

PRTC JULY 2022 MEETING MINUTES – APPROVED

Pecatonica Rail Transit Commission
Commission Meeting – Friday, July 22nd, 2022 at 1:00 pm
Green County Courthouse, Monroe, WI

1. 1:00 PM **Call to Order** – *Harvey Kubly, Chair*
2. Roll Call. **Establishment of Quorum** – *Matt Honer, Admin*

Green	Harvey W. Kubly	X	Iowa	Charles Anderson	X
	Kurt Schafer	X		Bill Ladewig	X
	Todd Larson	X		Kevin Peterson	Excused
Lafayette	Kurt Malott	X	Rock	Tom Brien	X
	Luke McGuire	X		Alan Sweeney	X
	Donna Flannery	X		Russ Podzilni	X
	Jeff Berget, Alternate				

Others present for all or some of the meeting:

• Ken Lucht, WSOR.	•
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3. Action Item. **Certification of Meeting's Public Notice** – *Noticed by Honer.*
 - *Motion to approve meeting's public notice – Sweeney/Ladewig. Passed Unanimously.*
4. Action Item. **Approval of Agenda** – *Prepared by Honer.*
 - *Motion to approve the agenda. Flannery/Ladewig. – Passed Unanimously.*
5. Action Item. **Approval of draft May 2022 Meeting Minutes** – *Prepared by Honer.*
 - *Motion to approve the May 2022 meeting minutes. Anderson/Podzilni. Passed Unanimously.*
6. Updates. **Public Comment** – *Time for public comment may be limited by the Chair.*
None.
7. Updates. **Announcements by Commissioners**
None.

REPORTS & COMMISSION BUSINESS

8. **PRTC Financial Report** – *Admin, Treasurer.*

Honer presented the treasurer's report. Ladewig asked about the 2022 capital contribution. Honer stated the PRTC has not designated the 2022 capital contribution. Ladewig stated with changing interest rates, the Commission may want to renew the CDs for a shorter term in anticipation of the rates increasing.

 - *Motion to approve the Treasurer's Report and payment of bills. Anderson/Sweeney. Passed Unanimously.*
 - *Motion to authorize the Treasurer to use their judgment on the term of the CD renewals, in light of changing interest rates. Ladewig/Sweeney. Passed Unanimously.*
9. **Wisconsin & Southern Railroad's Report on Operations** – *Ken Lucht– WSOR*

Lucht reported that Southwest Bridge endengineers are making annual bridge inspections on the Monroe Subdivision. Arch Street in Janesville was rebuilt this year.
10. **WisDOT Report** – *Stern - WisDOT.*

No one available from WisDOT.
11. **Tri-County Trail Commission Report** – *Flannery, TCTC.*

Flannery stated the rip rap project will start in September and will take about 3 weeks to complete. During that time the ATVs will be detoured. Ladewig asked how long the detour is. McGuire stated it is not yet clear where the detour will be, but the roads are open for ATV use.
12. **PRTC Administrator's Report** - *Honer, Admin.*

Honer reported that there will be a utility permit at the next meeting. Larson asked for a map that includes all rail transit commissions. Honer stated he can send this to him and anyone else that would like it.
13. **Update and Possible Action on Trail Encroachment in Calamine.** - *Honer, Admin.*

Honer received the letter report of title in his email just an hour ago and expects further discussion and action at the next meeting.

14. Discussion and Action on Draft 2023 Staff Services Agreement. - Honer, Admin.

Honer explained the staff services agreement which included a 2% increase over the previous year, which is the first increase since 2018.

- *Motion to accept the 2023 Draft Staff Services Agreement and adding the \$456 to the Misc. Ladewig/Anderson. Approved Unanimously.*

15. Discussion and Action on Draft 2023 Budget – Honer, Admin.

Honer walked through the budget and explained the changes from the previous year including the increase in legal expense budget. Honer stated he expects a significant increase in legal expenses due to the current projects the commission is involved in. Larson commented it was a good idea to increase the legal budget.

- *Motion to adopt the 2023 Budget with \$456 added to the Misc Budget, for a balanced budget. McGuire/Ladewig. Approved Unanimously.*

16. Presentation and Discussion on PRTC Charter – Honer, Admin.

Honer provided a brief overview of the PRTC Charter. Ladewig stated a financial report should be provided to WisDOT annually, even if it is just our treasurer's reports.

17. Presentation and Discussion on 22-24 Capital and Maintenance Report – Lucht, WSOR.

Lucht provided an update on the previous year's maintenance and capital improvements and identified the improvements being made this year. Lucht provided specifics about the Monroe subdivision including the crossing at Arch St. in Janesville, where WSOR does a lot of switching with numerous customers in the area. Flannery asked if there is a way to close the crossing in Janesville at night when WSOR is shoving and switching. Lucht stated it is something that is being explored as well as a complete closure.

Anderson asked for an update on the Janesville Bridge Project. Lucht stated the UP is unwilling to sell their bridges to the State of WI. Lucht stated there are questions about if it is ok to utilize federal and state funding on the UP's bridges. Ladewig asked if the WSOR is feeling the effects of climate change on the infrastructure. Lucht stated it is not a large issue but the large floods are likely the biggest impact. Ladewig asked about maintenance, Lucht explained they do their own maintenance with the exception of signals.

18. Adjournment.

- *Motion to Adjourn at 1:53 pm. Anderson/Larson. Passed Unanimously.*