

Serving Iowa and Lafayette Counties, aka The SUN Program

BOARD OF DIRECTORS MEETING MINUTES August 25th, 2022

Benton Meal site, VFW, 80 Main St, Benton, WI

1. Called to Order

Dan Nankee called meeting to order at 12:50 PM

2. Roll Call

Members Present:

-Iowa County: Dan Nankee, Doug Richter, and Justin O'Brien.

-Lafayette County: Rita Buchholz and Kriss Marion; Boyle Excused

-Others present: Kelly Haakenson, Financial Officer; Cecile McManus, Director; Valerie Hiltbrand, ADRC Manager; Farrah Marrissey Benton Meal site Manager.

3. Certification of Compliance with Open Meeting Law

-Haakenson stated that on August 17th, 2022, agenda posted at the HHS building.

-Emailed to the Dodgeville Chronicle, Lafayette Republican Journal, Iowa and Lafayette County Clerks.

-Chairmen Nankee requested the records show that the meeting was properly posted.

4. Approval of the Amended Agenda for August 25th, 2022 Board Meeting

-Motion by Marion to approve the Agenda; seconded by O'Brien.

-Motion carried.

5. Approval of the Minutes

-A motion by Buchholz made to approve the July 21st, 2022 minutes; seconded by O'Brien.

-Motion carried.

6. Reports from Board Members; Opportunity for Members of the Audience to Address the Board:

-Nankee discussed the August News and Views

7. Aging & Disability Resource Center & County Aging Unit Reports-

a.)Dana Harcus, ADRC, and Lafayette County: Absent

-Hiltbrand spoke on behalf of Harcus:

-Hired someone to oversee the Stabilization Unit

-Public health emergency ending; will be new challengers

b.)Valerie Hiltbrand from ADRC in Iowa County:

-The Dementia Stabilization Unit is opening.

-Expecting increase in need when federal public health emergency ends

-Two open positions in our ADRC right now. One person on maternity leave.

-Senior Farmers Market Vouchers still available, distribute the \$25 voucher until September 30th. Vouchers Utilized by October 31st. This program helps the participants and local farmers.

-ADRC Care-A-Van transporting residents to Fair Friday, 9/2/22.

-Health and Wellness Expo Friday, 9/30/22; partnering with Upland Hills.

Drive-thru: Expo poster on front page upcoming News and Views. Upland Hills Health Doing a Chair Exercise Demonstration and Meditation Exercise during Expo. Community participates in demonstration while remaining in vehicles, listening through radio.

- Transportation: ADRC Care A Van operating for a month, plan to run 3 days a Week in or near Iowa County. Used for outings, social, educational events and shopping. See the News and Views and our website for a schedule.
- Dementia programming: See News and Views, website and facebook. Opportunities including in-person expert speakers, podcasts, and a virtual book club.

8. Monthly Reports

- Haakenson released the following numbers:

a.) Cash Flow

- Checking account balance is \$89,734.41 as of August 25th, 2022. Total expenses (Vouchers) \$52,930.72, leaves \$36,803.69.
- GWAAR Transfer from Congregate to Home delivery; fund not yet available; \$77,000 left in funding from GWAAR.
- Additional line of Credit requested for \$25,000
- Motion made by Marion to preauthorize line of credit of \$25,000, seconded by O'Brien; motion carried
- Motion to place reports on file made by O'Brien seconded by Richter; motion carried
- CD Review – no review at this time.

b.) Budget Reports

- Total donations for July \$30,386; shows the funds moved from local banks at sites.

c.) Monthly Participation Numbers

- numbers not available at this time.

9. County Levy for 2023-Update

- McManus requested additional \$30,000 from each county for 2023.
- Discussed increasing suggested donation.
- Heard from Iowa County that we will not receive the requested amount.
- Counties have given nothing to program until about 6 years ago; since then we have asked for 1 increase.
- Funding from GWAAR delayed by months; it's hard to have a cash flow.

10. GWAAR change -Update-

- McManus met with Slaney & Schuhmacher to discuss contract options; Slaney will look into current state contracts for proposal.

11. Staff/Site Issues/Reports

a.) Dodgeville provider change, Linden Delivery-Update

- Working well with logistics; Linden meeting Van in Mineral Point to get meals back to Linden in timely manner.
- Happy participants with hot meals.
- Purchased some totes; sizing issues.

12. Grant Update

a.) Community Foundation of Southern Wisconsin

- nothing new to report.

b.) Other Grants- available to apply October 1st for Jenny Olson grant.

13. Training Request

- Training request for Haakenson end of Sept. Wegner offering non-profit accounting and quick books training for \$700. Marion made a motion to approve the training for Haakenson; seconded Richter. Motion carried.

14. Directors Report-

- Live music in Arena, well attended, sponsored by Folklore Village.
- Oct 5th scheduled 12-1 @ Dodgeville Meal site.
- Audit by Wegner and Associates, done and waiting on final report; will report at a Board meeting when complete.
- Volunteer Appreciation Event, October 20th at the Darlington Country Club; bingo, speaker, lunch, recognition program. Board Meeting after lunch.
- Event has been postponed for 3 years.

15. Chairman's Report: Nothing to report.

16. Vouchers-Approval – *Buchholz* made a motion to approve the vouchers; seconded by Richter. Motion carried.

17. Next Meeting Date & Adjournment- Next meeting will be September 22nd, Dodgeville Health and Human Services Building, 303 W. Chapel St. start time is 1:00 PM. *Buchholz* made a motion to adjourn; seconded by Marion. Motion Carried. 2:45 PM.