

Serving Iowa and Lafayette Counties, aka The SUN Program

BOARD OF DIRECTORS MEETING MINUTES of April 16, 2020.

1. Meeting Called to Order at 1:02 PM via Electronic Videoconference (Zoom) by Chairman, Leon Wolfe, from his home.

2. Roll Call-

Members Present: Iowa County: Jim Griffiths, Dan Nankee, Justin O'Brien (via Zoom). Lafayette County: Leon Wolfe, (via conference call).

Others Present: Cecile McManus, Executive Director; Jay Loop, Financial Officer, Larry Bierke, County Administrator, Bob Schroeder, ADRC Lafayette County (via Zoom), Valerie Hiltbrand, ADRC Iowa County (via Zoom), Farrah Morrissey, Benton Manager (via Zoom), Vicki Farrey, Benton (via Zoom).

Absent: Carol Korn and John Bartels, Lafayette County Board, were unable to call into the meeting (excused).

3. Certification of Compliance with Open Meeting Law- McManus stated that on April 14th, prior to the meeting, the amended agenda was posted at the HHS Building and via email to Iowa County: The Dodgeville Chronicle and County Clerk. Lafayette County: The Republican Journal, County Clerk. *Chairman Wolfe requested the records show that the meeting was properly posted.*

4. Approval of the Agenda for the April 16, 2020 Board Meeting- Motion to approve the amended agenda, postponing 13.b, Evaluation of Director, was made by Griffiths; *seconded by NanKee. Motion carried.*

5. Approval of the Minutes, March 19, 2020 Board Meeting- Motion to approve corrected minutes was made by Griffiths; seconded by O'Brien. Motion carried.

6. Reports from Board Members; Opportunity for Members of the Audience to Address the Board. Nankee wished to Thank Keith Hurlbert, from Emergency Management, for his comments on the value of "Meals on Wheels" and general meal delivery to seniors. Nankee was able to visit with his mother via a window at her Nursing Home which was very nice. McManus commented about the need for Volunteer drivers for Mineral Point. Nankee commented on McManus's article in the News & Views about the nutritional value of grapes in your daily diet.

7. Aging & Disability Resource Center & County Aging Unit Reports-

a.) Iowa County Updates: Hiltbrand stated the ADRC is handling all business via the telephone; no face to face contact. The biggest issues seem to be groceries, unemployment and getting medication. The Volunteer luncheon has been cancelled. Their April Board meeting was cancelled. O'Brien commented on using the County Taxi for grocery pick-up.

b.)Lafayette County Updates: Schroeder stated the doors are locked at the office. 3 out of 5 people are available for phone calls. The May Senior Social has been cancelled.

8. Monthly reports-possible action.

a.) Cash Flow-Balance as of March 19, 14,868.70. Deposits added of \$21,098.45, total Vouchers of \$13,771.97 makes the balance as of April 16, 2020, \$22,195.18.

b). Total income for March was \$29,964.92; total expenses were \$43,127.46, with net ordinary income negative (\$13,162.64).

c). Monthly Participant Numbers were distributed for March, 2020: Iowa County with 2274 and Lafayette with 1885. Motion to approve all reports made by O'Brien; seconded by Griffiths. Motion carried.

9. Grant Update: McManus reported the United Fund of Iowa was \$8,000; DUWI is \$500.00 for Darlington, Blanchardville and Hollandale \$450, both part of Community Fund of Southern Wisconsin. McManus heard about a New Trust Fund (Otto Bremer) and is applying for \$2,000. McManus received notice of estimated supplementary funds as part of the Older American Act Funds: Iowa County \$17,506 and Lafayette \$12,680, part of the Family First Coronavirus Response Act Funds. Total funds may be around 20 Million nationally. We should be informed soon of more funds available. Griffiths mentioned there may be funds available through Small Business Administration; we may be able to get help with these programs from the Auditors.

10. Director Report: McManus reported SUN received \$1600 worth of food from Sysco; 25 boxes of apples, 10 Boxes of Oranges, 17 boxes of potatoes, 4 boxes of lemons, 6 cs. of onions. The whole staff has remained employed and all but 2 Volunteers are still working. All Contract sites are still working as well. We are using a lot of disposables, especially 3 compartments containers and gloves. McManus thanked Leon Wolfe for his long service as Chairman and on the SUN Board. She also thanked John Bartels, longtime member of the Board, and Jim Griffiths, for their service and input; both are leaving the Board.

11. Training Request: McManus requested to replace the cancelled State Dietetic Conference with an online National Dietetic Conference costing around \$500.00, May 17-20. Motion to approve made by Nankee; seconded by O'Brien. Motion carried.

12. Staff/Site Issues/Reports: **a) Coronavirus.** The plan is to keep doing what we're doing with extra caution. **b.)** A motion to move the director's evaluation to next meeting was made by Nankee; seconded by O'Brien. Nankee and O'Brien will collect the evaluations from Bartels and Korn for total evaluation. Motion carried.

13. Chairman's Report: Chairman Wolfe expressed how much he enjoyed being Chairman and working with the other board members as well as McManus and Loop. He said he really appreciated the passion of all involved.

14. Vouchers- possible action- Griffiths made a motion to approve all vouchers present; seconded by Nankee. Motion carried.

15. Next Meeting Date & Adjournment- Next meeting date will be Thursday, May 21, 2020 at the HHS Building in Dodgeville at 1:00 pm. It is to be determined if it will again be virtual. Motion to adjourn made by Nankee; seconded by O'Brien. Motion carried. Adjourned 2:40pm.

Sun Meals served Iowa County**Apr-20**

Site	Carry Out	Home Delivered	Total
Arena	39	270	309
Dodgeville	43	957	1000
Highland includes 0 bkft	0	294	294
Linden	122	123	245
Mineral Point	0	293	293
Avoca	0	76	76
	204	2013	

Fellowship, Food  Fun

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