

Serving Iowa and Lafayette Counties, aka The SUN Program

BOARD OF DIRECTORS MEETING MINUTES JANUARY 20, 2022.

1. Meeting Called to Order at 1:15 P.M. by Chairman Dan Nankee at the Linden Site, Municipal Building, 444 Jefferson Street, Linden WI, 53553.

2. Roll Call-

Members Present: Iowa County: Dan Nankee, Doug Richter and Justin O'Brien. Lafayette County: Nancy Fisker, Robert Laeser. Lafayette County Board excused Carol Korn. Others Present: Cecile McManus, Director; Jay Loop, Financial Officer; Valarie Hiltbrand, ADRC Iowa Manager.

3. Certification of Compliance with Open Meeting Law Loop stated, that on January 13, 2022 the agenda was posted at the HHS building and Emailed to the Dodgeville Chronicle and Lafayette Republican Journal. Also emailed to Iowa and Lafayette County Clerks. Chairmen Nankee *requested the records show that the meeting was properly posted.*

4. Approval of the Agenda for January 20, 2022 Board Meeting- A motion was made by O'Brien to approve the Agenda. Seconded by Laeser. Motion carried.

5. Approval of the Minutes, December 16, 2021 Board Meeting-Richter made a motion to approve minutes of December 16, 2021. O'Brien made a correction to the minutes; the unused personal days will be paid at year end. O'Brien then seconded the motion. Motion carried.

6. Reports from Board Members; Opportunity for Members of the Audience to Address the Board- Bloomfield is closing. It will stay open until March or April or until they relocate the residents. O'Brien stated the new Law Enforcement center may be available for senior meals for Dodgeville. There is a Management company hiring people to operate the food service. McManus is in discussion with them.

7. Aging & Disability Resource Center & County Aging Unit Report: ADRC Reports: a.) no report. b.) Hiltbrand stated, the Iowa County office had a DBS start on 1/3/22. We are assisting Lafayette County with intake while they are having some staff shortages. The Prevention Coordinator has made a prevention calendar for 2022 with plans to offer some in-person programming. Virtual Yoga for Seniors is taking place right now and a second round will start on 3/9/22. Virtual Book Club: Creating Moments of Joy Along the Alzheimer's Journey will start on 1/27/22. We are scheduling tax appointments for AARP again this year. Contact the ADRC for an appointment.

8. Monthly reports-possible action. Loop released the following numbers:

a.)Cash Flow and CD Review-Checking account balance was \$56,074.11 as of January 20,2022. Total deposits \$72,511.30 plus beginning balance of \$44,671.30 is \$117,182.60 less total vouchers paid \$61,108.49 leaves

\$56,074.11. Set-Aside fund was \$45,609.93. A CD is up for renewal 2/11/22 at Farmers Savings Bank. After discussion it was decided to renew for two years at going rate at Farmers Savings Bank.

b). Budget Reports- Total Income for December 2021 was \$38,747.53; Total Expense for December 2021 was \$66,082.81. Net decrease for December was \$27,335.28. YTD Income was \$595,123.48. YTD Expense \$604,184.00. Decease YTD. \$9,060.52.

c). Monthly Participant Numbers-Total meals served Iowa Cty December was 2499. Total meals served Laf Cty, December was 1948.

A motion was made, to file the reports, by Laeser. Seconded by Fisker. Motion carried.

9. Staff/Site Issues/Reports-a.) Dodgeville Manager Position: Dodgeville position is still vacant. We have a new volunteer Jeff Fuller who is working 3 days a week. Joan Davis has helped out nicely. **b.)** Financial/Office Assistant: We have two candidates for the job, interviewing them both 1/21/2022. **c.)** Highland/Avoca from Linden Site: All is going well. Tony is working 4 days a week taking meals to Highland. Karen Hagen is now a part-time employee.

10. SUN and ADRC/HHS Working Agreement-Annual Review- Tom Slaney Ok'd. Motion to accept by Fisker. Seconded by Laeser. Motion carried.

11. Annual Appeal-Total to date is \$8165.

12. Grant Update- a.)DUWI grant is postponed. January 15th United fund of Wisconsin. **b.)** Jennie Olson we received \$8,000.

13. Training Request- Nothing at this time.

14. Director's Report-*The total meals for 2021 was 56,469. Family Care increased meal price by 5% due to ARPA funds. The new price is \$11.76. Farrah reports she is \$1500 short of the total dishwasher cost. Hiltbrand reports the nutrition program for March is Stepping-Up Nutrition at the Dodgeville site.*

15. Chairman's Report- Nankee again reported Digital Outreach from Shopping News.

16. Vouchers-Approval-*Richter made a motion to approve the vouchers. Seconded by Laeser. Motion carried,*

17. Next Meeting Date & Adjournment-*Next meeting will be at the Viking Café in Blanchardville, February 17, 2022, at 210 S. Main St. Lunch 11:30am. Meeting to follow. Fisker made a motion to adjourn. Seconded by O'Brien. Motion carried. 3:06pm*

