

NOTICE OF AN ELECTRONIC MEETING

This meeting will be conducted via electronic videoconferencing/teleconferencing. As such, it is likely that some or all members of, and a possible quorum, may be in attendance via electronic means and not physically present.

In accordance with Wisconsin law, the meeting will remain open to the public. The public may attend in person at the location noted on the agenda.

The public is encouraged and requested to attend via electronic means.

You may attend via videoconference by downloading the free Zoom program to your computer at <https://zoom.us/download> At the date and time of the meeting, you log on through the Zoom program and enter the Meeting ID from the above agenda.

	Agenda General Government Committee Thursday, July 9, 2020 – 5:00 pm Conference Call 1-312-626-6799 Zoom Meeting ID: 874 3328 7977 https://us02web.zoom.us/j/87433287977 Health & Human Services Center – Community Room 303 W. Chapel Street Dodgeville, Wisconsin	Iowa County Wisconsin
For information regarding access for the disabled, please call 935-0399.		
<i>Any subject on this agenda may become an action item.</i>		
1	Call to order.	
2	Roll Call.	
3	Approve the agenda for this July 9, 2020 meeting.	
4	Approve the minutes of the June 4, 2020 meeting.	
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.	
6	Consider an Iowa County Supervisor laptop upgrade.	
7	Consider Policy 430 on Exempt Employees Benefits.	
8	Employment Activity Report.	
9	Consider creating two full-time Public Health Nurse project based positions.	
10	Consider the Tentative Agreement with the Sheriff's Office Wisconsin Professional Police Association #131 Bargaining Group for a proposed 2020-2021 labor agreement.	
11	Set date and time for next meeting. (August 6, 2020 at 5:00 p.m.)	
12	Adjournment.	
Posting verified by the County Clerk's Office: Kris Spurley Date: 7/2/20 @ 10:39 am Initials: KKS		

You may also attend via conference call by dialing the phone number listed on the agenda above.



Draft Minutes
General Government Committee
Thursday, June 4, 2020 – 5:00 pm
Conference Call 1.312.626.6799
Zoom Meeting ID: 209 964 154
Health & Human Services Center – Community Room
303 W. Chapel Street
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

1	Chair Ronald Benish called the meeting to order at 5:00 p.m.
2	- Roll Call. Members present: Sup. Ronald Benish, Curt Peterson and Mike Peterson. Members present remotely: Judy Lindholm. Sup. Dewan Jenkins was excused. - Others present: Myra Enloe, Janet Brandt, Allison Leitzinger, Steve Deal Larry Bierke and Greg Klusendorf. - Others present remotely: Erica and Tyler Jensen, Connie Johnson, Scott Godfrey, Bruce Haag and Bruce Paull.
3	Sup. C. Peterson moved to approve the agenda for this June 4, 2020 meeting. Sup. M. Peterson seconded the motion. Carried. Aye-4 Nay-0
4	Sup. M. Peterson moved to approve the minutes of the May 7, 2020 meeting. Sup. Curt Peterson seconded the motion. Carried. Aye-4 Nay-0
5	Comments from the public: • Myra Enloe spoke in favor of agenda item #8, the resolution asking for an advisory referendum for the creation of a nonpartisan procedure for drawing redistricting maps. • Janet Brandt spoke in favor of the same resolution.
6	Considered Quit Claiming Iowa County property to Tyler and Erica Jenson. Sup. C. Peterson moved to send this item back to staff to settle some issues raised by the committee and to bring it back to the next meeting. Sup. Lindholm seconded the motion. Carried. Aye-4 Nay-0
7	Considered Resolution Ordering the County Clerk to Issue Tax Deeds on Unredeemed Certificates. Sup. M. Peterson moved to approve the resolution and to forward it to the Board for consideration. Sup. Lindholm seconded the motion. Carried. Aye-4 Nay-0
8	Considered the Resolution To Conduct Countywide Advisory Referendum on Creation of Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans and Maps. Sup. M. Peterson moved to approve the resolution and to forward to the Board for consideration. Sup. Lindholm seconded the motion. Carried. Aye-4 Nay-0
9	Considered the revisions to Iowa County Policy 427 Telecommuting. Sup. C. Peterson moved to approve the revisions and to forward to the Board for consideration. Sup. M. Peterson seconded the motion. Carried. Aye-4 Nay-0

10	Considered Resolution for Night Nursing Shift Differential for Bloomfield Healthcare. Sup. C. Peterson moved to approve the resolution and to forward to the Board for consideration. Sup. M. Peterson seconded the motion. Carried. Aye-4 Nay-0
11	Considered amending Resolution 7-0420 Providing Up to 80 Hours of Paid Sick Leave to Emergency Responders and Healthcare Providers. Sup. Lindholm moved to amend the resolution and to forward to the Board for consideration. Sup. M. Peterson seconded the motion. Carried. Aye-4 Nay-0
12	Allison reviewed the Employment Activity Report and gave an update to the committee.
13	The next meeting date is July 9, 2020 at 5:00 p.m.
14	Sup M. Peterson moved to adjourn the meeting. Sup. C. Peterson seconded the motion. Carried. Aye-4 Nay-0 Meeting adjourned at 5:31 p.m.
Minutes by Greg Klusendorf	

AGENDA ITEM FORM

Title: County Supervisor Laptop Upgrade

Original

Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

The County Board Supervisors were provided Chromebooks 4 years ago to provide them with access to their email from a device that was not a personal one to help with open records laws and ease of access to related business. At the time, this was the only need and a Chromebook was a low-cost solution to try this out since it was the first time any devices have been provided to the Board members.

During this this time, there have been many things that have been realized in regards to how well the users are able to operate the Chromebooks and what works and doesn't work well with our County system.

Now, with the current things that are happening and the age of the devices, it has been determined that replacing them would be the best possible option.

The Chromebooks would be replaced with a laptop that would be much more useful and functional for all Board members. Listed below are some of the benefits and feature that would be provided.

1. Operating system would be Windows 10. People are familiar with it and would allow for all software and capabilities to easily function with County systems.
2. Office software. They would all have Word, Excel, Adobe DPF reader and Outlook to provide useful software for email access and functionality to all types of documents. The Chromebooks have been using an alternate application that users have found difficult to operate at times.
3. Video Conferencing capability. These would have cameras and mics that would easily work with ZOOM or any other type of Web based video meeting software. This has been an issue with the Chromebooks and would eliminate this.
4. Ease of function and support – The Chromebooks operate on a system developed by Google and while it's purpose is to be simple to use and simple to manage, it is different form what most people are familiar with and can create problems at times that frustrate the user and tend to make them not want to use them. The laptops would allow the user to have a familiar device to use and the ability for I.T. to support them from any location with remote access if needed to fix things. This makes it much easier for everyone when there are any issues or in need a training or upgrades.
5. Voting system – We have been looking into replacing the current voting system with an easier and more functional one. This would allow the supervisors to be able to vote directly from the laptop. This also makes it possible to do this from anywhere. With Web meetings becoming a reality, supervisors can attend a meeting from anywhere they have Internet access and be able to vote through the system.

The only thing is it WILL NOT WORK on a Chromebook. If we got the new voting software, we would need to replace the Chromebooks. Providing a new laptop would make this possible.

RECOMMENDATIONS (IF ANY):

These are just some of the reasons to replace the Chromebooks. It is the recommendation of the I.T. department that the Chromebooks be replaced and request support for a budget transfer.

ANY ATTACHMENTS? (Only 1 copy is needed) Yes ☒ No If yes, please list below:

FISCAL IMPACT: The cost for this replacement of hardware and software would be \$25,000.

LEGAL REVIEW PERFORMED: Yes ☒ No PUBLICATION REQUIRED: Yes No

PRESENTATION?: Yes ☒ No How much time is needed?

COMPLETED BY: DEPT:

Rick Klabough

I.T. Director

2/3 VOTE REQUIRED:

AGENDA ITEM COVER SHEET

Title: Proposed Policy 430 Exempt Employee Recognition

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

The attached policy was drafted in order to generate feedback from the Committee and to determine if there is any interest from the County Board in pursuing such a proposal or something similar. The Employee Relations Department has reviewed 2018 and 2019 to determine the fiscal impacts and is prepared to answer questions at the meeting.

RECOMMENDATIONS (IF ANY):

Staff recommends the Committee read the proposed policy and have a discussion with staff at the meeting to determine if said policy is something they would like to move forward with.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

A proposed policy for discussion purposes.

FISCAL IMPACT:

The policy is expected to cost between \$2,000-\$2,500 per year if adopted as drafted. I further anticipate that 2020 expenses would be slightly higher because of COVID19 and the impact it had on staffing for certain positions.

LEGAL REVIEW PERFORMED:

☒ Yes

☐ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5

COMPLETED BY: Larry Bierke

DEPT: County Administrator

2/3 VOTE REQUIRED:

☐ Yes

☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:



Exempt Employee Recognition Policy

Date Originated: 1/1/20??
Date of Modifications:
Policy Number: 430

1. PURPOSE:

The purpose of this policy provide additional compensation to exempt employees in recognition of their hours worked to support Iowa County and its residents.

Iowa County recognizes that exempt employees are compensated for completing a job. This task typically requires more than an 80 hour pay period. Hours in addition to, or above 80 are not compensated, but generally included in their base "salary". Unlike non-exempt positions, additional hours of labor do not result in an increase in pay rate, but rather *an exempt employee's per hour pay rate decreases the more hours an exempt employee works.*

Iowa County further recognizes that exempt positions are often those with great responsibility and those positions that are looked at when help is needed in a particular department or when an emergency strikes. Occasionally, the demands of the position become so beyond what is expected, that it is reasonable to recognize said employees.

Providing an additional recognition incentive may also help encourage additional hours worked, and a greater interest in applying for high demand exempt positions.

2. ORGANIZATIONS AFFECTED:

This policy applies to all full-time exempt employees of Iowa County.

3. POLICY:

A. When a non-exempt employee's timecard reflects hours worked beyond 80 hours in a pay period, they are compensated with Comp Time or Over Time. This policy provide guidelines for establishing a recognition for exempt staff when the number of hours worked in a pay period exceeds one hundred (100) hours. ["Hours worked" is based on their official timecard; and includes MTO, holiday and sick time.]

B. Iowa County, Wisconsin participates in the Wisconsin Retirement Plan. As part of this retirement plan, Iowa County is permitted to make additional contributions on an employee's behalf.

4. REFERENCES:

Policy 401 – Employee Handbook

5. PROCEDURES:

A. When an exempt employee files their timecard, the Finance Department shall generate a report of employees working greater than 100 hours. All exempt employees working more than 100 hours in a pay period shall receive a \$100 bonus contribution to their WRS account per pay period.

- B. Employee Name, position, hours worked, and additional compensation shall all be included in the report.
- C. Said report shall be presented to the County Administrator for his/her signature.

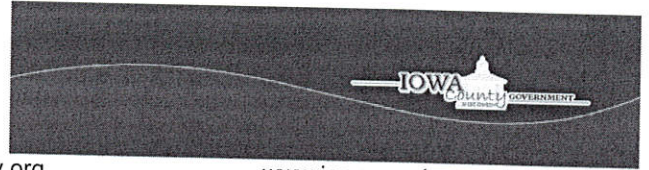
Furthermore this policy shall apply retroactively to January 1, 2018 to ensure a comprehensive recognition of staff shortages, pandemic response hours, and to reward the commitment exempt staff have made to Iowa County.

EMPLOYEE RELATIONS

The Courthouse
222 North Iowa Street
Dodgeville, WI 53533-1564

Phone: (608) 935-0374
Fax: (608) 935-0325

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www.iowacounty.org

TO: General Government Committee
FROM: Allison Leitzinger, Employee Relations Director
DATE: July 2, 2020
RE: Employment Activity Report

Outlined below is the employment activity for June 2020:

- Highway LTE – 2 new hires started in June.
- Environmental Services: Maintenance LTE – New hire started on June 8.
- LTE Public Health Nurse – ongoing recruitment.
- Highway Quarry Crew Lead – Internal transfer effective June 1.
- Finance Director – Interviews held on June 17 and 18 - Candidate has been selected for appointment.
- Highway Equipment Operator – Interviews scheduled for July 7.
- Bloomfield Healthcare Cook – ongoing recruitment
- Bloomfield Healthcare PRN Dietary Aide – ongoing recruitment
- Bloomfield Healthcare Certified Nursing Assistants —ongoing recruitment.
- Bloomfield Healthcare Registered Nurse/LPN – 1 new hire started June 29; on going recruitment.
- Bloomfield Healthcare Laundry/Housekeeping – ongoing recruitment.