person chosen by the county's public defender's office.
- b) Frequency of Meetings: as needed, no less than annually
- c) Assessment of the Committee: annual peer review with input from supervisors and staff

Local Emergency Planning Committee (Wis. Stat. § 59.54(8))

Purpose: This committee provides oversight for Iowa County Hazardous Material Response Planning tracking Haz-Mat spills and identifies needs relative to response to Haz-Mat incidents.

a) Size of Committee: 11 -- 1 Supervisor

b) Frequency of Meetings: Once every 6 months or as needed

c) Assessment of the Committee: Annual peer review with input from supervisors and staff

PUBLIC WORKS Standing Committee

Definition: Addressing infrastructure and land services for the benefit of and use by the public

Purpose: Public Works Standing Committee provides policy oversight and direction to departments and entities with functions, duties and powers that align with this standing committee. Members of this committee should be engaged and knowledgeable of programs and services offered by involved departments and committees. The function of this committee shall be to assist in priority setting, policy development, identifying unmet service needs and opportunities, recommending budget in support of priorities, promoting collaborative relationships regionally and within lowa County, assessing effectiveness and continuation of services and programs, and communicating the value of services and programs to the Board and the public.

a) Size of the Committee: 3 - 8 supervisors (five is preferred)

b) Frequency of Meetings: Monthly and/or as needed

c) Assessment of the Committee: Annual peer review by the Executive Committee with input from supervisors and staff

Departments and agencies reporting to this committee include:

- a) Airport (including Tri-County)
- b) Highway
- c) Land Conservation
- d) Planning and Zoning
- e) Rural Transit

THE FOLLOWING COMMITTEES AND COMMISSIONS of IOWA COUNTY ALIGN WITH THE TRANSPORTATION & PUBLIC WORKS STANDING COMMITTEE:

Iowa County Airport Commission (Wis. Stat. § 114.14(2))

Purpose: The Iowa County Airport Commission provides oversight for improvements, operation, and maintenance of the airport as well as for the budget. This Commission provides jurisdiction for the Airport Land Use Plan as part of the Iowa County zoning ordinance. Having a county supervisor from the Mineral Point area is desired but not required.

- a) Size of the Committee: 7 -- 5 Supervisors and 2 from the aviation community
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Commission: Annual peer review with input supervisors and staff.

Traffic Safety Commission (Wis. Stat. § 83.013(1))

Purpose: This commission identifies high risk locations and recommends risk mitigation measures with regards to the flow of traffic within the county.

- a) Size of Committee: 9 11 one Supervisor
- b) Frequency of Meetings: Quarterly and/or as needed
- c) Assessment of the Commission: Annual peer review with input from supervisors and staff

The Public Works Standing Committee has one cluster and the goal is to have this cluster communicating around areas of common interest. Additionally, it will be helpful to have one County Board member serving on one of the committees in a specific cluster. Committees, Commissions and/or Boards in a cluster will be encouraged to meet at least annually around issues of mutual interest.

CLUSTER - Conservation & Land

Board of Adjustment & Administrative Appeal (Wis. Stat. § 59.694(1))

Purpose: The Board of Adjustment receives and acts on appeals related to variances regarding shorelands as found in Wis. Stat. § 59.692(4)(b), floodplain zoning (Wis. Admin. Code NR 116.19) and county zoning (Wis. Stat. § 59.69(2)).

- a) Size of the Board: Not more than 5 members and 2 alternates
- b) Frequency of Meetings: As needed
- c) Assessment of the Board: Annual peer review with input from supervisors and staff

Land Conservation Committee (Wis. Stat. § 92.07)

Purpose: This committee performs the functions and exercises the powers set forth in the statutes and provides administration and oversight for the Farmland Preservation Program. Collaborate with staff having responsibility for both state and federal programs. Members of this committee shall be engaged and knowledgeable of the programs and services offered. Assist in priority setting, budget preparation, staffing decisions, collaborative relations, and assessment of services and programs. Make decisions on distribution and allocation of federal, state, and county funds made available for cost-sharing programs or other incentive programs for improvements and practices. Provide input to committees that have land rentals and share best agriculture practices.

- a) Size of the committee: Maximum of 7 (3-5 Supervisors and two from the community (At least one Supervisor from the Planning & Zoning Committee)
- b) Frequency of Meetings: Every other month or as needed
- c) Assessment of the Committee: Annual peer review with input from supervisors and staff

Blackhawk Lake Commission – aligns with the Land Conservation Committee (Wis. Stat. § 66.30 & Operations Agreement)

Purpose: The Commission provides oversight for operation, improvements, maintenance, priority setting, identifying unmet service needs and opportunities, budget development and monitoring in support of priorities, maintenance of collaborative relationships with Iowa County and the DNR, staffing decisions and hiring of manager, assessment of services and programs, and communicating the value of services and

programs to the public. Members of this commission are engaged and knowledgeable of the programs and services offered.

- a) Size of the Commission: 5 members from each village (Cobb & Highland) Supervisor from either Cobb or Highland areas (ex-officio)
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Commission: Annual peer review by the Land Conversation Committee and members of the commission

Ludden Lake District Commission (Wis. Stat. §§ 33.28 & 66.30)

Purpose: The District Commission provides oversight for operation, improvements, maintenance, priority setting, identifying unmet service needs and opportunities, budget development in support of priorities, maintenance of collaborative relationships with lowa County and the DNR, staffing decisions, assessment of services and programs, and communicating the value of services and programs to the public. Members of this commission are engaged and knowledgeable of the programs and services offered.

- a) Size of the District Commission: Bylaws identify and state statute indicates one Supervisor needs to be on this board
- b) Frequency of Meetings: Monthly and/or as needed
- c) Assessment of the Commission: Annual peer review with input from supervisors and staff

Land Information Council (Wis. Stat. § 59.72(3m))

Purpose: This council has oversight over any physical, legal, economic or environmental information or characteristics concerning land, water, groundwater, subsurface resources or air in lowa County.

- a) Size of the Council: Not less than 8 members; one is a Supervisor (a list of who needs to be on this Council is in the statute)
- b) Frequency of Meetings: As needed
- c) Assessment of the Council: Annual peer review with input from supervisors and staff

Planning and Development Committee (Wis. Stat. § 59.69(2))

Purpose: This committee provides oversight for direction and oversees enforcement of land use regulations within shore lands (Wis. Admin. Code NR 115), food plains (Wis. Admin. Code NR 116), and non-metallic mining areas (Wis. Admin. Code NR 135). Provides oversight for the enforcement of all matters related to zoning, private sewage systems, subdivision control, comprehensive planning, mapping, land records modernization, and land use ordinances and statutes. Members of this committee shall be engaged and knowledgeable of the programs and services.

- a) Size of the Committee: 5 Supervisors (Represent townships)
- b) Frequency of Meetings: Hearings are held monthly
- c) Assessment of the Committee: Annual peer review with input from supervisors and staff

THE FOLLOWING COMMITTEES/ COMMISSIONS/BOARDS INVOLVE ONE OR MORE OTHER COUNTIES AND IOWA COUNTY'S PARTICIPATION ALIGNS WITH THE PUBLIC WORKS STANDING COMMITTEE:

Pecatonica Rail Transit Commission (Wis. Stat. § 59.968)

Green, Iowa, and Lafayette Counties are served by a branch line commencing at Janesville and ending in Mineral Point. The purpose of this commission is to oversee operations and maintain as much right-of-way and rail as possible.

a) Size of the Commission: 9 -- Three commissioners from each county for staggered three

year terms and may be a Supervisor

b) Frequency of Meetings: Quarterly and/or as needed

c) Assessment of the Commission: Annual peer review with input from supervisors and

Tri-County Airport Commission (Wis. Stat. § 114.14(2))

Purpose: The Tri-County Airport Commission consists of Iowa, Richland, and Sauk Counties. The Tri-County Airport Commission provides oversight for improvements, operation, and maintenance of the airport as well as for the budget. This Commission provides jurisdiction for the Airport Land Use Plan as part of the Iowa County zoning ordinance. The Sauk County Department of Conservation, Planning and Zoning provides the administrative support for the tri-county airport.

a) Size of the Commission: 3 -- one Supervisor from each county

b) Frequency of Meetings: Monthly and/or as needed

c) Assessment of the Commission: Annual peer review with input from supervisors and staff

Wisconsin River Rail Transit Commission (Wis. Stat. § 59.968)

Crawford, Dane, Grant, Iowa, Richland, Rock, Sauk, Walworth, and Waukesha Counties are served and therefore are members of this commission. The purpose of this commission is to oversee operations and maintain as much right-of-way and rail as possible. A branch from Madison to Prairie du Chien with spurs to Mazomanie and Lone Rock is included.

a) Size of the Commission: Three commissioners from each county for staggered three year terms and may be a Supervisor

b) Frequency of Meetings: Monthly and/or as needed

c) Assessment of the Commission: Annual peer review with input from supervisors and staff

Established 10/20/15 by Resolution No. 10-1015 Amended 3/20/18 by Resolution No. 5-0318 Amended 3/19/19 by Resolution No. 9-0319

AGENDA ITEM COVER SHEET

Title: Preliminary Financial Repo	orts for the p	eriod ending 12/3	1/2019	©	Original	\bigcirc Update
TO BE COMPLETED BY COU	NTY DEPA	RTMENT HEAD	!			
DESCRIPTION OF AGENDA ITEM	(Please pro	vide detailed inf	ormation, incl	uding deadline	<u>:</u>	
Preliminary 2019 financial report	with a comp	arison of budget 1	o actual year-d	o-date for the p	eriod ending 12	/31/2019
RECOMMENDATIONS (IF ANY):						
For informational purposes only -	this is a prel	iminary report an	d there will still	be adjustments	s to 2019	
ANY ATTACHMENTS? (Only 1 co	py is needed	d) (Yes	○ No	If yes, please list	below;	
Preliminary 12/31/2019 Financial	Statements					
FISCAL IMPACT:						
None, status of the 2019 budgeta	ry balances a	s of 12/31/2019 -	preliminary			
LEGAL REVIEW PERFORMED:	○ Yes	⊙ No	PUBLICATION	N REQUIRED:	C Yes	€ No
STAFF PRESENTATION?:	• Yes	○ No	How much time	e is needed? 5 r	minutes	.ts
COMPLETED BY: Roxie Hamilton			DEPT: Fir	nance Departme	ent	
2/3 VOTE REQUIRED: Ye	s © No)				
TO BE COMPLETED BY COM	MITTEE CH	<u>IAIR</u>				
MEETING DATE:			AGENDA IT	EM#		
COMMITTEE ACTION:						

	A	В	0	۵	3	ட	9	I
-			lowa Cou	Iowa County - Financial Statement	Statement			
2		PRELIMINARY	1	od Ending Dec	For the Period Ending December 31, 2019	as of 2/28/2019		
		Tax Levy Amount -	Budget Adjustments	Carryovers From Prior	2019 Tax Levy + Budget Adjustments / Transfers /	Year-to-Date Revenues - other than Tax	Year-to-Date	Excess (Deficiency) of Revenues over
ω 4	<u>Department</u> General Fund	Adopted	/ Transfers	Year	Carryovers	<u>Levy</u>	Expenditures	Expenditures
2	County Board	97.776			97.776	1	73.187	24.589
9	Contingency Account				1		1	1
7	County Brd-Fire Suppression	2,000			2,000			2.000
8	Restorative Justice Programs - TAD	ſ			1	16,853	71,979	(55,126)
တ	Clerk of Court and Register in Probate	182.953			182.953	375.074	574 042	(16 015)
_		148,976			148,976	477	150,769	(1,316)
7	_	61,578			61,578	1,725	103,817	(40.514)
12	_	38,210			38,210	6,850	32,838	12,222
13	Finance	231,059			231,059	482	225,456	6,085
14	County Administrator	160,061			160,061	1	150,178	9,883
15	Economic Development	126,410			126,410	1	106,640	19,770
16		571,486			571,486	1	544,216	27,270
17	County Treasurer	(2,891,170)			(2,891,170)	3,422,111	205,233	325,708
9	_	139,450			139,450	13,178	146,725	5,903
9	District Attorney & Corp. Counsel	265,306		1,713	267,019	40,367	349,011	(41,625)
20	Register of Deeds	21,112		3,680	24,792	216,545	190,383	50,954
		83,119		15,788	98,907	128,548	243,211	(15,756)
22	Environmental Services	397,564		216,554	614,118	9,933	401,212	222,839
23	County Farm	(104,444)			(104,444)	111,032	9,079	(2,491)
24		62,989			62,989	193,157	218,076	38,070
25		3,890,536		14,549	3,905,085	195,914	3,881,882	219,117
26	Health Dept.	280,132		16,315	296,447	507,418	763,307	40,558
27	Veterans Service	93,603		3,750	97,353	12,001	102,154	7,200
28	Cultural-Aid to Libraries	333,648			333,648		328,299	5,349
ç	Cultural-Library, Fair & Historical	32 032	23 500		56 432	ì	53 276	3 156
_		100,10	200		1	65,327	36,740	28,587
31	CDBG-EAP Disaster Relief project	1			ı	1		1
32	Planning & Development	29,504			29,504	265,792	241,391	53,905
33		127,244			127,244	43,783	183,018	(11,991)
34	U.W. Extension	265,768		13,897	279,665	1,604	269,773	11,496
35	Land Conservation	169,396			169,396	252,250	403,365	18,281
	Transfers to Other Funds				1	-	333,000	333,000
37	Total General Fund	4,817,198	23,500	286,246	5,126,944	5,880,421	10,392,257	615,108

	A	В	S	Q	Е	Н	9	Н
_			Iowa Cou	Iowa County - Financial Statement	Statement			
7		PRELIMINARY	1	For the Period Ending December 31,		2019 as of 2/28/2019		
					2019 Tax Levy + Budget	Year-to-Date		Excess
		Tax Levy Amount -	Budget Adjustments	Carryovers From Prior	- .	Revenues -		(Deficiency) of Revenues over
₂₃	Department	Adopted	/ Iransters	Year	Carryovers	<u>Levy</u>	Expenditures	Expenditures
	Special Revenue & Capital							
39								
40	Social Servic	1,508,658		7,950	1,516,608	1,384,431	2,789,952	111,087
4	1 Child Support	6,238			6,238	194,857	195,998	5,097
42	_	295,557			295,557	693,815	929,796	29,576
43	3 Unified Services Fund	210,292			210,292	1	210,292	1
44	4 County Sales Tax Fund	1			1	1,910,606	1,969,000	(58,394)
45	5 Revolving Loan Fund					18,542	563,746	(545,204)
46		16,422			16,422	1	16,422	1
47	lowa County Airport - operating	76,437			76,437	147,074	204,215	19,296
ç		000 00			000		000 00	
04 6	Drug Task Force	20,000			20,000	88 757	107 501	(18 744)
2	_					0		(,)
50		935,035	172,050	143,196	1,250,281	1,225,107	4,079,330	(1,603,942)
			0 0	0,7,71				
52	1 lotal	3,078,639	172,050	151,146	3,401,835	5,663,189	11,126,252	(2,061,228)
23	3 Enterprise Funds							
54	Bloomfield Healthcare & Rehab	260,373			260,373	4,669,956	4,983,923	(53,594)
	Highway Dept-includes 50/50							
55	5 bridge aids & Hwy Debt Pmts	4,208,730	425,000		4,633,730	6,052,270	11,228,152	(542,152)
56	Enterprise Funds Total	4,469,103	425,000		4,894,103	10,722,226	16,212,075	(595,746)
22	2							
58	Internal Service Fund							
29	SELF-INSURED WORKERS COMP	•				261,248	89,593	171,655
8	0							
61	Total of All Funds	12,364,940	620,550	437,392	13,422,882	22,527,084	37,820,177	(1,870,211)

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-	IOWA COUNTY PRELIMINARY COMPARE BUDGET TO ACTUAL						compiled 3/4/2020 RH	뀸	
2	Preliminary - For the period ending 12/31/2019 as of	/31/2019 as of 2	1/28/2020						
~	Louise A cot section of contract to A cotton	Adopted Annual	Budget Adjustments /	Carryovers	2019 REVISED	Total Department YTD	Actual Compared to Budget -	PCT OF	
24	100 GENERAL FUND	nager	Iransrers	From Prior Year	BUDGEI	KEVENUES	(Excess) / Under	YEAR	PC1 YTD
5	ILL		1					100%	
9	03 Restorative Justice - TAD Grant	65.118			65 118	16 853	48 265	100%	%90
2	04 CLERK OF CIRCUIT COURT	361,625			361,625	3	(13,449)	100%	
8					,	477	(477)	100%	
		34,250			34,250	1,725	32,525	100%	
9	10 CORONER	4,000			4,000		(2,850)		171%
		200			200	482	(282)		241%
12 1	12 COUNTY ADMINISTRATION	ℼ			1		-	100%	
		-					1	100%	
14	- 1	I				1		100%	
15 2		524,775			524,775	811,991	(287,216)	100%	155%
16 E	20 COUNTY TREASURER - State Shared Rev & Exempt Computer Aid & Personal Property Aid	614.991			614 991	641 120	(26 129)	100%	
17 A	20 COUNTY TREASURER - Property Tax, & Library Aids	4.817.198			4 817 198	4 817 198			100%
18 2	20 COUNTY TREASURER - Transfer from Sales Tax	1 969 000			000000	000 000		4000	7000
19 2	22 COUNTY CLERK	15.066			15,066	13 178	1 888	100%	87%
20 2		36,000			36,000	40,367	(4,367)	100%	112%
21 3	30 REGISTER OF DEEDS	170,000			170,000	216,545	(46,545)	100%	127%
22 3		145,750			145,750	128,548	17,202	100%	88%
		11,900			11,900	9,933	1,967	100%	
		110,144			110,144	111,032	(888)	100%	_
25 3		205,087			205,087	193,157	11,930	100%	94%
26 40	40 SHEKIFF DEPAKIMENI	140,330			140,330	195,914	(55,584)	100%	140%
		2/6/ZID	68,888		346,104	507,418	(161,314)	100%	
		10,700			10,700	12,001	(1,301)	100%	112%
7 67	73 SNOVVMOBILE/ATV PROGRAM	33,420			33,420	65,327	(31,907)	100%	195%
24 7		472,000			- 000	- 200	- 007	100%	71.10
_		54 691			54 691	787 27	10 008	%00	%CC1
		7 700			7 700	1,604	906,01	100%	21%
34 8		280,773			280,773	252,250	28.523	100%	%06
35 90	0 OPERATING TRANSFERS	333,000			333,000.00	1	333,000	100%	
0	20 TOTAL OFNIEDAL CIND	10 393 934	69 888		10 463 822	10 697 619	(303 685)	4000/	1000/

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-	IOWA COUNTY PRELIMINARY COMPARE BUDGET TO ACTUAL						compiled 3/4/2020 RH	표	
2	Preliminary - For the period ending 12/31/2019	as of	2/28/2020						
ო	Re	Adopted Annual Budget	Budget Adjustments / Transfers	Carryovers From Prior Year	2019 REVISED BUDGET	Total Department YTD REVENUES	Actual Compared to Budget - (Excess) / Under	PCT OF YEAR	PCT YTD
37	21								
30	S 60 SOCIAL SERVICES	2,724,069			2,724,069	2,752,188	(28,119)	100%	101%
8	26 CHILD SUPPO	205,388			205,388	201,095	4,293	100%	%86
41									
42	85 AGING &E	797,915			797,915	989,372	(191,457)	100%	124%
43		000							
44 45	56 UNIFIED SERVICES	210,292			210,292	210,292	1 / 1	100%	100%
46	19 SALES TAX FN	1.969.000			1.969.000	1.910.606	58.394	100%	%26
47						000		200	
48	06 TRI-C	16,422			16,422	16,422		100%	100%
49									
20	07 IOWA COUNTY A	174,687			174,687	223,511	(48,824)	100%	128%
5	5								
2 2	108 WI KIVEK KAIL I KANSII COMM	30,000	The second secon		30,000	30,000	•	100%	100%
54	32 CAPITAL F	2.753.535	33.607		2 787 142	2 160 142	627,000	100%	78%
55									
99	54 BLOOMFIE	5,366,677			5,366,677	4,930,329	436,348	100%	85%
57									
28	70 HIGHWAY	9,946,705			9,946,705	10,261,000	(314,295)	%66	103%
9 6	730 Self Insured Workers Comp					261 248	(261 248)	100%	
9							(2: =(:)=(
62	TOTAL OF ALL FUNDS	34,588,624	103,495	•	34,692,119	34,643,824	48,295	100%	100%
63	Other								
65	_								
99	18 REVOLVING	1	•		•	18,542	(18,542)	100%	100%
6							i i		7000
8	3 38 DRUG LASK FORCE	1				88,757	(88,757)	%00L	100%
8 2									
71	Total Other:					107,299	(107,299)	100%	100%
72									
73	TOTALS All Funds and Other:	34,588,624	103,495		34,692,119	34,751,123	(59,004)	100%	100%
75 76	Notes: YTD = Year-to-date	_							
77									
-									

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IOWA COUNTY PRELIMINARY COMPARE BUDGET TO ACTUAL						compiled 3/4/2020 RH)20 RH	
- For the period ending 12/31/2019 as of 2/28/2020	019 as of 2/28/202	Q			Department YTD	REMAINING	Percent	Actual
Expenditure - Compare Budget to Actual	ADOPTED ANNUAL BUDGET	Budget Adjustments / Transfers	Carryovers From Prior Year	2019 REVISED BUDGET	EXPENDITURES	BALANCE	of Year	Ę
100 GENERAL FUND								
COUNTY BOARD	\$ 97,776			\$ 97.776	\$ 73.187	\$ 24.589	100%	75%
COUNTY BOARD - Contingency	6			6		S		
COUNTY BOARD - Fire Suppression	\$ 2,000			\$ 2,000	٠ ده	\$ 2,000	100%	%0
Restorative Justice - TAD Grant	w			\$ 65,118		-	100%	111%
CLERK OF CIRCUIT COURT	S)			\$ 544,578	-	\$		105%
Employee Relations Department	\$ 148,976				ss	s	100%	101%
OWI INTENSIVE SUPERVIS PROG	\$ 95,828			\$ 95,828	\$ 103,817		100%	108%
CORONER					-	\$ 9,372	100%	78%
FINANCE DEPARTMENT				\$ 231,259		\$ 5,803	100%	%26
COUNTY ADMINISTRATION				\$ 160,061		s		94%
ECONOMIC DEVELOPMENT				\$ 126,410	-	_	100%	84%
INFORMATION SYSTEMS	\$ 571,486			\$ 571,486	\$ 544,216	-		%56
COUNTY TREASURER					s	s		94%
COUNTY CLERK			1,713	\$ 156,229	_	_	100%	94%
DISTRICT ATTORNEY & CORP COUNSEL	\$ 301,306	\$ 65,000	3,680	\$ 369,986	\$ 349,011	\$ 20,975	100%	94%
REGISTER OF DEEDS			15,788		ક	\$	100%	95%
GIS - LAND RECORDS	\$ 228,869		216,554		49	\$ 20		22%
ENVIRONMENTAL SERVICES				40	\$ 40	s		%86
COUNTY FARM					8	_		159%
COUNTY INSURANCE	\$ 268,076			\$ 268,076	s	s	100%	81%
SHERIFF DEPARTMENT			14,549	4,	\$	8		%96
COUNTY HEALTH DEPARTMENT		\$ 69,888	16,315		s	\$ (12		119%
VETERANS SERVICE OFFICE			3,750	\$ 108,053	ક	s		95%
CULTURAL-Aid to Public Libraries				\$ 333,648	\$ 328,299	s	100%	%86
CULTURAL-Fair & Historical Society	\$ 32,932	\$ 23,500		\$ 56,432	s	\$ 3,156	100%	94%
SNOWMOBILE/ATV PROGRAM				\$ 33,420	\$ 36,740	_	100%	110%
CDBG-EAP Disaster Relief				٠	ا ج	ا چ	100%	
PLANNING & DEVELOPMENT DEPT				\$ 201,504	\$ 241,391	(39,887)		120%
EMERGENCY MANAGEMENT					\$ 183,018	\$		101%
UNIVERSITY EXTENSION PROGRAM	\$ 273,468		13,897	\$ 287,365	\$ 269,773	S		94%
LAND CONSERVATION DEPARTMENT				\$ 450,169	s	_	100%	%06
OPERATING TRANSFERS	\$ 333,000			\$ 333,000	\$ 333,000	- ج	100%	
	****	*						DE 190827 1170

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IOWA COUNTY PRELIMINARY COMPARE BUDGET TO ACTUAL	BUDGET						compiled 3/4/2020 RH)20 RH	
Preliminary - For the period ending 12/31/2019 as of 2	12/31/20	19 as of 2/28/2020	0.			Department YTD	REMAINING	Percent	Actual
3 Expenditure - Compare Budget to Actual 38 240 DEPARTMENT OF SOCIAL SERVICE		ADOPTED ANNUAL BUDGET	Budget Adjustments / Transfers	Carryovers From Prior Year	2019 REVISED BUDGET	EXPENDITURES		of Year	YTD
90 800		\$ 2,724,069		\$ 7,950	\$ 2,732,019	\$ 2,789,952	\$ (57,933)	100%	102%
5									
Ze CHILD	r	\$ 205,388			\$ 205,388	\$ 195,998	\$ 9,390	100%	95%
42 ZZU AGING & DISABILITY RESOURCE 43 85 AGING & DISABILITY RESOURCE	CE CE	\$ 797.915			\$ 797.915	\$ 959.796	\$ (161.881)	100%	120%
56 UNIFIED SERV		\$ 210,292			\$ 210,292	\$ 210,292	. \$	100%	100%
ç							-		
4/ 19 SALES IAX FUND		000,898,1			1,969,000	1,969,000	·	100%	100%
06 TRI-COUNT		\$ 16.422			\$ 16.422	\$ 16,422	€	100%	100%
						•	•	200	200
51 07 IOWA COUNTY AIRPORT		\$ 174,687			\$ 174,687	\$ 204,215	\$ (29,528)	100%	117%
08 WISCON		\$ 30,000			\$ 30,000	\$ 30,000	۰ ج	100%	100%
9									Charles Allegan
55 32 CAPITAL PROJECTS includes Debt Pmts	nts	\$ 2,753,535	\$ 172,050	\$ 143,196	\$ 3,068,781	\$ 4,079,330	\$ (1,010,549)	100%	133%
54 BLO	2	\$ 5.366.677			\$ 5.366.677	\$ 4.983.923	\$ 382 754	100%	93%
								Recorded	
59 70 HIGHWAY DEPT-includes 50/50 bridge aid	aid	\$ 9,946,705	\$ 425,000		\$ 10,371,705	\$ 11,228,152	\$ (856,447)	100%	108%
60 730 Self Insured Workers Comp									
61 37 SELF-INSURED WORKERS COMP					· •	\$ 89,593	\$ (89,593)	100%	
63 TOTAL OF ALL FUNDS		\$ 34,588,624	\$ 755,438	\$ 437,392	\$ 35,781,454	\$ 37,148,930	\$ (1,367,476)	100%	104%
65 Other:									
67 18 REVOLVING LOAN FUND		-			\$	\$ 563,746	\$ (563,746)	100%	
69 38 DRUG TASK FORCE		٠ ج	Section 20 Section 20	1000	σ	\$ 107,501	\$ (102,501)	100%	
71									
72 Total Other		·	- - -	- \$	С	\$ 671,247	\$ (671,247)	100%	
74 TOTALS All Funds and Other:		\$ 34,588,624	\$ 755,438	\$ 437,392	\$ 35,781,454	\$ 37,820,177	\$ (2,038,723)	100%	106%
75	-								
77 YTD = Year-to-date	_								