

COBB-HIGHLAND RECREATION COMMISSION

Minutes from November 13, 2024

MEMBERS PRESENT: Al Kosharek, Al Linscheid, John Kreul, Gail Richgels, Laura Anderson, Bret Barr, Tom Jenks, and Steve Holmes

MEMBERS ABSENT: Dan Baker and Ryan Shemak

ALSO PRESENT: Tom Michek, Park Manager
Don Leix, Iowa County Board Representative
Lisa Riley, Bookkeeper

Meeting was called to order by Al Kosharek at 6:30 p.m.

Meeting notice was legally posted on Tuesday, November 12, 2024

Public Input – Nothing reported.

Review and Approve Minutes – Minutes from the October 9, 2024 meeting were reviewed. A motion was made by Bret Barr, seconded by Laura Anderson to approve the meeting minutes as presented. Motion carried by unanimous vote.

Treasurer's Report – Reviewed financial reports. Tom Michek reported that the Iowa County Dam Fund account has \$12,000. Al Kosharek asked if the account is earning interest. This will need to be checked on. Don Leix commented it was probably a line item in the budget with no interest. A motion was made by Al Linscheid, seconded by Bret Barr to approve the reports as presented. Discussion followed regarding increasing the hours for the bookkeeper position to 12 hours/week and changing from a salary to hourly wage, to comply with federal payroll regulations. Also discussed the extra hours that Lisa Riley has put in working with Johnson Block trying to get through the software conversions and reconciling issues. A motion was made by Laura Anderson, seconded by Gail Richgels to approve the increase in hours, change from salary to hourly, and pay Lisa for the extra hours she has worked beyond the four hours/week. Motion carried by unanimous vote.

Maintenance/Equipment –

- **2025 Rates** – The Commission discussed potential rate increases for 2025 but wanted research done of other comparable campground prices and electricity cost comparison to see if expenses are being covered. Discussed potentially a \$3-\$5 increase/night for camping and \$10/unit for cabins. 2025 rates is to be brought back next month for discussion/approval after more research is done. Also discussed the differences between parks and Blackhawk Lake is not a full hookup facility. It is difficult to compare to State Parks or other campgrounds (i.e. Governor Dodge, Blue Mounds, Lake Joy, Dutch Hollow)
 - Also discussed information to be distributed to park users when making 2025 reservations
 - Camping Reservations - Please bring an adapter with you
 - Not allowed to park extra vehicles, boats etc. on campsite
 - Put note in boat mooring letters regarding cow mats. Steve Holmes stated there may be an outlet to get a stock of cow mats for Blackhawk Lake to have available for purchase for customers
- **Erosion at Boat Landing Discussion/Approval** – Tom Michek explained the erosion issue at the boat landing. He contacted DNR (Travis from Wildlife and Justin the Fish

Biologist) to discuss the issue. The posts have been moved twice and there is a 2' swath of bank going into the lake. This could affect 12-13 boat mooring sites. Tom was told no permits would be required for a 10,000 square foot limit and stay above 20-24" above water line. Tom had Kevin Wienkes look at the erosion control solution for a spring project. The estimated approximate cost is \$20,000. Tom mentioned applying for the County Tourism grant monies, but Don Leix was not sure this program is still going to be in place. The Commission felt a public bid would be required. The question came up if it was required in the by-laws or legally. The Commission directed Tom to have Kevin Wienkes assist in building a spec sheet and get out as soon as possible, preferably before the next meeting.

- **Maintenance for Beach Shelter**– Tom informed the Commission he received one bid for \$19,400 to re-do the beach shelter (green tin on roof, all sides and soffits re-done, new fascia and trim). He is waiting to receive a paper bid. There are not a lot of options for getting roof work completed. Heinrichs is currently scheduled out 1 ½ years for work.

Board Member/Manager Discussion – Not for Action

Tom Michek stated he has received several handouts for employee positions/Board to use as examples from Iowa County to create/update protocol policies as previously discussed. Tom stated he will review with Lisa and bring back to the Commission for review/approval.

Set Date/Location for Christmas Party – The Commission directed Tom Michek to check with Tower Junction to see what their availability is. The preference is Friday night versus Saturday night, if possible. Laura Anderson suggested January 24th. The Commission asked for the date to be set before the next meeting.

Next Meeting Date – The next meeting date will be December 11, 2024 at 6:30 p.m.

Adjournment - A motion was made by Bret Barr, seconded by Tom Jenks, to adjourn the meeting. The motion carried and the meeting adjourned at 7:43 p.m.

X

Commission Secretary

X

Commission Clerk