

April 22, 2025

State of  
Wisconsin  
County of  
Iowa

**APPROVED MINUTES OF THE ADRC OF SOUTHWEST WISCONSIN  
IOWA COUNTY BOARD MEETING HELD  
TUESDAY, APRIL 22, 2025, AT 10 A.M.  
HEALTH & HUMAN SERVICES CENTER  
303 W. CHAPEL ST., DODGEVILLE, WI 53533**

2025-04

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| 1.  | <b>Call to Order</b><br>Chairman Stevens called the meeting to order at 10:00 a.m.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 2.  | <b>Roll Call</b><br><b>Members Present in Community Room:</b> Dan Nankee, Brad Stevens, Elsie Jane Murphy, Marilyn Rolfsmeyer, Alice Fischer, J. Patrick Reilly, W. Michael Britt, Susan Schroeder<br><b>Members Present Virtually:</b> Kari Wunderlin<br><b>Members Excused:</b> Dawn Kabot, Todd Novak<br><b>Members Absent:</b> Tim Whistler, Doug Richter, Dianne Evans<br><b>Others Present in Community Room:</b> Valerie Hiltbrand, Nikki Mumm, Bruce Paull, Wanda Husted, Jenny Huffman, Paige Bittner (virtually)                                            |
| 3.  | <b>Agenda Approval</b><br>Approval of this April 22, 2025, Agenda. Motion by Reilly and seconded by Schroeder to accept the agenda. Motion carried.                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 4.  | <b>Meeting Minutes Approval</b><br>Approval of the March 25, 2025, meeting minutes. Motion by Nankee and seconded by Reilly to accept the meeting minutes. Motion carried.                                                                                                                                                                                                                                                                                                                                                                                            |
| 5.  | <b>Report from committee members and an opportunity for members of the audience to address the committee.</b><br><i>Nankee</i> – Comments about the latest News & Views                                                                                                                                                                                                                                                                                                                                                                                               |
| 6.  | <b>Introduction of New ADRC Board Member:</b> New board member was not present to introduce.                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 7.  | <b>Action Item:</b> Screen prospective ADRC Board applicants and present recommendations to the County Administrator for appointment, subject to confirmation by the County Board. Hiltbrand explained that this body screens applicants to the ADRC Board and makes recommendations to the County Administrator; the County Administrator then presents the candidates to County Board. Two applications have been received: Judy Laufenberg, Nina Miller. A motion to pass names to County Administrator was made by Schroeder, seconded by Murphy. Motion carried. |
| 8.  | <b>Action Item:</b> Review and approve Nutrition Program Volunteer Handbook. Updates to the copy that was sent previously were made by Wanda Husted were reviewed. A motion was made by Rolfsmeyer to approve the handbook revisions, seconded by Nankee. Motion carried.                                                                                                                                                                                                                                                                                             |
| 9.  | <b>Review ADRC Monthly Financial Summaries</b><br>Mumm provided the report in packet.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 10. | <b>Nutrition Update</b> – Update included in packet. Hidden Valley Church presented a check for \$1,800 to the Senior Nutrition Program. Candidates have been chosen for the new positions, and interviews have taken place. The goal is to have everything in place by May 1 <sup>st</sup> .                                                                                                                                                                                                                                                                         |
| 11. | <b>Benefit Specialist Update</b> – Hiltbrand reported, still working out the kinks in the new reporting system. Data for November and December will not be included in the 2024 Annual Report, as there is not enough useful data to include. The Disability Benefits Specialist's last day is this Thursday-                                                                                                                                                                                                                                                         |
| 12. | <b>ADRC Specialist Update</b> – Huffman, lead ADRC specialist, reported and offered a refresher on what the ADRC specialists do. She also provided a handout listing 5 reasons for people to call the ADRC.                                                                                                                                                                                                                                                                                                                                                           |
| 13. | <b>Transportation Update</b><br>Nohe Caygill, Transportation Coordinator, provided an update in the packet.                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 14. | <b>ADRC Manager Report:</b><br>Hiltbrand provided a report in packet and presented. There will be no volunteer appreciation celebration this April, but they are looking to do something later in the year; certificates of appreciation                                                                                                                                                                                                                                                                                                                              |

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|                                                             | <p>were handed out to volunteers on the committee. Statewide ADRC marketing campaign – you may have seen/heard commercials on TV and radio, and billboard ads. Discussions at the Federal government about changes to or cutting funding of programs like Medicaid and Older Americans Act, could have impacts to the ADRC and consumers that we serve; advocacy information will be shared with the board as it is available. There is an Advance Directive workshop tomorrow; 10 people have registered for it. Before the next ADRC Board meeting, the Membership Committee will meet to discuss officer positions for next year. Advocacy – if anyone is interested in receiving updates, there are several lists you can be included on; information will be emailed to the group. May 13<sup>th</sup> will be Aging Advocacy Day in Madison.</p> |
| 15.                                                         | <p><b>Next Meeting</b><br/> <b>Tuesday, May 27, 2025</b>, approved for the next ADRC Board meeting. 10:00 a.m., HHS Center, Community Room, Dodgeville. Zoom is still an option.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 16.                                                         | <p><b>Adjourn</b><br/> Motion by Murphy and seconded by Schroeder to adjourn. Motion carried. Meeting adjourned at 11:10 a.m.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Respectfully Submitted by: Tom Harman, Department Assistant |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

Posted by County Clerk's Office on 6/4/2025, Barbara Weinbrenner