

COBB-HIGHLAND RECREATION COMMISSION

Minutes from April 9, 2025

MEMBERS PRESENT: Al Kosharek, Al Linscheid, John Kreul, Gail Richgels, Laura Anderson, Bret Barr, Tom Jenks, and Steve Holmes

MEMBERS ABSENT: Dan Baker and Ryan Shemak

ALSO PRESENT: Tom Michek, Park Manager
Don Leix, Iowa County Board Representative
Lisa Riley, Bookkeeper

Meeting was called to order by Al Kosharek at 6:30 p.m.

Meeting notice was legally posted on Friday, March 7, 2025.

Public Input - None

Board Member/Manager Discussion – Not for Action

Tom Michek provided an update to the Commission regarding the bank project. After contacting Jeff at DNR, no State permits were required since the project was under 10,000 square feet. Tom was contacted by Scott Godfrey at Iowa County stating a \$200 permit would be needed from the County and could potentially take 30 days to approve. He completed the application paperwork needed and took the \$200 payment to Scott Godfrey. A permit has been issued.

Review and Approve Minutes – Minutes from the March 12, 2025 meeting were reviewed. A motion was made by Al Linscheid, seconded by Steve Holmes to approve the meeting minutes as presented. Motion carried by unanimous vote.

Treasurer's Report – Reviewed financial reports. Bookkeeper Lisa Riley stated she met with Travis from Johnson Block this morning working on figuring out some more of the reconciliation issues. The bank reconciliations are still a work in progress. Lisa also informed the Commission that she had just received an email last night approximately 6:00 p.m. questioning how to bill Travis's hours today, as Johnson Block was no longer the auditor for Iowa County after approximately 40 years. Iowa County apparently decided to put out an RFP for audit services in mid-January and CLA (Clifton Larson Allen) received the contract. By the time the RFP was initiated, our audit appointment was already put on the calendar (this upcoming Monday, April 14th) and time spent on uploading/providing the information needed for the 2024 audit was done. Tom Michek commented that both Morgan and Lisa have spent time preparing for the typical audit requests and the County never contacted Blackhawk Lake to let us know there had been a change in auditors or a date when the audit will begin. We will need to prepare for additional time as the new accounting firm will need to learn the workings of the lake and commission. Don Leix stated he was unaware of this change and will follow up with why Iowa County did not inform us of the change. A motion was made by Al Linscheid, seconded by Tom Jenks to approve the Treasurer's Report as presented. Motion carried by unanimous vote.

Maintenance/Equipment –

- Tom Michek reported that he has been working on a couple of the pontoons. He replaced the 19' toons on the gray pontoon with some other updates for an approximate total of \$2,400-\$2,800
- Started working on the tan pontoon and replaced 24' toons, along with several other repairs/updates needed for an approximate cost of \$6,000+
- The red pontoon will be another boat to address in the future for repairs/replacement
- Busy getting ready for spring and opening the park

- Tom reported the line for the septic at the office needed to be dug up and replaced.
- Summer applications came in nicely. We have some returning staff and some new applications that have been hired.
- There will be an upcoming large expense to complete the water heater replacement at the group site
- Tom also needed to replace the water heater at the low numbers loop

Next Meeting Date – The next meeting date will be May 14, 2025 at 6:30 p.m.

Adjournment - A motion was made by Al Linscheid, seconded by John Kreul, to adjourn the meeting. The motion carried and the meeting adjourned at 7:04 p.m.

X

Commission Secretary

X

Commission Clerk

Posted by County Clerk's Office on 5/13/2025, Barbara Weinbrenner