



APPROVED MINUTES
Bloomfield Commission
Tuesday, September 26, 2017, 1:30 p.m.
Bloomfield Healthcare and Rehabilitation Center
3151 County Rd CH
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

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| 1 | Meeting was called to order by Chair Jenkins at 1:33 p.m. |
| 2 | Roll Call. Members present: Jenkins; Anderson; Palzkill & Thomas. Excused: Paull. Others present: Crook; Grady; Greeneway; Heiring; Tarrell; Vondra; Oellerich and Duve. |
| 3 | Approve the agenda for this September 26, 2017 meeting. Motion by Anderson to approve the agenda of the September 26, 2017 meeting. Palzkill seconded the motion. Aye: 4; Nay: 0. Motion carried. |
| 4 | Approve the minutes of the August 22, 2017 meeting. Motion by Palzkill to approve the minutes of the August 22, 2017 meeting. Anderson seconded the motion. Aye: 3; Nay: 0. Abstain: Thomas |
| 5 | Report from committee members and an opportunity for members of the audience to address the Committee. No action will be taken. Thomas made comment on the minutes of the last meeting and the possibility of keeping the van. In previous minutes there was a motion to sell the van. Oellerich commented that motion had been taken to the HHS committee. |
| 6 | Fireworks/Light up the Sky event discussion. Jenkins and Anderson attended the event. Kastner's obtained the permit and the Dodgeville Fire Department had one unit and four firefighters on duty at the event. Greeneway stated looking to next year the event goal will be defined along with the purpose and how to proceed. Grady commented on the event and how great the fireworks were. Staff liked the central location. One complaint was no crème puffs. Greeneway will assess the event and bring recommendations to the committee. Thirty-eight residents attended the event. Anderson commented on the ideal time of year to hold the event. Crook felt the event is better received in the spring if looking for public attendance. Jenkins commented the three popular things at Balloon Fest is the pedal pull; petting zoo and game tent. Crook stated the parade is at no cost. The committee would like a financial report on the event. |
| 7 | Request for TV/DVD-possible action. Grady reported 2 nd Floor North is in the need of a TV as residents are having a hard time seeing the current TV. Estimated cost of a new TV would be \$400-\$500 and the area could use sprucing up. Anderson stated for the last several month there had been requests for Campbell Fund items and sees the need for an annual plan of what is needed by priority: High, Medium & Low. The hot spots were briefly discussed. Thomas commented the hot spots should be in the county operational budget through IT instead of the Campbell funds. Tarrell stated Bloomfield owns 10 to 12 TV's, most are donated. Consensus was that November would be a good time to have the priority list done. Greeneway will work on a plan for 2018 fiscal year Campbell Fund priorities. This item will be on the next agenda. Thomas suggested talking to the Wal-Mart manager regarding TV's and possible sales or donations. On a side note, Grady had learned information regarding leasing a bus and it was very expensive and feels the \$65,000 spent on the Bloomfield bus is well worth the price. |
| 8 | Mission Statement committee. Oellerich reported on the work to date on the Mission statement, Vision statement and possible values. This committee will update next month. |

9	Chairman's Report. Jinkins thanked Kari Grady and the rest of the staff on the "Light up the Sky" event. Jinkins discussed previous work that had been done by various committees with a vision of a new nursing home.
10	Activities Report – Kari Grady reported on a pontoon ride at Blackhawk Lake. Maintenance department took a couple of residents fishing. Recent activities included a visit to the apple orchard and homecoming week activities with the Bloomfield King and Queen in the Dodgeville Homecoming parade. Grady asked the commission to "Like" Bloomfield on Facebook.
11	Dietary Report – Mary Crook reported the department is getting ready for state survey. Dietary is in need of a PM dishwasher.
12	Social Services Report – Emily Heiring reported in August there were 23 referrals: four accepted; four accepted/lost; three lost-went home; 12 denied. There was one discharge in August. Heiring is working on the admission process and feels the team is doing a good job looking at referrals. The direct fax line is working.
13	Environmental Services Report – Jake Tarrell reported on the Emergency Preparedness Plan coming out in the next couple of months. Four windows were recently replaced. Tarrell commented on transportation of residents. Thomas feels the old van should be sold. Discussion ensued on transport of residents. Oellerich stated there are requirements for billing MA for medical necessary appointments. Tarrell stated they are looking for another company to transport residents. Greenway feels that working together on costs to keep the van would be appropriate. Tarrell is working on Life Safety Code survey.
14	Nursing Services Report – Jamie Duve reported on recent hires. Currently working on infection control policies, logging training hours, state survey and preparing for the Career Fair at Bloomfield with walk-in interviews taking place.
15	Business Office Report – Mark Vondra reported Campbell funds as of 08/31/17: CD's - \$550,000; Premier Checking account - \$16,664.39; LGIP - \$94,751.68; Interest Earned year to date: \$4,043.78; Expenses year to date: \$77,164.13 (includes new bus & lettering). Anderson requested a report next month on donated fund balance. Jinkins requested a list of things that the facility could use. Vondra distributed the monthly financial report.
16	Administrator Report – Todd Greenway distributed the Administrator's Report. August average daily census was 50.7 and the average daily census for 2017 was 53.6. Medicare numbers have been up. Greenway will be looking at Balloon Fest options and is preparing for survey and all-staff in-service. New vendors are Greenfield Rehabilitation and HealthDirect pharmacy effective 10/31/17. Recruitment/Retention and an upcoming Job Fair were reported. FY 2018 budget is tight and awaiting final approval.
17	Other Business. Prairie Village Care and the existence was briefly discussed.
18	Next meeting date. The next meeting will be held on Tuesday, October 24 at 1:30 p.m.
19	Adjournment. Motion by Palzkill to adjourn and seconded by Thomas. Aye: 4; Nay: 0. Meeting adjourned at 3:25 p.m.