



APPROVED MINUTES
Bloomfield Commission
Tuesday, November 21, 2017, 1:30 p.m.
Bloomfield Healthcare and Rehabilitation Center
3151 County Rd CH
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

1	Meeting was called to order at 1:33 p.m.
2	Roll Call. Present: Anderson; Jinkins; Palzkill; Paull. Excused: Thomas. Others present: Linda Larsen; Crook; Greenway; Grady; Smith; Tarrell; Jessica Ford; Tami Frasher; Suzanne Potterton and Oellerich.
3	Approve the agenda for this November 21, 2017 meeting. Motion by Anderson to approve the agenda for the November 21, 2017 meeting. Motion second by Paull. Aye: 4; Nay: 0. Motion carried.
4	Approve the minutes of the October 24, 2017 meeting. Motion by Paull to approve the minutes of the October 24, 2017 meeting. Motion second by Anderson. Aye: 3; Nay: 0; Abstain: Palzkill. Motion carried.
5	Report from committee members and an opportunity for members of the audience to address the Committee. No action will be taken. Discussion regarding internet access and hot spots at Bloomfield ensued. Public access for internet was further discussed. Greenway suggested that he meet with Tarrell and IT regarding internet public access at Bloomfield. Anderson commented that Bug Tussel is pushing to expand with towers throughout the county. The county has a project with MHTC to improve the west side of the county. Larsen asked about the abuse allegations on the internet and why Bloomfield did not respond. Greenway commented on efforts to counteract possible negative impact. Potterton suggested a personal letter to families to defeat the negativity. Discussion continued on Facebook activity. It was the consensus that Bloomfield send positive messages.
6	PAC committee update. Mary Crook introduced members of the PAC committee: Tami Frasher; Suzanne Potterton; Jessica Crespo; Emily Smith; Karen Oellerich, Todd Greenway and Mary Crook. Jessica Crespo stated the committee will coordinate employee positive activities, such as, Secret Santa; Thanksgiving turkey and dressing sandwiches/bars and 12 Day of Christmas treats. Greenway suggested the committee facilitate welcoming new staff with a gift basket. Paull talked about the importance of making new staff welcome. Crook stated it is key to make a good impression on the first day.
7	Campbell Fund priority listing update. Two items tagged for priority were the hospice suite and quilts for beds. Karen Whitaker made a sample quilt which the committee viewed. Dr. Jinkins asked about groups who would make quilts. The quote from Whitaker per quilt was \$200. Motion by Anderson to have Karen Whitaker begin making quilts and be paid for by Campbell Funds. Motion second by Paull. Aye: 4; Nay: 0. Motion carried.
8	Federal survey update. Greenway distributed a summary of federal survey concerns and expanded on information he has received regarding the federal survey process. Greenway shared possible issues. Jamie Duve, DON, has been designated Abuse Coordinator. Anderson stated positives need to be widely shared via Facebook or newspapers. Greenway will talk about the new MEGA rules at a future meeting. Greenway will set up a meeting with the Dodgeville Chronicle staff. Committee members suggested meeting with Brooke Bechen.

9	Mission Statement committee report. The proposed Mission Statement, Vision and Values were reviewed. Anderson made suggestions for the beginning of the mission and vision statements. Paull wants the statements and values to last for a long time. Greenway asked for feedback and a conclusion. A brief discussion ensued. Jinkins asked about more employee feedback with a final decision next month and if it would be possible to take to the PAC committee. The item will be on the agenda next month.
10	Chairman's Report. Dr. Jinkins had communication with ESI asking if Bloomfield was for sale and read a short excerpt from the e-mail. Paull does not think that there is any talk of selling Bloomfield.
11	Activities Report – Kari Grady reported the December calendar is filling. Activities include ringing the bell at Piggly Wiggly for the Salvation Army on December 1; Family Christmas party; various school choirs visiting; Dodgeville FFA and church groups. Cookies are given to the carolers who come to Bloomfield. Paull asked about the singer at the Senior Citizens Center. Grady has the entertainer's card and will make contact. Paull stated that on March 6-8, "Feed the Hungry Children" community service event will be at Hidden Valley and they are looking for volunteers. Grady plans to send a thank you to the Dodgeville Fire Department in December.
12	Dietary Report – Mary Crook reported that the department is getting ready for Thanksgiving. The SUN contract is under review. The dietary department is currently fully staffed.
13	Social Services Report – Emily Smith reported that there were 29 referrals in October with 4 accepted/admitted; 15 denied; 8 accepted/lost and 2 lost. There were five discharges home in October. Paull asked about waiting lists. Smith feels Bloomfield has the corner in the memory market.
14	Environmental Services Report – Jake Tarrell reported new cement was poured to even areas. An employee donated tree has been planted. Jinkins noticed that cement had been ground down on the sidewalks. Anderson left the meeting at 3:12 p.m. Paull asked if Tarrell had met the new DNR person. Tarrell has not met the new DNR rep. but knows there are changes coming and new permits may be needed. Palzkill asked what the facility was paying in bed license. Greenway stated \$170/bed is the current bed tax.
15	Nursing Services Report – Greenway presented the nursing report in Duve's absence. PM shifts are filled and there is a proposal to switch differential to night shift (11 pm to 7 am) at a cost of approximately \$2400. There are 2.5 shifts available on the night shift. Greenway reported that the state of WI is developing a caregiver program (WisCaregiver Career Program) to develop more C.N.A. positions. To be part of the program the facility is required to give a \$500 bonus to be paid after six months of employment in the nursing home. Dr. Grunow, Medical Director, is reporting no confirmed flu cases. Duve recently attend the Focus conference and gained valuable information on risk vs. benefits and root cause analysis. The career fair is scheduled for December 13 at Bloomfield.
16	Business Office Report. Oellerich distributed the Business Manager's reports prepared by Mark Vondra. Campbell Fund Report as of 10/31/17: CD's - \$550,000; Premier Checking account - \$17,597.18; LGIP - \$27,221.70; Interest Earned year to date: \$5,073.26; Expenses year to date: \$82,131.52. Oellerich distributed the monthly financial report through 09/30/17. Petty cash is used for Make A Wish; Outings; sweet corn for residents, etc. The Make a Wish program has seen positive comments from family members. Greenway elaborated on a marketing plan and nursing homes in the future. HELP program was discussed.

17	Administrator Report. Todd Greenway distributed the Administrator's report. Medicare was up in September and October, as well as, self-pay. WI Medicaid rates are the lowest in the nation. Therapy department moving to a different area of the building is possible. Greenway spoke of challenges with the new pharmacy. Palzkill has had a positive experience with physical therapy. The possibility of a hoop building for bus storage was raised. Greenway left the meeting at 3:46 p.m.
18	Other Business – None.
19	Next meeting date. The next meeting date of Tuesday, December 19 at 1:30 p.m.
20	Adjournment. Motion by Paull to adjourn the meeting. Motion second by Palzkill. Aye: 3; Nay: 0. Motion carried.