



APPROVED MINUTES
IOWA COUNTY AIRPORT COMMISSION MEETING HELD
March 26th, 2024 – 6:00 PM
Health & Human Services Building -Community room
303 Chapel Street
Dodgeville, Wisconsin 53533

**Iowa
County
Wisconsin**

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| 1 | Meeting called to order by Chair Masters at 6:00 PM. |
| 2 | Roll Call –Masters, Gander, Kreul, Hankie, Nelson, Galle, Gust. Also: Present Highway Commissioner Hardy, Airport Manager Meyer, Airport Manager Williams, Boxrucker, James, Delany, Carden |
| 3 | <p>Consent Agenda: One motion to adopt all the consent agenda items:</p> <p>A. Approve the Agenda for this Tuesday March 26, 2024 meeting.. Igmar states a correction to item 12. That the county board has full support of the airport board.</p> <p>B. Approve the Minutes of February 22, 2024 meeting.</p> <p>Motion to approve the Consent Agenda with a friendly amendment by Nelson with regards to the Minutes from 02/22/204 under item #12; which should state: "...the Airport Commission has the full support of the County Board.", 2nd by Galle.</p> |
| 4 | <p>Report from committee members and an opportunity for <u>members of the audience</u> to address the committee. Tom James makes a comment that he, Alan Jewell, and other tenants are pleased to see the investments into the airport recently and the direction the airport is headed with the new Airport Layout Plan. No action was taken.</p> |
| 5 | <p>Review Comments from the Federal and State Aid Grant Assurance and Petition Public Hearing. Hardy goes over the questions asked by the public at the hearing. Discussion begins about the location of the future FBO. Hardy states that further discussion will occur at a later date. Hardy also reminds the commission that it just needs to be on the ALP to be eligible for funding, the exact location, size, and what it looks like at this point aren't important. No action was taken. Some discussion of the proposed FBO <u>building</u>, fuel farms, utilities and drainage ponds.</p> |
| 6 | <p>Consider Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid – MRJ Iowa County Airport; Grant Assurance, and Award Agreement. Hardy begins by explaining the block grant and agency agreements. He states a lot of the verbiage in the Resolution is a statutory requirement, so there isn't a lot to make changes or recommendations on other than the proposed improvements. He goes on to state the public hearing was held was to describe future potential projects, receive feedback from the public on those improvements, and then propose the improvements to the state/fed through the Resolution. Motion by Nelson, 2nd by Galle. Approved Unanimously.</p> |
| 7 | <p>Consider Transfer of Funds from the Airport Fund Balance for Architectural / Engineering Services for design of a new Airport Manager's Office / Pilot's Lounge / Terminal Building. Hardy explains there is \$265k in the airport fund balance. Per the latest cost estimate, the taxiway and detention pond will cost the county about \$50K. Hardy says he sent out an RFP for the terminal building and four companies replied. Two could not fit the project timeline and two stated they would complete the 65% by September BIL-Airport Terminal Program (ATP) grant deadline. Galle states it's a necessity to move the funds to help the airport continue to grow. Hardy explains there are three stages to the design process – Needs</p> |

	Assessment; Prepare 65% concept plans and drawings, and final a bid and plan set document for construction. The deadline being complete the 65% plans by the October BIL-ATP grant submittal deadline so we have a good estimate of the building costs. And, each phase will have a cost amount for it, so as we progress the commission could decide to stop at any phase in the process. time. Motion to send this to the County Board by Krueel, 2 nd by Galle. Approved Unanimously.
8	Consider Award Recommendation for the Airport Manager's Contract for 2024-2026. Hardy states they awarded a new airport manager contract. He introduces new Airport Manager William. Cody Williams (Midwest Aero) says he is excited to manage MRJ and goes over his and Brittney Boxrucker's background.
9	Highway Commissioner's Report. Hardy starts by stating he does not have anything new to report at the moment. He introduces new Airport Manager William. Cody Williams (Midwest Aero) says he is excited to manage MRJ and goes over his and Brittney Boxrucker's background.
10	Airport Manager's Report – Meyers' Fliers LLC - Reese Meyers. Meyers states fuel sales are up compared to March of 2023. He also received a load of Jet Fuel and was able to lower prices. Meyers also has been training new manager Williams. Meyers ends by thanking the commission for everything they've done.
11	Airport Commission Chair Report. A. Discuss Equipment Maintenance and Operations Standards. Masters confirms with Meyers that fuel quality checks are up to date and being completed. He also makes sure everything is moving along with Big Tussel and Driftless Aero. Hardy comments the Highway Shop will have someone come down to train new airport manager Williams on running equipment.
12	Adjournment and Next Meeting. Motion to Adjourn by Galle, 2 nd by Krueel. The meeting concluded at 7:05PM. The next meeting will be either called by the Chair or held in May after Committee assignments by the Board.
Minutes prepared by Reese Meyer; Meyers Fliers LLC	