

UNIFIED COMMUNITY SERVICES
BOARD MEETING MINUTES
Wednesday, May 15 2024 6:00 PM
Iowa County Health & Human Services Building- Community Room
303 West Chapel Street, Dodgeville, WI 53533

1. CALL TO ORDER: 6:00 PM

2. OPEN MEETINGS LAW CERTIFICATION: Meeting notice was sent to six newspapers, including Grant County Herald Independent, and two radio stations in Grant and Iowa Counties; posted in four public locations (two offices of Unified Community Services and both County buildings), and on Grant and Iowa Counties, and Unified Community Services' websites. Notice given that meeting will be conducted in person and via electronic videoconferencing. Verified by Holly Knapp.

3. ROLL CALL:

MEMBERS PRESENT: Joan Davis (Chair), Carol Beals, John Beinborn, Gary Ranum, Nancy Howard, Mike Tiber, Janelle Carroll, Justin O'Brien, Dawn Kendrick, Amy Kite (Zoom), Steve Obershaw (Zoom/Phone). Quorum present.

MEMBERS ABSENT: None.

OTHERS PRESENT: Holly Knapp, Jessica Munson, Kayzia Teal, Reagan Collins, Tonya White (Zoom), Bob Keeney.

4. AGENDA: Mike Tiber moved to approve the agenda for today's meeting as printed. Motion seconded by John Beinborn and passed unanimously.

5. MINUTES: Gary Ranum moved to approve the minutes for previous month's meeting as published. Motion seconded by Justin O'Brien and passed unanimously.

7. Election of Officers:

CHAIRPERSON: Joan Davis opened the floor for nominations for Chairperson. John Beinborn nominated Carol Beals. No other nominations. Gary Ranum motioned to close nominations and cast unanimous ballot for Carol Beals. Motion seconded by John Beinborn and passed unanimously.

VICE CHAIRPERSON: Carol Beals opened the floor for nominations for Vice Chairperson. Justin O'Brien nominated Joan Davis. No other nominations. John Beinborn motioned to close nominations and cast unanimous ballot for Joan Davis. Motion seconded by Dawn Kendrick and passed unanimously.

SECRETARY: Carol Beals opened the floor for nominations for Secretary. Gary Ranum nominated. No other nominations. Joan Davis motioned to close nominations and cast unanimous ballot for Gary Ranum. Motion seconded by Justin O'Brien and passed unanimously.

6. INTRODUCTIONS AND PUBLIC COMMENTS: Joan Davis made comment thanking everyone for 2 years of support as she chaired the Unified Community Services Board. She noted she has learned a lot and that it was a "very big job." She went on to note "2 years ago when I was nominated, I didn't expect Jeff to be resigning right after that. And the search for a new executive director was very time consuming and very challenging, for me personally, And I'm so grateful we found Holly and hired Holly. And I also want to say that when we have 2 counties working together in any agency-it is tricky sometimes because different counties have different personalities and different styles and literally

different ways of running meetings and we have an administrative style in Iowa County, and Grant County has not had that, and I believe is moving towards that. So I just would like to acknowledge that it hasn't been easy and I'm really glad that Carol has taken the chair.” Members of the board took the opportunity to thank Joan Davis for her service.

7. PAYMENT OF THE BILLS: Jessica Munson reviewed vouchers for March and April 2024 noting high dollar expenditures and answered questions of the board. Motion by Justin O’Brien to pay bills for March and April. Motion seconded by Gary Ranum and passed unanimously.

8. REPORTS:

DIRECTORS REPORT: Directors Report for April and May provided by Holly Knapp highlighting Agency Training Day, increase in internships, Employee EAP roll-out, Grant County staff appreciation lunch, Tyler Munis updates, office space at Grant and Iowa County, grant opportunity, Carlson and Dettmann updates and prevention activities.

PERSONNEL REPORT: Personnel report for April and May provided by Holly Knapp.

FINANCIAL REPORT: Financial report for April and May provided by Jessica Munson. No financial reports available to date. Working on disbursements and reconciliation for CLTS/2023, Community Mental Health Block Grant, Tyler Munis Conference attendance by Jessica Munson.

CHAIRPERSONS REPORT: None.

REPORTS FROM OTHER BOARD MEMBERS: None.

Motion to accept the reports and place them on file by Amy Kite. Motion seconded by Dawn Kendrick and passed unanimously.

10. ADJOURNMENT and NEXT MEETING: Adjournment pursuant to the next Unified Community Services Board meeting- June 19th 2024 at 6:00 PM- Grant County Administration Building, County Board Room. Carol Beals moved to adjourn and passed unanimously.

Holly Knapp, Recorder