

Serving Iowa and Lafayette Counties, aka The SUN Program

BOARD OF DIRECTORS MEETING MINUTES APRIL 15, 2021.

1. Meeting Called to Order at 1:00PM via Electronic Videoconference (Zoom) by Chairmen Dan Nankee, from the HHS Community room.

2. Roll Call-

Members Present: Iowa County: Dan Nankee, Doug Richter and Justin O'Brien, Lafayette County: Via Zoom: Robert Laeser, Nancy Fisker and Carol Korn.

Others Present: Cecile McManus, Director; Jay Loop, Financial Officer. Others via Zoom: Bob Schroeder, Manager ADRC Laf; Valerie Hiltbrand, Manager Iowa ADRC. Farrah Morrissey, Manager, Benton.

3. Certification of Compliance with Open Meeting Law Loop stated that on April 8, 2021, the agenda was posted at the HHS building and Emailed to the Dodgeville Chronicle and Lafayette Republican Journal. Also emailed to Iowa and Lafayette County Clerks. Chairmen Nankee *requested the records show that the meeting was properly posted.*

4. Approval of the Agenda for April 15, 2021 Board Meeting- A motion was made by Richter to approve the Agenda. Seconded by Fisker. Motion carried.

5. Approval of the Minutes, March 18, 2021 Board Meeting- O'Brien made a motion to approve minutes of March 18, 2021. Seconded by Korn. Motion Carried.

6. Reports from Board Members; Opportunity for Members of the Audience to Address the Board-Bruce Paull, appearing in person, is for keeping the foil trays at Dodgeville site, but costs are too high and we will resume using plastic next month. Nankee thanked the ADRC for the excellent job on the tax help. Nankee also thanked Stacy Terrill for Medicare information she provided in the News & Views. We have sent an ADRC survey to get information for the Aging Plan, in all statements. April 18-24 is National Volunteer week.

7. Aging & Disability Resource Center & County Aging Unit Reports-

a.)Hiltbrand reported Iowa County Health and Human Service Building will open May 1. AARP Volunteer Tax Prep is complete. Stand Up & Move More-First workshop starting Friday 4/16 and second workshop starting Wednesday May 5th. Still have openings for the second workshop. April 21st Prescription Drug Drop Off Drive at Health and Human Services Building from 3-6pm, in partnership with Iowa County Sheriff's Department. May 10 & 12-Virtual Aging Advocacy Day-Contact Hiltbrand for more information. May 13th Identify Theft Presentation. ADRC and SUN are collaborating with the Health Department to address individuals who are homebound who still need vaccine. We will have 113 Senior Farmer Vouchers to distribute, starting June 1. We are currently collecting community input for the 2022-2024 Aging Plan. ADRC and Upland Hills will host a Health & Wellness Drive Through Event on September 17th. **b.)** Schroeder stated the doors continue to be open to the public as of September 1

2020; we have brought back staff to the office setting as of Feb., 1st. The Lafayette County Courthouse is now open to the public as of January 12 as are most county buildings. COVID-19 VACCINATIONS-Interested parties over 65 can call us, LC Health Dept. at 776-4895 or fill out an online form for MHLC. 77% of those over age of 65 have been fully vaccinated; 28% of the total county population has been fully vaccinated as of 4/14/21. We are also working with the health department on getting out to the homebound in an effort to get out to those that want the vaccine. If they doctor at Southwest Health Center, I know they are vaccinating and are administering it to 65+ age group and may want to call them directly. We have been offering rides for folks to get their vaccines. Lafayette County Dairy Breakfast-June 12-Jay and Jean Staffacher Farm-we will have a booth there for the event. A virtual Stepping On class; Thursday, 9-11 am June 15 thru July 20. Pre-register with Green County ADRC office at 608-328-9499. A virtual BYBM Workshop: to register please call Green County ADRC at 608-328-9499. Via Zoom, Thursday April 29-June 17th, 2-3:00. Mind Over Matter-healthy bladder, healthy bowels Virtual class, April 27, May 11 and May 25. 2pm-4pm Green County office 608-328-9499. A virtual Healthy Living with Diabetes workshop-May 12-June 16; Wednesdays, 9am-11:30 am, class free of charge, Green County office.

8. Monthly reports-possible action. Loop released the following numbers:

a.) Cash Flow and CD Review-Checking account balance was \$53,364.44 as of March 18, 2021. Total deposits \$41,684.06 plus beginning balance of \$53,364.44 is \$95,048.50, less total vouchers paid \$37,128.88 leaves \$57,919.62.

b). Budget Reports- Total Income March was \$34,684.29; Total Expense for March was \$39,856.00. Net decrease for March was 5,171.71. YTD Income was \$182,949.63, YTD Expense \$139,748.93. Increase YTD \$43,200.70.

c). Site Numbers-Total meals served Iowa Cty, March- 2750. Total meals served Laf Cty, March-2133. A motion was made, to file the reports, by O'Brien. Seconded by Korn. Motion carried.

9. Staff/Site Issues/Reports- a) COVID update- a.) As far as reopening sites, Blanchardville is open. Highland is doing breakfast and may move to open lunch dining. Arena is scheduled to open May 10th. They will have 3 to 4 tables. Shullsburg: the site will open May 3rd. There is no date for Belmont. Darlington is open for congregate meals. 8 people are dining at the site. **b.)Shullsburg Dishwasher-** McManus has a new bid from Boelter Co. of Waukesha. The offer is \$1600 less than Ford Appliance. With the tempering Kit and installation and a \$688 discount for freight and labor the total bid is \$7172. Fisker suggested we give Ford a chance to match the offer. Also check to see if they would work on it if we buy it elsewhere. Korn was against buying the dishwasher for the new price. Farrah Morrissey gave statistics on water savings and how much she uses her commercial dishwasher. It was decided to wait until next month to give McManus a chance to talk with Ford.

- 10. Grant Update- a.)** Community Foundation of Southern WI: Mineral Point due end of April. Shullsburg is May 15th; McManus will apply for Coolers and Trays. McManus believes some COVID funds will be coming from American Rescue Plan.
- 11. Directors Report-** McManus mentioned \$250 we received from Hope Lutheran Church and \$100 from Trinity Guild, both in Mineral Point. SUN surveys were mailed to all Home deliveries, included with statements and to few congregates. Sample questions asked are 'do you like the menu and how much of your diet comes from SUN'. We will total the information when we get the results; all must be entered for the State.
- 12. Training-**Nothing at this time.
- 13. Chairman's Report-***Nothing to add.*
- 16. Vouchers-**O'Brien made a motion to approve the vouchers. Seconded by Richter. Motion carried.
- 17. Next Meeting Date & Adjournment-**Next meeting will be May 20, 2021 at 1:00 pm at Dodgeville, in the HHS Building Community Room, via Zoom. Motion to adjourn by Fisker. Seconded by Laeser. Motion carried. Adjourn 3:15pm.

100

100

100

100