

BOARD MINUTES
UNIFIED COMMUNITY SERVICES
Wednesday, February 16, 2022
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT VIA Zoom: Carol Beals, Joan Davis, Judy Friar, Nancy Howard, Amy Kite, Justin O'Brien, and Mike Tiber.

MEMBERS PRESENT VIA Zoom in office: Gary Ranum (Chair.), Patrick Schroeder, Charles Stenner, and Mary Ellen Tredinnick.

OTHERS PRESENT VIA Zoom: Jeff Lockhart, Jessica Munson, and Cheryl Knapp.

OTHERS PRESENT VIA Zoom in office: Robert Keeney.

1. CALL TO ORDER/ROLL CALL: 6:02 p.m.; quorum present.
2. OPEN MEETINGS LAW CERTIFICATION: A notice was published in the Herald Independent, stating the date, time and place of the Unified Community Services Board meeting. Notice was also posted in four public locations, on Grant and Iowa Counties websites and sent to local radio stations. Notice given that meeting will be conducted via electronic videoconferencing. Verified by Cheryl Knapp.
3. AGENDA: Patrick Schroeder moved to approve the agenda. Motion seconded by Charles Stenner and passed unanimously.
4. MINUTES: Joan Davis moved to approve the minutes of the January 19, 2022. Motion seconded by Judy Friar and passed unanimously.
5. INTRODUCTIONS AND PUBLIC COMMENTS: None.
6. BILLS: Mike Tiber moved approval for payment of the bills for January/February 2022 as reviewed. Motion seconded by Justin O'Brien and passed unanimously.
7. REPORTS:
 - a) Financial report - none.
 - b) Personnel report for January, 2022 given by Cheryl Knapp.
 - c) Chairman's report – Ad hoc committee looking into purchasing the Unified Community Services' Lancaster office building met today. Grant County Facility Maintenance Director will complete a maintenance inspection of the building; financial considerations are being investigated; and a potential independent appraisal is being considered. Attended a legislative meeting regarding funds from the opioid settlement. Reviewed timeframe for distribution of funds, as well as potential additional funds in the future.
 - d) Jeff Lockhart presented the Agency Director's report as follows:
 - i. Unified Community Services will begin using the new electronic health record, EchoVantage, on March 14, 2022. The offices will be closed for part of March 2, 3 and 4 while staff are being trained.
 - ii. Department updates –
 - Long-term Support Department continues to get referrals. Recruiting for an additional Birth to 3 Service Coordinator.
 - Clinicians hired for Outpatient Behavioral Health Department. Now accepting new

clients with general mental health treatment needs.

- Emergency Services has ED'd five clients in 2022. Calls to the crisis line are busy, with a trend of increased calls regarding children who are stressed.
 - Prevention Specialist and Grant County Sheriff did a press release about a dangerous counterfeit medication that contains a lethal amount of Fentanyl. There was a recent drug bust in Boscobel where "Gray Death" was found, which contains lethal amounts of Fentanyl.
- iii. Iowa County is forming an advisory committee regarding how to use the opioid settlement funds. Joan Davis and Justin O'Brien have been suggested as potential committee members. Jeff asked for recommendations of Iowa County residents who have been impacted by opioids who may be potential committee members. Grant County has postponed implementing a task force until more information is known about the Johnson & Johnson settlement.
- iv. A report from 1989 identified Unified Community Services as the "Department of Community Programs" for both counties.
- v. Outpatient services are dependent on 1) clinicians providing treatment; 2) obtaining revenue for services provided, and 3) front desk staff doing all of the coordination involved in clients being connected to outpatient services. Jeff stated that we anticipate being fully staffed, and expressed his gratitude for all involved.
- vi. Gary Ranum asked if the Board should be involved in establishing an annual plan. Jeff responded that it's been done informally, but that the Spring would be a good time to undertake a formal planning process.

Mary Ellen Tredinnick moved to accept the reports and place them on file. Motion seconded by Justin O'Brien and passed unanimously.

8. CLTS/APS RESPONSIBILITIES: Discussing streamlining responsibility for Children's Long-Term Support Services and Adult Protective Services with Departments of Social Services in Grant and Iowa Counties. A proposal may be brought to the next Board meeting.

9. NEXT MEETING: March 16, 2022 at 6:00 p.m. via zoom.

10. ADJOURNMENT: Charles Stenner moved to adjourn at 6:55 p.m. Motion seconded by Patrick Schroeder and passed unanimously.

Cheryl Knapp, Recorder