

	Approved Minutes Jail Building Committee Monday, August 13, 2018 – 5:00 p.m. Health and Human Services Center – Room 2001 303 W. Chapel Street Dodgeville, Wisconsin	Iowa County Wisconsin
1	Chair Curt Peterson called the meeting to order at 5:00 p.m.	
2	Roll Call. Members present: Bruce Paull, Curt Peterson, Jeremy Meek, Pam Steffes, Steve Deal, Joan Davis, Greg Jewell, Steve Michek, and Bill Ehr. Absent: Carol Anderson Others Present: Larry Bierke, Nancy and Pete Tews, Jim Griffiths, and Kasi Greenwood.	
3	Meek moved to approve the August 13 th Agenda, Paull seconded. Motion carried.	
4	Ehr moved to approve the minutes of April 9, 2018, Paull seconded. Motion carried.	
5	Reports: Jim Griffiths spoke to express his concern for the size of the jail, noting that Jackson County, Iowa is building a much smaller facility. Nancy Tews noted that she felt the process and planning was being rushed. She asked about the justification for expansion of the jail and would like to see what Iowa County pays to have inmates housed at other jail facilities. Supervisor Davis asked that the Committee do quick introductions and everyone went around the table and introduced themselves.	
6	Committee Tasks and Responsibilities: Bierke offered to email the resolution to the Committee. Peterson read the resolution to the Committee.	
7	Request for Proposals for Architectural Services: The committee discussed the process they wanted to follow for selecting an Architectural Firm. Many ideas were considered. The Committee decided that they would do a Request for Qualifications (RFQ) to generate a list of firms interested and collect their qualifications for the job. The RFQ would be used to narrow down the list of firms to the top three or four. The Committee would then invite the top three or four firms in for presentations and interviews. Davis moved to assign Bierke, Jewell, and Ehr to work on and send out the RFQ, seconded by Deal. Motion carried.	
8	Determine the Process for Land Acquisition: Motion by Ehr, seconded by Paull to send out an RFP to get find a “buyers Realtor” to represent the County. Motion carried. The Committee also discussed that the information they wanted included the realtor’s fee and familiarity with Dodgeville real estate. Bierke will try to get a list prepared for the next meeting.	
9	Closed Session: Michek moved, Jewell seconded to go into closed session pursuant to Wis Stat 19.85 (1)(e) to deliberate the purchasing of public property. The Committee planned to discuss potential jail building sites. Motion carried at 6:10 p.m.	
10	Open Session: Jeremy Meek moved, Joan Davis seconded to return to open session. Motion carried at 6:43 pm.	

11	Action on Closed Session: None taken.
12	Set Next meeting Date and Time: The next meeting was set for September 10 th at 6:00 PM.
11	Motion to adjourn made by Jeremy Meek, seconded by Bruce Paull. Motion carried at 6:50 p.m.
Minutes by Larry Bierke	