



**APPROVED MINUTES**  
**Bloomfield Commission**  
**Tuesday, March 27, 2018, 1:30 p.m.**  
**Bloomfield Healthcare and Rehabilitation Center**  
**3151 County Rd CH**  
**Dodgeville, Wisconsin**

**Iowa  
County  
Wisconsin**

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| 1 | Meeting was called to order at 1:33 p.m.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 2 | <b>Roll Call:</b> Present: Anderson; Jenkins; Paull and Thomas. Absent: Gollon. Others present: Nankee; Bierke; Linda Larsen; Greeneway; Duve; Crook; Griffiths and Oellerich.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 3 | Approve the agenda for this March 27, 2018 meeting. Motion by Anderson to approve the agenda of the March 27, 2018 meeting. Motion second by Thomas. Aye: 4; Nay: 0. Motion carried.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 4 | Approve the minutes of the February 27, 2018 meeting. Motion by Paull to approve the minutes of the February 27, 2018 meeting. Motion second by Thomas. Aye: 4; Nay: 0. Motion carried.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 5 | <b>Report from committee members and an opportunity for members of the audience to address the Committee.</b> No action will be taken. Anderson shared her appreciation for being on the Bloomfield committee over the years. Greeneway thanked Anderson for her insight, support and being a strong advocate for Bloomfield Healthcare and Rehabilitation Center.                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 6 | <b>Dietary Report:</b> Mary Crook reported that she recently made her radio debut on D99.3 for Bloomfield. The Dietary department has a new hire Hannah Puralewski, Dietary Aide/Cook. Bloomfield residents and guests will be enjoying an Easter dinner of ham with all the fixings and pies. On Thursday, residents will enjoy a baseball cookout. Paull updated the commission on the SUN program meals and the possibility of taking over the Linden meals. Crook stated she and Greeneway have an upcoming meeting with Cecile McManus to work out details if Bloomfield were to provide meals in Linden. Nankee mentioned that Lafayette County historically has served more SUN meals per month than Iowa County. This month, Iowa County surpassed Lafayette County in SUN meals. Jim Griffiths entered the meeting at 1:42 p.m.   |
| 7 | <b>Nursing Report:</b> Jamie Duve reported staff openings. There are two part-time nurse openings and six C.N.A. openings, two full-time and four part-time. There were five confirmed resident cases of RSV. The outbreak and follow-up is complete. In February, there were more falls with ill residents, but March has been much better. Behaviors are good. Current census is 52. Greeneway reported Southwest Tech C.N.A. clinical classes will begin at Bloomfield on April 18. In April, Bloomfield representatives will attend career fairs at Iowa-Grant schools and Southwest Tech. Greeneway announced that Duve has accepted a job as Administrator and will be leaving Bloomfield. Greeneway thanked Duve for her service. Duve stated the staff at Bloomfield cares about residents and has compassion for their residents. |
| 8 | <b>Chairman's Report:</b> None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 9 | <b>Quality Assurance discussion:</b> Greeneway answered inquiries about beds at Bloomfield. Bloomfield is licensed for 65 beds. If every room were a single room, there would be 52 beds with 24 rooms sharing bathrooms and 28 rooms having their own bathrooms. Discussion ensued on increasing census, RUG rates and median nursing home stays.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

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| 10 | <b>Employee Satisfaction survey update:</b> The employee satisfaction survey saw a 46% participation rate with paper and online surveys. Greeneway will be attending department meetings to talk about concerns and compile department specific plans. At this point, this will be an annual survey. A couple key points to address are orientation and nursing management structure.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 11 | <b>Staffing adjustment plan status:</b> Greeneway stated with the Bloomfield financial loss last year, he compiled data using Leading Age tools for hours per patient day by department. Greeneway will be taking a staffing adjustment plan to the HHS committee and then the county board. Discussion ensued regarding the level of care, county nursing home acuity and future possibilities.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 12 | <b>Bloomfield logo/brochure update:</b> Possible logo designs were distributed to the committee for review. Recently, a grant for free logo design was awarded to Bloomfield Healthcare & Rehabilitation Center from Kristin Mitchell Design. Commission members and members of the audience offered feedback on the designs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 13 | <b>Administrator's Report:</b> Greeneway reported on openings; market plan; brochures; radio interviews; acuity webinars and financials. Dr. Jenkins asked why Water and Sewer category was at 14% for the year and questioned the \$700,000 budgeted for land purchase. Greeneway will update the committee on those items. The Campbell fund report included: CD's: \$550,000.00; Premier checking account: \$20,050.10; LGIP: \$17,638.15; Interest YTD: \$1,150.82 and Expenses YTD: \$3,704.63. The Interim Administrator and MDS positions for 2017 were a cost of \$104,641.31. Dr. Jenkins inquired about the hospice room. Greeneway stated at this time, the team has been developed. A discussion ensued on staffing and at a future meeting; the budgeted numbers per payer source will be further discussed. Greeneway presented the management team challenges with the 2018 Balloon Fest. The date for Balloon Fest is Thursday, June 7. The committee offered suggestions for volunteers, advertising, events, tents and organization. Anderson left the meeting at 3:20 p.m. |
| 14 | <b>Next meeting date.</b> The next meeting date is Tuesday, April 24 at 1:30 p.m.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 15 | <b>Adjournment.</b> Motion by Thomas to adjourn the meeting. Motion second by Paull. Aye: 3; Nay: 0. Motion carried. Meeting adjourned at 3:24 p.m.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|    | <i>Minutes by Karen Oellerich; Reviewed by Carol Anderson, Secretary</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |