



**Approved Meeting Minutes
Local Emergency Planning Committee
March 15, 2023 4 p.m.
Law Enforcement Center
Room 103**

**Iowa
County
Wisconsin**

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| 1 | Call to order by Chairman Jeff Weber at 4 pm |
| 2 | Roll Call. Members present: Joe Thomas, Craig Hardy, Stan McGraw, Jeff Weber, Sheriff Mike Peterson, Brian Cushman, Keith Hurlbert Via zoom:, Pat Reilly. Others present: Carly Tibbets (Health Dept), Sup. Mel Masters, Amanda Gardner. Members absent: Nick Metz, Sup. Mike Peterson, Debbie Siegenthaler |
| 3 | Approve the agenda for this March 15, 2023 meeting. Motion for approval by J. Thomas, seconded by C. Hardy. Motion carried. |
| 4 | Approve the minutes of the December 07, 2022 meeting. Motion for approval by C. Hardy, seconded by S. McGraw. Motion carried. |
| 5 | Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken. K. Hurlbert gave an update on the Commodity Flow Study and the State has determined that there is no consistency in how LEPC's are run. They will conduct a study on this to bring all committees into alignment. |
| 6 | Annual Bylaws Review and approval. The committee reviewed the bylaws. No changes were made. Motion by B. Cushman to approve, seconded by P. Reilly. Motion carried. |
| 7 | Election of Chair: Jeff Weber nominated – No others nominated – Motion to approve by unanimous ballot by S. McGraw, 2 nd by B. Cushman: Motion carried |
| 8 | Election of Vice Chair: Stan McGraw nominated – No others nominated – Motion to approve by unanimous ballot by M. Peterson, 2 nd by J. Thomas. Motion carried |
| 9 | Coordinator of Information - Motion to designate the Iowa County Emergency Management Director as the Iowa County LEPC Coordinator of Information by M. Peterson, 2 nd by C. Hardy. Motion carried. |
| 10 | Compliance Officer – Motion to designate of Wisconsin Emergency Management EPCRA Division as the Iowa County LEPC Compliance Officer by M. Peterson, 2 nd by S. McGraw: Motion carried |
| 11 | Iowa County Hazardous Materials Response Team Activities: January Meters Class – Push to enlist Technicians. K. Hurlbert reported that the team held a meter class in Viroqua. The team is down to 7 technicians so there is a push for recruitment. |
| 12 | Review Spill Reports: Manure Spill – Pulaski Township: Spill was reported to the DNR. Clean up progress is unknown at this time. |
| 13 | 2023 Integrated Preparedness Planning Process: SWWRPC Survey. K Hurlbert reported on the IPP process and that there will be a survey coming to each LEPC member soon. Once that is completed will hold workshops. |
| 14 | Business Letter & Public Notice: K. Hurlbert explained that the annual public notice was published on 1/12/23. An outreach letter was sent to 25 businesses on the EPCRA program. |
| 15 | Next meeting date June 21, 2023 at 4 pm. |
| 16 | Adjournment. Motion by B. Cushman, 2 nd by M. Peterson to adjourn at 4:22. Motion carried. |

Respectfully submitted: Amanda Gardner