

Serving Iowa and Lafayette Counties, aka The SUN Program

BOARD OF DIRECTORS MEETING MINUTES AUGUST 20, 2020.

1. Meeting Called to Order at 1:10PM via Electronic Videoconference (Zoom) by Chairmen Dan Nankee, from the HHS Community room.

2. Roll Call-

Members Present: Iowa County: Dan Nankee, and Doug Richter; Via Voom Justin O'Brien. Lafayette County: Via Zoom: Carol Korn, Robert Laeser, and Nancy Fisker.

Others Present: Cecile McManus, Director; Jay Loop Financial Officer. Others Via Zoom: Bob Schroeder, Manager ADRC Laf ; Valerie Hiltbrand Manager Iowa ADRC.

3. Certification of Compliance with Open Meeting Law Loop stated that on August 14, 2020, prior to the meeting, the agenda was send via email to Iowa County and posted prior to the meeting. Emailed to Dodgeville Chronicle and Iowa and Lafayette County Clerk. Lafayette County: Republican Journal. Chairmen Nankee *requested the records show that the meeting was properly posted.*

4. Approval of the Agenda for August 20, 2020 Board Meeting- A motion was made by Korn to approve the Agenda. Seconded by Fisker. Motion carried.

5. Approval of the Minutes, July 30, 2020 Board Meeting- Laeser made a motion to approve the minutes. Seconded by Korn. Motion carried.

6. Reports from Board Members; Opportunity for Members of the Audience to Address the Board- O'Brien commented on comments from Keith Hurlbert, Emergency Management, concerning his talk on D99.3 radio, to always wear a mask. Nankee commented on McManus article in the News and Views concerning interesting information on pistachios; that they are a complete protein. They join other plant proteins such as quinoa, chickpeas (garbanzo beans) and soybeans becoming popular among vegetarians and consumers who wish to include some meat-free meals in their diet. Nankee also commented on Donna Peterson's article about making breakfast a priority.

7. Aging & Disability Resource Center & County Aging Unit Reports- a.)

Valarie Hiltbrand stated their Benefit Specialists on D99.3 are doing four morning discussions about Medicare Savings Programs and that ADRC can help. They plan to do more radio and newspaper advertising for upcoming events. The online prevention programs are currently full; they're trying to coordinate as a region to plan more classes. There are a few Aging Mastery Program Kits available to be mailed. UW Extension is also offering an in-person Strong Bodies in Dodgeville and Barneveld; COVID precautions in place. The virtual Caregiver Support opportunities continue to thrive. September Outreach: Though the Health and Wellness Expo has been cancelled due to COVID-19; they're offering some virtual opportunities for folks to connect. They include Parking Lot Bingo

(from the car), Virtual Story Hour with Mineral Point Library, Virtual Scam Prevention Presentation, and Virtual Trivia Game. Check the packets for times and help spread the word. Part D-they're making plans for the Fall Part D. It will look different this year since doors are locked. **b.)** Robert Schroeder stated the office doors continue to be closed; the staff works at 50% capacity each day. Schroeder expressed concern over the Benton site being open for congregate meals. They're still taking calls and reaching out to customers/clients telephonically and virtually as they're able. Call volumes for EBS/DBS/I&A's all seem to be on the increase over the past month. The I&A's have been busy with an increase in functional screens. The EBS has Part D training with GWAAR on Thursday, Aug 20, to go over planning on this year's processes. The DBS has been very busy with new referrals; they have fully transitioned to WellSky database and are preparing for the yearly review. Transportation-calls are picking up for rides to doctor appts. APS calls/referrals, guardianships and protective placements all seem to be on the increase. Virtual Aging Mastery Program beginning Sept 29 thru Oct 29; an innovative and educational 10 class health and wellness program that focuses on things that are good for older adults.

8. Monthly reports-possible action. Loop released the following numbers:

a.)Checking account balance as of July 30, 2020 was 22,128.30. Balance as of August 20, 2020 is 68,631.91. Total deposits \$81,054 plus beginning balance of 22,128.30 is \$103,182.30, less total vouchers paid 34,550.39 leaves \$68,631.91

b). Budget Reports- Total Income July was \$79,913.28; Total Expense for July was \$52,247.97. Net Gain for July was \$27,665.31. YTD Income was \$360,690.20, YTD Expense \$321,888.33. Increase YTD \$38,801.87.

c). Site Numbers-Total meals served Iowa Cty July 2020: 2706. Total meals served Laf Cty July 2020: 1761. Total meals YTD 15897 Iowa, Total meals YTD 12,485 Laf Cty. Motion to approve reports was made by Korn. Seconded by Richter. Motion carried.

9. McManus stated she has asked for the same Levy request as 2020 for 2021. (\$34,640 for Iowa County and \$36,360. for Lafayette County)

10. Staff/Site Issues/Reports-a). McManus stated she has placed an ad in the Chronicle the last two weeks and has received no responses to date. McManus and Nankee met with Naomi (Owner Betsy's) to discuss best way to handle the situation. McManus is finalizing the job description **b). Reopening Sites-**All seems to be going well at Benton. Dodgeville opened with a Max of 6 people, all going well there also. Darlington, Shullsburg and Belmont remain closed to congregate meals. Arena is also closed because of housing arrangement.

11. Annual Report-McManus high-lighted some of the information from the Annual report; all received a complete copy a week before. Inkind and Volunteer hours reached a new high. (up 1,000 hours). Total dollars was \$206,875 value. Total volunteer hours were 7828. (\$136,990) The Value of getting News & Views is \$4800 and \$6,000 in Lafayette.

12. Grant Update- United Fund of Iowa County gave \$1,000 for increase in disposables costs for COVID; we need to do a follow up on it. We did get OK on the Benton Grant. Farrah Morrissey will attend the meeting next week. We asked for dollars for reusable bowls and new coolers.

13. Directors Report -We have been including handouts and information from Extension with our monthly statements. Donna Peterson (Strong Bodies). Also included a flyer from Folklore Village on Dancing in your seats. (Using Zoom). Since there will not be a Volunteer Appreciation Event we are working on doing something at the individual sites. McManus will be gone the next 10 days.

14. Training-None at this time.

15. Chairman's Report-None at this time.

16. Vouchers- possible action- O'Brien made a motion to approve all vouchers present; seconded by Richter. Motion carried.

17. Next Meeting Date & Adjournment- Next meeting date will be Monday, September 21, 2020 at the HHS Building in Dodgeville at 1:00 pm. Motion to adjourn made by Korn. Seconded by Fisker. Motion carried. Adjourned 3:01pm.