

Serving Iowa and Lafayette Counties, aka The SUN Program

BOARD OF DIRECTORS MEETING MINUTES September 22nd, 2022

Health & Human Services Building, 303 W Chapel Street, Room 1001, Dodgeville WI

1. Called to Order

Dan Nankee called meeting to order at 1:04 PM

2. Roll Call

Members Present:

-Iowa County: Dan Nankee, Doug Richter, and Justin O'Brien.

-Lafayette County: Rita Buchholz, Kriss Marion and Bob Boyle

-Others present: Kelly Haakenson, Financial Officer; Cecile McManus, Director; Valerie Hiltbrand, ADRC Manager Iowa County; Dana Marcus, ADRC Manager Lafayette County; Tom Slaney, Iowa County Director of Social Services.

3. Certification of Compliance with Open Meeting Law

-Haakenson stated that on September 16th, 2022, agenda posted at the HHS building.

-Emailed to the Dodgeville Chronicle, Lafayette Republican Journal, Iowa and Lafayette County Clerks.

-Chairmen Nankee requested the records show that the meeting was properly posted.

4. Approval of the Agenda for September 22nd, 2022 Board Meeting -

Motion by Marion to approve the Agenda; seconded by O'Brien.

-Motion carried.

5. Approval of the Minutes

-A motion by Marion made to approve the August 22nd, 2022 minutes; seconded by Buchholz.

-Motion carried.

6. Reports from Board Members; Opportunity for Members of the Audience to Address the Board:

-Nankee discussed the September News and Views

-Discussed Article by Ben Biddick

-McManus Article

-Boyle, Lafayette County Historical Society Event in Darlington.

7. Aging & Disability Resource Center & County Aging Unit Reports-

a) Dana Marcus, ADRC, and Lafayette County:

-Part D open enrollment postcards.

-Transportation driver up and going.

-Transportation application due by the end of the year.

-Vaccine grant, in-home or on site.

-Grandpa and Lucy Play coming to the counties, early November. Goal to promote awareness of dementia

b) Valerie Hiltbrand from ADRC in Iowa County:

-Medicare Prescription Drug Enrollment is October 15th-December 6th.

-Elder Benefit Specialist held a Medicare 101 presentation.

-Health and Wellness Expo is Friday September 30th.

8. Monthly Reports

- Haakenson released the following numbers:

a) Cash Flow

- Checking account balance was \$50,890.49 as of August 25th, 2022. Total expenses (Vouchers) \$58,333.49 plus current bank balance 91,561.13, leaves \$33,227.64 as of today.
- This is with our Additional line of Credit of \$25,000.
- Out of checks, so have board member come in to sign checks from Farmer's Savings Bank
- Lafayette Manor just sent a bill for 4 months, McManus tried to contact, but no response.
- Village of Argyle gives monthly \$150.00.
- Funds in site bank accounts have not been transferred yet; do monthly.

b) Budget Reports: No profit & Loss report.

c) Monthly Participation Numbers

- Receiving calls for participation, but they trend to the home delivery area.
- Congregate 460 Meals in 2021 and 213 for 2022.
- Participate donations are up slightly; both Lafayette/Iowa averages over \$4.00 per meal.
- Lafayette participation numbers are still lower than 2021.
- Food Share funds are up.
- Dodgeville is the largest site.
- Congregate numbers are down, working on getting those up. Take-outs; we are encouraging them to come to the site. GWAAR is discouraging take-out.
- Full cost meals are way up, collections of these funds are challenging.
- Mom's Meals have been doing some local deliveries in our area through Medicare funds.
- Marion made a motion to place monthly reports on file and 2nd by Boyle.

9. County Levy for 2023-Update

- Recap; McManus requested additional \$30,000 from each county for 2023.
- Lafayette funding request thru Human Services; Iowa County may be 3rd increase in 9 years.
- Heard from Iowa County that we will not receive the requested amount.
- Funding from GWAAR delayed by months; it's hard to have a cash flow.

10. GWAAR change -Update-

- McManus states that were are working on it and how 2023 will look.
- Nikki Mumm, from Iowa County working with Kelly on some financial things.
- Dana Marcus, Lafayette County, coming on Oct 5th to shadow.
- Slaney, is looking for the clarification on how the program works.
- Slaney asked if board has policies in place for numbers of participation that we serve.

11. 2023 Budget – Discussion

- Sun Budged was discussed in the HHS meeting by Nankee.
- Very preliminary and unsure of allocations.
- 2% raise for employees.
- Raw food up slightly/more what is available; many substitutions.
- Food transportation increase/driving to Platteville daily for Dodgeville/Linden

- Consumables have gone up, especially foil pans.
- Income from GWAAR is \$175,000 depending on contract from the state.
- O'Brien mentioned that the cans for donation at the congregate site could be more visible.
- 2023 budget shows a \$15,000 deficit.

12. Staff/Site Issues/Reports

a) Shullsburg – Status of Manager

- Paula Van Lent fell and broke shoulder; Benton had been doing Shullsburg meals since the end of July, going well.

b) Linden – Status of Manager

- Eunice Naeger off since August 19th, for medical reasons. Karen, the other manager, has been covering and also going well.
- Kathy Kay, Darlington site closed due to covid for a few days.

13. Grant Update

a) Community Foundation of Southern Wisconsin

- Nothing new to report; Grants done for the year.

b) Other Grants- available to apply October 1st for Jenny Olson grant.

- Will be asking for new computer & mileage.

14. Training Request

- Nothing to report.

15. Directors Report-

- Fall training in person, for all staff. Lake Delton, October 12th. Required.
- Volunteer day on October 20th, Darlington Country club.
- Suggested donation comparison, different counties and what they ask for around the state; we are on the higher side.
- Suggesting that due to the cost of consumables, maybe we up our home delivery donation request.
- Auditors will be at our next meeting.
- Annual report is in the works; will be at next meeting.
- Staff meeting: we discussed prioritizing home delivery participation due to funding; went over enhanced nutrition assessment from GWAAR; helpful when asking nutrition questions.

16. Chairman's Report: Nothing to report.

17. Vouchers-Approval – O'Brien made a motion to approve the vouchers; seconded by Richter. Motion carried.

18. Next Meeting Date & Adjournment- Next meeting will be October 20th, after the Volunteer Appreciation event, @Darlington County Club, 17098 County Club Rd. Richter made a motion to adjourn; seconded by O'Brien. Motion Carried. 2:47PM.