

SENIORS UNITED FOR NUTRITION PROGRAM, INC.

Serving Iowa and Lafayette Counties, aka The SUN Program

BOARD OF DIRECTORS MEETING MINUTES of August 16, 2018

- 1. Meeting Called to Order-** at 12:50 p.m. by Chairman, Leon Wolfe, at Ss. Anthony & Phillip Church, 746 Main St., Highland, WI, 53543.
- 2. Roll Call-** Iowa County Board: Justin O'Brien, Dan Nankee and Jim Griffiths. Lafayette County Board: Leon Wolfe, John Bartels, and Carol Korn. **Others Present-** Cecile McManus, Executive Director; Jay Loop, Financial Asst.; Valerie Hiltbrand, ADRC Manager, Iowa County; Not Present: Robert Schoeder, Manager ADRC, Lafayette County.
- 3. Certification of Compliance with Open Meeting Law-** Loop stated that on August 9, 2018 prior to the meeting, the agenda was posted at the HHS Building and via email to-Iowa County: The Dodgeville Chronicle and Deputy County Clerk. Lafayette County: The Republican Journal, County Clerk, and Deputy County Clerk. *Chairman Wolfe requested the records show that the meeting was properly posted.*
- 4. Approval of the Agenda – for the August 16, 2018 Board meeting.** Motion to approve agenda was made by Bartels. *Seconded by Griffiths. Motion carried.*
- 5. Approval of the Minutes for July 18, 2018 Board Meeting-** Motion to approve minutes for July 18, 2018 Board Meeting was made by Korn. *Seconded by O'Brien. Motion carried.*
- 6. Reports from Board members; opportunity for members of the audience to address the Board-** Nankee expressed how much he enjoyed the Article from McManus, in the News and Views, welcoming new seniors to The SUN Program. McManus explained how someone can qualify if under 60 years old. The News and Views is now being mailed to Arena. The News and Views is also included in the Shopping News.
- 7. Aging Resource Center & County Aging Unit Reports-** **a.)** Valerie Hiltbrand, reading notes from Schroeder, stated Lafayette County is presently doing the "Stepping ON" program on August 17, 2018 and continue every Friday for 7 weeks from 1-3 P.M. at the Immanuel United Church of Christ, 339 East Louisa Street, Darlington, WI 53530. Medicare D," Educate Yourself and Save Money", at The Aging & Disability Center, Lafayette County, Thursday, September 6, from 5-7P.M. at the Town Bank lower level meeting room, 15815 Hwy 81, Darlington, WI, 53530. Living Well with Chronic Conditions starting October 1st through November 5th 9 am to Noon, at Benton VFW. The 9th Annual Cookout, Wednesday September 5th, in the Floral Hall, Lafayette County Fairgrounds, from 4-7. (ADRC will be serving brats, burgers and lots of goodies. **b.)** Hiltbrand stated, "Stand Up/Move More" research project started on 8/7/18 at Health and Human Services Building. (Class is full). Still collecting Healthy Aging in Rural Town surveys until August 31st. Healthy Living with Diabetes to start at Health and Human Services Building on 8/29/18; spots still open. Stepping On (evidence based fall prevention program) to start in early October. Mark your calendars for the Health and Wellness Expo, Friday 9/28/18. (Need a few ADRC Board volunteers the day of the event).
- 8. Monthly reports-possible action-** **a.)** Cash Flow Statement showed beginning balance as of July 18, 2018 of \$19,716.50, donations of \$9,829.31, with total deposits of \$41,114.67, minus total vouchers of \$52,237.36, leaving an ending balance of \$8,593.81. CD's showed interest of \$1.87 added, making new total for Set-Aside funds of \$75,070.25. **b.)** Budget Reports for the month of

July showed total income of \$42,157.19 and total expenses of \$49,295.86, leaving a net decrease of \$7,138.67. YTD shows a net decrease of \$36,051.75, mostly the result of GWAAR allocations running slow. **c.)** Monthly Participant Numbers for July showed 4158 meals were served. Total meal donations received were \$12,391.02. The meal counts continue to rise with Dodgeville (1095), Argyle (428), Benton (301), Mineral Point (290) and Arena really showing progress at (313). Total meals YTD are 29,532. Motion to approve reports was made by Nankee. Seconded by Bartels. Motion carried.

9. County Levy-2019 Budget discussion- McManus passed out a hand-out that had been emailed to the Board to explain the SUN Program need, concerning the 2019 Budget, and how the funding for SUN works. There was a discussion around the need for an extra \$14,000 and the ways we could obtain it. Griffiths handed out a list of items to be presented at the Iowa County Board meeting by O'Brien or him, supporting SUN. A motion to ask the County to increase the Levy by \$14,000 was made Griffiths. Seconded by O'Brien. After discussion it was determined that asking for a 20% increase in Iowa County and a 10% increase in Lafayette was more appropriate based on meals served. Dan made a Motion to ask for 20% increase in Iowa County due to increased meals served, and 10% increase in Lafayette County. Motion carried. McManus suggested we may have to look at increasing the suggested donation; Wolfe thought by 50 cent. She will bring it up at the next PAC meeting, on August 22 and report the information at the next Board meeting. The proposal will be discussed at the next meeting.

10. Staff/Site Issues/Reports possible action- a). Highland- Grandma's Kitchen is closing the end of August. Bloomfield will not add the additional meals at this time. McManus has been running ads to hire a cook; we have one potential applicant. The kitchen at Ss. Anthony Philip Church has the basics we need to open the site. Nankee made a motion we open a cooking site at the church. Seconded by Korn. Motion carried. **b).** Dodgeville has a new hire for manager, Janis Wirts; she has previous school cooking experience. Presently she is training with Donna and Bruce Paull.

11. Annual Report- McManus handed out the 2017 Annual Report for Board to review for discussion at the next meeting.

11. Grant Update- McManus stated that Walmart is no longer doing the National IMPACT Grants. Benton Community Fund has awarded SUN some funds at this time; not sure of the amount (around \$350.)

12. Directors Report- July 25, 2018 was the Cookout at all sites. We served 25 at the Dodgeville site with a total of 80 steaks. We had a very good turn-out.

13. Training Request- None at this time.

14. Chairman's Report-Nothing additional at this time.

15. Vouchers-possible action- Motion to approve all vouchers was made by Bartels. Seconded by O'Brien. Motion carried.

16. Next Meeting & Adjournment- The next meeting will be September 20, 2018, at the Walker House in Mineral Point after the Volunteer Appreciation Party. (Party starts at 9:00 a.m.). A motion to adjourn was made by Nankee. Seconded by Griffiths. Motion carried. Adjourned at 3:30.

