

NOTICE OF AN ELECTRONIC MEETING

This meeting will be conducted via electronic videoconferencing/teleconferencing. As such, it is likely that some or all members of, and a possible quorum, may be in attendance via electronic means and not physically present.

In accordance with Wisconsin law, the meeting will remain open to the public. The public may attend in person at the location noted on the agenda.

The public is encouraged and requested to attend via electronic means.

Pursuant to Section 19.84, Wisconsin Statutes, notice is hereby given to the public that the Iowa County Board of Supervisors will meet in

Regular Session
of the
IOWA COUNTY BOARD
Tuesday, February 16, 2021
6:00 p.m.

Conference Call 1-312-626-6799

Zoom meeting ID: 834 0733 6994

<https://us02web.zoom.us/j/83407336994>

Health and Human Services Center - Community Room

303 West Chapel St., Dodgeville, WI 53533

For information regarding access for the disabled, please call 935-0399.

Healthy and Safe Place to Live, Work and Play - Iowa County

The Mission of Iowa County Government is to protect and promote the health and safety, economic well being, and environmental quality of our county by providing essential services in a fiscally responsible manner.

1. Call to order by Chair John M. Meyers
2. Pledge of Allegiance.
3. Roll Call.
4. Approve the agenda for this February 16, 2021 meeting.
5. Approve the minutes of the January 19, 2021 meeting.
6. Recognition of Jeff Anderson, Highway Department on his retirement.
7. Special matters and announcements.
 - a) Committee Chair reports.
 - b) Forward Analytics (set out).

8. Comments from the public.
 - a) Letter from Don Campbell.
9. Land use changes from the Towns and City of Mineral Point:
 - Eden – 1-0221 Rezoning request by Addison Family LLC.
 - Mineral Point – 2-0221 Rezoning request by Tim Lindholm and Dean Siegenthaler.
 - Mineral Point – 3-0221 Rezoning request by Michelle Klusendorf.
 - Arena – 4-0221 Rezoning request by Rick Peterson.
 - Arena – 5-0221 Rezoning request by John and Vern Halverson.
 - Brigham – 6-0221 Rezoning request by Ted and Barbara Sawle.
 - Brigham – 7-0221 Rezoning request by Arnold and Teresa Knight.
 - Iowa County – 8-0221 Rezoning request to establish zoning designation for said lands: Cynthia Myers, Steven Schelkopf & Ryan Hayes, Edward & Lillian Spitzbarth Rev Trust, Finkelmeyer Farms II LLC, Michael & Debra Finkelmeyer Family Trust, Gerald & Shirley Benson, Robert Steffes, Gary & Carol Steffes, Gary & Carol Steffes, Steven & Marsha Bertram, James & Janice Kowalczyk, Seth Ziegler, Larry & Jane Dolphin Rev Trust, Mark & Brenda Steffes, Mark Steffes, Gevelinger Inc and Dodge Point Country Club LLC.
10. Presentation regarding Wind Siting by Dave Morzenti, Corporation Counsel and Scott Godfrey, Planning and Development Director/Land Information Officer.

Executive Committee

11. Resolution No 9-0221 Reaffirming Iowa County's Commitment to Clean and Renewable Energy.

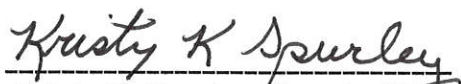
General Government Committee:

12. Consider Reclassification of Bloomfield Business Manager position.
13. Consider Reclassification of two (2) Dispatch/Correctional Officer positions to Corporal Correction positions.
14. Consider Reclassification of the MDS and Infection Prevention Nurse to MDS and Infection Prevention Manager.
15. Resolution No. 10-0221 Creation of LTE COVID-19 Vaccine Specialist positions.

Long Range Planning Committee

16. Consider applying for a Save America's Treasurers Grant in 2021 for Courthouse Remodeling and Maintenance Improvements likely to occur in 2023.
17. County Administrator's report.
18. Approve the Administrator's appointment of:
~Sharon Shea as a Humane Officer for a term ending on December 31, 2021.
19. Chair's report.

20. Mileage and Per Diem Report for the February 16, 2021 meeting.
21. Motion to convene in closed session pursuant to section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
(Discuss County nursing home and negotiation strategy relative to future of facility).
22. Possible action on close session item.
23. Motion to adjourn to March 16, 2021.


Kristy K. Spurley, County Clerk

Posted 2/11/2021 @ 12:30 pm

You may attend via videoconference by downloading the free Zoom program to your computer at <https://zoom.us/download> At the date and time of the meeting, you log on through the Zoom program and enter the Meeting ID from the above agenda. You may also attend via conference call by dialing the phone number listed on the agenda above.

PROCEEDINGS OF THE JANUARY SESSION OF
THE BOARD OF COUNTY SUPERVISORS
OF IOWA COUNTY, WISCONSIN

The meeting was held in person and via electronic videoconferencing/teleconferencing.

The Board of Supervisors met in the Health and Human Services Center Community Room in the City of Dodgeville on Tuesday, January 19, 2021 at 6:00 p.m. and was called to order by the Honorable John M. Meyers, Chair of the Board.

The Board, in unison, led the reciting of the Pledge of Allegiance to the flag.

Roll call:

Members attending in person: Doug Richter, Stephen Deal, Daniel Nankee, Ronald Benish, David Gollon, Curt Peterson, Bruce Haag, Mike Peterson, Richard Rolfsmeyer, John Meyers, Jeremy Meek, Mel Masters and Kevin Butteris.

Members attending remotely: Kimberly Alan(6:02 pm), Judy Lindholm, Joan Davis, Dewan Jenkins, Don Leix, Justin O'Brien, Alex Ray, Susan Storti.

Approval of Agenda: Sup. Haag moved. Sup. Benish seconded. Motion carried.

Aye- 20 Nay-0

Approval of Minutes from December 15, 2020 meeting: Sup. Nankee moved. Sup. Butteris seconded. Sup. Mike Peterson had a friendly amendment to amend the minutes to show him as being in attendance. Sup. Nankee and Butteris accepted the amendment. Vote on the amended minutes was taken. Motion carried.

Aye-20 Nay-0

Recognition of the following employees on their retirement:

*Keith Buckingham-Highway Dept.- Administrator Bierke recognized Keith on his retirement after working 16 years at the Highway Department. Larry presented Keith with a Certificate of Appreciation and a gift certificate from the County.

*Dixie Edge-Register of Deeds

*Roxanne Hamilton-Finance Director

*Greg Klusendorf-County Clerk

Recognition of outgoing County Supervisors:

*Tom Forbes

*Jim Griffiths

*Bruce Paull

*Mark Storti

Special matters and announcements.

a) Committee Chair reports.

Public Comments: Debbie Siegenthaler gave an update on COVID vaccinations.

Presentation on the results of the 2021 Broadband Survey taken by Barry Hottmann, UW Extension Community Development Agent.

Joint presentation by Unified Community Services and Dept. of Social Services: "Requirements, Risks and Solutions".

County Administrator Larry Bierke gave a report to the board.

Sup. Meek moved to approve the appointment of Amanda Gardner to the Veteran's Service Commission for a three-year term ending on December 23, 2023. Sup. Nankee seconded. Motion carried.

Aye- 21 Nay-0

Health and Human Services Committee:

Sup. Deal moved to adopt Resolution No. 1-0121 Supporting Increased Funding for Aging and Disability Resource Centers. Sup. Rolfsmeyer seconded the motion. Sup. Benish moved to remove the second bullet, which was the funding for future expansion of staffing and services and leave the equalize ADRC in the resolution as noted on the first bullet of the last section. Sup. Storti seconded. Amendment carried.

Voting in favor: Sups. Richter, Storti, Benish, Gollon, C Peterson, Jenkins, Meyers, Meek, Leix, Masters, and Butteris.

Voting against: Deal, Nankee, Davis, Ray, Haag, M Peterson, Rolfsmeyer, Alan, Lindholm, O'Brien.

Aye-11 Nay-10

Vote was taken on the amended main motion. Motion carried.

Aye-21 Nay-0

Sup Rolfsmeyer moved to approve amending ADRC By-Laws. Sup. Meek seconded. Motion carried.

Aye- 21 Nay-0

General Government Committee:

Sup. M. Peterson moved to approve the Highway Office Reclassifications. Sup. Gollon seconded. Motion carried.

Aye- 21 Nay-0

Sup. Benish moved to adopt Resolution No. 2-0121 Establishing a Self-Insured Worker's Compensation Program. Sup. Storti seconded. Motion carried.

Aye- 21 Nay-0

Executive Committee

Sup. Gollon moved to adopt Resolution No. 3-0121 Directing Fiber Access Across the Wisconsin River. Sup. Masters seconded. Motion carried.

Aye- 21 Nay-0

Sup. Masters moved to set notification deadline for excused absences at noon the day of the meeting. Sup. Haag seconded. Motion carried.

Aye- 21 Nay-0

Law Enforcement Center Building Committee

Sup. Meek moved to approve Change Order PR24 for \$91,859 to cover added rock removal and unsuitable soil removal and replacement. Sup. Storti seconded. Motion carried.

Aye-20 Nay-1

Sup. Richter voted against the motion.

Other

Sup. Meek moved to adopt Resolution No. 4-0121 Supporting Increased County Child Support Funding. Sup. Benish seconded. Motion carried.

Aye-21 Nay-0

Sup. Gollon moved to approve the appointment of Mel Masters to serve out Alex Ray's term on the Long Range Planning Committee. Sup. Nankee seconded. Motion carried.

Aye-21 Nay-0

Chair Meyers gave a report to the Board.

Mileage and Per Diem Report for this January 21, 2021 Session of the Board was presented.

21 Members 361 Miles \$1,052.16 Mileage and Per Diem

Sup. Benish moved to approve. Sup. Rolfsmeyer seconded. Motion carried.

Aye- 21 Nay-0

Motion by Sup. Meek to convene in closed session pursuant to section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discuss County nursing home and negotiation strategy relative to future of facility. Sup. Haag seconded. Motion carried.

Aye- 21 Nay-0

Entered closed session at 7:27 p.m. with Administrator Bierke and Corp. Counsel Morzenti.

Sup. Ray moved to return to open session. Sup. Benish seconded. Motion carried.

Aye- 21 Nay-0

Entered open session at 8:26 p.m.

No action was taken on the closed session item.

Sup. Ray moved to adjourn to February 16, 2021. Sup. Benish seconded. Motion carried.

Aye- 21 Nay-0

Meeting adjourned at 8:27 p.m.

John M. Meyers, Chair

Kristy K. Spurley, County Clerk

DRAFT

Amendatory Ordinance 1-0221

To the Honorable Iowa County Board of Supervisors:

Whereas a petition for a land use change has been made by Addison Family LLC;

For land being part of the W ½ of the SW ¼ of Section 18-T6N-R1E in the Town of Eden; affecting tax parcels 010-0185, 010-0187 and 010-0188.04;

And, this petition is made to rezone 3.23 acres to AR-1 Agricultural Residential, 3.22 acres and 7.99 acres to C-1 Conservancy all from A-1 Agricultural; and 36.77 acres with the AC-1 Agricultural Conservancy overlay;

Whereas notice of such petition has been properly advertised and notice has been given to the **Clerk of the Town of Eden,**

Whereas a public hearing, designated as zoning hearing number **3143** was last held on **January 26, 2021** in accord with said notice, and as a result of said hearing action has been taken by the Iowa County Planning & Zoning Committee to **approve** said petition with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.

Now therefore be it resolved that official county zoning map be amended as recommended by the Iowa County Planning and Zoning Committee.

Respectfully submitted by the Iowa County Planning & Zoning Committee.

I, the undersigned Iowa County Clerk, hereby certify that the above Amendatory Ordinance was _____ approved as recommended _____ approved with amendment _____ denied as recommended _____ denied or _____ rereferred to the Iowa County Planning & Zoning Committee by the Iowa County Board of Supervisors on **February 16, 2021**. The effective date of this ordinance shall be **February 16, 2021**.

Kristy K. Spurley
Iowa County Clerk

Date: _____



IOWA COUNTY OFFICE OF PLANNING & DEVELOPMENT

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Scott.Godfrey@iowacounty.org

Planning & Zoning Committee Recommendation Summary

Public Hearing Held on January 26, 2021

Zoning Hearing 3143

Recommendation: **Approval**

Applicant(s): Addison Family LLC

Town of Eden

Site Description: W1/2-SW of S18-T6N-R1E also affecting tax parcels 010-0185; 0187 & 0188.04

Petition Summary: This is a request to create two C-1 Conservancy lots of 7.99 acres & 3.22 acres, one AR-1 lot of 3.23 acres by rezoning from A-1 Ag and 36.77 acres to have the AC-1 Ag Conservancy overlay for density compliance.

Comments/Recommendations

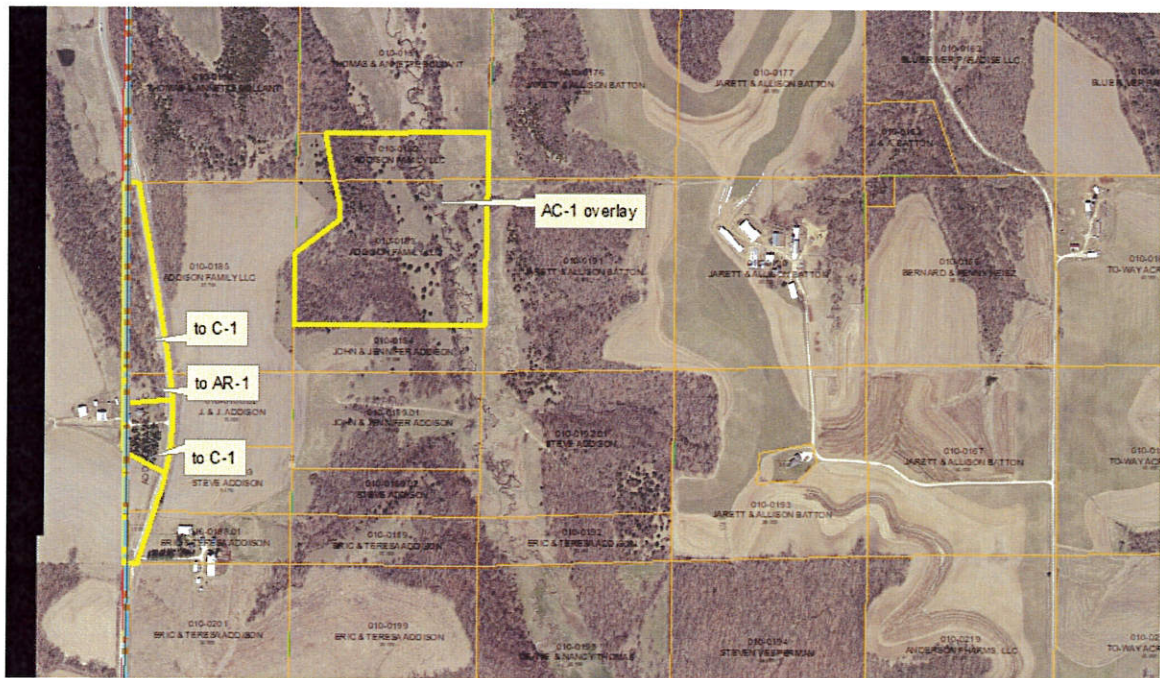
1. The A-1 Ag district has a minimum 40-acre lot size, so the proposed sub-40 acre lots require rezoning.
2. If approved, the C-1 lots would allow open space uses only and the AR-1 lot would allow one single family residence and accessory structures. The AC-1 overlay is proposed to comply with the town's 1:40 acre residential density and would allow only open space uses.
3. The associated certified survey map has not been submitted for formal review.
4. Per Section 11.0 of the Iowa County Zoning Ordinance, the following standards are to be considered when deciding a zoning change:
 1. The petition is consistent with the Iowa County Comprehensive Plan and the comprehensive plan of any Town affected by said petition.
 2. Adequate public facilities and services (including sewage and waste disposal, water, gas, electricity, schools, police and fire protection, and roads and transportation, as applicable) will be available as required by the petition while maintaining adequate levels of service to existing development.
 3. Provisions of public facilities to accommodate the petition will not place an unreasonable burden on the ability of affected local units of government to provide the.
 4. The petition will not result in significant adverse impacts upon surrounding properties or the natural environment, including air, water, noise, stormwater management, soils, wildlife and vegetation.
 5. The land associated with the petition is suitable for the proposed development and said development will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas.
 6. The petition will not be used to legitimize a nonconforming use or structure.
 7. The petition is the minimum action necessary to accomplish the intent of the petition, and an

administrative adjustment, variance, or Conditional Use Permit could not be used to achieve the same result.

8. The petition will not result in illegal "spot zoning" (i.e. use is inconsistent with surrounding properties and serves only a private, rather than public interest).

Town Recommendation: The Town of Eden is recommending approval.

Staff Recommendation: Staff recommends approval with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.



Amendatory Ordinance No. 2-0221

To the Honorable Iowa County Board of Supervisors:

Whereas a petition for a land use change has been made by Tim Lindholm and Dean Siegenthaler;

For land being part of the E ½ of the SW ¼ of Section 35, Town 5N, Range 3E in the Town of Mineral Point; affecting tax parcels 018-0518 and 018-0522;

And, this petition is made to rezone 20.0 acres from A-1 Agricultural to C-1 Conservancy;

Whereas notice of such petition has been properly advertised and notice has been given to the **Clerk of the Town of Mineral Point**,

Whereas a public hearing, designated as zoning hearing number **3144** was last held on **January 26, 2021** in accord with said notice, and as a result of said hearing action has been taken by the Iowa County Planning & Zoning Committee to **approve** said petition with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.

Now therefore be it resolved that official county zoning map be amended as recommended by the Iowa County Planning and Zoning Committee.

Respectfully submitted by the Iowa County Planning & Zoning Committee.

I, the undersigned Iowa County Clerk, hereby certify that the above Amendatory Ordinance was _____ approved as recommended _____ approved with amendment _____ denied as recommended _____ denied or _____ rereferred to the Iowa County Planning & Zoning Committee by the Iowa County Board of Supervisors on **February 16, 2021**. The effective date of this ordinance shall be **February 16, 2021**.

Kristy K. Spurley
Iowa County Clerk

Date: _____



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Planning & Zoning Committee Recommendation Summary

Public Hearing Held on January 26, 2021

Zoning Hearing 3144

Recommendation: **Approval**

Applicant(s): Tim Lindholm and Dean Siegenthaler

Town of Mineral Point

Site Description: E1/2-SW S35-T5N-R3E also affecting tax parcels 018-0518; 0522

Petition Summary: This is a request to create a C-1 Conservancy lot by rezoning from A-1 Ag.

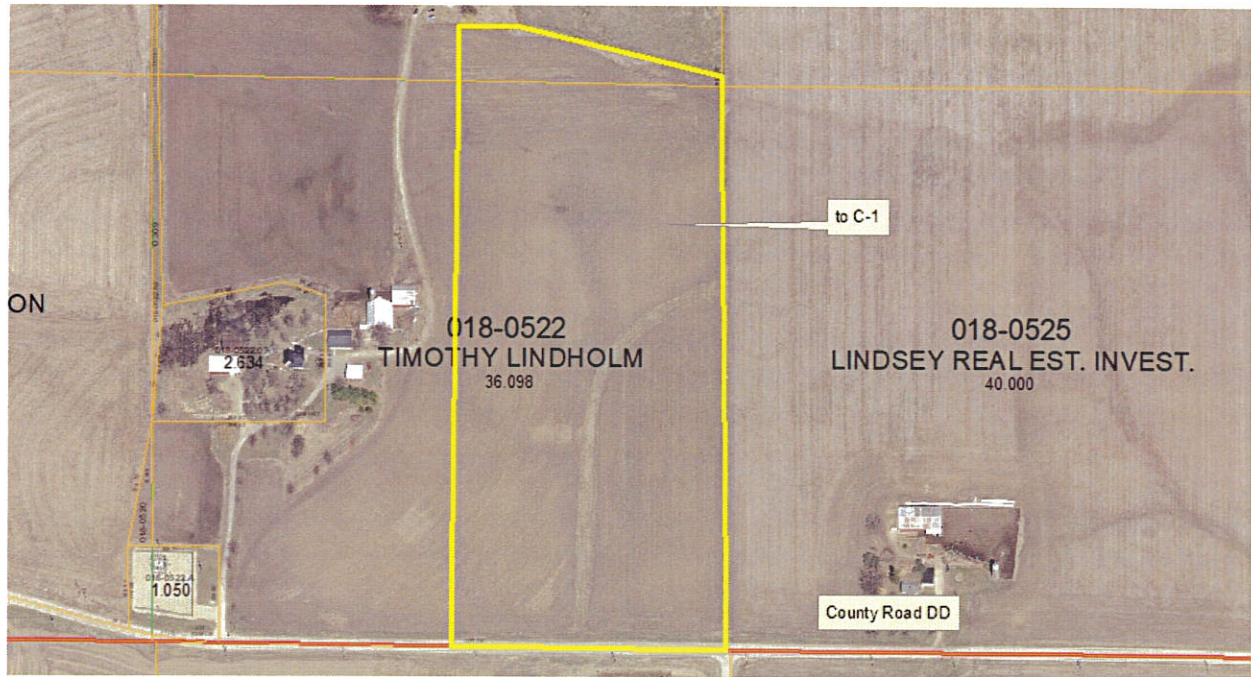
Comments/Recommendations

1. The A-1 district has a minimum 40-acre lot size. The buyer proposes to continue cropping and not to develop, so the C-1 Conservancy district is being requested.
2. If approved, the lot would be eligible to only open space uses.
3. The associated certified survey map has not been submitted for formal review.
4. Per Section 11.0 of the Iowa County Zoning Ordinance, the following standards are to be considered when deciding a zoning change:
 1. The petition is consistent with the Iowa County Comprehensive Plan and the comprehensive plan of any Town affected by said petition.
 2. Adequate public facilities and services (including sewage and waste disposal, water, gas, electricity, schools, police and fire protection, and roads and transportation, as applicable) will be available as required by the petition while maintaining adequate levels of service to existing development.
 3. Provisions of public facilities to accommodate the petition will not place an unreasonable burden on the ability of affected local units of government to provide the.
 4. The petition will not result in significant adverse impacts upon surrounding properties or the natural environment, including air, water, noise, stormwater management, soils, wildlife and vegetation.
 5. The land associated with the petition is suitable for the proposed development and said development will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas.
 6. The petition will not be used to legitimize a nonconforming use or structure.
 7. The petition is the minimum action necessary to accomplish the intent of the petition, and an administrative adjustment, variance, or Conditional Use Permit could not be used to achieve the same result.
 8. The petition will not result in illegal "spot zoning" (i.e. use is inconsistent with surrounding

properties and serves only a private, rather than public interest).

Town Recommendation: The Town of Mineral Point is recommending approval.

Staff Recommendation: Staff recommends approval with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.



Amendatory Ordinance No. 3-0221

To the Honorable Iowa County Board of Supervisors:

Whereas a petition for a land use change has been made by Michelle Klusendorf and Ridgeview Storage;

For land being part of the SE ¼ of the SW ¼ of Section 35, Town 5N, Range 2E in the Town of Mineral Point; affecting tax parcels 018-1018 and 018-1019.01;

And, this petition is made to rezone 3.166 acres from A-1 Agricultural and AR-1 Agricultural Residential to all AR-1 Agricultural Residential;

Whereas notice of such petition has been properly advertised and notice has been given to the **Clerk of the Town of Mineral Point,**

Whereas a public hearing, designated as zoning hearing number **3145** was last held on **January 26, 2021** in accord with said notice, and as a result of said hearing action has been taken by the Iowa County Planning & Zoning Committee to **approve** said petition with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.

Now therefore be it resolved that official county zoning map be amended as recommended by the Iowa County Planning and Zoning Committee.

Respectfully submitted by the Iowa County Planning & Zoning Committee.

I, the undersigned Iowa County Clerk, hereby certify that the above Amendatory Ordinance was _____ approved as recommended _____ approved with amendment _____ denied as recommended _____ denied or _____ rereferred to the Iowa County Planning & Zoning Committee by the Iowa County Board of Supervisors on **February 16, 2021**. The effective date of this ordinance shall be **February 16, 2021**.

Kristy K. Spurley
Iowa County Clerk

Date: _____



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Planning & Zoning Committee Recommendation Summary

Public Hearing Held on January 26, 2021

Zoning Hearing 3145

Recommendation: **Approval**

Applicant(s): Michelle Klusendorf and Ridgeview Storage

Town of Mineral Point

Site Description: SE/SW S35-T5N-R2E also affecting tax parcels 018-1019; 1019.01

Petition Summary: This is a request to enlarge an existing 1.167-acre AR-1 Ag Res lot to 3.166 acres.

Comments/Recommendations

1. The land being added to the AR-1 lot is zoned A-1 and must be rezoned to AR-1 to create the proposed lot.
2. If approved, the lot would be eligible for one single family residence, accessory structures and limited ag uses, but no livestock type animal units.
3. The proposed lot is within Zone 4 of the Iowa County Airport Zoning overlay. The proposed lot size and use is consistent with that overlay zoning.
4. The associated certified survey map has been submitted for formal review.
5. Per Section 11.0 of the Iowa County Zoning Ordinance, the following standards are to be considered when deciding a zoning change:
 1. The petition is consistent with the Iowa County Comprehensive Plan and the comprehensive plan of any Town affected by said petition.
 2. Adequate public facilities and services (including sewage and waste disposal, water, gas, electricity, schools, police and fire protection, and roads and transportation, as applicable) will be available as required by the petition while maintaining adequate levels of service to existing development.
 3. Provisions of public facilities to accommodate the petition will not place an unreasonable burden on the ability of affected local units of government to provide the.
 4. The petition will not result in significant adverse impacts upon surrounding properties or the natural environment, including air, water, noise, stormwater management, soils, wildlife and vegetation.
 5. The land associated with the petition is suitable for the proposed development and said development will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas.
 6. The petition will not be used to legitimize a nonconforming use or structure.
 7. The petition is the minimum action necessary to accomplish the intent of the petition, and an administrative adjustment, variance, or Conditional Use Permit could not be used to achieve the

same result.

8. The petition will not result in illegal "spot zoning" (i.e. use is inconsistent with surrounding properties and serves only a private, rather than public interest).

Town Recommendation: The Town of Mineral Point is recommending approval.

Staff Recommendation: Staff recommends approval with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.



Amendatory Ordinance No.4-0221

To the Honorable Iowa County Board of Supervisors:

Whereas a petition for a land use change has been made by Rick Peterson;

For land being part of the SW ¼ of the SE ¼ of Section 15, Town 8N, Range 4E in the Town of Arena; affecting tax parcels 002-1042.002 and 002-1042.004;

And, this petition is made to rezone 2.0 acres to AR-1 Agricultural Residential and 6.522 acres to AB-1 Agricultural Business;

Whereas notice of such petition has been properly advertised and notice has been given to the **Clerk of the Town of Arena,**

Whereas a public hearing, designated as zoning hearing number **3146** was last held on **January 26, 2021** in accord with said notice, and as a result of said hearing action has been taken by the Iowa County Planning & Zoning Committee to **approve** said petition with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.

Now therefore be it resolved that official county zoning map be amended as recommended by the Iowa County Planning and Zoning Committee.

Respectfully submitted by the Iowa County Planning & Zoning Committee.

I, the undersigned Iowa County Clerk, hereby certify that the above Amendatory Ordinance was _____ approved as recommended _____ approved with amendment _____ denied as recommended _____ denied or _____ rereferred to the Iowa County Planning & Zoning Committee by the Iowa County Board of Supervisors on **February 16, 2021**. The effective date of this ordinance shall be **February 16, 2021**.

Kristy K. Spurley
Iowa County Clerk

Date: _____



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Planning & Zoning Committee Recommendation Summary

Public Hearing Held on January 26, 2021

Zoning Hearing 3146

Recommendation: **Approval**

Applicant(s): Rick Peterson

Town of Arena

Site Description: SW/SE S15-T8N-R4E also affecting tax parcels 002-1042.002; 1042.004

Petition Summary: This is a request to redescribe two existing lots, one zoned AR-1 Ag Res and the other AB-1 Ag Bus.

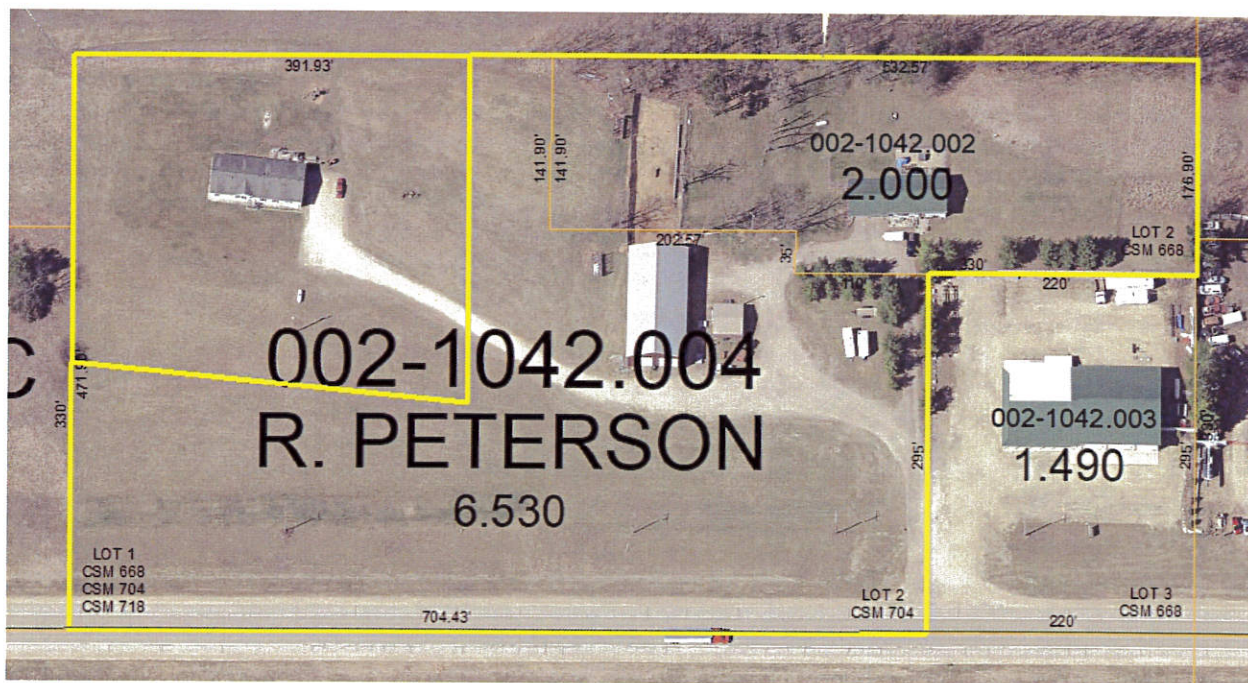
Comments/Recommendations

1. The applicant is proposing to essentially change the zoning of the lots for the existing two residences. The current AB-1 residence will be on an AR-1 lot and vice versa. The new AB-1 lot is proposed to have the same uses as the existing AB-1 lot.
2. ZH3059 (2019) created the existing lots and approved a CUP for the AB-1 lot to allow a Commercial Livestock Operation and affiliated residence.
3. The associated certified survey map has not been submitted for formal review.
4. Per Section 11.0 of the Iowa County Zoning Ordinance, the following standards are to be considered when deciding a zoning change:
 1. The petition is consistent with the Iowa County Comprehensive Plan and the comprehensive plan of any Town affected by said petition.
 2. Adequate public facilities and services (including sewage and waste disposal, water, gas, electricity, schools, police and fire protection, and roads and transportation, as applicable) will be available as required by the petition while maintaining adequate levels of service to existing development.
 3. Provisions of public facilities to accommodate the petition will not place an unreasonable burden on the ability of affected local units of government to provide the.
 4. The petition will not result in significant adverse impacts upon surrounding properties or the natural environment, including air, water, noise, stormwater management, soils, wildlife and vegetation.
 5. The land associated with the petition is suitable for the proposed development and said development will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas.
 6. The petition will not be used to legitimize a nonconforming use or structure.
 7. The petition is the minimum action necessary to accomplish the intent of the petition, and an administrative adjustment, variance, or Conditional Use Permit could not be used to achieve the same result.
 8. The petition will not result in illegal "spot zoning" (i.e. use is inconsistent with surrounding

properties and serves only a private, rather than public interest).

Town Recommendation: The Town of Arena is recommending approval.

Staff Recommendation: Staff recommends approval of the zoning change with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval. Staff recommends approval of the CUP with the conditions that there be a maximum of 100 goats; the goats must be contained on the 6.522 acres; and the residence must be occupied by either the operation owner or someone affiliated with the operation (same as conditions imposed by ZH3059).



Amendatory Ordinance No. 5-0221

To the Honorable Iowa County Board of Supervisors:

Whereas a petition for a land use change has been made by John and Vern Halverson;

For land being part of the NE ¼ of Section 31, Town 8N, Range 5E in the Town of Arena; affecting tax parcel 002-0491.01, 002-0492, 002-0493 and 002-0494.03;

And, this petition is made to rezone 21.68 acres and 38.45 acres from A-1 Agricultural to AR-1 Agricultural Residential;

Whereas notice of such petition has been properly advertised and notice has been given to the **Clerk of the Town of Arena,**

Whereas a public hearing, designated as zoning hearing number **3137** was last held on **January 26, 2021** in accord with said notice, and as a result of said hearing action has been taken by the Iowa County Planning & Zoning Committee to **approve** said petition with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.

Now therefore be it resolved that official county zoning map be amended as recommended by the Iowa County Planning and Zoning Committee.

Respectfully submitted by the Iowa County Planning & Zoning Committee.

I, the undersigned Iowa County Clerk, hereby certify that the above Amendatory Ordinance was _____ approved as recommended _____ approved with amendment _____ denied as recommended _____ denied or _____ rereferred to the Iowa County Planning & Zoning Committee by the Iowa County Board of Supervisors on **February 16, 2021**. The effective date of this ordinance shall be **February 16, 2021**.

Kristy K. Spurley
Iowa County Clerk

Date: _____



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Planning & Zoning Committee Recommendation Summary

Public Hearing Held on January 26, 2021

Zoning Hearing 3137

Recommendation: **Approval**

Applicant(s): John & Vern Halverson

Town of Arena

Site Description: NE ¼ of S31-T8N-R5E also affecting tax parcels 002-0492; 0191.01; 0493; 0494.03

Petition Summary: This is a request to create two residential lots of 21.68 & 38.45 acres by rezoning from A-1 Ag to AR-1 Ag Res.

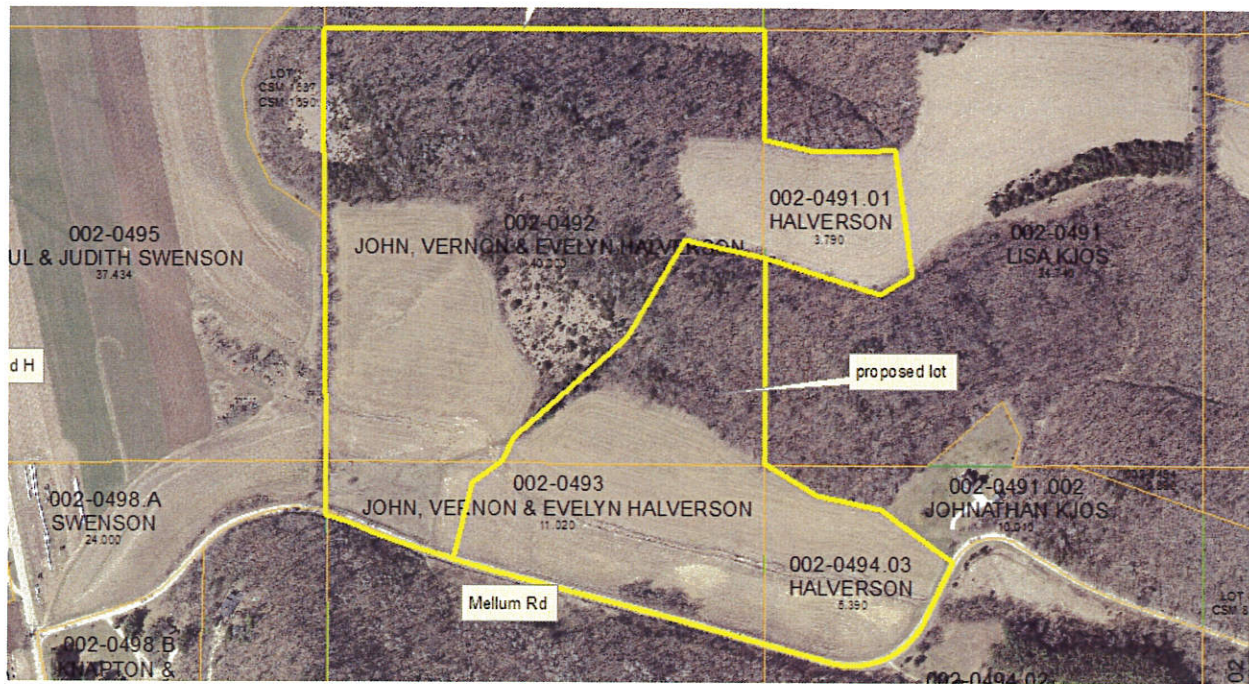
Comments/Recommendations

1. The proposed lots do not meet the minimum 40-acre lot size in the A-1 Ag district to remain zoned A-1 Ag.
2. If approved, each lot would be eligible for one single family residence, accessory structures and limited ag uses, including up to 8 livestock type animal units on the smaller lot and 11 on the larger.
3. The associated certified survey map has not been submitted for formal review.
4. Per Section 11.0 of the Iowa County Zoning Ordinance, the following standards are to be considered when deciding a zoning change:
 1. The petition is consistent with the Iowa County Comprehensive Plan and the comprehensive plan of any Town affected by said petition.
 2. Adequate public facilities and services (including sewage and waste disposal, water, gas, electricity, schools, police and fire protection, and roads and transportation, as applicable) will be available as required by the petition while maintaining adequate levels of service to existing development.
 3. Provisions of public facilities to accommodate the petition will not place an unreasonable burden on the ability of affected local units of government to provide the.
 4. The petition will not result in significant adverse impacts upon surrounding properties or the natural environment, including air, water, noise, stormwater management, soils, wildlife and vegetation.
 5. The land associated with the petition is suitable for the proposed development and said development will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas.
 6. The petition will not be used to legitimize a nonconforming use or structure.
 7. The petition is the minimum action necessary to accomplish the intent of the petition, and an administrative adjustment, variance, or Conditional Use Permit could not be used to achieve the same result.
 8. The petition will not result in illegal "spot zoning" (i.e. use is inconsistent with surrounding

properties and serves only a private, rather than public interest).

Town Recommendation: The Town of Arena is recommending approval.

Staff Recommendation: Staff recommends approval with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.



Amendatory Ordinance No. 6-0221

To the Honorable Iowa County Board of Supervisors:

Whereas a petition for a land use change has been made by Ted and Barbara Sawle;

For land being part of the NE ¼ of the SE ¼ of Section 8, Town 5N, Range 5E in the Town of Brigham; affecting tax parcels 004-1219 and 004-1243;

And, this petition is made to rezone 15.335 acres from A-1 Agricultural to AR-1 Agricultural Residential and 4.665 acres with the AC-1 Agricultural Conservancy overlay district;

Whereas notice of such petition has been properly advertised and notice has been given to the **Clerk of the Town of Brigham,**

Whereas a public hearing, designated as zoning hearing number **3148** was last held on **January 26, 2021** in accord with said notice, and as a result of said hearing action has been taken by the Iowa County Planning & Zoning Committee to **approve** said petition with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.

Now therefore be it resolved that official county zoning map be amended as recommended by the Iowa County Planning and Zoning Committee.

Respectfully submitted by the Iowa County Planning & Zoning Committee.

I, the undersigned Iowa County Clerk, hereby certify that the above Amendatory Ordinance was _____ approved as recommended _____ approved with amendment _____ denied as recommended _____ denied or _____ rereferred to the Iowa County Planning & Zoning Committee by the Iowa County Board of Supervisors on **February 16, 2021**. The effective date of this ordinance shall be **February 16, 2021**.

Kristy K. Spurley
Iowa County Clerk

Date: _____



IOWA COUNTY OFFICE OF PLANNING & DEVELOPMENT

222 N. Dodgeville Street, Suite 1223

Dodgeville, WI 53533

608-935-0333/608-553-7575/fax 608-935-0326

Scott.Godfrey@iowacounty.org

Planning & Zoning Committee Recommendation Summary

Public Hearing Held on January 26, 2021

Zoning Hearing 3137

Recommendation: **Approval**

Applicant(s): Ted & Barbara Sawle

Town of Brigham

Site Description: NE/SE S8-T5N-R5E also affecting tax parcels 004-1219; 1243

Petition Summary: This is a request to create a residential lot by rezoning 15.335 acres from A-1 Ag to AR-1 Ag Res with 4.665 acres zoned with the AC-1 Ag Conservancy overlay.

Comments/Recommendations

1. The proposed lot does not meet the minimum 40-acre lot size in the A-1 Ag district to remain zoned A-1 Ag.
2. If approved, the AR-1 lot would be eligible for one single family residence, accessory structures and limited ag uses, including up to 8 livestock type animal units. The AC-1 area is being proposed to meet the town's residential density and restricts any development that requires a zoning permit.
3. The associated certified survey map has been submitted for formal review.
4. Per Section 11.0 of the Iowa County Zoning Ordinance, the following standards are to be considered when deciding a zoning change:
 1. The petition is consistent with the Iowa County Comprehensive Plan and the comprehensive plan of any Town affected by said petition.
 2. Adequate public facilities and services (including sewage and waste disposal, water, gas, electricity, schools, police and fire protection, and roads and transportation, as applicable) will be available as required by the petition while maintaining adequate levels of service to existing development.
 3. Provisions of public facilities to accommodate the petition will not place an unreasonable burden on the ability of affected local units of government to provide the.
 4. The petition will not result in significant adverse impacts upon surrounding properties or the natural environment, including air, water, noise, stormwater management, soils, wildlife and vegetation.
 5. The land associated with the petition is suitable for the proposed development and said development will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas.
 6. The petition will not be used to legitimize a nonconforming use or structure.
 7. The petition is the minimum action necessary to accomplish the intent of the petition, and an administrative adjustment, variance, or Conditional Use Permit could not be used to achieve the

same result.

8. The petition will not result in illegal "spot zoning" (i.e. use is inconsistent with surrounding properties and serves only a private, rather than public interest).

Town Recommendation: The Town of Brigham is recommending approval.

Staff Recommendation: Staff recommends approval with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.



Amendatory Ordinance No. 7-0221

To the Honorable Iowa County Board of Supervisors:

Whereas a petition for a land use change has been made by Arnold and Teresa Knight;

For land being parts of Sections 3 and 9, Town 5N, Range 5E in the Town of Brigham; affecting tax parcels 004-1124, 004-1146, 004-1144.A, 004-1232.01 and 004-1234.01;

And, this petition is made to rezone 7.75 acres from A-1 Agricultural to AR-1 Agricultural Residential and 12.25 acres with the AC-1 Agricultural Conservancy overlay district;

Whereas notice of such petition has been properly advertised and notice has been given to the **Clerk of the Town of Brigham,**

Whereas a public hearing, designated as zoning hearing number **3137** was last held on **January 26, 2021** in accord with said notice, and as a result of said hearing action has been taken by the Iowa County Planning & Zoning Committee to **approve** said petition with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.

Now therefore be it resolved that official county zoning map be amended as recommended by the Iowa County Planning and Zoning Committee.

Respectfully submitted by the Iowa County Planning & Zoning Committee.

I, the undersigned Iowa County Clerk, hereby certify that the above Amendatory Ordinance was _____ approved as recommended _____ approved with amendment _____ denied as recommended _____ denied or _____ rereferred to the Iowa County Planning & Zoning Committee by the Iowa County Board of Supervisors on **February 16, 2021**. The effective date of this ordinance shall be **February 16, 2021**.

Kristy K. Spurley
Iowa County Clerk

Date: _____



IOWA COUNTY OFFICE OF PLANNING & DEVELOPMENT

222 N. Dodgeville Street, Suite 1223
Dodgeville, WI 53533
608-935-0333/608-553-7575/fax 608-935-0326
Scott.Godfrey@iowacounty.org

Planning & Zoning Committee Recommendation Summary

Public Hearing Held on January 26, 2021

Zoning Hearing 3149

Recommendation: **Approval**

Applicant(s): Arnold & Teresa Knight

Town of Brigham

Site Description: S3&9-T5N-R5E also affecting tax parcels 004-1124; 1146; 1144.A; 1232.01; 1234.01

Petition Summary: This is a request to create a residential lot by rezoning 7.75 acres from A-1 Ag to AR-1 Ag Res with 12.25 acres zoned with the AC-1 Ag Conservancy overlay.

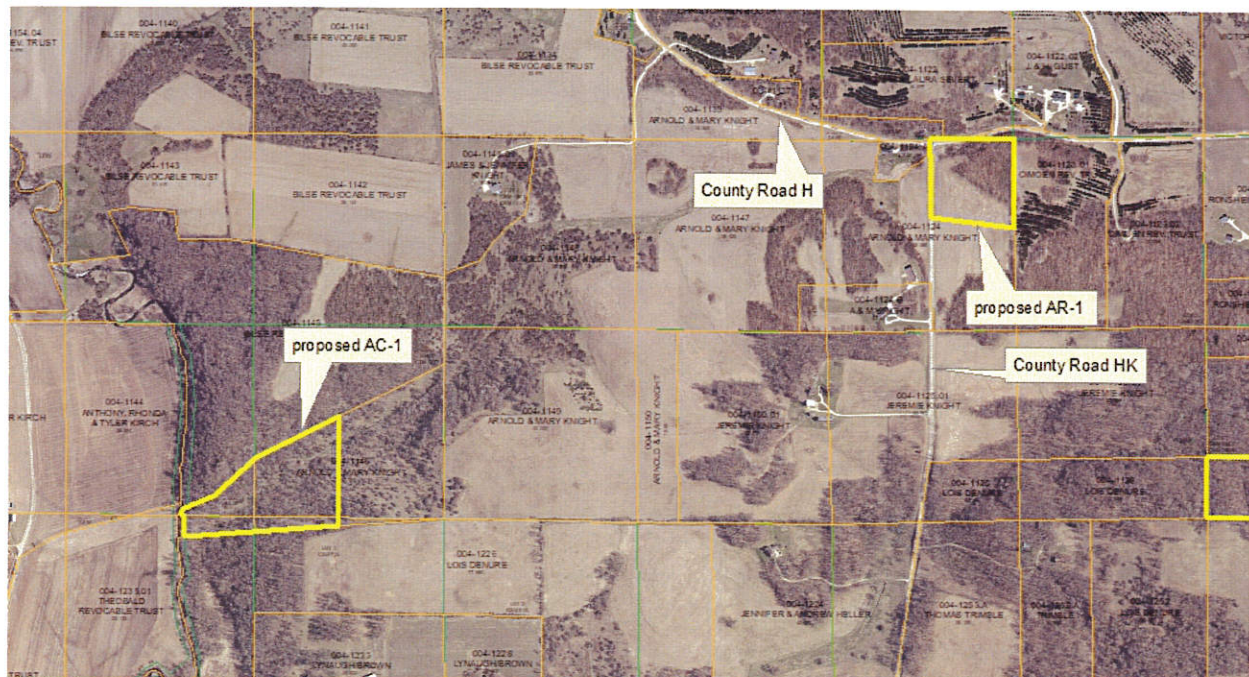
Comments/Recommendations

1. The proposed lot does not meet the minimum 40-acre lot size in the A-1 Ag district to remain zoned A-1 Ag.
2. If approved, the AR-1 lot would be eligible for one single family residence, accessory structures and limited ag uses, including up to 3 livestock type animal units. The AC-1 area is being proposed to meet the town's residential density and restricts any development that requires a zoning permit.
3. The associated certified survey map has not yet been submitted for formal review.
4. Per Section 11.0 of the Iowa County Zoning Ordinance, the following standards are to be considered when deciding a zoning change:
 1. The petition is consistent with the Iowa County Comprehensive Plan and the comprehensive plan of any Town affected by said petition.
 2. Adequate public facilities and services (including sewage and waste disposal, water, gas, electricity, schools, police and fire protection, and roads and transportation, as applicable) will be available as required by the petition while maintaining adequate levels of service to existing development.
 3. Provisions of public facilities to accommodate the petition will not place an unreasonable burden on the ability of affected local units of government to provide the.
 4. The petition will not result in significant adverse impacts upon surrounding properties or the natural environment, including air, water, noise, stormwater management, soils, wildlife and vegetation.
 5. The land associated with the petition is suitable for the proposed development and said development will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas.
 6. The petition will not be used to legitimize a nonconforming use or structure.

7. The petition is the minimum action necessary to accomplish the intent of the petition, and an administrative adjustment, variance, or Conditional Use Permit could not be used to achieve the same result.
8. The petition will not result in illegal "spot zoning" (i.e. use is inconsistent with surrounding properties and serves only a private, rather than public interest).

Town Recommendation: The Town of Brigham is recommending approval.

Staff Recommendation: Staff recommends approval with the condition that the associated certified survey map is duly recorded within 6 months of County Board approval.



Amendatory Ordinance No. 8-0221

To the Honorable Iowa County Board of Supervisors:

Whereas a petition for a land use change has been made by Iowa County;

For lands recently removed from the City of Mineral Point extraterritorial zoning jurisdiction and now under the jurisdiction of the Iowa County Zoning Ordinance;

And, this petition is made to establish zoning designation for said lands as follows:

1.

- a) Cynthia Myers – tax parcel 018-0259.A: to A-1 Agricultural and considered part of the adjacent property
- b) Steven Schelkopf & Ryan Hayes – tax parcel 018-0259: to be A-1 Agricultural and considered part of the adjacent property
- c) Edward & Lillian Spitzbarth Rev Trust – tax parcel 018-0968: to be A-1 Agricultural and considered part of the adjacent property
- d) Finkelmeyer Farms II LLC – tax parcels 018-1114, 018-1116, & 018-1117.B: to be A-1 Agricultural and considered part of the adjacent property
- e) Michael & Debra Finkelmeyer Family Trust – tax parcel 018-1113: to be A-1 Agricultural and considered part of the adjacent property
- f) Gerald & Shirley Benson – tax parcel 018-1116.A: to be legal nonconforming A-1 Agricultural
- g) Robert Steffes – tax parcel 018-1117.A: to be A-1 Agricultural and considered part of the adjacent property
- h) Gary & Carol Steffes – tax parcel 018-1126: to be A-1 Agricultural and considered part of the adjacent property
- i) Gary & Carol Steffes – tax parcel 018-1136: to be legal nonconforming A-1 Agricultural
- j) Steven & Marsha Bertram – tax parcels 018-1137.A, 018-1137.01 & 018-1141.A: to be A-1 Agricultural and considered part of the adjacent property
- k) James & Janice Kowalczyk – tax parcels 018-1137.03, 018-1139.A & 018-1141.02: to be zoned AR-1 Agricultural Residential; and
- l) Seth Ziegler – tax parcel 018-1137.05: to be zoned AR-1 Agricultural Residential
- m) Larry & Jane Dolphin Rev Trust – tax parcel 018-1136.A: to be zoned AR-1 Agricultural Residential
- n) Mark & Brenda Steffes – tax parcel 018-1135.A: to be zoned B-3 Heavy Business
- o) Mark Steffes – tax parcel 018-1135.B: to be zoned AR-1 Agricultural Residential

- p) Gevelinger Inc. – tax parcels 018-0266.01, 018-0269, 018-0269.01 & 018-0278: to be A-1 Agricultural and considered part of the adjacent property
- q) Dodge Point Country Club LLC – tax parcels 018-0267 & 018-0271: B-2 Highway Business;

Whereas notice of such petition has been properly advertised and notice has been given to the **Clerk of the Town of Mineral Point**,

Whereas a public hearing, designated as zoning hearing number **3150** was last held on **January 26, 2021** in accord with said notice, and as a result of said hearing action has been taken by the Iowa County Planning & Zoning Committee to **approve** said petition.

Now therefore be it resolved that official county zoning map be amended as recommended by the Iowa County Planning and Zoning Committee.

Respectfully submitted by the Iowa County Planning & Zoning Committee.

I, the undersigned Iowa County Clerk, hereby certify that the above Amendatory Ordinance was _____ approved as recommended _____ approved with amendment _____ denied as recommended _____ denied or _____ rereferred to the Iowa County Planning & Zoning Committee by the Iowa County Board of Supervisors on **February 16, 2021**. The effective date of this ordinance shall be **February 16, 2021**.

Kristy K. Spurley
Iowa County Clerk

Date: _____



IOWA COUNTY OFFICE OF PLANNING & DEVELOPMENT

222 N. Dodgeville Street, Suite 1223
Dodgeville, WI 53533
608-935-0333/608-553-7575/fax 608-935-0326
Scott.Godfrey@iowacounty.org

Planning & Zoning Committee Recommendation Summary

Public Hearing Held on January 26, 2021

Zoning Hearing 3150

Recommendation: **Approval**

Applicant(s): Iowa County

Town of Mineral Point

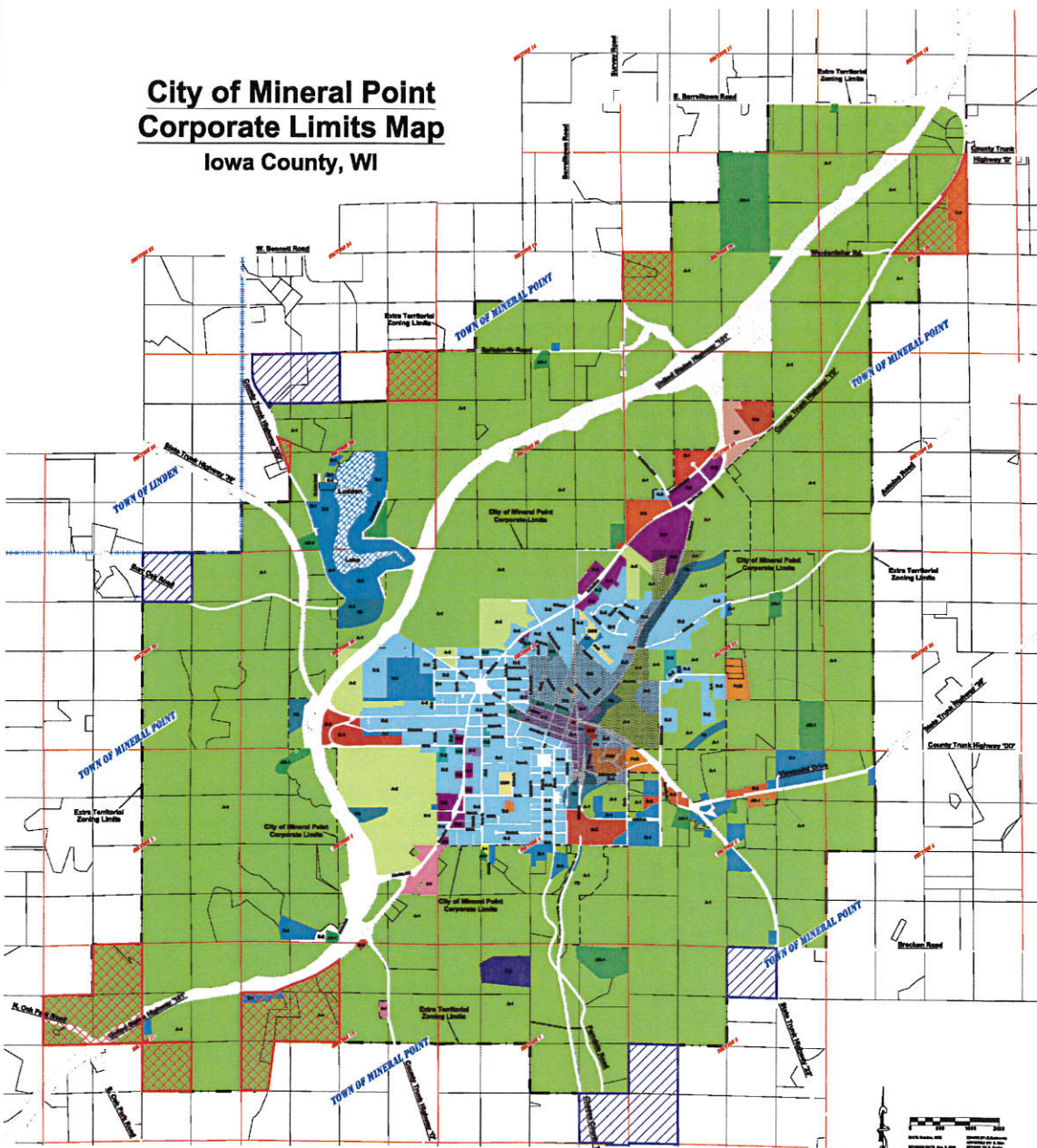
Petition Summary: This is a hearing to establish zoning for areas that have been removed from the City of Mineral Point's extraterritorial zoning jurisdiction.

Comments/Recommendations

1. The proposed districts are based on the existing use and/or the historical zoning when the city first exercised the ETZ authority in 2004.
2. All affected landowners were sent a letter with a map on Sept. 8, 2020 showing the proposed zoning designation with the request to review.
3. The removal by the city resolves issues created in 2004, such as jurisdictional division lines creating nonconforming lots, dividing buildings, etc.
4. Maps of the 15 affected properties are included in the committee packet.

Staff Recommendation: Staff recommends approval.

City of Mineral Point Corporate Limits Map Iowa County, WI



MAP LEGEND

Areas to be removed from ETZ
Areas to be included in ETZ

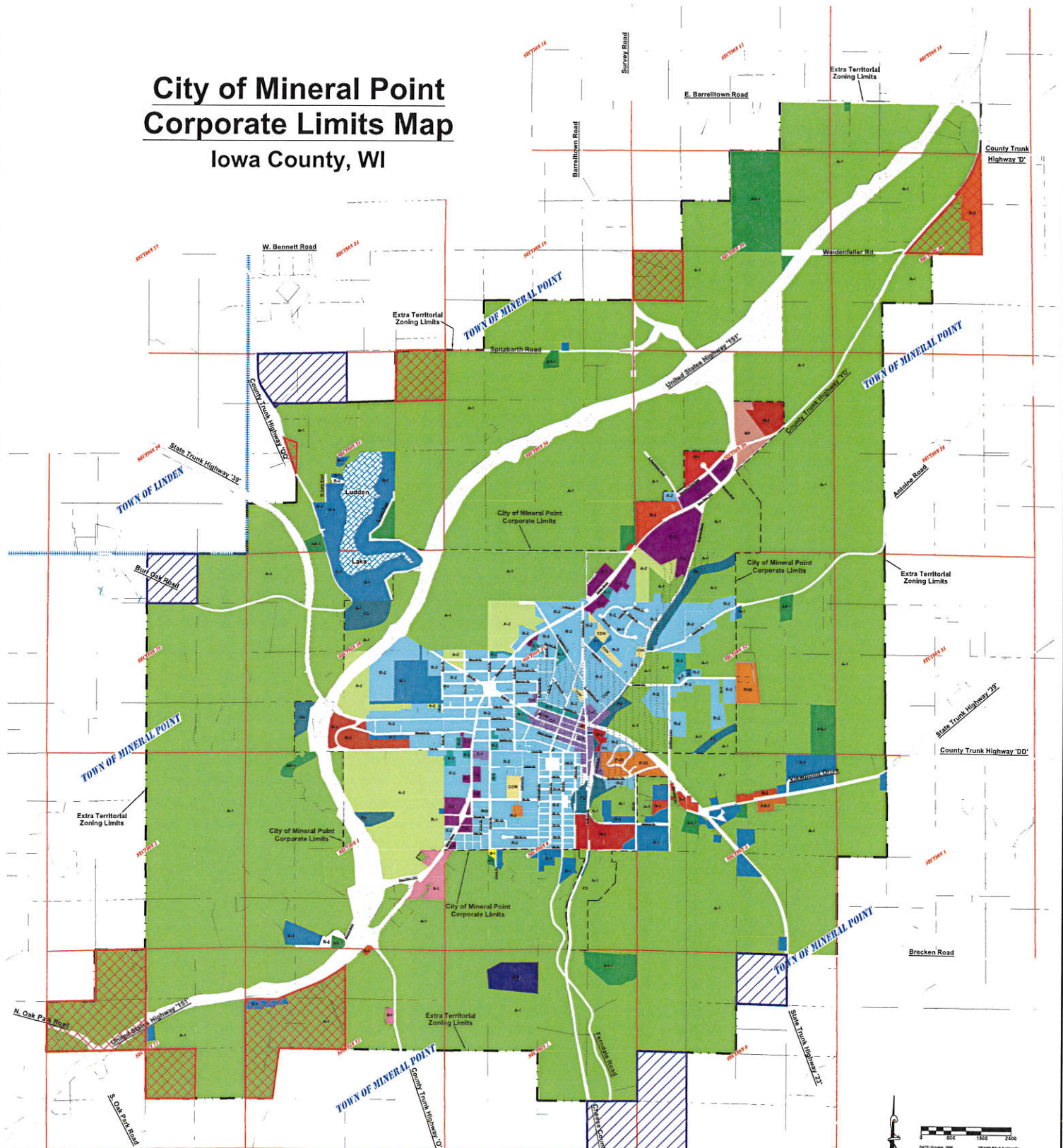
- | | |
|--|---------------------------------------|
| R-1 Single-Family Residential District | B-1 Local Business District |
| R-2 Two-Family Residential District | B-2 Highway Business District |
| R-3 Multiple-Family Residential District | B-3 Heavy Business District |
| R-4 Mobile Home Residential District | B-4 Industrial Business District |
| C-1 Central Business District | COU Conservancy District |
| C-2 Highway Commercial District | POD Planned Unit Development District |
| M-1 Light Industrial District | PD Flood Hazard District |
| M-2 Heavy Industrial District | BP Business Park District |
| A-1 Agricultural Preservation District | Right-of-Way/Local Roads |
| A-2 Agricultural Transition District | Water Bodies |
| AT-1 Agricultural Residential | Watershed District Boundary |
| AB-1 Agricultural Business | Corporate Limits |
| | Extra Territorial Zoning Limits |
| | Section Boundaries |
| | Township Boundary |
| | Parcel Boundary |

This information on this map was obtained from documents provided by the City of Mineral Point. The intent of this map is to show the approximate boundaries and zoning districts in the City of Mineral Point and its Extra Territorial Zones. This map is not an official zoning document and does not constitute an official zoning map. It is intended to provide a general overview of the zoning districts and boundaries of the City of Mineral Point.

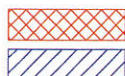
Map Prepared By:

City of Mineral Point Corporate Limits Map

Iowa County, WI



MAP LEGEND



- R-1 Single-Family Residential District
- R-2 Two-Family Residential District
- R-3 Multiple-Family Residential District
- R-4 Mobile Home Residential District
- C-1 Central Business District
- C-2 Highway Commercial District
- M-1 Light Industrial District
- M-2 Heavy Industrial District
- A-1 Agricultural Preservation District
- A-2 Agricultural Transition District
- AR-1 Agricultural Residential
- AB-1 Agricultural Business

- B-1 Local Business District
- B-2 Highway Business District
- B-3 Heavy Business District
- B-4 Industrial Business District
- CON Conservancy District
- PUD Planned Unit Development District
- FD Flood Hazard District
- BP Business Park District
- Right-of-Way/Local Roads
- Water Bodies
- Historic District Boundary
- Corporate Limits
- Extra Territorial Zoning Limits
- Section Boundaries
- Township Boundary
- Barreltown Road



The information on this map was obtained from documents provided by the City of Mineral Point. The intent of this map is to show the approximate locations and zoning districts in the City of Mineral Point and its Extra Territorial Zone. This map is not an official survey document nor have any surveys or title searches been completed to verify the actual location and dimensions of lots shown.

Map Prepared By:

IOWA COUNTY BOARD OF SUPERVISORS
RESOLUTION NO. 09-0221
A RESOLUTION REAFFIRMING IOWA COUNTY'S COMMITMENT TO
CLEAN AND RENEWABLE ENERGY

WHEREAS, for many years, the Iowa County Board of Supervisors has pursued renewable and clean energy for production and consumption in Iowa County; and

WHEREAS, an example of Iowa County's commitment to sustainable energy, the Iowa County Board of Supervisors previously approved the construction of the Montfort Wind Energy Center, which at the time was the largest commercial wind producer installation in the State of Wisconsin; and

WHEREAS, in 2009, the Iowa County Board of Supervisors adopted a goal of generating 25% of electricity and transportation fuels from renewable resources by 2025; and 25%

WHEREAS, in 2013, the Iowa County Board of Supervisors endorsed the Clean Energy Choice Initiative; and

WHEREAS, the Iowa County Board of Supervisors further supported the expansion of solar energy production by signing a cooperation agreement for the construction of Wisconsin's largest solar generation facility, Badger Hollow, in 2018; and

WHEREAS, Iowa County has the most ideal geographic conditions in the state of Wisconsin that is conducive for the development of wind and solar electricity production; and

WHEREAS, Commercial wind and solar electric generating plants have optimal efficiency; and

WHEREAS, the state of Wisconsin and the United States have adopted aggressive goals for green energy production; and

WHEREAS, there is a need for green energy in the energy deficient cities of Wisconsin and nationwide; and

NOW THEREFORE, BE IT RESOLVED, by the Iowa County Board of Supervisors as that Iowa County continue to lead in the clean and renewable energy production and consumption by:

1. Iowa County has an obligation to produce green energy for areas that are unable to do so.
2. Iowa County supports the development of green energy and supports infrastructure needed for green energy.

NOW BE IT FURTHER RESOLVED, by the Iowa County Board of Supervisors that the County Clerk email a copy of this resolution to state legislative officials to ensure our priorities are heard and that they be encouraged to assist with grant dollars in support of clean energy adoption.

The above and foregoing Resolution was duly adopted by the Iowa County Board of Supervisors this _____ day of February, 2021.

John M. Meyers, Iowa County Board Chair

ATTEST:

Kris Spurley, County Clerk

AGENDA ITEM COVER SHEET

Title: Reclassification of Bloomfield Business Manager Position

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Reclassification of the Business Manager position at Bloomfield Healthcare and Rehabilitation Center from Grade K to Grade L. An updated job description for this position was submitted to Carlson/Dettman for review and they are recommending this position to be reclassified to a Grade L on the compensation grid. The Business Manager positions at the ADRC/Social Services and Highway Department are currently classified at Grade L. This reclassification will realign the Business Manager position at Bloomfield Healthcare and Rehabilitation Center with the other Business Manager positions within the county.

RECOMMENDATIONS (IF ANY):

Recommend to move and approve to the County Board for implementation.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Job Description

FISCAL IMPACT:

\$1,187.31 to be absorbed within the current 2021 Bloomfield Healthcare and Rehabilitation budget via savings from other position vacancies.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5 to 10 minutes

COMPLETED BY: Jamie Gould

DEPT: Finance Department

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:



IOWA COUNTY POSITION DESCRIPTION

JOB TITLE: Business Manager			
DEPARTMENT / SECTION: Bloomfield Healthcare and Rehabilitation Center		DATE REVIEWED: 12/2020	
TITLE OF IMMEDIATE SUPERVISOR: Finance Director		GRADE: K	
JOB SUMMARY: This position is responsible for administration and supervision of all accounting functions and clerical/support personnel at Bloomfield Healthcare and Rehabilitation. This includes the supervision of 1.0 FTE staff. It also includes fiscal oversight of all Bloomfield Healthcare and Rehabilitation financial accounting procedures, audit processes, accounting reconciliation with the courthouse, and daily office procedures. Day to day tasks supervised by the Bloomfield Healthcare and Rehabilitation Administrator, accountable to the Finance Director.			
TASK NO.	DESCRIPTION	FREQUENCY	BAND/ GRADE
1	Responsible for creating, compiling, submitting, and reconciling monthly and annual departmental reports to the State, Federal and other funding sources.	Monthly/Quarterly/Annually	
2	Create, develop, implement, and supervise Department financial accounting policies, procedures, and practices in accordance with the County Finance Director and with State and Federal Standards.	As Needed	
3	Supervises, oversees, and recommends changes to data entry processing on custom user system accounting software related to the departmental operations in conjunction with the information systems department.	As Needed	
4	Supervises, performs, or creates all accounting tasks including, but not limited to: payroll, adjusting entries, journal entries, purchase order voucher payments, reporting, billing, reconciliation, and similar tasks.	Daily	
5	Supervises, creates, monitors, develops, and recommends changes to Departmental procedures for procurement and purchasing. Reviews, approves, oversees, and supervises Departmental procurement through purchases, invoices, purchase orders, vouchers, and other contractual mechanisms. Responsible for Departmental oversight of and/or ordering of office supplies, equipment, and materials.		
6	Supervises, monitors, and maintains confidential departmental employee personnel files in coordination with Employee Relations and external agencies.	Daily	
7	Responsible for daily and interdepartmental mail collection, delivery, and distribution between the department and the courthouse.	Daily	

TASK NO.	DESCRIPTION	FREQUENCY	BAND/ GRADE
8	Conduct and/or supervise the entry and processing of all accounts receivable for the Department including analyzing, compiling, preparing, producing, sending, and reconciling monthly and annually in accordance with departmental policies, processes, and procedures. Responsible for monitoring aging reports and referring delinquent accounts to collection in accordance with County policies and procedures. Responsible for, recommending and implementing changes to departmental policies, practices, or procedures.	Daily/Monthly	
9	Coordinates office with departmental purchases/ work order processes, Coordinates and reconciles cash register, deposits, and receipts with County Treasurer.	Weekly	
10	Coordinates office staff with departmental purchase and inventory reconciliation, balancing, and control. Perform all inventory balancing, analysis, reporting, and reconciliation. Includes weekly, monthly, and annual reconciliation of purchase orders to invoices; accounts payables to payment vouchers; journal entries for departmental adjustments and other financial accounting activity.	Weekly/As Needed	
11	Performs, maintains, and/or supervises various reports, schedules, records for Federal, State, and County reporting and compliance including, but not limited to State accounting reports and schedules, fixed asset reports, depreciation schedules, insurance listings, and similar documents.	Monthly/As Needed	
12	Responsible for verifying and confirming all payroll based on the schedule, add training, and time off. Creates and performs payroll interface between the Bloomfield Healthcare and Rehabilitation and Finance Department.	Bi-Weekly/As Needed	
13	Responsible for closing all year-end records, compiling the Annual Financial Report, Departmental fund/cash balance report, and other reports and schedules, along with presentation to various governmental bodies. Responsible for reconciliation of all departmental finance detail information in various general ledger accounts.	Annually/As Needed	
14	Serves as point-of-contact for federal, state, and county auditors. Develops and creates all necessary audit schedules and work papers, including Federal and State schedules for grants and State Reports.	Annually/As Needed	
15	Responsible for creating an annual budget recommendation in collaboration with the department head and County Administration.	Annually	
16	Responsible for supervision, oversight, and monitoring of the annual budget.	Monthly/as needed	
17	Assists in preparation and submittal of various permits, licenses, and reports.	As needed	
18	Assists with management of various state, federal, and private project funding programs, mechanisms, grants, and contracts.	As needed	
19	Responsible for updating and maintaining the Facebook page for Bloomfield Healthcare and Rehabilitation.	Daily/As needed	
20	Supervises support staff; evaluates employee performance; assists with employee orientation; trains, provides, or coordinates employee training; and participates in employee hiring and selection. Recommends transfer/promotions, discipline/discharge, and salary increases.	Daily	

TASK NO.	DESCRIPTION	FREQUENCY	BAND/ GRADE
21	Present and interpret financial data and accounting reports to governing committees, County Board and others as directed.	As needed	
22	Attends and participates in training, as approved by the Director, to assist in the performance or the supervisory duties, to include, but not limited to: Required training related to changes to State Statutes, Administrative Rules, in State policies and procedures, and any others that are deemed necessary to remain in compliance with the rules and regulations governing the provision of department related programs and services.	As Needed	
23	Attendance at other workshops, seminars, etc., that promote the ability to improve and enhance current program administration.	As needed	
24	Assists Department Manager, Employee Relations Department, and Finance Department with other tasks as requested.	As Needed	
25	Must demonstrate regular and dependable attendance.	Daily	
	<u>Demonstrated Experience and Skills Required.</u> • Knowledge of appropriate safeguards for confidential information and ability to maintain confidentiality. • Ability to communicate effectively with peers, subordinates, supervisors, government officials, vendors and members of the public. • Ability to work independently, and in a team environment; to utilize resources, standards, guidelines, and procedures to draw conclusions using judgement. • Must have a demonstrated proficiency, speed, accuracy with operation of a personal computer in a network environment, computer keyboard/typewriter, 10-key data entry, calculator, photocopier, multi-line telephone system, and fax software. • Ability to demonstrate proficiency with Microsoft Office Suite (Word, Excel, Access, Outlook, and PowerPoint) and software systems. • Ability to effectively train, supervise, coordinate, schedule, and oversee multiple tasks. • Ability to demonstrate knowledge of principles, procedures, methods, and techniques of financial analysis. • Knowledge of State and Federal Regulations. • Ability to perform accurate accounting functions under the pressure of deadlines. • Ability to communicate effectively, orally in writing with peers, subordinates, supervisors, government officials, vendors and members of the public. • Ability to work effectively with people of various cultural, economic, and educational backgrounds. • Ability to transport self to required meetings or appointments that occur outside of the Iowa County department.		
	<u>Minimum Qualifications</u> • High school diploma/GED is required. • Preference for a 4-year Bachelor's degree in Accounting, Business Administration, Finance or a closely related field.		

	• Minimum of three (3) years of increasingly complex office experience that includes accounting tasks. • Minimum of two (2) year experience in a supervisory role. • Preference for experience in governmental accounting.		
	<u>Conditions of Employment</u> Working Environment: • Typical working environment is within a non-smoking, temperature controlled office. • Ability to work under moderately safe and comfortable conditions when environmental factors such as temperature variations, odors, toxic agents, machinery, noise, vibrations, wetness, and/or dust are present.		
	Physical Requirements: • Ability to operate office equipment such as a computer terminal (for an extended period of time), calculator, 10-key, multi-line telephone system, and photocopier. • Ability to coordinate eyes, hands, fingers, feet and limbs in performing semi-skilled movements such as data entry. • Ability to exert light physical effort in sedentary to light work activity, typically involving some combination of stooping, kneeling, crouching, lifting, carrying, pushing, pulling, sitting, and reaching.		

DATE: _____ EMPLOYEE SIGNATURE: _____

DATE: _____ DEPARTMENT HEAD SIGNATURE: _____

DATE: _____ COUNTY ADMINISTRATOR APPROVAL: _____

AGENDA ITEM COVER SHEET

Title: Iowa County Sheriff Office Jail Corporal Postitions

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Iowa County Sheriff's Office would like to provide a direct leadership role to the Corrections staff on the night shift operations. Iowa County would like to reclassify two Correctional Officer positions into Corporal Correction positions. These Corporal positions would be a night shift position. The Corporal position would be responsible for assisting with administrative oversight, leadership, planning, coordinating and management of the Sheriff's Office. The Corporal position will assist the Jail Administrator by overseeing the day to day operations of the County jail. This position will be able to guide new staff as well as be a lead resource to Correctional Officers and transition the team into a new facility. This position of Corporal will daily operation functions as a Correctional Officer.

RECOMMENDATIONS (IF ANY):

Approve an inner office promotional process for these positions as defined in the Collective Bargaining Agreement.

ANY ATTACHMENTS? (Only 1 copy is needed)

☐ Yes

☐ No

If yes, please list below:

Job Description

FISCAL IMPACT:

\$3996.77 to be absorbed within the current 2021 Sheriff's Office budget via savings from other position vacancies.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Jail Administrator Mike Peterson

DEPT: Iowa County Sheriff's Office

2/3 VOTE REQUIRED:

☐ Yes

☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:



IOWA COUNTY POSITION DESCRIPTION

JOB TITLE: Corporal-Corrections			
DEPARTMENT / SECTION: Sheriff's Office		DATE REVIEWED: December 2020	
TITLE OF IMMEDIATE SUPERVISOR: Jail Administrator		GRADE:	
JOB SUMMARY: This position is responsible to assist in providing administrative oversight, leadership, planning, coordinating and management of the Sheriff's Office. This position performs its duties to assist the Jail Administrator by overseeing the day to day operations of the County Jail.			
TASK NO.	DESCRIPTION	FREQUENCY	BAND/ GRADE
1	Directs employee work and assignments, trains, evaluates work, and provides feedback to performance evaluations.		
2	Assist in monitoring training requirements of staff members for completion.		
3	Ensures that policies and procedures are being followed with in the guidelines of the Iowa County Jail and WI DOC 50.		
4	Coordinates and maintains the Field Training Program for new hires.		
5	Perform any other duties and complete any special assignments as directed by Jail Administration.		
6	Oversees the day-to-day frontline operational activities of assigned division, including overseeing all facility activities and programming, ensuring that inmates receive proper medical attention, ensuring enforcement of all rules and regulations, ensuring proper maintenance of records and files, and adequate equipment and materials necessary for jail operations exists.		
7	Communicates issues or concerns related to personnel, policy/ procedures and/or equipment operation to the Jail Administrator.		
8	Makes necessary court appearances, making appropriate preparation as necessary, including court testimony.		
9	Inspects jail sections, work areas, and monitors inspection paperwork.		
10	Reviews paperwork, reports, and other documents for information related to inmate behavior, issues, etc.		
11	Conducts cell searches with Jailers and monitors new inmates being		

	booked in.		
12	Assures reports are completed on Jail/inmate incidents and provided to appropriate administrative staff.		
13	Assists local Police Departments during active investigations as warranted with in the jail under direction of administration.		
14	Provides leadership and assistance to staff in handling high risk inmates or special needs to ensure that all aspects of the situation are handled in a proper manner.		
15	Assist in criminal investigations with in the jail by preserving, recording and presenting evidence; interviews victims and witnesses; testifies in court. Prepares and maintains various record and files, under direction of Jail Administration or Chief Deputy.		
16	Perform all duties of a Correctional Officer.		
17	Reviewing log's to assure compliance with DOC 350.		
18	Attends training as assigned or mandated.		
19	Demonstrates consistent ethical behavior.		
20	Other duties as assigned.		
	<i>Demonstrated Skills and Experience:</i> • Ability and skill to function efficiently and accurately under high risk, stressful situations when responding to an emergency call for service or incidents within or surrounding the Iowa County Jail. • Ability to make legal and ethical decisions without input from fellow staff members or supervisory staff when those staff members or supervisors are unable to be contacted. • Proficiency in POSC (Principles of Subject Control) training and the related protocol. • Knowledge of County Ordinances, Wisconsin Statutes, as it relates to the safe operations of the Iowa County Jail, Courtroom Security and County property that surrounds the aforementioned building. • Proficiency in transporting inmates to the County Jail, Iowa County Courts, and any other facility or institution deemed appropriate. This requires that due to the high degree of risk involved with the transportation of inmates that each staff undergo initial training and update training every two years regarding transportation of inmates. • Ability to work independently. • Knowledge of appropriate safeguards for confidential information and ability to maintain confidentiality. • The ability to work well with other staff, County employees and citizens. • Working knowledge of personal computer and software programs that are necessary to assure the safety and security of inmates.		

	• Ability to effectively communicate orally and in writing. • Skill in dealing with various situations with tact, understanding and clarity. • Dependable and reliable attendance.		
	<u>Minimum Qualifications</u> 1. Certified Jail Officer 2. Three (3) years' experience as a Corrections Officer		
	<i>Conditions of Employment</i> <u>Work Environment:</u> Correctional Corporal's typical working environment is within a non-smoking, temperature controlled building that house inmates on work release programs inmates with medical and or mental health issues, and deals often with the general public. Potential exposure to unruly or violent inmates, or citizens, in or on the premises of the Iowa County Jail, Courthouse or other institution of which a Correctional Officer would be present. Physical Requirements: • The high degree of physical demands may include, but are not limited to, the arrestor subduing of persons that enter the facility as citizens and are arrested, the subduing of a person that is currently incarcerated or has just arrived at the facility and is under arrest. • Ability to exert moderate, and up to a high degree of physical effort in daily work activities, typically involving some combination of stooping, kneeling, crouching, lifting, carrying, pushing, and pulling. • Ability to operate standardized office equipment such as a computer terminal (for an extended time), calculator, photocopier, multi-line telephone, radio equipment, etc. • This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions, and skills needed for compliance with the Americans with Disabilities Act. It is not intended as a complete list of job duties, responsibilities, and/or essential functions, is not exhaustive, and may be supplemented as necessary. <i>This description is not intended to limit or modify the right of any supervisor to assign, direct, and control the work of employees under supervision. Iowa County retains and reserves any or all rights to change, modify, amend, add to or delete, from any section of this document as it deems, in its judgement, to be proper.</i>		

DATE: _____

EMPLOYEE SIGNATURE: _____

DATE: _____

DEPARTMENT HEAD SIGNATURE: _____

DATE: _____

COUNTY ADMINISTRATOR APPROVAL: _____

AGENDA ITEM COVER SHEET

Title: MDS and Infection Prevention Reclassification

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Bloomfield Healthcare currently has an MDS and Infection Prevention Nurse position vacancy (current classification - L). The facility would like to reclassify this position to an MDS and Infection Prevention Manager position. Grade Classification - N. This role would provide management coverage into the evening hours (on rotation) as well as provide education to staff on MDS and Infection Prevention.

RECOMMENDATIONS (IF ANY):

Recommend the classification to Grade N.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Job Description

FISCAL IMPACT:

\$7409.72

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Allison Leitzinger

DEPT: Employee Relations

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:



IOWA COUNTY POSITION DESCRIPTION

JOB TITLE: MDS and Infection Prevention Manager

DEPARTMENT / SECTION: Bloomfield Healthcare and Rehabilitation Center

DATE REVIEWED: 01/2021

TITLE OF IMMEDIATE SUPERVISOR: Director of Nursing

GRADE: N

JOB SUMMARY:

The purpose of this position is assuring the timely completion of accurate assessments and interdisciplinary care plans that meet Federal and State guidelines. Included are identifying resident acuity and needs, helping to determine specific care needs and communication needs/ expectations to families and responsible parties.

TASK NO.	DESCRIPTION	FREQUENCY	BAND/ GRADE
1	Completes assessments, Minimum Data Set (MDS) and care plans for all residents assigned.		
2	Monitors completion of MDSs by other disciplines within timeframes prescribed by regulatory guidelines.		
3	Advises supervisor of incomplete and/or untimely assessments by disciplines other than nursing		
4	Ensures accurate, timely completion of the MDS and CAA's for assigned residents.		
5	Initiates care plans and supporting activities that will result in best possible outcome for assigned residents.		
6	Generates and distributes weekly MDS and Care Conference Schedule.		
7	Conducts care plan conferences for assigned residents.		

TASK NO.	DESCRIPTION	FREQUENCY	BAND/ GRADE
8	Maintains and updates all care plans and assessments for assigned residents on a quarterly basis (at minimum) and adds/deletes issues as necessary.		
9	Reviews all resident incidents and accidents and the 24-hour report daily to ensure that care plans for assigned residents reflect current and changing needs.		
10	At patient care conferences, facilitates and coordinates the activities of the disciplines of nursing, rehabilitation, dietary, activities, social services and restorative nursing.		
11	Monitors and ensures completion of 7-day look-back documentation by nursing staff within prescribed MDS timeframe.		
12	Participates in facility management meetings as requested.		
13	Monitors and audits clinical record documentation on assigned residents to ensure accuracy and timeliness.		
14	Advises Director of Nursing Care of persistent issues related to non-compliant documentation on assigned residents.		
15	Promotes and participates in ongoing education, inside and outside the facility, to maintain and enhance knowledge of current / new regulations.		
16	Maintains current knowledge of RAI Manual and MDS assessment process.		
17	Attends in-service training and other educational programs as directed or authorized.		
18	Performs all job duties in a manner that ensures that confidential information and resident rights are protected at all times.		
19	Supports quality of care and operational efficiency by maintaining acceptable attendance record.		
20	Performs all job duties in a safe manner in accordance with established safety guidelines, protocols and expectations.		
21	Reports unsafe conditions when noted and immediately reports accidents to immediate supervisor or other designated on-duty manager.		

TASK NO.	DESCRIPTION	FREQUENCY	BAND/ GRADE
22	Supports and promotes facility standards for superior customer service by exhibiting positive, courteous, and helpful behavior when dealing with all internal and external customers.		
23	Complies with established standards described in facility policies and procedures, code of conduct, employee handbook and other company documents and publications.		
24	Assist in developing methods for coordinating nursing services with other resident services to ensure the continuity of the residents' total regiment of care.		
25	Perform administrative duties such as completing medical forms, reports, evaluations, studies, charting, etc., as necessary.		
26	Participate in survey (inspections) made by authorized government agencies.		
27	Oversee Certified Nursing Assistants with ongoing education.		
28	Complete accident/incident reports as necessary.		
29	Demonstrate competency in electronic records utilizing assessment skills.		
30	Communicate needed information to physicians promptly. In an emergency, if regular physicians is not available, contact and alternate physician immediately.		
31	Report all discrepancies noted concerning physician's order, diet change, charting error, etc., to the Director of Nursing.		
32	Create and maintain an atmosphere of warmth, personal interest and positive emphasis, as well as a calm environment throughout the unit and shift.		
33	Participate in determining your shifts staffing requirements, employee performance evaluations, and making recommendations to the Director regarding employee dismissals, transfers, etc.		
34	Provide leadership to nursing personnel.		
35	Participate in the orientation of new residents/family members to the facility.		

TASK NO.	DESCRIPTION	FREQUENCY	BAND/ GRADE
36	Carry out restorative and rehabilitative programs, to include self-help and care.		
37	Work with the facility's consultants and implement those changes authorized by the Director.		
38	Participate in the development, planning, conducting and scheduling of in-service training classes that provides instructions on "how to do the job", and ensures a well-educated nursing services department.		
39	Participate in the development, implementation, and maintenance of the infection control program for monitoring communicable and/or infectious diseases among the residents and personnel.		
40	Ensure that personnel follow established hand washing techniques in the administering of nursing care procedures.		
41	Ensure that all personnel operate nursing services equipment in a safe manner.		
42	Review care plans daily to ensure that appropriate care is being rendered		
43	Maintain the confidentiality of all resident care information		
44	Ensure that all nursing service personnel are knowledgeable of the resident's rights.		
45	Provides direct nursing care as needed.		
46	Must be able to participate in taking call on rotation for after hours (nights/weekends) responsibilities		
47	Maintain RN license and CPR certification.		
48	Must demonstrate regular and dependable attendance.		
	<u>Minimum Qualifications</u> • Must be licensed as a Registered Nurse in the State of Wisconsin. • Minimum of 2 years of MDS/Infection Control experience. • ANAC Certificate required. • Must be CPR certified.		

Conditions of Employment

- Must be able to crouch, grasp, kneel, lift, pull, push, reach, stand, sit and stoop intermittently within a ten hour day.
- Bending/twisting of the neck, back or torso in order to reach, lift or move materials or people may be required approximately 50% of your shift.
- Reaching in order to push, pull or grasp an object may be required approximately half 50% of your shift.
- Low level lifting of 10 lbs. or less is required.
- Medium level lifting of objects weighing 20-40 lbs. is required about 25% of your shift.
- High level lifting of objects weighing 50-80 lbs. required in unusual situations.

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DATE: _____

EMPLOYEE SIGNATURE: _____

DATE: _____

DEPARTMENT HEAD SIGNATURE: _____

DATE: _____

COUNTY ADMINISTRATOR APPROVAL: _____

AGENDA ITEM COVER SHEET

Title: Limited Term COVID-19 Vaccine Specialists

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Iowa County Public Health is looking to add the position of LTE COVID-19 Vaccine Specialist to assist in the COVID-19 vaccine administration. Iowa County will be receiving State funding to off-set COVID-19 related expenses, such as vaccine administration.

Iowa County Public Health would need up to 8,000 hours of assistance in vaccine administration for ongoing and upcoming vaccination clinics.

RECOMMENDATIONS (IF ANY):

Approve the recommendation to hire LTE COVID-19 Vaccine Specialists.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Draft Resolution

FISCAL IMPACT:

\$192,000 - covered by State funding

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5 minutes

COMPLETED BY: Allison Leitzinger

DEPT: Employee Relations

2/3 VOTE REQUIRED:

☒ Yes

☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

RESOLUTION NO. 10-0221

RESOLUTION TO HIRING LIMITED TERM COVID -19 VACCINE SPECIALISTS

THE HONORABLE IOWA COUNTY BOARD OF SUPERVISORS:

WHEREAS, local and tribal health departments in Wisconsin have received funding from the Epidemiology and Lab Capacity grant given by the Center for Disease Control and Prevention (CDC); and

WHEREAS, the purpose of this funding is dedicated to off-set COVID-19 related expenses, such as vaccine administration and continued support of testing and contact tracing; and

WHEREAS, the Iowa County Health Department requests hiring Limited Term COVID-19 Vaccine Specialists to assist in the vaccine administration and related activities for ongoing and upcoming vaccination clinics; and

WHEREAS, the Health Department would need up to 8,000 hours of assistance in the Limited Term COVID-19 Vaccine Specialist role through December 31, 2021.

NOW THEREFORE, BE IT RESOLVED, by the Iowa County Board of Supervisors that the Iowa County Public Health can hire up to 8,000 hours of work through December 31, 2021 as soon as possible upon approval of this Resolution.

BE IT FURTHER RESOLVED, that the funding for these project position will be paid by federal and state grants as approved and appropriated to the Iowa County Health Department.

Respectfully submitted by the Iowa County General Government Committee:

The above and foregoing Resolution was duly adopted by the Iowa County Board of Supervisors this ____ day of February, 2021.

Johns M. Meyers, Iowa County Board Chair

Attest:

Kristy K. Spurley, County Clerk

AGENDA ITEM COVER SHEET

Title: Save America's Treasurers Grant

☐ Original

☒ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

At the Long Range Planning Committee meeting held on February 10th, the committee decided they would like to delay the east wing Courthouse remodeling project and the exterior wall maintenance project that were both budgeted for completion in 2021. The purpose of delaying those projects would be to leverage the funding in order to compete for a national "Save America's Treasurer's" grant.

The next grant cycle has not been announced yet, however it is expected to be due in December 2021. If awarded a grant, it is likely improvements planned would not occur until 2023 budget cycle. By taking the \$425,000 in 2021 budget and leveraging it as the County's match in this grant, it is possible that we could receive a matching grant and expand Iowa County's restoration/remodeling project significantly. The Committee has directed staff to begin reviewing other maintenance or restoration items that could be included in the grant application.

Since the Iowa County Courthouse was added to the National Historic Register in 1972, it is eligible for this grant. The Courthouse may only receive one grant from this program, so it is important that our ask be comprehensive.

RECOMMENDATIONS (IF ANY):

It is always good to leverage funds to pursue grant funding. This appears to be a grant winning project. The County Board needs to determine if they are willing to expand the remodeling project to maximize this one time grant opportunity.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Attached is a summary on the Save America's Treasurer's Grant as well as a very early draft of what the grant could be used for at the Iowa County Courthouse.

FISCAL IMPACT:

A majority of the funding needed for grant match is currently in the 2021 Iowa County Capital Budget. If the County Board moves forward and pursues this grant, the Long Range Planning Committee and the Executive Committee will need to propose a budget amendment to move 2023 projects into 2021 and move the Courthouse remodeling project from 2021 to 2023. This will need to be completed quickly to ensure staff have enough time to complete the projects moved up to the 2021 budget.

[A 2/3 vote is not needed at this time, however it will be needed when a budget amendment is brought forward.]

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Larry Bierke

DEPT: County Administrator

2/3 VOTE REQUIRED: ☐ Yes ☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

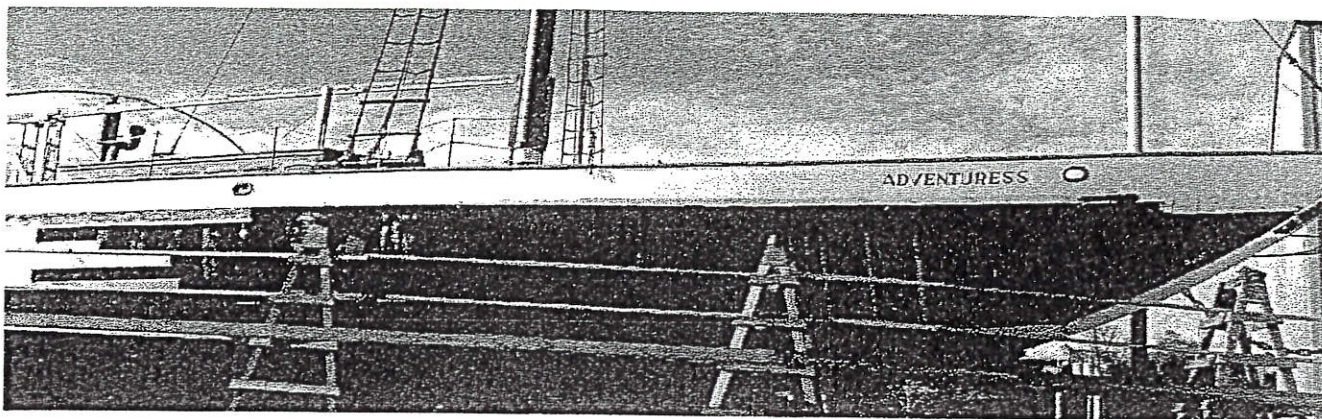
MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:



Save America's Treasures (SAT)



Restoration of the Schooner Adventure

Who May Apply

- Nonprofit, tax-exempt 501(c), US organizations
- Units of state or local government
- Federally-recognized Indian Tribes, Alaska Natives, and Native Hawaiian Organizations, as defined by 54 USC § 300300
- Educational institutions
- Federal agencies funded by the Department of the Interior and Related Agencies with the exception of the National Park Service (NPS)
 - Grants will not be available for work on sites or collections owned by the NPS
 - Other federal agencies collaborating with a nonprofit partner to preserve the historic properties or collections owned by the federal agency may submit applications through the nonprofit partner
- Historic properties and collections associated with active religious organizations are eligible to apply for grants. They must meet the evaluation criteria, including national significance.

What Is Funded

- Preservation and/or conservation work on Nationally Significant properties and collections. Properties include historic districts, buildings, sites, structures and objects. Collections include artifacts, museum collections, documents, sculptures, and other works of art.
- Individual projects are only eligible for one SAT grant. Individual structures or collections that have received a SAT grant in the past are not eligible for additional funding. A map and database of projects funded in the past can be found at <http://go.nps.gov/satmap>.

What Is Not Funded

- Construction of new buildings
- Acquisition of collections or historic sites
- Long-term maintenance or curatorial work beyond the grant period
- Reconstructing historic properties (recreating all or a significant portion that no longer exists)
- Moving or work on moved historic properties that are no longer eligible for listing in the NRHP
- Cash reserves, endowments, revolving funds, or fund-raising costs
- Work performed prior to announcement of award
- Lobbying or advocacy activities
- Costs for work already completed or funded through other federal programs
- Administrative costs may not be over 25% of the total project budget
- Miscellaneous costs, contingencies, reserves, and overhead

Grant Amounts

- Collections projects – Minimum of \$25,000 and maximum \$500,000 Federal share.
- Historic property projects – Minimum of \$125,000 and maximum \$500,000 Federal share.
- Projects require dollar-for-dollar non-federal matching share.

Please note that the selection panel may, at its discretion, award less than these minimum grant requests.

Selection Process

NPS personnel and qualified Federal employees will review all complete proposals using the criteria outlined below. Reviewers' evaluations are based solely on the material provided in the application. Additional materials not specifically required by the application, and materials sent separately from the application, will not be considered. A summary of the review panel comments may be provided to the applicant if requested after the grant process is complete. Panel recommendations will be made to the Secretary of the Interior who will select successful applicants and forward to the House and Senate Committees on Appropriations. NPS will conduct risk assessments on all projects prior to funding.

Evaluation and Selection Criteria

Project descriptions must address, and applications will be rated on, each of the criteria listed below. NPS will evaluate and consider only complete applications that separately address each of the five criteria. All criteria are rated equally. You are required to provide a detailed narrative of these elements using the project description and budget justification worksheets.

1. **National Significance:** Describe the national significance that the collection or property holds. Properties must be National Historical Landmarks or listed in the National Register of Historic Places for national significance. Questions about listing in the National Register and levels of significance in such listings should be addressed to your State Historic Preservation Office which the property is located. Go to www.ncshpo.org to locate your State office. Contact them very early for the necessary assistance. Properties not listed for National Significance are not eligible. Listing must occur prior to the grant deadline, no exceptions.
2. **Need/Urgency/Threat:** Describe the current condition of the historic property and explain how it is threatened or endangered. The source(s), nature, extent, and severity of the threat, danger or damage to the property must be clearly and convincingly argued.
3. **Mitigation of Threat:** Project must substantially mitigate or eliminate the threat, danger, or damage described and must have a clear public benefit (for example, historic places open for visitation or public use). Clearly state what preservation activities will be undertaken as part of this project and how they will follow the Secretary of the Interior's Guidelines for Historic Preservation. Discuss how the project is the next logical step toward the resource's preservation.
4. **Feasibility:** Describe all tasks and their results. Discuss your timeline (located below) and budget justification (separate document) to show that costs are necessary, reasonable, and allowable. Demonstrate how you will successfully complete the project within the given time frame (2-3 years) with the given resources while meeting all federal requirement and guidelines adequately document the required non-Federal match. Briefly describe who will be involved in carrying out the project and their qualifications, attach resumes/CVs as applicable.
5. **Department Priorities:** Describe how your project advances the Department of Interior priorities:
 - Modernizing our infrastructure: Remove impediments to infrastructure development and facilitate private sector efforts to construct infrastructure projects serving American needs; and
 - Restoring trust with local communities: Expand the lines of communication with Governors, state natural resource offices, Fish and Wildlife offices, water authorities, county commissioners, Tribes, and local communities.

Process and Deadlines

This program is administered by the National Park Service in partnership with the National Endowment for the Humanities, the National Endowment for the Arts, and the Institute of Museum and Library Services. In Fiscal Year 2020, Congress has appropriated approximately \$16 million for this grant program; we anticipate applications will be due December 2020. All applications must be submitted through grants.gov. No paper applications will be accepted. Registration in grants.gov, sam.gov, and other federal systems can take up to four weeks, so please start early. Extensions will not be granted due to incomplete registrations in these systems.

Additional Information

Visit <http://go.nps.gov/sat> for more information about this grant program.

For more information on our other programs, please visit www.nps.gov/stlpg

For application assistance:
National Park Service
STLPG@nps.gov
202-354-2020

For Grants.gov assistance:
support@grants.gov
1-800-518-4726

2021 Courthouse Remodel Project Estimates

Phase 1: 1003, 1202, 1201, and 1101	Service Contractor/ Process	Construction Estimates	Restoration Estimate Using SAT Grant	
	Project Mgmt/achitect/engineering		\$ 40,000.00	
	Grant writing fee		\$ 3,000.00	
	City of Dodgeville Permit	\$ -	\$ 4,500.00	
	Interior Design	\$ -	\$ 2,000.00	
	Dumpster	\$ -	\$ 1,000.00	
	Construction Estimate	\$ 15,000.00		
	Door purchase/install	\$ 12,200.00		
	IT Department	\$ 10,000.00		
	Glass & pass through tray	\$ 600.00		
	Carpet purchase/install	\$ 6,000.00		
	Painting	\$ 300.00		
	HVAC electrical (Isthmus)	\$ 500.00		
	Electrical Est (Isthmus)	\$ 10,975.00		
	<i>Total</i>	\$ 55,575.00	\$ 50,500.00	

Phase 2: 1102, 1120, 1121	Service Contractor/ Process	Construction Estimates	Restoration Estimate Using SAT Grant	
	Construction Estimate	\$ 2,000.00		
	Carpet purchase/install	\$ 6,600.00		
	Painting	\$ 500.00		
	Electrical Est (Isthmus)	\$ 2,075.00		
	<i>Total</i>	\$ 11,175.00	\$ -	

Phase 3: 1104, 1130, and 1131	Service Contractor/ Process	Construction Estimates	Restoration Estimate Using SAT Grant	
	Construction Est (Isthmus)	\$ -	\$ 3,704.00	
	Carpet purchase/install	\$ -	\$ 5,000.00	
	HVAC electrical (Isthmus)	\$ -	\$ 7,400.00	
	Electrical Est (Isthmus)	\$ -	\$ 14,650.00	
	<i>Total</i>	\$ -	\$ 30,754.00	

Phase 4: 1110, 1111, 1112, and 1113	Service Contractor/ Process	Construction Estimates	Restoration Estimate Using SAT Grant	
	Construction Est (Isthmus)	\$ -	\$ 4,238.00	
	Wall construction		\$ 2,500.00	
	Carpet purchase/install	\$ -	\$ 5,400.00	
	HVAC electrical (Isthmus)	\$ -	\$ 7,400.00	
	Electrical Est (Isthmus)	\$ -	\$ 14,650.00	
	<i>Total</i>	\$ -	\$ 34,188.00	

2021 Courthouse Remodel Project Estimates

Phase 5: 1101 Corridor and 1100 Vestibule

Service Contractor/ Process	Construction Estimates	Restoration Estimate Using SAT Grant	
Construction Est (Isthmus)	\$ -	\$ 4,235.00	
Carpet purchase/install	\$ -	\$ 1,700.00	
Electrical Est (Isthmus)	\$ -	\$ 4,925.00	
<i>Total</i>	\$ -	\$ 10,860.00	

Phase 6: Courtroom Ceiling

Service Contractor/ Process	Construction Estimates	Restoration Estimate Using SAT Grant	
Construction Est (Isthmus)	\$ -	\$ 9,613.00	
HVAC electrical (Isthmus)	\$ -	\$ 4,800.00	
<i>Total</i>	\$ -	\$ 14,413.00	

Totals \$ 66,750.00 \$ 140,715.00

Other Misc. Costs

Fire Alarm/Smoke Detector Relocations		\$ 2,000.00
Phone Data/Rewiring		\$ 5,000.00
Security Revisions/Rewiring		\$ 3,000.00
Install Sprinkler System	\$ 40,000.00	\$ 235,000.00
Exterior Walls (Restoration)	\$ -	\$ 300,000.00
Interior Break Room Remodel	\$ -	\$ 25,000.00

\$ 106,750.00 \$ 710,715.00

OH, P, MU 10%		\$ 71,071.50
Contingency 15%		\$ 106,607.25
One year inflation/escalation 5%		\$ 35,535.75

Project Total \$ 106,750.00 \$ 923,929.50 \$ 1,030,679.50

2021 Capital Budget for this project	\$ 425,000.00
Grant Application Submittal Proposed (50/50) SAT Grant	\$ 461,964.75
Total budget (2021 budget + potential awarded grant) w/o asking for new funds	\$ 886,964.75

Project Total	\$ 1,030,679.50
Subtract budget total + awarded grant	\$ 886,964.75
Additional Budget Funds Needed With Grant Approval	\$ 143,714.75