



APPROVED MINUTES
Bloomfield Committee
Thursday, December 11, 2014, 1:30 p.m.
Bloomfield Healthcare and Rehabilitation Center
3151 County Hwy CH
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

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| 1 | Meeting was called to order by Chairman Dr. Jenkins at 1:32 p.m. |
| 2 | Roll Call was taken. Members present: Dr. Jenkins; Anderson; Paull; Palzkill; Thomas.
Others present: Penny Clary, Michelle Allaby; Donna Clark; Mary Crook; Jake Tarrell; Karen Oellerich; Kari Grady. |
| 3 | Approve the agenda for this December 11, 2014 meeting. Motion by Palzkill to approve the agenda for this meeting. Member Anderson seconded the motion. Motion carried. |
| 4 | Approve the minutes of the November 25, 2014 meeting. Motion by Paull to approve the minutes of the November 6 meeting. Palzkill seconded the motion. Motion carried. |
| 5 | Report from committee members and an opportunity for members of the audience to address the Committee. Anderson reported from the Administrative Services Committee that there is a need of a copy of Bloomfield's arrears document in early January. Clary stated Bloomfield will be budgeting for write-offs and the aging is fine. Paull is concerned there is no system in the county to collect delinquent taxes. Thomas sees differences for write offs for county departments. Discussion ensued regarding the strategic planning costs in 2013; civil penalty costs; interest percentage charged on unpaid taxes and the cost of doing business. Clary assured the committee that rate increase letters have been sent with approximate 3% increase in 2015. Paull has recently heard negative comments on Bloomfield and feels people are jumping to conclusions. Dr. Jenkins feels there are two choices going forward-build new or go out of business. Further discussion included the financial models presented by WIPFIL. Thomas remains concerned about operational costs in the next few years. Palzkill is upset this facility was slighted in the budget process and sees the need to move forward with the highway department philosophy. |
| 6 | Update, discussion, and work on building timeline. Health and Humans Services committee has tasked the Bloomfield Committee on building a timeline in the next three months. Dr. Jenkins has been looking at land sites and Clary and a few staff went to look at the land sites with Dr. Jenkins. In addition, Bloomfield staff went to visit Rock Haven in Rock County. The Samuels Group was the project/contract manager. The Samuels Group oversees the project from start to finish; prepares referendum language and attends all meetings. Richland County is using the Samuels Group for their Justice Center. Dr. Jenkins is concerned about area general contractors. Clary invited committee members to a presentation the following week with the Samuels Group. Thomas spoke in favor of a project management company and having a maximum cap on costs. Clary has been in contact with Richland County regarding their possible building process. The timeline anticipated completion date is Wednesday, February 4. Anderson commented that there is only one election in the spring of 2014. Cost for a special election would be \$3,000 to \$4,000. Dr. Jenkins feels there may be a need for several meetings in January. Clary suggested that a Bloomfield committee member give the building timeline presentation to the HHS committee. Paull feels going to other committees is an educational process. Thomas would like to see a consulting firm pinned down; they will need three weeks to analyze the board. Dr. Jenkins has had discussions with Roxie Hamilton, Finance Director regarding bonding |

6	Information and structure. Dr. Jinkins currently feels that building new would not be as big of tax burden as the previous scenario. Dave Ladd entered the meeting at 2:31 p.m. Mr. Ladd commented that he had good service when he was a resident at Bloomfield. Dr. Jinkins summarized the land situation and identified the five parcels presently under consideration. At this time, he has met with three owners and spoken with the other two. Dr. Jinkins spoke with Rule Excavation and he would need square footage of the building to be able to estimate excavation costs. Palzkill said soil boring may determine the site. Thomas said there would be no recommendation to buy until after soil borings were complete. Dave Ladd spoke regarding the Iowa County Prairie Restoration Land and the history of their land agreement and added this land has a lot of possibilities. Anderson commented that the Economic Development and Property committee controls the farmland at Bloomfield.
7	Nursing Services Report. Donna Clark, D.O.N., distributed the Referral Audit report. In October, there were 12 admits and 9 discharges and in November 2 admits and 3 discharges. Current census is 59 with two in the hospital for a total of 61 residents. Recently, devised a new PPD staffing ratio policy. There are a couple of nursing department positions open at this time.
8	Environmental Services Report. Jake Tarrell, as well as other Bloomfield maintenance staff, has been filling in for Mark Caygill who was contracted for Iowa County maintenance. They have been doing more than just the heating system issues. Today, they have changed a lot of light bulbs. In the near future, there will be a solution to the county staffing issue. When someone is hired, Jake will have to work with the county person. The county maintenance position has oversight to contractors. The current contract was over \$60,000 and the airport has a separate contract. Bloomfield water usage is up and presently the maintenance staff is trying to find out where the water is going. Previously, the facility used 8,000 to 9,000 gallons per day and currently is using 15,000 to 16,000 gallons. Recently hauled sludge on 4 to 5 acres of the Laufenberg farm land. The DNR has approved 20 acres of Laufenberg property suitable for sludge placement. Life Safety Code consultant, Bill Lauzon, visited and assessed the building situation. His personal assessment is to not remodel the current building. Tarrell reported on the waste water operator certification change. Tarrell passed Grade 4 in a couple of categories and will be an Advanced Operator when all required testing is completed and passed.
9	Business Office Report. Campbell Fund Report: As of 11-30-14; CD's - \$675,000.00; Premier Checking Account - \$12,463.57; LGIP - \$3,295.71; Interest Earned YTD: \$3,054.63; Expenses Paid YTD: \$6,714.31. A printed Operational Report through 09-30-2014 was distributed. Suggested that the Business Manager contact the Investment Center at Farmers Savings Bank and ask for a presentation to the Bloomfield Committee on possible investments for the Campbell Funds.
10	Chairman's Report – Dr. Jinkins will continue to seek additional property sites.
11	Administrator's Report – Penny Clary, NHA, reported that recently the facility had a State visit regarding an anonymous complaint. The complaint was not substantiated. The Bloomfield Healthcare & Rehabilitation Center Christmas Party for residents and staff will be Thursday, December 18. All committee members are invited to attend. Clary will explore the possibility of a Foundation with 501c3 status and look at the options. Clary would also like to see Bloomfield Department Heads make monthly presentations to the Bloomfield Committee. Anderson suggested doing the presentations on a monthly rotation. Palzkill added he would like to see anything that looks good for Bloomfield. Thomas commented that there are two members of the SUN Committee that don't know Bloomfield is making meals.
12	Other Business – None.
13	Next meeting date – The next meeting will be Thursday, January 8 at 1:30 p.m.
14	Adjournment. Motion to adjourn by Palzkill; second by Anderson. Motion carried.