

State of Wisconsin County of Iowa	APPROVED MINUTES OF THE ADRC OF SOUTHWEST WISCONSIN, IOWA COUNTY BOARD MEETING HELD TUESDAY, SEPTEMBER 25, 2018 at 10:00 am. HEALTH & HUMAN SERVICES CENTER 303 W. CHAPEL ST., COMMUNITY ROOM, DODGEVILLE, WI 53533	2018-08
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1)	Chairperson Lindholm called the meeting to order at 10:00 am.	Call to Order
2)	Roll Call – Members Present: Kathy Elliott, Nancy Gaffney, Judy Lindholm, William Ladewig, Jeremy Meek, Lynn Munz, Justin O’Brien, Cathy Palzkill, J. Patrick Reilly, and Bryan Walton. Excused: Dianne Evans, Lori Fisher, Linda Wetzel-Hurley, Patricia Rock, and Alvina Sturz. Others Present: Sarah Blake, Valerie Hiltbrand, Marylee Oleson, Jamie Gould, Tom Slaney and Matt Honer.	Roll Call
3)	Approval of the September 25, 2018 Agenda. Motion by Ladewig and seconded by O’Brien to accept the agenda. Motion carried.	Agenda Approval
4)	Approval of the August 28, 2018 meeting minutes. Motion by Ladewig and seconded by Walton to accept the meeting minutes. Motion carried.	Meeting Minutes Approval
5)	Chair Lindholm asked if our EXPO was ready to go and Val replied positively. New this year, the Mt. Horeb Lions Club will be doing adult eye screens until 10:45 am. We believe you can bring in your unwanted glasses for donation; otherwise, the Health & Human Services Center has a drop box in the first floor main hallway.	Comments from the Committee
6)	Matt Honer, Assistant Planner, presented the SW Wis. Locally Developed Coordinated Transit Plan. Goals and actions are developed every five years. Public participation occurred on 5/1/18. Surveys were available online, via email, and printed copies. Care A Van bus riders were all given surveys to complete. It identified needs and gaps in services. Customers want door-to-door service (they want to be picked up at their home, driven to their destination, and then taken home). Create efficiencies in the volunteer driver escort program. Palzkill commented that the county taxi and LIFT helped her when she was unable to drive. Ladewig brought up car insurance for volunteers. Jamie Gould said there are insurance companies who will raise volunteer’s rates assuming they are driving commercially. We do require volunteer drivers have a certificate of insurance on file with us. Chair Lindholm said the Foster Grandparent volunteers are under an umbrella policy with a Dane County insurance company. Gould said when insurance companies classify their drivers like Lyft and Uber drivers, GWAAR will assist the ADRC and the volunteer driver with insurance issues the driver may experience. Motion by Ladewig to Adopt the Plan for Iowa County and seconded by Gaffney. Motion carried.	Adopt the Southwest Wis. Locally Developed Coordinated Transit Plan
7)	Tom Slaney, Iowa County Social Services Director, informed the board that 1. The “County” Taxi will be ending with Grant County by the end of 2018. The county and city of Dodgeville agree to keep the taxi operating. Logistics are still being defined but the plan is for Dodgeville to purchase the vehicle, contingent upon approval of the City Council and the ADRC will operate it. Hours of operation and cost will not change, Wednesday and Friday, 7:30 am-4 pm, \$2 one-way. 2. Driver Escort will remain the same. 3. Rural Taxi will serve everyone in Iowa County EXCEPT the City of Dodgeville. Gould applied for, and received, a 53.11 Grant and is just awaiting the delivery of the handicap accessible van. It has been budgeted to operate three days a week for a total of 24 hours. Logistics are being finalized. 4. Care A Van bus will be reduced from 32 hours per week to 24 hours (3 days a week). 65% of the trips served 5 people or less. Ridership is down significantly. Only 9% of the trips	Upcoming Changes to the Transportation Program

	included 10 or more riders. It will only travel outside Iowa County. We are addressing the needs and gaps of Iowa County. To reiterate, Care A Van bus will run three days a week (24 hours total), outside of Iowa County; Rural Taxi will be three days a week (24 hours total), inside Iowa County but not for Dodgeville residents, and the “county” taxi will run two days a week (16 hours total), in Dodgeville only. None of the vehicles will require a CDL license. Palzkill requested that the “county” taxi hours be flexible. Slaney said the budget has been submitted for 16 hours a week. Chair Lindholm is concerned with Rose the bus driver having her hours cut. She has been a great employee and we should be looking at that. Slaney agreed. Hiltbrand told the board that when we know more, we would share with everyone. Palzkill would like it known that flyers need to be created that show all the transportation options in Iowa County. List phone numbers and hours of operation too (this information is included in the ADRC Resource Guide). Ladewig recommends a business card with transportation information included. Chair Lindholm commented that one of the benefits of congregate ridership is the social aspect. Remember that. Elliot asked if the ADRC bus comes to Avoca, would it pick up people at their homes. Gould replied it does travel to Avoca and when possible, picks up residents at their homes. Munz suggested putting brochures/flyers in the Meals on Wheels. Oleson replied we have done that at different times and can certainly do that again. Munz said banks get a lot of traffic and they would be happy to have brochures and flyers to distribute to customers. Ladewig recommended pharmacies. O’Brien thought we should insert a separate flyer when the Shopping News mails the newsletter.	
8)	Report Provided. There were no questions or comments from the board.	Monthly Financial Summary
9)	Review Department Reports: <u>SUN (Seniors United for Nutrition)</u>: Cecile McManus, SUN Director for Iowa and Lafayette Counties, did not attend. Valerie Hiltbrand had attended their board meeting and informed everyone that, as of right now, Highland’s meals will continue to be provided by Grandma’s Kitchen (now called Betsy’s). The new owners agreed to continue making meals. <u>I&A (Information & Assistance)</u>: Report provided. Sarah Blake provided a handout for the upcoming FREE Memory Screen workshop being held at Grace Lutheran Church in Dodgeville. She also did a mock memory screen with Valerie Hiltbrand. It is not diagnostic but it is a health screen. If concerns are triggered during the screen, the specialists will discuss with the customer and recommend a visit to their physician. With the customer’s approval, they can send the screen to their physician. <u>EBS (Elder Benefit Specialist)</u>: Report provided. <u>DBS (Disability Benefit Specialist)</u>: Report provided. <u>ADRC Transportation</u>: Report provided. Chair Lindholm commented that Driver Escort units of service are less than last year.	Review Department Reports
10)	ADRC Manager’s Report: Valerie Hiltbrand presented. a) Report Provided: • Healthy Living with Diabetes was cancelled due to low participant numbers. Offering it again in 2019. • Stepping On will begin on Thursday, October 4 and meet weekly until November 15. • Health & Wellness EXPO is Friday, September 28 from 9 am-Noon. We are always looking for more volunteers. Thank you again to Lynn Munz and	

	Nancy Gaffney who volunteered last month. Thank you to Cathy Palzkill and Justin O'Brien who are now able to volunteer! • HeART Survey results are complete. 265 surveys were completed. Results will be shared at the EXPO by the Iowa County Health Department. • Don't forget to check out our Facebook page (ADRC of Southwest Wisconsin) and our website (https://adrcswwi.org/iowa) for more information. b) <u>Advocacy Updates:</u> Hiltbrand distributed an Advocacy Alert prepared by Janet Zander (GWAAR). Older Americans Act information – contact your legislators with thoughts and thanks! Congregate meal sites may receive more funding. c) <u>ADRC Board Education:</u> Hiltbrand began by providing a Power Point presentation and then followed up with a written post-test, which was collected at the end. Ladewig questioned if GWAAR and the Aging Units in Dane County and Milwaukee County are integrated systems. Hiltbrand explained that GWAAR (Greater Wisconsin Agency on Aging Resources, Inc.) advocates for most Aging Units and tribes in Wisconsin. Dane County has their own AAA (Area Agency on Aging) and so does Milwaukee County. However, the basis is the same. Palzkill suggested the ADRC create postcards addressed to current legislators so when someone would like to write a legislator they could use an ADRC self-addressed postcard. The ADRC can produce a list of local legislators, their mailing addresses as well as email and phone numbers to have available for customers and board members. d) <u>Aging Plan 2019-2021:</u> As part of the Aging Unit Plan, a Notice of Public Hearing was distributed to the board and has been posted at all appropriate locations. It will be held on Thursday, October 11 from 4-7 pm in the Health & Human Services Center. Hiltbrand directed everyone to page 18, 6. GOALS FOR THE PLAN PERIOD, and discussed all the goals planned through 2021. Suggestions were made and noted. Ladewig requested a goal be created for an online marketing strategy. Hiltbrand will work on that and send to him for approval. Board agreed to send the Aging Unit Plan to the HHS Committee for approval.	ADRC Manager
11)	Tuesday, October 23, 2018 approved for the next ADRC Board meeting. Location will be at the Health & Human Services Center, Community Room, 10:00 am.	Next Meeting Date
12)	Motion by Palzkill and seconded by Meek to Adjourn. Motion carried. Meeting adjourned at 12:10 pm.	Adjourn