

COBB-HIGHLAND RECREATION COMMISSION

Minutes from November 9th, 2022

MEMBERS PRESENT: Al Kosharek, Gail Richgels, Tom Jenks, Dan Baker, Laura Anderson, Al Linscheid, Mary Foley, Bret Barr, John Kreul

MEMBERS ABSENT: Shawn Wunderlin

ALSO PRESENT: Tom Michek, Park Manager
Morgan Shemak, Assistant Park Manager
Michelle Schmidt and Don Leix

Meeting notice was legally posted.

Meeting was called to order by Al Kosharek at 6:28 p.m.

Public Input – none

Review and Approve Minutes – Minutes from the October 2022 meeting were reviewed. A motion was made by Mary Foley, seconded by Bret Barr, to approve the meeting minutes. Motion carried by unanimous vote

Treasurer's Report - The Treasurer's reports for October 2022 were presented. A motion was made by Al Linscheid, seconded by Dan Baker, to approve the treasurer's reports. Motion carried by unanimous vote.

Overflow/non-reservable sites – in agreement that we need 3 sites for booking errors, site size issues, etc. Perhaps, they can be used after a certain time on Friday. Also, they could be named administrative sites or staff sites that can be used at management discretion.

2023 rates – With the road construction being next summer, we will not raise rates and revisit the discussion next year. Everyone is in agreement that there will be no doubling up sites for the 2023 season.

Maintenance/Equipment

- **2010 Ford pickup** – take it in to see how much it would be to get fixed.
- We will try to sell the Kubota in the spring.

Other Information

- **Credit card fee** – We can't do a percentage fee. It has to be a flat fee. A motion was made by Dan Baker, seconded by Laura Anderson, to change our credit card fee to \$2 for any charge over \$10 effective December 1, 2022.
- **Computer system** - The plan is to have a new computer system for reservation time 2024. It will be able to communicate with the credit card system and QuickBooks and will have additional perks including online reservations.
- **Camp credits** – Hopefully, the new system will be able to track camp credits easier. There will be an annual expiration on camp credits moving forward.
- **Christmas Party** – will be held at Tower Junction on January 20th, 2023 with a second date on January 27th, 2023 if the former doesn't work.

Next Meeting Date –The next meeting date will in the park office on December 14th, 2022 at 6:30 p.m.

Adjournment - A motion was made by Bret Barr, seconded by Gail Richgels, to adjourn the meeting. The motion carried and the meeting adjourned at 7:32pm.

X

Commission Secretary

X

Commission Clerk