



APPROVED MINUTES
Bloomfield Committee
Wednesday, March 4, 2015, 3:00 p.m.
Health and Human Services Building Rm #1001
303 W. Chapel Street
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

1	Meeting was called to order by Chairman Dr. Jenkins at 3:01 p.m.
2	Roll Call was taken. Members present: Dr. Jenkins; Anderson; Thomas; Paull entered the meeting at 3:09 p.m. Palzkill entered the meeting at 4:18 p.m. Others present: Penny Clary; Donna Clark; Mary Crook; Kari Grady; Mark Vondra; Jake Tarrell; Karen Oellerich; Kurt Brenner; Kevin Higgs.
3	Approve the agenda for this March 4, 2015 meeting. Motion by Anderson to approve the agenda for this meeting. Member Thomas seconded the motion. Motion carried.
4	Approve the minutes of the February 3, 2015 meeting. Motion by Thomas to approve the minutes of the February 3 meeting. Anderson seconded the motion. Motion carried.
5	Report from committee members and an opportunity for members of the audience to address the Committee. Anderson asked about changes in the Medicare website and the star rating. Clary stated with changes in the star rating facilities may see lower scores. Clark added the revamp to the system, in part, was due to not reporting staffing accurately. Clary said that Bloomfield's three I-J cites for Quality of Care are treated similar to driver license points. In April, the I-J cites should clear although it may take another annual survey to affect the current star rating. At this point, the star rating has not deterred census.
6	Nursing Services Report. The Bloomfield Healthcare annual survey window opens on March 23, 2015. In January, 2015 there were 14 referrals with 5 admits and in February, 2015 there were 13 referrals with 6 admits. Currently, the facility needs more Medicare residents and therefore, we are looking at payer source along with nursing criteria. Average for 2014 Medicare was 14% and so far this year Medicare has been in the 7 – 9% range. Currently we are running at 62/63 census.
7	Environmental Services Report. The water line is fixed and the leak was from the old barn. A crimped line was found and had been leaking for a long time. The water usage of 8,000 – 10,000 gallons per day has decreased to 6,000 – 7,000 gallons after the leaking line was fixed. The copper line was capped and marked with a post. Thomas felt the line could be traced if it was copper to see where it T's. Additionally, Jake reported that he does have Bill Lauzon's report with his response available.
8	Business Office Report. Campbell Fund Report: As of 1-31-15: CD's - \$675,000.00; Premier Checking Account-\$12,466.80; LGIP-\$1,856.74; Interest Earned YTD: \$1.70; Expenses Paid YTD: \$639.75. Roxie's Year End Report for Bloomfield shows a \$204,000 operating deficit. Cash budgeted was approximately \$228,000. All money is in for Medicaid supplemental payment and has been figured in. The audit at Bloomfield Healthcare & Rehabilitation Center is scheduled by Johnson and Block Co., for March 30-31. Paull said Jason Reynolds from Farmers Savings Bank Investment Center would come to a meeting if invited. At this time, Dr. Jenkins asked about the internet. Clary reported that Rick Klabough, County IT Director has order three hot spots at a cost of approximately \$60.00 per month.

9	Chairman's Report. Dr. Jenkins attended the recent Long-Range planning meeting and spoke with Long-Range Planning Chairman Jeremy Meek and had a good discussion. Dr. Jenkins said the question keeps coming up regarding the structure of the Bloomfield Committee. In the past, the Bloomfield Committee had more power and more input. Thomas said in the past, it was the feeling that the Bloomfield Committee information was not getting to the full County Board. Additional concerns reading committee make-up were taking the operational money away; feeling that the HHS doesn't understand the organization and never having salary control. Anderson stated the county did not know what was going on at Bloomfield and feels the county is at a junction as to where things need to be changed. Thomas said Bloomfield and the Highway Department are still considered an enterprise. He added that now there is county board representation on the Bloomfield Committee which wasn't a case in the past. Dr. Jenkins has received information on naming rights policy and will report on this at the next meeting.
10	Administrator's Report – The average daily census for February was 61. Medicaid is up some and some of these residents would be appropriate for a CBRF. Reported on a recent Influenza outbreak; an upcoming hearing the end of March; hiring of a new social worker, Tessa Fure; current recruiting includes: Nurse Manager; Employee Relations Assistant and FT Maintenance worker. Communication received regarding a Human Services intern who may be on board in the fall.
11	Report and update from the Samuels Group. Introductions were made of Kurt Brenner and Kevin Higgs from the Samuels Group as well as all present. The Samuels group distributed drafts of the Request For Proposals (RFP) and the Project Timeline with an overview. Members of the Bloomfield Committee reviewed the RFP and timeline. Dr. Jenkins asked if the Samuels Groups would be reviewing WIPFLI's report. Kurt Brenner responded that WIPFLI completed a strategic plan not a feasibility study but Samuels Group will engage WIPFLI through the process. Brenner added that WIPFLI may be conservative in their projections; it's too early to say WIPFLI's numbers are feasible. Anderson inquired about architectural drawings and cost. Brenner responded that a firm puts a cost to design and maximizes capacity of staff for efficiencies. Anderson asked about the range of charges and Brenner said approximate costs of the design process would be \$25,000 or 6 – 8% of overall project costs. Dr. Jenkins asked how many firms were expected to submit proposals. Brenner responded usually six. Discussion ensued regarding the possibility of a referendum. Anderson felt that we can't go to referendum without a number. Dr. Jenkins introduced Ken Palzkill who entered the meeting at this time. Discussion ensued regarding WIPFLI strategic plan. Paull doesn't feel we should limit the number of beds and agrees with maximizing efficiencies. Kurt Brenner asked for participants for the interview process on March 31 – 5 to 7 people. Usually 2 to 3 firms are interviewed and evaluated. The selection group would make a recommendation. It was felt the referendum will be a key and pivotal part of the project. Jake Tarrell, Environmental Services Director feels the project timeline is important for upcoming projects.
12	Other Business – None.
13	Next meeting date – The next meeting will be Thursday, April 2 at 1:30 p.m.
14	Adjournment. Motion to adjourn by Anderson; second by Thomas. Motion carried.