



APPROVED MINUTES
Bloomfield Commission
Tuesday, June 19, 2018, 1:30 p.m.
Bloomfield Healthcare and Rehabilitation Center
3151 County Rd CH
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

1	Meeting was called to order by Chair Paull at 1:30 p.m.
2	Roll Call: Present: Deal; Griffiths; Jenkins; Ladewig and Paull. Others present: Bierke; Crook; Raab; Rule; Mary Dunn and Oellerich.
3	Approve the agenda for this June 19, 2018 meeting. Motion by Griffiths to approve the agenda of the June 19, 2018 meeting. Motion second by Jenkins. Aye: 5; Nay: 0. Motion carried.
4	Approve the minutes of the May 15, 2018 meeting. Motion by Griffiths to approve the minutes of the May 15, 2018 meeting. Motion second by Deal. Aye: 4; Nay: 0; Abstain: Ladewig. Motion carried.
5	Report from committee members and an opportunity for members of the audience to address the Committee. No action will be taken. Griffiths commented that if he is unavailable to review the minutes, he is satisfied with the Bloomfield Commission Chair reviewing said minutes. Griffiths further commented that Brian Schnoneck from Leading Age would be speaking at the county board meeting tonight and gave statistics on nursing home closures in Wisconsin. Paull asked for introductions of those present, including new staff: Jim Raab, Interim Administrator; Tammy Rule, DON and William Ladewig, new Bloomfield Commission member. Jenkins commented that he had been approached by Sheila Nelson regarding a grant writer that would help with possible grants. Griffiths expressed concern that a majority of the Bloomfield Commission could be at an executive meeting or a HHS meeting. Bierke commented the executive committee has a legal opinion and notices are placed on the agendas. Ladewig felt there would not be a violation if the member were not in an official capacity. Paull announced the Caregiver Listening Session in Dodgeville on June 20 at 9:30 a.m. On Thursday, there will be a meeting of HeART, Healthy Aging in Rural Towns, from 10:00 am to 12:30 pm. The project is possible through a grant. No one from Bloomfield or SUN has attended. The goal is to keep people in their homes. HeART surveys are being distributed in various areas. Jenkins inquired as to the status of the hospice room. Bierke suggested the hospice room be suspended until there is a full-time administrator in place.
6	Dietary Report: Mary Crook, Dietary Supervisor, reported on the growing SUN meal numbers. In April, meals totaled 957 and in May 1050 meal total, up 133 meals in one month. On Father's Day, there was Donuts with Dad brunch. About 15 guests celebrated with dads in the main dining room. Dietary is fully staffed but currently working on PRN kitchen staff. Balloon Fest was a success with many volunteers helping. Ladewig suggested if dietary is short of staff at certain times, that SW Tech may have culinary interns. Bierke commented that Iowa County Board Chair Meyers said Balloon Fest was fantastic and appreciated the event. Paull and Bierke encouraged Crook to proceed with County Employee Relations Dept. regarding the possible intern position. Paull asked if there was a maximum amount of SUN meals that Bloomfield could provide.

7	Nursing Services Report: Tammy Rule, DON gave her background. Rule is from the area and her job experience includes 24 years at UHH and the last year at Agrace Hospice. Rule has a passion for end-of-life care and lasting memories. This is her third week at Bloomfield and is currently prioritizing. The state survey window will open in July. Nursing vacancies include two nurse managers. Rule is working on orientation. Ladewig asked about nursing agencies and the SW Tech C.N.A. program. Rule finds agency staff to be unreliable. Bloomfield is in the SW Tech C.N.A. clinical rotation and will have a class at Bloomfield in July. Bloomfield's MDS nurse is also a SW Tech C.N.A. instructor. Paull asked if Bloomfield staff knows when a new hire is starting work. Currently new nursing staff start with the Employee Relations Assistant and the Health Unit Coordinator. Bierke stated all employees are announced on the county Intranet. Paull likes to see a monthly nursing fall report. Rule commented on falls and hourly rounding and facilities that are alarm free.
8	Chairman's Report: None.
9	Balloon Fest Update: Oellerich distributed an initial financial report from the event. Griffiths observed that businesses on the west side of the county typically donate to the event and suggested a list of business donors and a thank you be listed on Facebook. Paull suggested using the event as an advertising tool of the fun things that go on at Bloomfield. Jinkins loved the setup and heard positive comments. Griffiths commented the event sends a subtle message of children and seniors, generations together. Paull agreed it is a family celebration.
10	Approval of CMAR report: Motion by Deal and second by Griffiths to approve the CMAR report. Aye: 5; Nay: 0. Motion carried unanimously. Discussion ensued regarding the well pump failure. Bierke said there is money in the capital improvement budget for a new pump. Paull asked if the well pump could affect our survey. Raab stated documentation is to our benefit. Jinkins commented on the amount of acreage to spread waste.
11	Authorization to allow Bloomfield Healthcare & Rehabilitation Center's Administrator and Business Manager to negotiate and sign Campbell Fund CD renewals as an ongoing process directed by the Commission. Vondra explained the reasons for needed Commission approval for banking institutions. Bierke explained that the Bloomfield Commission has the oversight of the Campbell funds and he would like the Commission to consider two people to authorize. Motion by Griffiths that the Chairman of the Commission and the Business Manager negotiate, approve and sign all necessary Campbell Fund forms. Motion second by Ladewig. Aye: 5; Nay: 0. Motion carried unanimously.
12	Resolution regarding bed reduction/50 bed SNF incentive: Jinkins is totally opposed to bed reduction until negotiating with UHH is completed. Griffiths felt 50 beds may be the long-term future and this is a way to get it in front of the HHS and County Board. He is aware that you do not have to have the same staffing and operation in a 50 bed and under facility. Griffiths stated facts on closing of nursing homes in state of Wisconsin. Discussion ensued on the urgency or lack thereof and keeping seniors in their homes longer. Ladewig asked if you could get nursing home beds back. Raab commented that you could not create new beds once they are gone. Further discussion ensued on hospice and respite, bed tax, budget neutral size and payer sources, strategic plan, building remodel or building updates, county tax levy, the lack of direction and how staff is affected.

13	Administrator's Report: Jim Raab, Interim Administrator gave a brief background of his long-term care experience. The current census is averaging around 50. Raab is working on filling vacant roles, such as, nurse managers and a social worker. In July, the state survey window will open. In the last state survey, there were no cites. Raab is working on facility compliance with the new regulations. Paull asked about marketing and specifically the D99.3 radio program. Tammy Rule is scheduled this week. Paull feels the activity program should be on the radio again. Raab commented that he is very pleased with staff and the friendliness and hospitality.
14	Other Business. Deal asked how many current residents were Iowa County residents. Oellerich and Paull agreed typically around 90%. Bierke stated there have been four applications currently for the Bloomfield Administrator position. The "Heightened Scrutiny" process regarding nursing homes and assisted living facilities on the same grounds was briefly discussed. Financial reports were distributed.
15	Next meeting date. The next meeting date is Tuesday, July 17 at 1:30 p.m.
16	Adjournment. Motion by Jenkins to adjourn the meeting. Motion second by Deal. Aye: 5; Nay: 0. Motion carried. Meeting adjourned at 4:05 p.m.