



APPROVED MINUTES
Bloomfield Committee
Thursday, April 30, 2015, 1:30 p.m.
Bloomfield Healthcare and Rehabilitation Center
3151 County Road CH
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

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| 1 | Meeting was called to order by Chairman Dr. Jenkins at 1:30 p.m. |
| 2 | Roll Call was taken. Members present: Dr. Jenkins; Anderson; Palzkill; Paull. Excused: Thomas. Others present: Penny Clary; Melody Bahr; Mary Crook; Tessa Fure; Jake Tarrell; Karen Oellerich. |
| 3 | Approve the agenda for this April 30, 2015 meeting. Motion by Palzkill to approve the agenda for this April 30 meeting. Member Anderson seconded the motion. Motion carried. |
| 4 | Approve the minutes of the April 2, 2015 meeting. Motion by Paull to approve the minutes of the April 2 meeting. Palzkill seconded the motion. Motion carried. |
| 5 | Approve the minutes of the March 31, 2015 Joint Meeting of the Bloomfield Committee & Bloomfield Request for Proposal Review Group. Motion by Anderson to approve the minutes of the March 31 meeting. Paull seconded the motion. Motion carried. |
| 6 | Report from committee members and an opportunity for members of the audience to address the Committee. Member Anderson felt there may be a need for fence building concerning Jewell Engineering. Clary commented that the County Board approved contracting with Engberg Anderson Architectural firm at their meeting on April 21. The next day an alleged problem surfaced that Jewell and Associates had not been included as the project was not advertised appropriately. Several parties were involved. Clary spoke with Curt Kephart, Iowa County Administrator and Greg Klusendorf investigated the alleged problem. Klusendorf spoke to parties from the Samuels Group; Jewell and Associates; viewed Kevin Higgs e-mails (conversations). To Clary's knowledge the project was advertised appropriately. Presently the Samuels Group is working on a contract. Anderson said perception becomes reality. Dr. Jenkins had a long conversation with the County Administrator. John Meyer directed Kephart to proceed with the contract. Anderson wants to assure all around the table have accurate information. Paull said Jewell has been aware and if they have questions they should call Clary. As a committee member he is disappointed in the County Board members. There may be a need to address those members one on one as other issues come up. Dr. Jenkins has had a couple of restless days regarding the Campbell Funds. The Bloomfield Committee has handled the Campbell funds, held the money together and been entrusted as guardians of those funds. If the Bloomfield Committee decides to invest, he doesn't want to lose the money. Jason Reynolds will be the expert. At one time the funds returned 5% but now very little. Anderson commented that long-term the stock market been up 250% since 2008. |
| 7 | Discussion on naming tribute process for facility in future. Dr. Jenkins sent naming rights information to the Bloomfield Committee and would like to have a designated committee to work on naming rights. Paull, also, researched naming rights information and recognized many comments/questions regarding setup. Anderson would like to see categories setup from \$250 to 1 million. She has worked with the university on something similar which is done by categories and amount. Anderson has experience with this type of project and feels three to four people would be needed to work on it. Dr. Jenkins suggested Anderson to chair the committee and possible members as Dan Nankee, Brad or Peggy Biddick, Robin Masters, Karen Oellerich. Penny Clary volunteered to assist. |

8	Discussion on the Campbell Funds. Ken Palzkill stated that he tends to lean to be conservative. The present investment is the most conservative. He would prefer investing \$200,000 over \$400,000. Bruce Paull didn't remember the numbers laid out but felt the investment was not aggressive; if you go big there is more risk. What isn't invested would remain in CD's and should be split out. Dr. Jinkins said the fee for \$200,000 was 1%. Anderson suggested investing \$200,000 put in over a 3 month time period. Next month the committee will decide how much will be placed with the investment center; where to obtain CD's and how to break the CD's down. Bruce Paull will call Jason Reynolds for a meeting. The Campbell Fund investments should be put on the next agenda for a decision on investing. Anderson left the meeting at 2:23 p.m.
9	Social Services Report. Tessa Fure, Social Worker will do a monthly referral report. The first quarter of 2015 saw 42 referrals with 16 admissions; 7 lost and 19 denied. The facility has started to send at least one representative to past residents visitation/funeral.
10	Nursing Services Report. Clary reported that Donna Clark, D.O.N. has left the position. Clary announced Melody Bahr as interim D.O.N. Bloomfield can call to set up interviews with potential candidates after May 8. Dr. Jinkins is concerned with the HR policy regarding the interview wait period. Mary Crook, Food Service Supervisor commented that you can't keep people on hold forever. Clary wants to get the process started and commented that we have a tight process currently and is unsure if it is a county or federal policy. Palzkill suggested formally asking specifics of the hiring and posting policy. Jake Tarrell wonders how many thousands of dollars could be lost. Melody Bahr announced that the PM Nurse Manager position had been filled by Anita VanHoy a staff nurse. Bahr sees staffing struggles on a daily basis and her goal is to fill empty positions. Bahr is also looking at the orientation process for nurses and C.N.A.'s with more comprehensive goals and staff retention.
11	Environmental Services Report. The Environmental Services department is hiring a maintenance employee and hopes to fill that position soon.
12	Business Office Report. Clary distributed the Bloomfield Healthcare 1 st quarter report with preliminary revenues/expenditures. Hot spots have been installed and the cost will come from the Campbell Funds. Campbell Fund Report: As of 3-31-15; CD's - \$675,000.00; Premier Checking Account - \$12,469.87; LGIP - \$1,857.08; Interest Earned YTD: \$5.11; Expenses Paid YTD: \$1,605.61.
13	Chairman's Report. Dr. Jinkins asked Mary Crook to report on the Dietary Department. Crook commented that currently the dumbwaiter is broken and the recent ADRC volunteer meal held at Bloomfield served 38 people. Dr. Jinkins would like to see a list of Bloomfield volunteers.
14	Administrator's Report. Clary reported currently census is low at 52 with three residents in the hospital. The facility has been seeing strange referrals and taking those we can. Staff is currently working on the June 4 th "Down on the Farm" Balloon Fest event. Dr. Jinkins suggested fowl be prohibited from the petting zoo at the Balloon Fest event.
15	Other Business. None.
16	Next meeting date – The next meeting will be Thursday, May 28 at 1:30 p.m.
17	Adjournment. Motion to adjourn by Palzkill; second by Paull. Motion carried.