

	Seniors Untied for Nutrition Monday, April 3, 2023 Health and Human Services Center – Room 1001 303 W. Chapel Street Dodgeville, Wisconsin	
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1	Chair Nankee called the meeting to order at 9:05 AM
2	Roll Call. Members present: Justin O’Brien, Dan Nankee, Bob Boyle, Rita Buchholz - Others Present: Cecile McManus, Tom Slaney - Others On Zoom: NA - Absent: Kriss Marion, Doug Richter
3	McManus stated agenda posted at HHS Building and sent to Iowa and Lafayette county clerks on March 30.
4	Meeting Agenda: Boyle <u>moved</u> , O’Brien seconded to approve the agenda for April 3, 2023. Motion carried.
5	Reports from other Board members; opportunity for members of the audience to address the Board: Nankee and Boyle spoke of the donation by the Wiegel Strong Foundation, Darlington, of \$4000 for repair of the Lafayette van; Boyle asked for the funds personally and received the next day. Nankee also mentioned the thank you letter sent to the Foundation by McManus.
6	SUN Payment of Bills: Nankee stated that in the past, all levy from both counties plus the floating loan of \$25,000 from Lafayette amounted to about \$90,000, paid to SUN in January. McManus stated SUN has not needed the \$25,000 for three years because of COVID funds. Without all the levy, SUN does not have enough funds to pay bills; bank balance of \$9500. She handed out a breakdown of major expenses and income, excluding GWAAR allocations; there is no GWAAR contract yet with either Iowa or Lafayette county. Only some ARPA and NSIP funds have been received this year, around \$10,000. March bills yet to be paid are \$19,880. Payroll and April bills will come to approximately \$45,000. Around \$10,000 can be pulled from site banks. Iowa County will not give the second of three payments for Levy until May; Lafayette is scheduled for mid-May also for second payment. Slaney stated Iowa would not pay sooner. Buchholz stated our reputation will be harmed by late payments. More discussion ensued.
7	Iowa County Improvement Plan: Discussion by Slaney. Plan includes four areas: fiscal, procedural, personnel and policy. He handed out sheet with areas highlighted that are completed or being worked on. Nikki Mumm has created several spreadsheets and helped SUN in several ways. Outside accountant and new department assistant hired. Laptops purchased as pilot for Iowa site managers, for more timely submission of data. Plan is ongoing.
8	Working Meeting: Job Descriptions for Staff and Volunteers. Director’s job description discussed; other counties’ nutrition director descriptions compared; SUN Director wears many hats and has more responsibility than other counties: budgetary, dietitian duties, more fiscal management and more education required. Job description for new Department Assistant, put together by McManus, discussed. She stated it is a position that can evolve, now that an Accountant has been hired. Now six hours/day, with no health insurance; that can be discussed more in future. Time off is same as other staff. No additions or changes at this time.
9	Discussion of Staff Compensation; Staff Site Issue Report: the SUN Board shall entertain a motion to go into Executive Session, pursuant 19.85, consideration of employment, promotion, compensation, and performance evaluation data of any employee over which the government body has jurisdiction or exercises responsibility.

	Motion by Boyle at 10:36, to go into closed session, seconded by Buchholz; motion carried.
10	Motion by O'Brien, seconded by Boyle, to return to open session at 11:08; motion carried.
11	Possible action on any closed session items: Motion by Boyle, seconded by O'Brien, to approve the proposed wage scale for site staff, as of April 1; motion carried. O'Brien left meeting at 11:10.
12	Adjourn: Motion by Boyle, seconded by Buchholz to adjourn meeting; motion carried. Meeting adjourned at 11:15.