

NOTICE OF AN ELECTRONIC MEETING

There will not be an electronic videoconferencing / teleconferencing option for this meeting. The public is encouraged to attend in person at the location noted on the agenda.

	Iowa County Airport Commission Meeting Wednesday June 12, 2024-6:00 pm Join Zoom Meeting: https://us02web.zoom.us/j/86810931243?pwd=fc60G7RrcSZaNTtUJD7W6zGAGngh6L.1 Community Room of the Health and Human Services Building 303 W. Chapel Street Dodgeville, Wisconsin 53533	Iowa County Wisconsin
For information regarding access for the disabled please call 935-0399.		
Any subject on this agenda may become an action item.		
1	Call to order by The Chair. Meeting called to order by chair Masters at 6:01pm	
2	Roll Call. (Committee & Audience). Committee members present Gander, Kreul, Lease, Masters Nelson, Christen. Sup. Gust absent. Others in attendance Sup. Meyers, SEHInc. Bergstrom, SEHInc Falch, Carden, Boxrucker, Manager Williams, Corey, Schmid, Commissioner Hardy. Present on Zoom: SEHInc Vinson, WisDOT-BOA-Graczykowski..	
3	Consent Agenda: A. Approve the meeting Agenda for June 12, 2024. B. Approve the Meeting Minutes for May 13, 2024. C. Approve the meeting minutes for May 22, 2024. Motioned by Lease to approve the consent agenda including the agenda for this meeting and the minutes of the last two meetings; 2 nd by Gander. Motion approved unanimously.	
4	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken. No comments / No action taken.	
5	Presentation by SEHInc. (Ryan Falch) regarding design and site considerations for a new Terminal Building on the grounds. SEH presented new terminal designs and options along with a possible 3 rd location and option to be available. Masters suggests to set a working meeting to plan on third location and assess the first two options more. Chair Masters set committee member Gander in charge at 7:21pm. Committee sets date for a work shop meeting regarding the Terminal building design and location. The meeting will be held at Iowa County Airport on Thursday June 20 th at 6:00pm.	
6	Update on the Wings and Wheels Event planning — Britney Boxrucker.	

	Update that the contract has been signed for the event and posted online with over 400+ responses. No action was taken.
7	Highway Commissioner's Report. A. Sponsor Certifications filed. Hardy states the sponsor certifications have been received and are being processed.. B. Project Updates. The taxi way project is out for bid with projected start time at the end of August – September. Have gotten in touch with sheriffs department and got 2 deer out of the Airport with plans to be back out to take care of more.
8	Airport Manager's Report. A. May 2024 Fuel Report. Williams states fuel sales are up across the board for Jet A and 100LL along with receiving a new load of 100LL. B. Projects and Maintenance update. Continuously working with sheriff on the deer situation, installed temporary drainage off hangars, installed new American flag and got rid of the wheel weight at the intersection of taxiway and runway 22.
9	Airport Commission Chair Report. No report / No action taken
10	Adjournment. Set the Next meeting date. Move by Gander to adjourn. Motioned to adjourn by Christensen, 2nd by Nelson at 7:49pm Meeting adjourned at 7:51pm.
	Posting verified by the County Clerk's Office: Date:

Initials:



UNAPPROVED MINUTES
IOWA COUNTY AIRPORT COMMISSION MEETING
HELD

May 13th, 2024 - 6:00 PM
Health & Human Services Building -Community room
303 Chapel Street
Dodgeville, Wisconsin 53533

Iowa
County
Wisconsin

1 Meeting called to order by Hardy at 6:02 PM.

2 Roll Call —Sup. Masters, Gander, Lease, and Kreul; Commissioner Christian. Absent Sup. Nelson and Commissioner Gust. Also: Present Highway Commissioner Hardy, Airport Manager Williams, Boxrucker, and Corp Counsel Morzenti. From the public: James, Carden, Seigenthaler, Jewell, and Kloke.

3 Election of airport commission officers:
A. Nomination of Chair. Highway commissioner Hardy called for nominations: Nomination by Kreul to elect Masters, 2nd by Gander. After three calls with no other nominations, motion by Kreul, 2nd by Lease to close the nominations electing Masters as the Chair; motion approved unanimously.
B. Nomination of Vice Chair. Chair Masters called for nominations. Nomination by Kreul to elect Gander. After three calls with no other nominations, motion by Lease, 2nd by Kreul to elect Gander as Vice Chair; motion approved unanimously.
C. Nomination of Secretary. Chair Masters called for nominations. Nomination by Masters to elect Kreul. After three calls with no other nominations, motion by Gander, 2nd by Christian electing Kreul as Secretary of commission; motion approved unanimously.

4 Consent Agenda: One motion to adopt all the consent agenda items:
A. Approve the agenda for May 13, 2024 meeting.
B. Approve the minutes of March 26, 2024 meeting.
Motion to approve the consent agenda by Kreul, 2nd by Gander. Motion approved unanimously with Lease abstaining from previous minutes approval.

5	Report from committee members and an opportunity for members of the audience to address the committee: Kloke brought up how happy he was with the progress of the plans and wants tenant input on the future location of the terminal building. Gander brings up seeing deer on runway and wants to make sure it is being addressed.
6	Closed session: Motion to convene in closed session pursuant to State Statute 19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Discuss Iowa County Airport property and Airport Zoning Permit Moratorium). Motion to go to closed session by Kreul, 2 nd by Gander, motion carried.
7	Motion to return to open session by Kreul, 2 nd by Gander, motion carried.

8	No action was taken on closed session items.
9	Consider a Proposal to host a Wings and Wheels Radar Run event on the grounds; involves a request for closing of runways 04/22 and 11/29 for a 6-hour period. Boxrucker presented a proposal to host Wings N Wheels event at the Iowa County Airport. The event would include a radar run and would involve closing both runways for 3 hours in total. Motion to approve event by Lease, 2 nd by Gander. Motion carried unanimously.
10	Consider a request to reduce the annual SASO rent for a commercial operation on the grounds with Driftless Aero. Hardy states the SASO rent would be lowered from \$.11 c/sqft to \$.088 c/sqft with possibility to renegotiate in 6 months as a trial period. Motion by Kreul, 2 nd by Gander to reduce SASO rent. Motion carries.
11	Consider a request to allow Driftless Aero to place signage/advertisement on the airport property: Carden requests permission to put signage on the grounds inside the airport-fence. Kreul mentions to build permanent sign structure on property for all businesses on the airport grounds. Masters mentions temporary sign for the time being until permanent sign can be discussed. Motioned by Chrisian 2 nd by Lease to allow temporary sign on airport grounds with the location to be determined by the Airport Manager and Driftless Aero LLC, so as to not interfere with Setbacks or upcoming construction projects. Motion carries.

12	Highway Commissioner Report: A. Discuss Design Process for the Proposed Terminal Building. Hardy talks about the Terminal Building design progress with SEH Inc and the need to have future meetings soon to discuss the terminal building and plans for the airport. Dates are discussed for the next meeting with SEH-for terminal building. Wednesday, May 22nd at the airport. Hardy suggests member Süke a trip-to Monroe, Boscobel, Prairie Du Chien, Reedsburg, or Richland Center airport buildings to get- ideas for the future terminal building. B. Grounds Restoration = SeptioSystem Hardy discusses having the county come out to fill in and install rock and dirt to stop water run off oil the property. C. Fence repairs for mid-April deficiencies Hardy explains the actions taken around the property to prevent deer from coming back in, along with to work with the sheriff's department and find out the extent of the deer issues. D. Project Update — Taxiway F3 Construction Hardy states the project will hopefully let for bids in June, with an anticipation to start work in July/August.
13	Airport Managers update — Midwest Aero — Cody Williams, Britney Boxtucker A. Fuel Sales Report. Boxtucker discusses the fuel numbers from this year compared to 2023, explaining that the Iowa County Airport is up in fuel sales. B. EAA Week event planning. Boxtucker and Williams have plans to host the annual Fuel and Food this year during the week of AirVenture. They have begun advertising on the EAA website and have plans to advertise at other airports. C. Statewide Airport Managers Conference.

	Williams recaps the land use and airport managers conference with the BOA, stating it was a great learning experience meeting other managers. He talks about BOA's push to plan ahead and get the BOA and project managers up to date with everything that is going on so everyone can get forms sent in before the funding deadlines.
14	Airport commission chair report: Nothing to report.

15	Adjoumment. Next meeting will be Wednesday May 22nd at the Iowa County Airport. Motion to adjourn the meeting by Lease, 2nd by Christian. Meeting adjourned at 7:46pm
Minutes prepared by Cody Williams & Britney Boxrucker; Midwest Aero Co LLC	

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