

Serving Iowa and Lafayette Counties, aka The SUN Program

BOARD OF DIRECTORS MEETING MINUTES June 23, 2022.

- 1. Meeting Called to Order at 1:22 PM by Chairman Dan Nankee, at Shullsburg Dining Site, Townsend Community Center, 190 N. Judgement Street, Shullsburg, WI 53586**
- 2. Roll Call-** Members Present: Iowa County: Dan Nankee, Doug Richter, and Justin O'Brien. Lafayette County: Bob Boyle, and Rita Bucholz. Others present; Carol Korn, past board member/current congregate. Kelly Haakenson, Financial Officer; Cecile McManus, Director; and Valerie Hiltbrand, ADRC Manager, Iowa County. Also in attendance was Shullsburg Cook Paula Van Lent.
- 3. Certification of Compliance with Open Meeting Law-** Haakenson stated that on May 19th, 2022 the agenda was posted at the HHS building and emailed to the Dodgeville Chronicle and Lafayette Republican Journal. Also emailed to Iowa and Lafayette County Clerks. Chairmen Nankee requested the records show that the meeting was properly posted.
- 4. Approval of the Agenda for June 23rd, 2022 Board Meeting-** A motion was made by O'Brien to approve the Agenda. Seconded by Boyle. Motion carried.
- 5. Approval of the Minutes-** A motion by Doyle was made to approve the May 19th, 2022 minutes seconded by O'Brien. Motion carried
- 6. Reports from Board Members; Opportunity for Members of the Audience to Address the Board-** O'Brien mentioned that he has heard some issues with getting enough trays and that they are flimsy. Consider paying a driver to pick up meals in Platteville. McManus discussed Volunteer issues and finding the people to drive; she did say that the trays are in/available. Also, thank you to O'Brien for picking up cake to celebrate her birthday.
- 7. Aging & Disability Resource Center & County Aging Unit Reports-**
 - a.) Dana Harcus, ADRC, Lafayette County:** Welcome to Julie Gill- our new lay member for the Regional Governing Board. Bobby Long submitted his resignation letter. At this time, he will be done working at the end of August or early September. We have advertised his position. Kay Schulte – is looking into prevention programs. She is going to start with Strong Bodies. This is exercise with weights. Focus is to strengthen the body to help prevent falls and injurious. There is also a nutrition component. Danica is still putting together the Upper Horizon and coordinating with other agencies for articles. Next Welcome to Medicare presentation is July 27th from 4 to 6 at the ADRC. Lafayette Cty Fair- we continue to plan this; Pie event, muffin contest and music on July 15th. The winner of the Lafayette County Fair muffin contest will get free tickets and present at the State Fair in August. The Lafayette Cty Office will be holding a Dementia Capable training for the regional offices on July 29th. DCS worker Bonnie Beam will be training the new staff on Dementia Capable, Dementia Live, and the Mini-Cog assessment.

Senior Expo by the Shopping News-Young at Heart Theme- Kay Schulte will represent Lafayette County at the Belmont Convention Center on June 29th from 8:30 to 11:30 am. This is usually really well attended with local vendors, bingo and more. We will have the bus available for transportation to and from the event.

b.) Valerie Hiltbrand from ADRC in Iowa County: Our lead position has been filled by an internal candidate. So, we still have one open position, one person on maternity leave through the summer and Marylee's last day is Friday. We are planning for the ADRC Care A Van to start July 18. We are Looking for drivers and prevention volunteers. Our volunteer drivers will be relieved that the IRS mileage reimbursement going up on July 1 from 58.5 to 62.5 cents/mile. Senior Farmers Market Vouchers are still available. Eligible consumers who are interested can pick up vouchers at the ADRC office or at one of our advertised distribution sites. Over half have been distributed; We held six distribution events throughout the county. The remaining vouchers will have to be picked up at the ADRC office. June 15th was World Elder Abuse Awareness Day. We have been focusing on Elder Abuse awareness all month.

8. Monthly Reports Haakenson released the following numbers:

a.) Cash Flow Checking account balance is \$126,705.23 as of June 23rd, 2022. Total deposits \$112,566.06, less total expenses of \$118,086.49, leaves \$-5520.43. Profit & Loss by class report from Quickbooks was given in place of our original Profit & Loss that was excel sheet created by SUN.

CD Review- Set-Aside fund was \$72,103.44.

b.) Budget Reports- Total income for May was \$50,550.49; Total Expense was \$52,799.62.

c.) Monthly Participation Numbers- Meal counts were reviewed from both counties; total count is up from last year.

Motion was made to place these reports on file by O'Brien seconded by Richter, motion passed.

9. Grant Update-a.) Community foundation Grant: We didn't get the Mineral Point grant; it was written to go to mileage but they went a different direction this year and gave to other organizations. McManus will be applying for a Benton Grant in July.

b) Other grants: None at this time.

12. Training Request- Advised Haakenson if she wants any training for Payroll or QuickBooks, please let us know.

13. Director's Report- Agencies/Departments have contacted us because we have contact with seniors. For example Iowa County health department has contacted us to hand out home tests for COVID and that has been a good response. About 130 tests were given and we are working on handing them out. Darlington Dental called and will be offering seniors some Dental care and asked

how to get the info out to them/or if they can come to site. Compeer Financial has given bags of non-perishable food and we will figure out how to distribute. They were celebrating 5 years in business so they did a food drive. McManus met with GWAAR on June 20th, regarding funding and wanted to give us update of changes that could be happening. We are one of the only organizations that contracts with them directly. End of July, we will need to let the Counties know when and how much we will need to ask for additional levy. GWAAR was concerned about funding and how we are reporting the financials. They do want us to go back a few months and review. Support from Lafayette and Iowa County has been great.

14. Staff/Site Issues/Reports:

A:) Dodgeville provider: On Thursday, June 16th John Myers, McManus and Nankee had phone meeting with Summit. They determined they couldn't reduce the cost and it would be \$3.00 more per meal than we are paying now. McManus is requesting that, if we stay with UW Platteville we make the driver a paid position to pick up meals in Platteville. It's previously been a volunteer position up until now. Grant County was charging \$26 a day on Tuesday & Thursdays for delivery to our site manager. We would end that relationship with Grant County. Motion to approve the change to get the meals from UW Platteville made by Bucholz and seconded O'Brien. Motion carried.

b) Evaluation of Director: Postponed until next month; Nankee is working on this by contacting previous board members and will have something put together soon.

15: Chairman's Report: Nothing to report

16. Vouchers-Approval - O'Brien made a motion to approve the vouchers; seconded by Richter. Motion carried.

17. Next Meeting Date & Adjournment- Next meeting will be July 21st, at the Linden Dining Site, Municipal Building, 444 Jefferson Street, Linden WI following lunch, which is at 11:30. Approximate start time is 12:30 PM. O'Brien made a motion to adjourn; seconded by Bucholz. Motion carried. 3:30 PM.