



APPROVED MINUTES
Bloomfield Commission
Tuesday, February 27, 2018, 1:30 p.m.
Bloomfield Healthcare and Rehabilitation Center
3151 County Rd CH
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

1	Meeting was called to order at 1:32 p.m.
2	Roll Call: Present: Anderson; Jinkins; Paull and Thomas. Others present: Linda Larsen; Greeneway; Grady; Vondra and Oellerich. Gollon entered the meeting at 1:33 p.m.
3	Approve the agenda for this February 27, 2018 meeting. Motion by Paull to approve the agenda of the February 27, 2018 meeting. Motion second by Anderson. Aye: 4; Nay: 0. Motion carried.
4	Approve the minutes of the January 23, 2018 meeting. Motion by Anderson to approve the minutes of the January 23, 2018 meeting. Motion second by Paull. Aye: 3; Nay: 0. Abstain: Thomas. Motion carried. Gollon entered the meeting.
5	Report from committee members and an opportunity for members of the audience to address the Committee. No action will be taken. Paull commented on the recent county board meeting held at Bloomfield and the positive department head reports. Anderson concurred. Paull also commented on the recent jail tours; the excellent food service and activities at Bloomfield; the promotion of the Bloomfield bus and understanding what people are looking for in nursing homes. Anderson also commented on promotion of bus trips. Dr. Jinkins introduced Dave Gollon, new Bloomfield Commission member. Gollon shared his view with taking residents on outings, which, improves the quality of life and helps fill beds. Further discussion ensued on promotion of the facility and brochures.
6	Activities Report: Grady gave an overview of the March calendar including bus rides; St. Patrick's party; March 31 Children's Easter Egg Hunt and expansion of Memory Care activities. Anderson asked about Balloon Fest, which is scheduled for Thursday, June 7, 2018. The bus plaque is here and will be mounted in the bus when it warms up.
7	Business Office Report: Mark Vondra distributed background checks to appropriate board members. Vondra distributed the Campbell Fund Report as of 01/31/18: CD's: \$550.000; Premier checking account: \$20,029.36; LGIP - \$17,619.21; Interest Earned YTD: \$1,111.14; Expenses YTD: \$2,704.52. Vondra distributed the unaudited financial report through 12/31/17. Thomas inquired about hot spots in the rest of the county and why Bloomfield is paying for their own. Jinkins commented that the Campbell Fund interest income has doubled from a couple of years ago and asked about negotiating new rates. Vondra thinks there are a couple of CD's due in 2018. Gollon would like to see numbers isolated on outside Administration and Nursing costs. Discussion continued on census and Medicare numbers.
8	Chairman's Report: Dr. Jinkins has heard good comments on Bloomfield and encourages good quality of care; being close to family and having good employees.
9	Quality Assurance: Greeneway overviewed county home benchmarks; staffing levels; PPD levels; policy; scheduling; county tax levy and will be taking a draft to Larry Bierke, county administrator, next week. Greeneway is trying to put financial accountability checks in place and be a good steward to county finances. Oellerich expanded on MTO issues and the effect on overall finances.

10	Campbell Fund priority update. Four staff recently visited the Agrace hospice facility in Fitchburg. Plans to have a hospice suite at Bloomfield Healthcare and Rehabilitation Center will move forward with a proposal for needs for the room.
11	Employee Satisfaction Survey: Greeneway worked with the PAC team to develop a test survey. The final survey was distributed last month. The return rate is approximately 40%. The results will be tabulated by department, as well as, by facility. Greeneway will share the results with the Commission members, prioritize, and develop action plans in areas of concern. Survey monkey is in use to try to increase the response rate. Gollon encouraged the level of communication in the facility, including, why efficiencies are needed when working with public monies. Anderson commented on a recent survey of millennials and 56% are looking for other jobs. Paull commented on job markets.
12	Administrators Report. Greeneway reported the January 2018 average daily census was 47.6. Greeneway updated the commission on openings; the new brochure; 99.3 weekly radio interviews and trainings. Thomas suggested the new brochure info get on the county website. Paull left the meeting at 3:07 p.m.
13	Other Business. No other business.
14	Next meeting date. The next meeting will be Tuesday, March 27 at 1:30 p.m.
15	Adjournment. Motion by Gollon to adjourn the meeting. Motion second by Thomas. Aye: 4; Nay: 0. Motion carried. Meeting adjourned at 3:11 p.m.
	<i>Minutes by Karen Oellerich; Reviewed by Carol Anderson, Secretary</i>