



Seniors United for Nutrition

MINUTES

SENIORS UNITED FOR NUTRITION PROGRAM SPECIAL BOARD MEETING

Tuesday, November 26, 2024 at 5:00 p.m.
Lafayette county Multi-Purpose room
11974 Ames Road, Darlington, Wisconsin

Item	
1	Chairperson Masters called the meeting to order at 5:00 p.m.
2	Roll Call: Members Present in the Multi-Purpose Room: Chairperson Mel Masters, Lee Gill, Emmett Reilly, Larry Ludlum, Dave Gollon (5:14) and myself Dody Cockeram Members Present Remotely: Nikki Mumm, Daniel Nankee, John Myers Members Excused: None Others Present in Community Room: Christopher Baird, Tom Slaney, Valarie Hiltbrand, Dana Marcus, Bruce Paull, Larry Bierke Others Present Remotely: none
3	Certification of compliance with open meetings law: Baird verified the meeting was properly posted on 11/19/24. The agenda and proposed November 26 2024 minutes were emailed to the Dodgeville Chronicle, Darlington Republican Journal, Iowa and Lafayette County Clerks.
4	Approval of the November 26, 2024 Agenda: Motion by Lee Gill and seconded by Larry Ludlum to accept the agenda. Aye: 5; Nay: 0. Motion carried.
5	Approval of the October 2nd & November 8 2024 Minutes: Motion made by Larry Ludlum to approve the minutes and seconded by Mel Masters. Aye: 5; Nay 0. Motion carried.
6	Reports from Board Members and an Opportunity for Members of the audience to Address the Board, No action will be taken: No reports from board members. Comments from members of the audience: <i>Diane Evans</i> – Volunteer for meal site program in Iowa County. Stated the prior Wednesday at Barneveld, Ridgeway site notice was received that meals were being stopped effective November 15 th , consumers were very upset about this. Diane stated she tried to reach out to Director Christopher and could not reach him. Incredible volunteers and staff they need to work together as a team. Diane would like Chris to invite staff to help make decisions and improve communication. <i>Wanda</i> – Dodgeville Meal Site Manager. Wanda stated that clients are confused and worried, hot meals vs no meals at all. Wanda stated no matter what policy states should grandfather those in with their current rates and new consumers start with the New Enhanced tool. We all have the same goals in mind. <i>Dr. Mike Nelson</i> – Was a volunteer driver for 4 years out of the Darlington site. Mike stated that this program is very poorly managed, communication is terrible. He understands that funding is tight, but demographically is not feasible, people do not have communication or transportation means. Congregate needs need to be relooked at. Mike went on to say that in the past year, 4 consumers had been found on laying on their floors. In September he was advised of the cuts to the funding/food and he was not needed anymore. Mike stated that the communications needs to be much better with the clients. Need to work out the funding issues. <i>Marilyn Hill</i> – Darlington community member. Identify the issues and solve the problem, communication has been very difficult and the program is needed badly. <i>Peggy Steger</i> – Owns a business that does in home daycare. She counts on the SUN program for her clients HDM's. Clients that are released from hospitals etc., congregate sites do not work for all. When she found out about the assessment form she did not think it was appropriate when a lot of people weak etc. and unable to cook for themselves. People are just trying to survive. Peggy stated big communication issues between clients, staff and director. She feels someone is systematically trying to dismantle the system. Peggy asked why we are not approaching big businesses to help with funding. <i>Farrah Morrissey</i> – Benton meal Site Manager since Feb 2016. Need to serve those that need home delivered meals. As managers we know what the guidelines are, Farrah has been to many trainings and has

	a broad understanding of the OAA. Farrah stated that if things have changed then managers need to know. Written communication is needed not phone calls. <i>Paula VanLent</i> – Shullsburg meal site manager. Seniors are now delivering meals. Seniors are more active, they don't want to stop what they are doing at 11:30 to eat each day. <i>Karen Hagen</i> – Mealsite Manager at Linden site. Karen states assessment sheets need to change, currently have to consumers in wheel chairs and they are not only able to get 2 meals per week. We need to take care of our elderly.
7	<u>Aging & disability Resource Center & County Aging Unit Reports:</u> <i>Lafayette county</i> – Written report <i>Iowa County</i> – Written report, SUN Annual appeal on front page of News and Views and Upper Horizons.
8	<u>Monthly Reports – Possibly action:</u> Cash flow statement & CD Review – October 2024 – Per Baird current cash flow is \$52,000. C.D's are at \$35,683.01. Daniel Nankee stated that Dicks Supermarket had donated many years ago, Lafayette county had used up the majority of their per portion so then blended the Iowa and Lafayette County CD's to make it fair between both counties. Dan has a deep appreciation for all the volunteers, cooks, drivers etc.; as they have an extremely tough job. Chris Baird stated CD's are Iowa and Lafayette, not sure at this time which belongs to which county, he has reached out to the bank and they are roughly \$17,000 per county, the CD's came from a bank in Cobb. Chairman Masters stated would like an option to borrow against CD's if needed. Tom Slaney stated that he currently has a check for \$41,671 for the SUN Program, check was given to Director Baird. Iowa County Administrator Larry Bierke stated this is the amount SUN was due from a contract with GWAAR. They had asked for a 40% transfer from Congregate to home delivered meals and this was approved. Financial Reports, Profit & Loss, Bill Pay – October 2024 – Per Director Baird, Numbers for Non Profit report gone over, pointed out that it shows no tax levy from Lafayette since June no monies from Iowa County since September. Monthly Participant numbers – October 2024 – Director Baird went over the report handed out, pointed out that Iowa County numbers are growing, has no current numbers from Lafayette.
9	<u>Review and/or acceptance of RFP bids for office space – possible action:</u> Director Baird thanked Craig Hardy from Iowa County Highway for assisting with the RFP assistance. Bids were due November 18th by 9:00 a.m. Received were 2 sealed bids that should be taken into consideration and 1 late bid with no return address that could also be considered. After discussion, Motion was made by Larry Ludlum to reject all bids and start the bidding process over, motion was seconded by Emmet Reilly. Ayes: 6; Nays: 0 Motion carried. Motion made by Lee Gill to repost RFP's and establish a deadline to be delivered to the SUN office by December 17th at 9:00 a.m. seconded by Larry Ludlum. Ayes: 6; Nays 0. Motion carried.
10	<u>Rental agreements discussion – possible action:</u> Rent will increase on SUN program office space effective January 1 2025. E Reilly asked if SUN had received A proposal from Iowa County, it was stated this would be disclosed in the RFP next month. E Reilly asked About a contract negotiation with Iowa County if RFP's do not deliver what we need. L Gill stated we need To find out what Iowa County had to offer to stay there, L Gill offers that Iowa County does not have to sub-Mitt an RFP. Director Baird stated Iowa County is charging \$39.00/square foot.
11	<u>Budget Update – possible action:</u> Director Baird discussed pages 8 & 9 of Numbers for Non Profits. 2024 Budgeted compared to actual.
12	<u>County contract updates:</u> Currently no updates.
13	<u>Program viability, structure and planning:</u> Chairman Masters stated 100% we all want SUN Program to survive and we will make sure that continues.
14	<u>New/updated program policies:</u> E Reilly stated the he does not believe in the meal prioritization/waiting list, he agrees with almost everyone in the audience. HDM's were a big help to him and his wife when he was having medical issues and needed the assistance. He wanted to know if the wait list can go away or not. Director Baird stated that with the money received this evening can serve all that are needed at this time. If need be can restart the wait list after the first of next year if needed. L Ludlum stated he would like

	to invite finance from the Lafayette board (Dan Hammer and Scott Pedley) if we were to decide to do anything with the CD's. to have a special meeting at that time. Motion made by E Reilly to remove the waitlist and meal prioritization, seconded by M Masters for purpose of discussion. 1. D Gollon is in favor of feeding people and is concerned with the confusion of the letters. People are mad at the lack of communication. He does not want to go back to what we just did. Tom Slaney, Mel Masters and Lee Gill should have a meeting with Christopher Baird. 2. E Reilly would like this taken care of tonight. 3. Discussion on the preliminary budget. 4. L Beirke stated Iowa County just approved \$57,687 in their budget for the SUN Program. 5. Cash flow – Donations are the number one income source. 6. Director Baird stated he was never given the policy by Iowa County Human Services. 7. T Slaney states is was misquoted and misrepresented by C Baird. GWAAR policy and procedures was provided to the board in closed session, explained SUN was not in compliance. 8. L Gill clarified that the motions was to remove the current wait list but not the policy 9. Motion was voted on Ayes: 6; Nays: 0. Motion carried. L Gill stated that at the November 8th meeting, a motion was carried in a policy that puts the ADRC under the SUN Program, this needs to be updated. She suggests under all policy changes that a first reading is done and then bring it back for a 2nd reading. E. Reilly states that the bi-laws that the office is on Chapel St. Director Baird asking for Personnel policy changes. An employee who is a no show, does not call he suggests that employee be placed on suspension or terminated if they are on probation. Discussion was held, D Gollon made a motion that effective today to give the SUN Director the temporary authority to suspend the paid staff on probation without pay that do not show prior to the start of shift until the next meeting. E Reilly seconded the motion. Ayes: 6; Nays: 0; Motion carried. Director Baird would also like to suspend staff who do not have a valid excuse for missing/taking time from work. Legal advice shall be obtained prior to this happening.
15	Annual Appeal: The Annual Appeal was put in the Upper Horizon, News & Views, and sent out consumers and business.
16	Grant and Fund Raising updates: SUN program did not receive any funding from the Jenny H. Olson fund. There are issues with the Campbell grant. They were awarded the full EFSP amount for Iowa County, still have some EFSP money from Lafayette that needs to be obtained. L Gill asked that all these items be put on the next agenda.
17	Director's report: Director Baird stated they hired a new office assistant Amber Gintor is to start on December 2nd 2024. All Board Members should have a copy of the bylaws. The IRS is asking for numbers going all the way back to 2018, numbers for nonprofit is trying to help with that. Laura Linden has been helping in the office answering phones etc. for a few days, a thank you to her and Wanda for helping out where and when they could.
18	Board Chairs report: Hi Point steak house has offered to help with meal sites. Contact Mark
19	Next Meeting Date, Location and Adjournment: Approved the next Seniors United for Nutrition Program Board meeting for Tuesday December 17th 2024, Iowa County Health & Human Services Department, 1:00 P.M. Motion made by E Reilly and seconded by D Gollon to adjourn. Aye: 6; Nay: 0 Motion carried. Meeting adjourned at 6:41 P.M.
	Prepared by: Dody Cockeram, Edits by Christopher Baird