

NOTICE OF AN ELECTRONIC MEETING

This meeting will be conducted via electronic videoconferencing/teleconferencing. As such, it is likely that some or all members of, and a possible quorum, may be in attendance via electronic means and not physically present.

In accordance with Wisconsin law, the meeting will remain open to the public. The public may attend in person at the location noted on the agenda. However, DHS Emergency Order #12 requires that no more than ten people be at one gathering and that everyone respects social distancing.

The public is encouraged and requested to attend via electronic means.

	Health and Human Services Committee Wednesday, January 6, 2021 – 5:00 pm Conference Call 1-312-626-6799 Zoom Meeting ID: 826 4305 1623 https://us02web.zoom.us/j/82643051623 Health & Human Services Center – Community Room 303 W. Chapel Street Dodgeville, Wisconsin	Iowa County Wisconsin
For information regarding access for the disabled please call 935-0399.		
<i>Any subject on this agenda may become an action item.</i>		
1	Call to order.	
2	Roll Call.	
3	Approve the meeting agenda for January 6, 2021.	
4	Approve the minutes of December 2, 2020 meeting.	
5	Reports from committee members and an opportunity for members of the audience to address the Committee. No action will be taken.	
6	Election of HHS Committee Secretary	
7	Review revisions to ADRC By-Laws	
8	Resolution supporting ADRC Reinvestment	
9	ADRC: Department Update	
10	BLOOMFIELD HEALTHCARE AND REHABILITATION CENTER: Department Update	
11	HEALTH DEPARTMENT: Department Update	
12	Next meeting: Wednesday February 3, 2021 at 5:00 PM	
13	Adjournment.	
Posting verified by Thomas C. Slaney: Date: 12/31/2020 Initials: ts		

You may attend via videoconference by downloading the free Zoom program to your computer at <https://zoom.us/download>. At the date and time of the meeting, you log on through the Zoom program and enter the Meeting ID from the above agenda. You may also attend via conference call by dialing the phone number listed on the agenda above.

	UNAPPROVED MINUTES Health and Human Services Committee WEDNESDAY, DECEMBER 2 at 5:00 p.m. <i>Health and Human Services Community Room</i> 303 W. Chapel Street; Dodgeville, Wisconsin	Iowa County Wisconsin
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Item	
1	Chairperson Nankee called the meeting to order at 5:00 p.m. Nankee gave his thanks for support for the loss of his mother.
2	<u>Roll Call:</u> Members Present in Community Room: Chairperson Dan Nankee Members Present Remotely: Joan Davis, Justin O'Brien, Richard Rolfsmeyer, Bruce Paull, John Meyers Others Present in Community Room: Larry Bierke, Nikki Mumm, Steve Deal, Cecile McManus Others Present Remotely: Tom Slaney, Jeff Lindeman, Barry Hottman, Jeff Lockhart
3	<u>Approval of the December 2, 2020 Agenda:</u> Motion by Rolfsmeyer and seconded by O'Brien to accept the agenda. Aye: 5; Nay: 0. Motion carried.
4	<u>Approval of the October 7, 2020 Meeting Minutes:</u> Motion by Davis and seconded by Rolfsmeyer to accept the meeting minutes. Nankee would like to mention Steve Deal was not listed as Others Present in Community Room. Mumm will correct the meeting minutes. Aye: 5; Nay: 0. Motion carried.
5	<u>Reports from Committee members and an opportunity for members of the audience to address the committee. No action will be taken.</u> <i>Bloomfield Update:</i> Bierke gave an update as acting Administrator of Bloomfield. He attends stand up meetings every morning unless they are busy and staff is unavailable. They currently have a census of 35. It has dropped off due to an employee that had tested positive for Covid-19 almost 14 days ago. They are close to being Covid-19 free again. Once they are Covid-19 free for 14 days, they will begin allowing residents to have private meetings with families. They have been fortunate to not have had residents test positive for Covid-19 for many months. There were no employees that tested positive as of last week. Bloomfield is in fantastic shape regarding Covid-19 due to our protocols and employees prioritizing their own health and safety. Davis thanked Bierke for holding down the fort and for the wonderful job they are doing to keep Covid-19 cases down compared to other nursing homes. Bierke said they are working on upgrading to a new software program called Point Click Care (PCC). It's the standard in MN and many facilities in WI are using it, including Upland Hills. Staff has put pressure on him to upgrade to this software as they believe it will help attract more/new staff. It is a GUI/Web based software but the downside to that is that they will need better internet to support it so they are working on getting better internet at Bloomfield. He has been working with IT to get cameras for management to be able to utilize Zoom and has incorporated electronic time off requests. Paull asked if they need to have a commission meeting. Bierke stated that the Bloomfield commission should meet quarterly. They are going to discuss offline. <i>Paull:</i> Talked to a woman from Galena, IL with a granddaughter at the Opportunity House. She is taking care of the granddaughter's kids and did not have enough good things to say about the Drug Court and our rehabilitation program. With Deputy Peterson leaving the program for his new role as the Jail Administrator, he hopes Sheriff Michek places someone as good and dedicated to the program as Deputy Peterson has been. The HeART Coalition is working on activity bags for seniors that S.U.N. will hand out with their meals and will go to people in nursing homes and facilities. Valerie & Brittany will be putting them together next week. <i>Nankee:</i> Thank you to everyone for going over the budgets at the last meeting. Stacey Terrill is a great resource if you need someone to look over your health insurance and help you ensure you have the right coverage. He would like to spotlight McManus's News & Views Column for December. Highlights were their goal for the annual appeal, antioxidants in fruits and vegetables are important to stay healthy this time of year, and they want to continue feeding the elderly, but it has not been easy with Covid -19 as they have not figured out a way to cook and eat virtually.

	Davis: Just got her letter from the S.U.N. Program today and would like to give a shout out to McManus and O'Brien as it was well written and nicely done. Nankee stated that there is also a blue donation button on the S.U.N. Facebook to donate.
6	<u>Review third quarter financial reports:</u> Nankee stated that if you look at the expenditure page that we are at 60% of expected expenditures with the year 69% over. Bierke commented that Bloomfield's expenses are down. He also states that there is more revenue coming in from Extension. Nankee stated that he saw in the minutes that it is possible we will receive more Covid-19 monies in the second half of this year. According to the Iowa County Financial Statement we are doing well and Bloomfield is the only one negative. Bierke stated that we will be getting another big payment at the end of the year that will help bring us in line with Bloomfield.
7	<u>SUN Department Update:</u> McManus gave update. She stated that this is the time of year they send out emergency meals. These meals are non-perishable food, enough for two meals, for anyone that wants it and are to be used if S.U.N. is short on meals or is unable to get to the resident for any reason. Says this year almost everyone has requested one. This year they are making over 200 bags (400 meals) between Iowa & Lafayette Counties. She stated that they have to do an assessment for everyone that they bring a meal to within 30 days and then annually thereafter, and they have been doing them over the phone this year vs in-person. They were behind on this but are now caught up and that the purpose of the calls are to talk with the residents to find out if they are having any issues or are at a nutrition risk. The Lafayette County Housing Authority decided to get all residents of all of their buildings two meals for the holidays this year, and they purchased them through S.U.N. in the form of gift cards for the residents to be able to use at their convenience. She thinks this may introduce new residents to the program and meals will increase. They finished sending out the annual appeal mailings today that they had started last week. She thanked O'Brien for all of his help with this. They mailed out 450 at this time and could send out more, so please let her know if you have anyone else that you think needs a letter. They do go to all board members. The status of the sites continues to be a challenge every day. October 19th was their first positive Covid-19 case of a participant and a driver, and they have had positive cases at 4 sites (2 in Iowa & 2 in Lafayette) as of today. She has been in communication with the Health Departments in both counties. They do not go into homes anymore, everything is disposable and put into a bag, the driver goes to door, knocks on door, sets food on a clean surface that they have agreed upon ahead of time, and the driver backs up 6 feet and waits for client to come to the door to make sure they are ok. She thanked Bloomfield for staying open as they supply all meals for Dodgeville, which is their biggest site. They had two congregate sites open: Dodgeville, which is still open with very limited seating and Benton, which closed 2.5 weeks ago as cases started to spike in Lafayette County, and they will re-evaluate at the end of the week if they want to open the Benton site back up. They currently have no plans to open other congregate sites. She is working with Valerie in the ADRC on a Covid-19 contingency plan in case she and Jay would both come down with Covid-19. Stated the ADRC does have staff that could enter information into SAMS should the need arise. Their meal counts are high as seniors do not have other options and are scared to go to grocery store. Nankee said it is remarkable that the sites are not open, but we have so many more people being fed. Paull asked if we have gotten more volunteers. McManus said no and she will run another ad in the Chronicle. Every site has a substitute that can work there as far as the manager but they need more back-up volunteers. Paull stated that there are five people at the Dodgeville site that can manage the site. Safety is their number one concern. Davis suggested having extra emergency meals in resident's homes in case there would be positive Covid-19 cases at sites that would decrease volunteers and workers to ensure residents have meals.
8	<u>UW Extension Department Update:</u> Hottmann gave update. They are all working diligently and telecommuting due to increased cases of Covid-19. They are making sure any visits to the HHS Center are warranted and approved with Paul Ohlrogge ahead of time. They worked on survey with SW Grasslands network. One question asked was what people's comfort level was working with various agencies throughout the state, and UW Extension ranked highest with comfort level among correspondents. Results from the recent Broadband Survey overwhelming emphasized the importance of broadband internet in rural areas. There was a substantial increase in the importance of broadband internet among correspondents in comparison to the 2017 survey. The latest survey said that 92% feel broadband is important now compared to 64% in 2017. They will be working on

	an action plan regarding the survey results and would like to do presentations to board in 2021 regarding their findings and the need for budget monies to make this a focus moving forward. The Community Leadership Alliance Program was able to have two of their six planned sessions in 2020. He stated that 2021 is not looking any better for extension programming so they are pivoting this year with a new purpose statement and core values. They will be using 2021 to have a series of conversations on topics and issues communities are facing. Examples include, but are not limited to, understanding privilege, systemic racism, trust building, understanding bias, working through healthy tension, etc. Paull will send Hottmann contact information for Rachel Steele who was in Iowa County last year getting info on Dissemination Research. Paull stated that he had a lady at church comment at how happy she was that she could Zoom with her family for Thanksgiving. O'Brien thanked Hottmann for looking into broadband issues. He said internet is as essential as electricity, and that they are going to use it more during holidays to meet with their families. Davis said internet will help with social isolation and lead to less substance abuse. It is almost a preventative program for isolation, suicide prevention, and helps keep people in touch. She thanked Hottmann for his work with this study. Hottmann stated many who filled out handwritten forms were elderly, and he thinks about how much they could have benefited from high-speed internet during Covid-19. He said they will be leaning on local health organizations and schools to help them get funding for broadband as this is an important issue that we cannot let slip away.
9	<u>Veteran's Service Office Department Update:</u> Lindeman gave report. He shipped the winter newsletter to the printers just before Thanksgiving and it should be in mailboxes in the near future. Nankee asked how Jason from the Madison Vet Center is working out. Lindeman stated that the Vet Center is still working through telehealth and, if there's a need for webcam services for Iowa County Vets, we could use conference rooms in the HHS Center. He said currently the Vet Center is not offering walk-in appointments, but Veterans can meet with counselor via appointment. Once Covid-19 slows down, Jason would like to use HHS Center to meet with Veterans. He stated that a new software, VetPro, is handy, but he still has some Vets that want to utilize paper. Davis inquired if Lindeman has been on a Badger Honor Flight or if he has anyone from Iowa County on a waiting list. Lindeman stated that the Badger Honor Flight is currently offering the program to Vietnam Vets and older Vets at this point. He stated that Vets who have been on them love them and have nothing but good things to say.
10	<u>Unified Community Services Department Update:</u> Lockhart gave report. He said they have had 8 people within their agency affected by Covid-19, but they have been able to maintain operations and have a majority of people working from home. They received a substance abuse grant that now includes stimulants like Methamphetamines and reapplied for a women's substance use grant yesterday for which they currently have 10 clients with a capacity of 20 total clients. Their programs need to be recertified by the state every two years, and the Community Support Program was recently certified. Mental health has become a serious issue in Iowa county and, with Covid-19, it has doubled to 40%. There is a shortage in Iowa County for mental health providers. Substance abuse is also a serious issue, and the shortage for AODA counselors is worse than for mental health, so they have trained 4 mental health counselors to be AODA counselors. They were just awarded a grant to treat opioid and methamphetamine use disorders, but it cannot be used to supplant existing funding sources, only to expand them. The Comprehensive Community Services Program (CCS) is fully reimbursable with no cost to the county. It is not for out-patient or serious cases only, for those in the middle who require 3-4 hours per week and a case manager. They currently have two case managers and are hiring a third in January. Davis inquired where he gets his data, and Lockhart stated it comes from State of Wisconsin Department of Health Services surveys. She stated that it would be interesting to get data from local Iowa County medical providers. Lockhart stated that he only has local opioid data. There was 1 overdose in October in Iowa County, 10 overdoses this year, and 16 instances where they delivered naloxone for an overdose. This information was from the Wisconsin Department of Health Services. Nankee stated that he saw an article that Japan had more suicides in October than people who died from Covid-19 in the whole year. He hopes we do not have that happen here as well.
11	<u>Social Services Department Update:</u>

	Slaney gave report. He sent an update via email and asked if there were any questions? He stated that we are experiencing issues with Covid-19 in our department and have taken measures to get 70% of staff out of the building. Fortunately most cases have been remote workers, and we have still been able to take care of consumers. We recently auctioned the large ADRC bus and got \$14,100 for it, and that 80% of the amount over \$5,000 needs to be used to purchase a new vehicle. We are replacing the current small bus with a new one, and are getting the rural taxi back up and running again. Davis stated that she saw in the paper that Dane County reported a drop in referrals to Social Services for child abuse and neglect with kids being out of school and asked if we have seen the same pattern. Slaney stated that he does not have that data on him, but has heard the same information regarding Dane County in his meetings he has had this week. Nankee asked if Slaney had any comments on the seven-county ESS Consortium. Slaney stated that they get together as directors to see how we are doing and if we need to modify contract. He wanted to recognize work staff did at this time. The medical assistance, child care, food share, and energy assistance programs changed so frequently this spring that we couldn't keep up to the changes. He said that many things were waived and it was a tremendous accomplishment of staff to keep it going and meet standards. We have 95% answer rates for the call center and timeliness for processing applications (30 days). He said they discussed how other counties are dealing with Covid-19, and that they mirrored one another by making adjustments to serve everyone they need to.
12	<u>Wednesday, January 6, 2021:</u> approved for the next HHS Committee meeting at 5:00 p.m., HHS Center, Community Room, Dodgeville. Zoom will be an option.
13	Motion by Rolfsmeyer and seconded by Paull to Adjourn. Aye: 5, Nay: 0. Meeting adjourned at 6:25 p.m.

AGENDA ITEM COVER SHEET

Title: ADRC of Southwest Wisconsin, Iowa County By-Laws

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Recommendation to the Iowa County Board to Approve the amended Aging and Disability Resource Center (ADRC) of Southwest Wisconsin, Iowa County By-Laws. The amendments started with an ADRC By-Law Sub Committee. The ADRC of Southwest Wisconsin, Iowa County Board has reviewed and discussed the by-laws at multiple board meetings over the last year and a half. Please note the highlights from various review dates on the draft version that is being sent to you. Corporation Counsel, Dave Morzenti has been involved with the revisions. On 12/8/20, the ADRC Board recommended that the amended bylaws be sent onto the HHS Committee. Corporation Counsel and Valerie Hiltbrand will be available during the HHS meeting.

RECOMMENDATIONS (IF ANY):

To send the ADRC of Southwest Wisconsin, Iowa County By-Laws onto the County Board for approval

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Amended Aging and Disability Resource Center of Southwest Wisconsin, Iowa County By-Laws

FISCAL IMPACT:

N/A

LEGAL REVIEW PERFORMED:

☒ Yes

☐ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☐ Yes

☒ No

How much time is needed? 10 minutes

COMPLETED BY: Valerie Hiltbrand

DEPT: DSS/Aging and Disability Resource Center

2/3 VOTE REQUIRED:

☒ Yes

☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

AGING AND DISABILITY RESOURCE CENTER OF SOUTHWEST WISCONSIN, IOWA COUNTY BY-LAWS

ARTICLE I. NAME

The name of the organization shall be the Aging and Disability Resource Center of Southwest Wisconsin Iowa County, hereafter referred to in this document as the ADRC.

ARTICLE II. PURPOSE

The ADRC is committed to improving the quality of life for all Iowa County elderly as well as adults who are disabled. To these ends we will act as the voice, advocate and administrative arm of this county for these individuals with particular emphasis toward achieving a more visible and positive public image. We will strive to develop, review and stimulate programs based on the expressed needs and desires of our constituents. We will direct our efforts to assure that programs and services reach the vast majority, if not all, the county's adults with disabilities and elderly citizens. All planning will concern itself with the economic well-being and the maximum utilization of the potential of adults with disabilities and elderly citizens. It is the hope of this ADRC that these efforts will help all those it represents to lead a more peaceful, healthy, happy, and fulfilling life.

ARTICLE III. STRUCTURE

The ADRC shall consist of the ADRC Staff, ADRC Board, and sub-committees of that Board.

ARTICLE IV. ADRC BOARD

Section 1. Appointments

The ADRC will seek to assure ethnic and economic diversity representation for all geographic areas in the County as well as client group representation with at least one consumer, family member, guardian or advocate representing adults with physical disabilities, one representing adults with intellectual/developmental disabilities and one representing adults with either a mental health or a substance abuse issue. When a position on the ADRC Board becomes vacant, we will first try to fill that vacancy with somebody living in the same general geographical location. We will then seek to fill any need for a representative from one of our target client groups. We will solicit public input through advertisements in local papers and contact with local elderly and disability groups and public bodies. If it is not possible to locate someone in the geographic area, the ADRC Board will seek to appoint someone from another area where it feels representation is needed. The ADRC Board will screen prospective applicants and present its recommendations to the Iowa County Administrator. Appointments will be made/affirmed by the Iowa County Administrator subject to the confirmation/approval by the full County Board.

Section 2. Memberships

The ADRC Board shall consist of at least 9 (but no more than 15 members). At least 51% 50% of the members shall be 60 years of age or older. No more than 1 Three members shall be county

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Commented [DM1]: Combined boards must comply with membership requirements of both statutes, this should suffice.

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~~supervisors, elected county officials.~~ The ADRC Board shall include client group representation with at least one consumer, family member, guardian or advocate who represents adults with physical disabilities, one representing adults with intellectual/developmental disabilities and one representing adults with either a mental health or a substance abuse issue.

Commented [DM2]: We may want to clarify this, IC Policy 101 says three County Supervisors.

Commented [DM3]:

Persons Prohibited from Serving on the ADRC Board

i. An individual who is, or has a family member who is, employed by, has a financial interest in, or serves on the governing board of any of the following organizations is prohibited from serving on the ADRC governing board, committee or commission:

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(a) A Family Care MCO, PACE or Family Care Partnership program or SSI managed care plan. (b) A service provider which is under contract with a managed care organization or which, if included on the board, would give the perception of bias on the part of the ADRC towards that provider. (c) An IRIS Consultant Agency or IRIS Fiscal Employer Agency.

ii. County or tribal employees may not serve on the ADRC governing board, except with approval from the Department of Health Services.

iii. Providers that offer long-term services for older adults or people with physical or intellectual/developmental disabilities, and have a competitor providing the same service in the ADRC service area.

Section 3. Tenure/Terms

Each member shall serve a three-year term with the exception of those appointed to replace a member who resigns or retires in mid-term. (In the latter case, the appointee will serve out the remainder of the term of the person s/he replaces.) The ADRC Board will be divided into three groups of approximately the same size. Each year one of these groups, in rotations, will be eligible for reappointment or replacement, in accordance with State Statute. In accordance with s. 46.82 of the Wisconsin State Statutes, no member may serve more than two consecutive 3 year terms. County supervisors may not be appointed past their two-year elected terms. Therefore, to comply with state statutes, county supervisors may serve no more than three consecutive two-year terms.

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Section 4. Absences

Any member of the ADRC Board absent without a valid excuse for three consecutive regular meetings shall be removed from their position.

Section 5. Removal

In accordance with ~~s. 46.82 of~~ the Wisconsin State Statutes, an ADRC Board member appointed by the County Administrator may be removed at the pleasure of the County Administrator, or by an affirmative vote of two-thirds of all the members of the ADRC Board. "a county or tribal commission on aging member appointed under par.(a)1. may be removed from office for cause by two-thirds vote of each county board of supervisors or tribal governing body participating in the appointment, on due notice in writing and hearing of the charges against the member."

Section 6. Ethics and Confidentiality

ADRC Board members must abide by the Iowa County Ethics Guide. Unless otherwise required by law, ADRC Board members shall not release the names and/or other confidential information about the program participants without the consent of the participant. The responsibility to maintain confidentiality should be fulfilled in such a way as to not obstruct or preclude legitimate public access to records or information

relative to the activities, programs, service and financing of the ADRC

Section 7. Training

Members of the ADRC Board shall receive training and education to enable the members to have a strong and effective voice.

ARTICLE V. OFFICERS

Officers will be elected from the ADRC Board and shall consist of a Chairperson, and Vice-Chairperson, and Secretary.

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Section 1. Duties of Officers

A. Chairperson:

Shall preside at all meetings of the ADRC Board, make appointments to committees, make recommendations to County committees, make recommendations to County Board with assistance of Director and in general s/he shall perform all duties incidental to the office of Chairperson and such other duties as may be prescribed by the ADRC Board.

B. Vice-Chairperson:

Shall preside at all meetings in the absence of the Chairperson or in event of their inability or refusal to act. The Vice-Chairperson shall perform all the duties of the Chairperson and when so acting, shall have all the powers of and be subject to all the restrictions upon the Chairperson. The Vice-Chairperson shall perform such other duties as from time to time may be assigned to him/her by the Chairperson or by the ADRC Board.

C. Secretary (review wording... 2.25.2020)

Review the unapproved minutes prior to the review by the ADRC Board. Assume the responsibilities of the Chair in the absence of both the Chair and the Vice-Chair. Shall keep the minutes of the meeting of the ADRC Board, per county policy and in general perform all duties incidental to the office of Secretary and such other duties as from time to time may be assigned to him/her by the Chairperson or the ADRC Board.

Section 2. Election of Officers

Each year, at the Annual Meeting all three one of the three officers will come up for election. The order will rotate Chairperson, Vice-Chairperson, Secretary, beginning in May of 1980. The ADRC Membership Committee will present a slate of candidates for the open office. Nominations from the floor may also be accepted. ADRC Board members present will have the opportunity to vote on the candidate of their choice at the time.

Section 3. Tenure

Each officer will be elected for a one year three-year term and no officer may serve more than one three consecutive terms in any one office. Special elections may be held to fill a vacancy caused by a mid-term resignation. In the latter case, the replacement will be elected for the balance of said term and would be eligible to be nominated for and serve one three additional consecutive, one year three-year terms.

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ARTICLE VI. COMMITTEES

Section 1. Appointments

The ADRC Chairperson shall appoint members.

Section 2. Members

Each Committee shall consist of at least three (3), but not more than five (5) members who are members of the ADRC Board. The one exception to this, the Planning Committee, which may have as many members as necessary to fulfill the duties of that Committee.

Section 3. Structure

Each committee shall have a Chairperson who shall be responsible for reporting to the ADRC Board on resolutions recommended, action taken, and relevant issues.

Section 4. Standing Committees shall consist of:

A. Membership

~~Shall be responsible for filling vacancies in the ADRC Board and presenting the ADRC Board with a slate of candidates for offices at the annual meeting. May be responsible for filling vacancies and presenting candidates to the ADRC Board and shall be responsible for presenting the ADRC Board with a slate of candidates for offices at the annual meeting. Nominations from the floor may also be accepted. May be responsible for presenting candidates to the ADRC Board for filling vacancies, and shall be responsible for presenting a slate of candidates for offices to the ADRC Board at the annual meeting. Nominations from the floor may also be accepted for filling ADRC Board offices.~~

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B. Transportation Committee

Shall review ~~Bus and Driver Escort Policies~~ Transportation Program policies and procedures on a regular basis. Making recommendations to the ADRC Board on any changes.

C. Planning Committee

Shall work with the ADRC Staff in the development of the County Plan.

D. Executive Committee

Executive Committee will be comprised of the Chairperson, Vice-Chairperson and the Secretary of the ADRC Board. They ~~have the power to direct~~ may advise the staff on issues arising between regular meetings.

ARTICLE VII. MEETINGS

Section 1. Regular meetings

Shall be held on the fourth Tuesday of each month at the Health and Human Services Center or any other predetermined time and/or location. Notice of regular meeting by agenda shall be sent, posted and presented for publication at least five (5) days prior to meeting date.

Section 2. Annual meeting

The annual meeting of the ADRC Board shall be held on the fourth Tuesday of May of each year for the purpose of receiving new board members, reviewing of the bylaws, transacting election of

officers and for the presentations of the ~~Annual Financial Report~~ Annual Financial Report.

Section 3. Special meetings

The ADRC Board Chairperson or a majority of the ADRC Board Members may call special meetings. Any place within Iowa County may be fixed as a place for holding any special meetings of the ADRC Board. Notice must be given 24 hours prior to meeting.

Section 4. Quorum

A majority of active, voting ADRC Board Members shall constitute a quorum for transaction of regular meetings. If no quorum is present at a regular meeting and if in the opinion of the majority of the Executive Committee there is important business to be acted upon, the Executive Committee ~~shall direct~~ may advise the staff to act appropriately with such action to be reviewed at the following regular meeting at which a quorum is present.

Section 5. Rules of Order and Procedures

The ADRC Board shall conduct its business according to the latest Roberts' Rules of Order. Absent an exception, all meetings of the ADRC Board must comply with the Wisconsin Open Meetings Law, Wis. Stat. §§19.81, et. seq.

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ARTICLE VIII. BOOKS AND RECORDS

The ADRC of Southwest Wisconsin, Iowa County office shall keep records of all accounts, financial transactions, and meeting minutes available to Board Members at any time. All financial transactions shall take place through County Government offices.

ARTICLE IX. DUTIES AND POWERS

The following list includes some, but not all, of the powers and duties of the ADRC Staff which shall be exercised and performed in conformity with the laws and ordinances of the County of Iowa and the State of Wisconsin, shall be as follows:

- A. The ADRC shall act as the clearinghouse for all county (public and private) programs on aging.
- B. The ADRC shall have on file current information on ages, income, population, and demographic characteristics of the elderly and adults with disabilities in the county.
- C. The ADRC shall delineate areas that need services and utilize existing community programs through community cooperation and coordination that will provide an efficient method for delivery of services.
- D. The ADRC shall indicate the need for particular legislation with back-up data.
- E. The ADRC shall make available to County Supervisors the information and research relating to the effects of proposed legislation.
- F. The ADRC shall act as the mechanism through which the voices of the elderly and adults with disabilities can be heard on any and all issues relating to their well-being.

- G. The ADRC shall be authorized to establish sub-committees to encourage community involvement, but in keeping with the purposes and objectives of the ADRC.
- H. The ADRC shall, in cooperation with the **Greater Wisconsin Agency on Aging Resources (GWAAR) Area Agency on Aging**, encourage the development of new and expanded programs for older adults consistent with delineated areas of need.
- I. The ADRC shall cooperate with the **Greater Wisconsin Agency on Aging Resources (GWAAR) Area Agency on Aging** and the Department of Health Services, related public and private agencies, and elderly and adults with disabilities in planning efforts.
- J. The ADRC shall make an annual report of its activities to the County Board of Supervisors and shall make such other reports as the County Board from time to time requires.
- K. The ADRC shall prepare annually a budget for necessary and reasonable expenditures to be incurred by the ADRC in accomplishing its goals and mandates, subject to review and approval of the County Administrator and County Board.
- L. The ADRC shall also perform the following: **Minimum Data Set (MDS)** Q referrals, elderly and disability benefits counseling, provide access to publicly funded long-term care programs and services, assist consumers in gaining access to mental health and substance abuse services, assist consumers in gaining access to other public programs and benefits, provide short term service coordination, assist consumers in gaining access to emergency services, work with the adult protective services to make sure that people are free from abuse and neglect, help young adults with disabilities experience seamless transition and entry into the adult long-term care system and provide prevention and early intervention services.

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ARTICLE X. CONFLICT OF INTEREST

All ADRC Board members shall abide by Iowa County Policy 406 (Code of Ethics) and Iowa County Ordinance 701 (Ethics Code). No ADRC Board member shall participate in voting on any matter that results which result in ~~personal or~~ financial gain for him/herself.

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ARTICLE XI. AMENDMENTS TO BY-LAWS

These by-laws shall be reviewed annually or as needed and may be amended by a majority vote of the ADRC Board at any regularly scheduled meeting provided that Board Members have received a copy of the proposed amendments at least one month in advance of the vote to amend. ~~These By-Laws may be altered, amended, or repealed and new by-laws adopted by a majority of the ADRC Board members present at any regular or at any special meeting.~~

8/17/2019 updates

1/28/2020 updates

2/25/2020 updates

DSS Director's suggestions

05/26/20 updates

To Be Reviewed 06/23/2020

6/23/20 updates

Dave Morzenti and 10/27/20 updates

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DRAFT

AGENDA ITEM COVER SHEET

Title: Resolution supporting increased funding for ADRCs

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

On 12/8/20, the ADRC of Southwest Wisconsin - Iowa County Board approved the Resolution supporting increased state funding for ADRCs and forwarded it onto the HHS Committee for approval consideration. If supported, it should be sent onto the County Board. Regional ADRC Manager, Mary Mezera and local ADRC Manager, Valerie Hiltbrand, will be available during the HHS meeting to discuss. Please note that this resolution is in support of increased funding for ADRC programs, not the Aging programs which are Title III-B/Supportive Services, Title III-D/Prevention, Title III-C/nutrition, Title III-E National Family Caregiver Support.

RECOMMENDATIONS (IF ANY):

To send the Resolution supporting increased state funding for ADRCs onto the County Board for approval

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Resolution supporting increased funding for Aging and Disability Resource Centers

FISCAL IMPACT:

Increased state funding should result in less county levy needed to run the ADRC programs.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☐ Yes

☒ No

How much time is needed? 10 minutes

COMPLETED BY: Valerie Hiltbrand

DEPT: DSS/Aging and Disability Resource Center

2/3 VOTE REQUIRED:

☒ Yes

☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

Resolution No.

**SUPPORTING INCREASED FUNDING FOR AGING AND
DISABILITY RESOURCE CENTERS**

WHEREAS, Aging and Disability Resource Centers (ADRC) are the first place to go to get accurate unbiased information on all aspects of life related to aging or living with a disability; and

WHEREAS, ADRC services include providing information and assistance, options and benefits counseling, coordinating short-term services, conducting functional screens, and enrollment processing and counseling; and

WHEREAS, in Wisconsin, there are currently 34 single-county ADRCs, 12 multi-county/tribal ADRCs, and seven tribal Aging and Disability Resource Specialists that work with an ADRC; and

WHEREAS, ADRCs serve the fastest growing demographic of our state's population; and

WHEREAS, the funding method for ADRCs has not been revised in more than a decade, and funding for ADRCs has not increased since 2006; and

WHEREAS, it has become evident that ADRC funding needs revision for a number of reasons, including:

- The current inequitable distribution of funding among ADRCs.
- The need to increase funding so that all ADRCs may effectively meet their mission, as outlined in the Scope of Services contract addendum; and

WHEREAS, the Office for Resource Center Development (ORCD) within the Department of Health Services (DHS) established a stakeholder advisory group in 2017 to discuss ADRC funding; and

WHEREAS, the stakeholder advisory group identified a number of issues with the current funding formula, such as:

- Dollars are distributed based on the date of ADRC establishment - older ADRCs (Generation One) receive more funding than ADRCs established at a later date (Generation Two and Three ADRCs);
- The current formula does not take into account elements associated with health and social inequity that require a greater need for ADRC services;
- The current formula does not adjust with need – Wisconsin's aging and disability populations continue to grow and are expected to grow significantly over the next 20 years;
- The current formula does not account for needed cost of living adjustments; and

WHEREAS, a significant state GPR investment is needed to implement the recommendations of the stakeholder advisory group; and

WHEREAS, such a significant state investment would provide consistency in ADRC funding statewide, cover the services required and recommended in the Scope of Services contract addendum, and equalize services among ADRCs; and

WHEREAS, the work of the stakeholder advisory group complements the work of the Governor's Task Force on Caregiving.

NOW, THEREFORE, BE IT RESOLVED that the Iowa County Board of Supervisors does hereby support the following increases in the 2021-23 state biennial budget to ensure access to critical services provided by ADRCs to Wisconsin's aging and disability populations:

- Provide an additional \$27,410,000 GPR in funding to our state's ADRCs. It is important to note that the proposed change in the ADRC allocation methodology cannot occur unless the full \$27.4 million is allocated.
- Provide additional funding to expand/equalize ADRC services across the state:
 - Expand Dementia Care Specialist Funding Statewide: \$3,320,000
 - Fully Fund Elder Benefit Specialists Statewide: \$2,300,000
 - Expand Caregiver Support and Programs: \$3,600,000
 - Expand Health Promotion Services: \$6,000,000
 - Expand Care Transition Services: \$6,000,000
 - Fund Aging and Disability Resources in Tribes: \$1,180,000
 - Fully Fund Aging and Disability Resource Support Systems: \$2,650,000; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Governor Tony Evers, DOA Secretary Joel Brennan, DHS Secretary-designee Andrea Palm, the Wisconsin Counties Association and all area legislators.



ADRC Manager's Report

HHS Meeting

January 2021

The ADRC office is still closed to the public and ADRC staff are doing most visits over the phone or online. There is a large outdoor sign at each entrance to the Health and Human Services Building to alert customers that the building is closed and what number to call. There is an additional secure drop box located outside of the ADRC entrance. At the November/December ADRC Board Meeting, the board sent onto the HHS Committee: ADRC Bylaws and a resolution in support of increased state funding for ADRCs.

Programs/Services

Medicare Part D Open Enrollment: Open enrollment for prescription drug plans ended December 7th. This year, staff assisted over 200 customers by phone, mail and online. Early in 2021, the benefit specialists will be assisting customers who find issues with their 2021 prescription drug plans.

Prevention Programs: Refer customers to the ADRC to learn about options for Prevention Programs. We are making plans for winter/spring ONLINE programs. We can put people on waiting lists so that we can call them when local in-person classes resume. We can help customers access online prevention programs around the state. Not only do prevention programs offer a platform for education and improved physical health, but they offer an opportunity for participants to connect with others in a safe space. We are seeing these social connections happen virtually too.

Local online Prevention Programs coming up winter/spring 2021: Boost Your Brain and Memory, Walk with Ease and Powerful Tools for Caregivers.

Zoom Sessions: Customers can contact the ADRC to set up their one on one zoom session. Customers will learn how to access zoom and learn the basic features of zoom without the pressure of being in a large meeting.

Finding Health Information You Can Trust: This is a two part virtual presentation on February 9 and 16, hosted by the ADRC with a presentation by Wisconsin Health Literacy.

Caregiver Support Program:

The November *Virtual* Caregiver Renewal Day was well attended by Iowa County participants. Caregivers enjoyed the speaker, Author Keri Olson. She shared a beautiful message about embracing gratitude every day. The caregiver participants gave her positive feedback.

"Mug Club for Caregivers" meets virtually on the third Tuesday of the month from 10:30-11:30, hosted by our Caregiver Coordinator and our Dementia Care Specialist.

"Monday Coffee Connect" is a virtual caregiver support group that meets from 10am-11am on Mondays, hosted by our Dementia Care Specialist and the Alzheimer's Association.

"Evening Conversations with Pam and Gina" is a virtual caregiver support group that meets on Thursdays from 7:30pm-8:30pm. This is hosted by the Dementia Care Specialists from the ADRC of Eagle Country and the ADRC of Southwest Wisconsin.

Transportation Update from Nikki Mumm

October

- We began the interview process for a new Rural Taxi Driver.
- The new ADRC Taxi arrived.

November

- We offered free rides to the polls on Election Day with the Rural Taxi.
- New ADRC Bus funded by the 53.10 Grant was purchased. This will arrive sometime around March or April. We will sell the little bus once the new bus arrives as it is nice to have a second handicap accessible vehicle if the taxi needs to be serviced.
- 85.21 Grant Public Hearing was held on 11/11/20. There were no residents in attendance.
- We sold the big bus on 11/24/20 through the County's Wisconsin Surplus Auction.

December

- Rose started her new position as the Rural Taxi Driver on 12/7/20. We are going to continue with Monday & Tuesday as Rural Taxi Days and Thursday we will focus on the Mineral Point Area as we have in the past. Please let your constituents know that the Rural Taxi Program is up and running. We are very excited to offer this form of transportation to the residents of Iowa County.
- ADRC Board voted to approve the 85.21 Grant at their meeting on 12/8/20. The 85.21 Grant was submitted on 12/10/20.

Respectfully submitted,

Valerie Hiltbrand, ADRC Manager
ADRC of Southwest Wisconsin
303 W. Chapel St.
Dodgeville, WI 53533
Telephone 608-930-9835
Fax 608-935-0355
www.adrcswwi.org



COUNTY ADMINISTRATOR

The Courthouse
222 North Iowa Street
Dodgeville, WI 53533-1557

Phone: (608) 935.0318
Fax: (608) 935.0320
larry.bierke@iowacounty.org

January 2021 Bloomfield Update/Report

1. Bloomfield is prioritizing the spending of CARES funding. Looking at improvements to address the added threat of the virus and ways to make things better for staffing. (Attached is a statement on where we are at so far.)
2. We have a significant number of C.N.A. vacancies and a few Nurse vacancies and have started a Facebook Advertising Campaign to get the word out.
3. The Department has started the transition from ECS software to something called Point Click Care (PCC). Staff appear to becoming pretty excited about the change.
4. Department leadership now all have desktop camera's and can zoom from their offices. We have also experienced a few laptop replacements and second monitors being installed.
5. The Acting Administrator has been attending about half of the 9 AM Stand Up meetings with leadership staff. He declined the opportunity to dress as Santa for pictures, but has generally been pretty helpful. He is allowing his office to be used for COVID testing of employees on Mondays and Thursdays.
6. There have been many requests from staff to get a fiber line extended to Bloomfield to accommodate the internet access there. Should the County operate the facility for several more years, it may be worthwhile. Please advise.
7. In December, Bloomfield was issued two cites from the Department of Health Services, Division of Quality Assurance for an incident that occurred in September. The Acting Nursing Home Administrator has hired attorney Bob Lightfoot to assist with an appeals effort. The fine amounts are anticipated to be substantial.

Disbursements:

Date	Provider Relief Funds	Amount
4/17/2020		\$ 43,830.83
4/24/2020		\$ 54,825.42
5/22/2020		\$ 175,000.00
8/27/2020		\$ 82,500.00
		\$ 356,156.25

Expenses:

Supplies (To Date) \$45,951.44

PPE, Cleaning, Etc

Covid Wing Improvements & Equipment (To Date) \$ 44,184.80

Wireless Internet Upgrade
 Negative Pressure Machines
 Engineering Negative Pressure Rooms
 Lifts
 Refrigerator

In process
 Bariatric Sheets
 Bubblers Filling Station
 Communications System
 Hot Plate Dining System
 Storage Racks
 Trapezees
 Ionization System

Additional Payroll Cost