

Serving Iowa and Lafayette Counties, aka The SUN Program

BOARD OF DIRECTORS MEETING MINUTES October 20th, 2022
Darlington County Club, 17098 County Club Rd.
Darlington, WI

1. Called to Order

Dan Nankee called meeting to order at 1:32 PM

2. Roll Call

Members Present:

-Iowa County: Dan Nankee, Doug Richter, and Justin O'Brien.

-Lafayette County: Kriss Marion and Bob Boyle. Rita Bucholz was excused

-Others present: Kelly Haakenson, Financial Officer; Cecile McManus, Director; Dana Harcus, ADRC Manager Lafayette County; Tom Slaney, Iowa County Director of Social Services; Nikki Mumm Business Manager Iowa County DSS; Patrick Metz, GWAAR Fiscal Manager; Farrah Morrissey, Benton Meal site Manager and Noah Thompson Accountant Wegner CPA's.

3. Certification of Compliance with Open Meeting Law

-Haakenson stated that on October 14th, 2022, agenda posted at the HHS building.

-Emailed to the Dodgeville Chronicle, Lafayette Republican Journal, Iowa and Lafayette County Clerks.

-Chairmen Nankee requested the records show that the meeting was properly posted.

4. Approval of the Agenda for October 20th, 2022 Board Meeting

-Motion by Marion to approve the Agenda; seconded by Boyle.

-Motion carried.

5. Approval of the Minutes

-A motion by Marion made to approve the September 22nd, 2022 minutes; seconded by Boyle.

-Motion carried.

6. Reports from Board Members; Opportunity for Members of the Audience to Address the Board:

- Morrissey addressed the Board to grant her vacation early on Jan 1st instead of Feb 1st.

-Addressed the time of Volunteer Appreciation day; brought up to possibly have it at night. Morrissey stated most seniors won't drive at night.

7. Aging & Disability Resource Center & County Aging Unit Reports-

a) Dana Harcus, ADRC, and Lafayette County:

-Grandpa and Lucy show coming to Lafayette County on Nov 1st

-Part D open enrollment discussed.

b.) Val Hiltbrand, Iowa County, was absent. Nikki Mumm gave brief update.

8. Audit Report – Wegner CPA's

- Clean Audit; No issues.
- Closing entries to be done by SUN in future.
- Net increase of about \$5,200.00.
- Draft; Wegner will send Final copy.

9. Monthly Reports

- Haakenson released the following numbers:

a) Cash Flow & CD Review

- Nankee pointed out error in September Minutes of Cash flow; will correct and report at November meeting.
- Previous checking account plus deposits \$65,922.75.
- Total expenses (Vouchers) \$45,892.71.
- Checking account balance will be \$13,476.73 after vouchers clear.
- Transfer Funds from GWAAR will be coming in December 1st; \$43,500.00 for Iowa and Lafayette County \$29,000.00.

b) CD Report- we took line of credit of \$25,000, against CD at Farmers Saving Bank.

Budget Reports:

- Accumulating payroll correctly; working on it with Wegner and QuickBooks.
- Total expenses \$78,298.46.
- Over budget on Consumables.

c) Monthly Participation Numbers

- Argyle numbers were incorrect but corrected with new forms given to Board members.
- Numbers are down throughout the counties.
- Discussed Highland option of the local restaurant doing something.
- Motion made by O'Brien to place monthly reports on file; 2nd by Marion. Motion passed.

10. County Levy for 2023-Update

- Iowa County has requested SUN get an additional \$10,000 in their budget.
- Lafayette County has sent the additional \$30,000.

11. GWAAR change -Update-

- Patrick Metz spoke on the changes that Iowa & Lafayette will be taking over the contract and all funds will be distributed to the Counties, then passed onto SUN.
- Deciding on how to write the contract between the counties and SUN for 2023.

12. 2023 Budget – Discussion

- McManus Budget was discussed for 2023. Numbers reflect splits between counties and congregate and home delivery.

13. Staff/Site Issues/Reports

a) Shullsburg – Status of Manager

- Paula Van Lent returning 10/31 after 3 month absence due to broken shoulder.

b) Linden – Status of Manager

- Discussing return of Eunice Naeger, Manager after two month medical leave. Karen Hagen Asst Mgr, has been filling in.

14. Annual Report – Hand out

- McManus discussed the report for 2021 and highlighted areas of interest.

15. Grant Update

a) Community Foundation of Southern Wisconsin

-Nothing new to report; Grants done for the year.

b) Other Grants-

-Jennie Olson Foundation fund - Western Dane Co to IA Co; requesting \$8000 for mileage/trays/disposables for Dodgeville site.

16. Training Request

- Shared info about annual fall staff training held in Wi Dells; Lafayette Co supplied bus to take staff so they didn't have to drive

-Non-profit accounting course- Kelly started but rescheduled for Jan because last day was today.

17. Directors Report-

-October 5th live music in Dodgeville. Grant from Folkore Village for the music.

-November 17th we have music scheduled in Darlington.

18. Chairman's Report

-McManus shared how the SUN used Iowa County ARPA funds.

19. Vouchers-Approval

-Boyle made a motion to approve the vouchers; seconded by Richter. Motion carried.

20. Next Meeting Date & Adjournment-

Next meeting will be November 17th, Lunch @ 11:30 PM meeting to follow at 12:00 PM @ Viking Café in Blanchardville. Boyle made a motion to adjourn; seconded by O'Brien. Motion Carried. 3:33 PM.