

Serving Iowa and Lafayette Counties, aka The SUN Program

BOARD OF DIRECTORS MEETING MINUTES November 17th, 2022
Viking Café, 210 S. Main St, Blanchardville, WI 53516

1. Called to Order

Dan Nankee called meeting to order at 12:21 PM

Roll Call

Members Present:

- Iowa County: Dan Nankee, Doug Richter, and Justin O'Brien.
- Lafayette County: Kriss Marion and Rita Buchholz. Bob Boyle was excused
- Others present: Kelly Haakenson, Financial Officer; Cecile McManus, Director; Dana Harcus, ADRC Manager Lafayette County; Nikki Mumm, Business Manager Iowa County DSS.

3. Certification of Compliance with Open Meeting Law

- Haakenson stated that on November 10th, 2022, agenda posted at the HHS building.
- Emailed to the Dodgeville Chronicle, Lafayette Republican Journal, Iowa and Lafayette County Clerks.
- Chairmen Nankee requested the records show that the meeting was properly posted.

4. Approval of the Agenda for November 17th, 2022 Board Meeting

- Motion by O'Brien to approve the Agenda; seconded by Marion.
- Motion carried.

5. Approval of the Minutes

- A motion made by Marion to approve the October 20th, 2022 minutes; seconded by Richter.
- Motion carried.

6. Reports from Board Members; Opportunity for Members of the Audience to Address the Board:

- correct*
- John Barteris from South Wayne, a previous board member, joined us.
 - O'Brien mentioned that at the HHS meeting, future challenges was meals to the elder adults was discussed.
 - McManus is getting the emergency meals ready for the ones in need.
 - Nankee spoke of the news and views and about a few articles that McManus had written

7. Aging & Disability Resource Center & County Aging Unit Reports-

a.) Dana Harcus, Lafayette County-

- Busy with Part D plans. They close on December 7th.
- They had a caregiver renewal day, well attended.
- Grandpa & Lucy went well in Lafayette County.

b.) Val Hiltbrand, Iowa County-

- They are very busy with the Part D
- The rides to the Polls was a success.

8. Monthly Reports:

- Haakenson released the following numbers:

a) Cash Flow & CD Reviews

-Beginning balance of \$59,369.43 plus the donations for the month of \$9,676.58 gives us a \$69,046.01 updated balance. Our bank balance is \$14,800.49 and the general vouchers are \$14,556.26, with an ending balance of \$244.23.

-McManus spoke with Staver from Farmers Savings on CD and was advised to wait on locking in the renewal of CD. Fee would be about \$96.00 to cash out early.

-O'Brien made a motion to make CD renewal on December 8th if % is 3.5 % or higher; otherwise we postpone to discuss at next meeting. Seconded by Marion. Motion carried.

b.) Budget Reports:

c) Monthly Participation Numbers

-Meal counts are trending the same as previous months.

-Motion made by O'Brien to place monthly reports on file; 2nd by Marion. Motion passed.

9. County Levy for 2023-Update

-Lafayette County approved the extra \$30,000 so the total will be ~~around~~ ³⁶⁰ \$66,600 from Lafayette.

-Iowa county approved an additional \$10,000.00 so total will be \$44,640.00.

-McManus mentioned that we get \$6,000 in In-kind also from Iowa County.

10. Meal Provider Contracts

-UW-Platteville could increase Jan 1st, but we do not have that contract yet.

-Lafayette Manor went up .75/per meal last year but not sure status for 2023.

-McManus will have contracts for contracted food at December meeting to vote on.

11. 2023 Budget

-McManus provided revision #2.

- Allocation splits are Iowa home delivery 85%, 15% congregate.

-Allocation for Lafayette County is 75% home delivery and 25% congregate.

-Lafayette Van has 160,000 miles on it and will need to be a future budget item

12. GWAAR change -Update

-Lafayette and Iowa counties met with GWAAR; discussed contract plans with SUN.

-Contract is with corp counsel, being approved; not sure when SUN will see it.

13. Staff/Site Issues/Reports

a) Shullsburg

-Cook Paula Van Lent is back as of November 1st, after breaking her shoulder.

-Benton provided the meals during her absence.

b.) Linden – Status of Manager

-Eunice Naeger was out several months on a Medical leave. She has now retired on October 21st.

-Assistant manager Karen Hagen has stepped into the manager position.

c.) Dodgeville

-Site Manager in Dodgeville quit on Monday, November 14th, with no notice.

-McManus is covering site during the hiring process.

-Ad for site manager was posted on Facebook and in the Dodgeville Chronicle.

14. Annual Appeal-

- Justin O'Brien designed annual appeal letter for Iowa and Lafayette ADRC Aging New/Letters. Thanks Justin; it turned out great.
- Mumm brought us a sneak peak of the front page of the News and Views for Iowa County Annual appeal. Thanks to the ADRC and Val offering that to us.
- Lafayette County will be doing a similar ad in their Upper Horizons on the inside page.
- McManus wants to still do the in-house letters to previous donors and churches; those will be sent in mid-December.

15. Grant Update

a) Community Foundation of Southern Wisconsin

- Nothing new to report; Grants done for the year.
- McManus noted that we have not heard on the Jenny Olson grant yet, but she requested \$8000.00 and normally receives the funds mid-December/January.

16. Training Request

- Haakenson will be doing training in January. That was postponed from last month. Previously approved.

17. Directors Report-

- Live music in Darlington- Band from Folklore Village.
- Darlington had about 30 congregates attend.
- McManus stated that she is in the process of finding a new site manager in Dodgeville and will need to assist until she gets someone.

18. Chairman's Report

- McManus brought a replacement page for the annual report; this was for page 6 to correct the Lafayette County total for 2021 meals.

19. Vouchers-Approval -

- O'Brien made a motion to approve the vouchers; seconded by Buchholz. Motion carried.

20. Next Meeting Date & Adjournment- Next meeting will be December 22nd, at 11:30 PM at the HHS Building in Dodgeville, followed by a Christmas social at 2-2:30 PM. Staff meeting to start at 2:30 PM.