

# SENIORS UNITED FOR NUTRITION PROGRAM, INC.

## ***Serving Iowa and Lafayette Counties, aka The SUN Program***

### BOARD OF DIRECTORS MEETING MINUTES of July 18, 2018

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- 1. Meeting Called to Order-** at 1:00 p.m. by Chairman, Leon Wolfe, at Shullsburg Community Building, 190 N. Judgement Street, Shullsburg, WI 53586.
- 2. Roll Call-** Iowa County Board: Justin O'Brien, Dan Nankee and Jim Griffiths. Lafayette County Board: Leon Wolfe, John Bartels, and Carol Korn. **Others Present-** Cecile McManus, Executive Director; Jay Loop, Financial Asst.; Robert Schroeder, ADRC Manager, Lafayette County; Valerie Hiltbrand, Manager ADRC, Iowa County.
- 3. Certification of Compliance with Open Meeting Law-** Loop stated that on July 13, 2018 prior to the meeting, the agenda was posted at the HHS Building and via email to-Iowa County: The Dodgeville Chronicle and Deputy County Clerk. Lafayette County: The Republican Journal, County Clerk, and Deputy County Clerk. *Chairman Wolfe requested the records show that the meeting was properly posted.*
- 4. Approval of the Agenda – for the July 18, 2018 Board meeting.** Motion to approve agenda was made by Korn. *Seconded by Bartels. Motion carried.*
- 5. Approval of the Minutes for May 17, 2018 Board Meeting-** Motion to approve minutes for June 21, 2018 Board Meeting was made by Bartels. *Seconded by Griffiths. Motion carried.*
- 6. Reports from Board members; opportunity for members of the audience to address the Board-** Nankee expressed how much he enjoyed the pictures in the Agra-View of the Lafayette County Tractor pull, wondered why so many "green" tractors. Korn referenced an Article on the underground mine situation in Shullsburg; there has been many places where the ground has collapsed. Korn attended the Shullsburg Grant award ceremony from The Community Foundation of Southern Wisconsin where we received \$360.00 for a heated bag for home delivery.
- 7. Aging Resource Center & County Aging Unit Reports-** **a.)** Schroeder stated they are presently finishing up on the Aging Plan for (2019-2021) due to GWAAR on Friday, July 20<sup>th</sup>. Great turn out for the Lafayette County Fair. Senior Day was Friday the 13<sup>th</sup> and it was very hot. The pie judging was won by a pie called moonshine pie. Larry Busch Orchestra provided the music, which was great. ADRC of SW Wisconsin will have photos on the Website. Powerful Tools for Caregivers started on July 12<sup>th</sup> thru August 16 at the Belmont Community Bldg. Korn stated she would like to see Flyers posted around various sites for all events. (Stores, Banks, etc.) **b.)** Hiltbrand stated almost all of the 100 Seniors Farmers Market Vouchers have been distributed; they must be used by 10/31/18. Walk With Ease started at the Dodgeville site on 7/9/18. APS Workers and ADRC Manager to attend State APS Training on 7/19/18. Stand Up/Move More to start at the Health and Human Services Building on 8/7/18 (class is full). Healthy Living with Diabetes to start at the Health and Human Services Building on 8/29/18. "Stepping On", (evidence based fall prevention program) to start in October.
- 8. Monthly reports-possible action-** **a.)** Cash Flow Statement showed beginning balance as of June, 21, 2018 of \$23, 180.92, donations of \$ 3,961.50, with total deposits of 29,696.25, minus total vouchers of \$33,160.67, leaving an ending balance of \$19,716.50. CD's showed interest of \$1.52 added, making new total for Set-Aside funds of \$75,068.38. **b.)** Budget Reports for the month of

May showed total income of 32,243.97 and total expenses of \$43,256.72, leaving a net decrease of \$17,988.04. YTD shows a net decrease of \$28,913.08, mostly the result of GWAAR allocations running slow. **c.)** Monthly Participant Numbers for June showed 4153 meals were served. Total meal donations received were \$14,810.02. The meal counts continue to rise with Dodgeville (1038), Argyle (476), Benton (300), Mineral Point (304) and Arena really showing progress at (279). Total meals YTD are 25,374. Motion to approve reports was made by Bartels. Seconded by Griffiths. Motion carried. After a lengthy discussion concerning the present cash shortage, the Board voted to obtain a Line of Credit at one of the Banks where we hold CD's. A motion was made by Griffiths to obtain a Line of Credit. Seconded by Korn. Motion carried.

**9. Staff/Site Issues/Reports possible action-** **a).** Avoca Update- Avoca started getting meals from Highland (Grandma's Kitchen) on June 1<sup>st</sup>. Tony Kaster and Ann Peterson are delivering the meals to Avoca on Monday, Wednesday and Friday. All is going well so far. **b).** Highland- Grandma's Kitchen will only do contracted meals until mid-September, when an auction will be held if no buyer can be found. McManus is working with St. Anthony and Phillip Church and talked with the Priest who stated they are open to the idea of using the Church as the Cook Site. McManus will meet with the lady who manages the kitchen for final approval. Tess Bomkamp, owner of Grandma's Kitchen may have some interested buyers. Another option is to work with Bloomfield Manor to transport the food to Highland. **c).** Dodgeville- Sonia Herman has resigned for health reasons; Donna and Bruce Paull have been filling in nicely. McManus has placed an ad in the Shopping News and on line at the Job Center of Wisconsin to hire a Manager for Dodgeville Site. Deadline is July 31<sup>st</sup>.

**10. Annual Report-** As a result of all the changes, the Annual Report moved to next month's agenda.

**11. Grant Update-** McManus passed the pictures of the newly remodeled bathrooms, Farrah Morrissey holding the Benton Community Grant poster. The picture showed \$8,000, received was actually only \$3,000. We got a call from Stacy Smith at First National Bank of Darlington regarding EFS Grant; hopefully we could receive \$4,000; there were no other requesters.

**12. Directors Report-** McManus stated we are still looking for the Sub-Cook at Arena. We also had a freezer problem and had to replace one of the freezers. Loop mentioned a possible insurance claim. McManus reminded everyone of the Steak cook-outs at each site on July 27<sup>th</sup>. McManus purchased new tires for the Van after receiving advice for Hallada Motors on tire wear. She had a quote for Farm & Fleet and Hallada's and went with Hallada's and Firestone tires.

**13. Training Request-** None at this time.

**14. Chairman's Report-** Nothing additional at this time.

**15. Vouchers-possible action-** Motion to approve all vouchers was made by Korn. Seconded by Nankee. Motion carried.

**16. Next Meeting & Adjournment-** The next meeting will be August 16, 2018, at STs. Anthony Church at 11:15 A.M., in Highland, WI 53543. A motion to adjourn was made by Bartels. Seconded by Griffiths. Motion carried. Adjourned at 3:32 PM.