

## **UNAPPROVED MINUTES**

SENIORS UNITED FOR NUTRITION PROGRAM SPECIAL BOARD MEETING

January 28th, 2024 at 1:30 P. M. Lafayette County Multi-purpose room 11974 Ames Road Darlington, Wisconsin

Item	
1	Chairperson Masters called the meeting to order at 1:30 P.M.
2	Roll Call:
_	<u>Members Present in the Community Room</u> : Chairperson Mel Masters, Emmet Reilly, John Myers for Dave
	Gollon, Lee Gill, Larry Ludlum and myself, Dody Cockeram.
	Members Present Remotely:
	Members Excused: Dave Gollon
	Others Present in Community Room: Christopher Bair, Tom Slaney, Daniel Nankee, Dana Harcus, Tom Slaney
	Nikki Mumm, Margaret Sutter, Jack Sauer Board Chair for Lafayette County.
	Others Present Remotely: Valarie Hiltbrand, Farrah Morrisey
3	Certification of compliance with open meetings law:
	C Baird verified the meeting was properly posted on 01/21/25. The agenda was emailed to the Dodgeville
	Chronicle, Darlington Republican Journal, Iowa and Lafayette County Clerks.
4	Approval of the January 28, 2025 Agenda:
	Motion by E Reilly to accept the agenda, motion seconded by L Ludlum. Motion carried.
5	Approval of the December 17 <sup>th</sup> 2024 Minutes:
	Motion by L Gill to accept the Minutes, motion seconded by E Reilly. Motion carried.
6	Reports from other Board member; opportunity for members of the audience to address the Board. No
	action will be taken:
	Dan Nankee- Commented on the News & Views, importance of the National Caregiver days, and moving
	the Welcome desk of ADRC to the front entrance of the HHS building. Pointed out the article on the
	agribility for farmers along with mental health matters. Also stated Wanda's last day was January 24th.
	Wanda – Advised Dodgeville Masonic Lodge has fund raisers every month making pasties. This coming
	Saturday they will be making pasties, the monies collected will be donated to the SUN program, they are
	looking for volunteers to help on Saturday. Let Wanda know if interested.
	Farrah Morrisey – Attended Via Zoom, but came in late, so the following was stated later in the meeting.
	Benton Meal Site Manager, Benton Community Development Corporation is holding their annual auction
	on Saturday Feb 1 <sup>st</sup> at the Swiss Haus, Banfields. Happy hour at 5 with auction at 6 p.m. It was voted on
	that half of the profits made would be given to the VFW for improvements to the building. This is the
	building that houses the Benton meal site.
7	Aging & Disability Resource Center & County Aging Unit Reports:
	a. Lafayette County – Dana Harcus, written report, also noted Senior Social is being planned, working
	with Christopher and the SUN program to provide a meal in May. Aging Advocacy is May 13 <sup>th</sup> 2025
	all board members encouraged to attend. Reach out to Val or Dana if interested in attending.
	b. Iowa County – Valarie Hiltbrand – written report, also noted Thankful to AARP for helping with Tax
	Preparations. ADRC will be moving the front desk at the HHS building to the front entrance,
	effective March 3 <sup>rd</sup> .
8	Monthly reports:
	a. Cash Flow Statement & CD review – C Baird went over the information on the N4N, showing
	current equity of \$195,375.32 and total liability of \$51,701.04.
	b. Financial Reports, Profit and Loss – C Baird stated \$200.00 to positive for Lafayette County.
	\$3000.00 in positive for Iowa County, should have exact numbers next month.
	c. Monthly Participant reports by county – C Baird stated Iowa County numbers are up, Lafayette
	County numbers are down. 43,000 meals served in 2024, 46,000 meals served in 2023. More
	participants are coming to congregate, less home delivered. Discussion took place on participant

donations where they go and how are they reported. Exact numbers of meals served in 2024 was 43,061, preliminary combined budget for 2025 5733,000.00. E Relily stated if Numbers for Non Profit not accurate then why are we spending time doing it? C Baird explained that we do need them. E Relily asked about breakdown of donations to be done by counties instead of by sites. C Baird explained this would be easier to do than by sites. Motion made by E Relily to change to reporting of donations by county. Motion seconded by L Gill. Motion carried.  9 Budget update — C Baird stated Preliminary budget numbers for 2025 due to GWARA, budget numbers change all the time on approvals, T Slaney stated usually happens April/May. N Mumm explained that December expenses get cut this week and just got paid for October. M Sutter states we also have to ask for County Levy, bott this time. T Slaney explained we try and give SUN What they need, knowing funding is coming so that SUN keeps running. C Baird stated \$206,000.00 GWARA funding, \$57,689 Levy from lowa County, \$100,000 from Lafayette County Levy. J Myers also noted that lowa County has the Campbell Fun which also donates to SUN each year. T Slaney stated that each year, each county does different funding but usually balances out.  10 Review and/or acceptance of RFP bids for office space — Chairman Masters asked Vice Chair L Gill to take over so he could be involved in discussion Baird had an "apples to apples" comparison done on the RFP's. Reilly proceeded to introduce Jack Sauer from the Lafayette county Board and Mike McDermott, buryor from the City of Darlington. Information was shared reference 3 year commitment, also fiber optic lines a under the ground from when the county had been there. Motion was made by E Relily to move the SUN program/office to the Darlington location, Motion seconded by L Ludlum. Things that were brought up by members; travel/commute would not be a consideration to employees, there are other people in the low County office that take over when SUN	43,061, preliminary combined budget for 2025 \$733,000.00. E Reilly Profit not accurate then why are we spending time doing it? C Baird them. E Reilly asked about breakdown of donations to be done by co Baird explained this would be easier to do than by sites. Motion mad reporting of donations by county. Motion seconded by L Gill. Motion 9 Budget update — C Baird stated Preliminary budget numbers for 2025 due to change all the time on approvals, T Slaney stated usually happens April/May. December expenses get cut this week and just got paid for October. M Sutte County Levy about this time. T Slaney explained we try and give SUN What the coming so that SUN keeps running. C Baird stated \$206,000.00 GWAAR fundi County, \$100,000 from Lafayette County Levy, J Myers also noted that loward which also donates to SUN each year. T Slaney stated that each year, each conduct usually balances out.  10 Review and/or acceptance of RFP bids for office space — Chairman Masters over so he could be involved in discussion Baird had an "apples to apples" cone Reilly proceeded to introduce Jack Sauer from the Lafayette county Board and from the City of Darlington. Information was shared reference 3 year commit under the ground from when the county had been there. Motion was made I program/office to the Darlington location, Motion seconded by L Ludlum. The members; travel/commute would not be a consideration to employees, then County office that take over when SUN is not in office, SUN Director would he top of his other duties. Roll Call vote called on the motion: Mel Masters, no; no; Emmitt Reilly, yes; Larry Ludlum, yes; John Myers, no. Motion failed. Motion was made by J Myers to postpone the decision to September 1, 2025 RFP's to look at a January 1, 2026 move, with the RFP's being due 60 days pr seconded by M Masters. Roll call vote requested by L Gill on the motion: Mel Cockeram, yes; Lee Gill, yes; Emmitt Reilly, no; Larry Ludlum, no; John Myers Motion made by J Myers to offer lowa County \$500/month retro to January: County Adm	stated if Numbers for Non explained that we do need unties instead of by sites. C e by E Reilly to change to carried.  GWAAR, budget numbers N Mumm explained that restates we also have to ask for sey need, knowing funding is ng, \$57,689 Levy from Iowa County has the Campbell Fund unty does different funding asked Vice Chair L Gill to take mparison done on the RFP's. Ed Mike McDermott, Mayor ment, also fiber optic lines are by E Reilly to move the SUN
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Reilly. Motion carried. Return to open session at 4:12 P.M.		
		on. Motion seconded by E
15   Possible action on closed session item: Motion by E Reilly to increase driver pay from \$11.02 to \$13.02 in		
		pay from \$11.02 to \$13.02 in
6 months, then to \$15.22 in 1 year. Motion seconded by Lee Gill. Motion carried.	·	
Motion by L Ludlum to set a straight pay scale for all meal site Managers starting at \$15.22 with increment		
to \$15.60/\$16.00/\$16.40, regardless of cook or catered position, with a caveat based on performance, car		ing at \$15.22 with increments
be increased sooner or postponed due to probation and/or poor performance. Motion seconded by M		ing at \$15.22 with increments at based on performance, can
Masters. Motion carried.	Masters. Motion carried.	ing at \$15.22 with increments at based on performance, can

	Prepared by: Dody Cockeram . Edits by: Dana Harcus .
	Motion to adjourn by D Cockeram. Motion seconded by M Masters. Motion carried. Meeting adjourned at 4:35 P.M.
	Dodgeville WI.  Motion to adjourn by D. Cockeram, Motion seconded by M. Masters, Motion serviced, Mosting
	Next meeting: Tuesday February 25 <sup>th</sup> 1:30 P.M. at Iowa County Health and Human Services building.
18	Next meeting date and location & adjournment:
	With meetings between M Masters, L Gill and C Baird. J Myers will make contact with D Gollon ref attendance
17	Get them turned into IRS on time, this could cause late fees etc. Wagner group does not do auditing.  Board Chairs Report: Chairman Masters stated that there has been a lot of hours put into the SUN program
	IRS – Have some forms that need to be turned in, Wagner group not getting back with the forms in order to
	Working with Laurie Forseth, Nikki Mumm, communication with GWAAR has been followed as directed.
	Communication – C Baird reports that communication has improved between SUN staff, Lafayette staff. Been
	Appeal brought in over \$26,000 this year.
	Fund Raising – Working on getting a committee together, gathering of information and people. Annual
16	Directors Report:
	next 60 days if needed. Motion seconded by L Gill. Motion carried.
	Motion made by M Masters to approve to have the current SUN Director work a 40 hour work week for the
	Motion seconded by Larry Ludlum. Motion carried.
	meet the new Minimum Salaried Requirements of Fair Labor Standards act. Retroactive to January 1 2025.
	Motion by E Reilly to increase the SUN Director pay from \$56,160 per year to \$58,656 per year in order to