	APPROVED MINUTES **Bloomfield Commission** **Tuesday, September 18, 2018, 1:30 p.m.** **Bloomfield Healthcare and Rehabilitation Center** **3151 County Rd CH** **Dodgeville, Wisconsin**	**Iowa County Wisconsin**

1	Meeting was called to order by Chair Paull at 1:30 p.m.
2	**Roll Call.** Present: Deal; Griffiths; Jinkins; Ladewig and Paull. Others present: Nankee; Bierke; Raab; Mary Dunn; Linda Larsen; Ron Laufenberg; Rule; Jessica Jerry; Jessica Munson; Leitzinger and Oellerich.
3	**Approve the agenda for this September 18, 2018 meeting**. Motion by Griffiths to approve the agenda of the September 18, 2018 meeting. Motion second by Ladewig. Aye: 5; Nay: 0. Motion carried.
4	**Approve the minutes of the August 21, 2018 meeting.** Motion by Griffiths to approve the minutes of the August 21, 2018 meeting. Motion second by Ladewig. Aye: 5; Nay: 0. Motion carried.
5	**Report from committee members and an opportunity for members of the audience to address the Committee.** No action will be taken. Griffiths continues to follow the minutes of the Pine Valley Board of Trustees and distributed information on the Pine Valley Foundation and shared further information regarding “Heightened Scrutiny.” Jinkins commented that forming a Bloomfield Foundation was in the process until Prairie Village Care came to existence and was to the point of applying for 501c3 status before being put on hold. Mary Dunn commented that she is still concerned regarding the use of the Gov. Dodge Room. Jim Raab, Interim Administrator introduced Jessica Jerry, Social Worker and Jessica Munson, Business Manager.
6	**Dietary Report – Mary Crook**. Mary Crook was not in attendance.
7	**Nursing Report -** Tammy Rule, DON reported that the nursing department has many vacancies and she is looking at a twelve-hour shift model for CNAs. Bloomfield currently uses the DOT system to fill call ins and staff shortages, as a way to fix some staff problems. Rule is seeing many requests for FMLA coming up. New staff are many of the call in vacancies and support does not seem to be helping. On a positive note, Bloomfield will be a site for SW WI Technical college’s upcoming C.N.A. classroom and clinical training. Rule has been coordinating the ECS computer software-charting program’s update to ECS10. Phase I is complete and Phase II of the nursing module is in the works and needs to be uploaded. Phase II will be followed by a mandatory training for staff. Rule hopes the implementation will be at a downtime on a night shift. A small group of staff attended a recent dementia training. Paull commented on a Letter to the Editor regarding Elder Span and Paull feels Bloomfield is doing good to keep staff and staff retention would be a good topic for the radio on how they enjoy working at Bloomfield. The internet service was briefly discussed and Rule feels it has been better lately. Rule said a glitch was found by IT, which may help internet speed. With the update, the goal is to have paper charts eliminated and complete electronic charts. Paull feels dementia training is important. Rule and Jerry expanded further on approach to people with dementia. Ladewig asked about charting on the internet and Raab explained that everything is internal and linked to a server. Rule said the new ECS 10 also has more password security. Griffiths commented on the Intranet and would like a better understanding of IT services for the next meeting. Nankee asked about the difference in ECS and Epic systems. Raab explained they both collect similar info although Epic is accessed through hospitals and

7	module. Paull appreciates everyone who has been here and commented on the new Administrator starting in October. Raab said the plan is that he will be here a short period for transition.
8	**Discussion on use of Gov. Dodge room and Activity areas.** Raab presented options and pros/cons on use of the Gov. Dodge room/activity areas. Option 1 - to do nothing at no cost. Option 2 - to return to the previous setup with no cost. Option 3 - to expand therapy into the "chicken" room on the basement level with greater costs. Option 4 - to take out the activity office and room 100 to have a lounge/gathering area at a substantial cost. Raab as Interim Administrator would leave it the way it is, compared to other facilities we have more space. Griffiths inquired about moving therapy to the Campbell Center. Raab understands this may be a restrictive option and on the downside, the chapel is used for other public events. Ladewig asked if Bierke could check on Campbell Fund restrictions. Paull asked about the therapy schedule and resident guests. Raab said therapy has a limited schedule, although therapy and activities try to ask if the resident can come to therapy or an activity, time is limited. Raab stressed the importance to attend therapy if you are receiving Medicare A benefits. Paull feels therapy is centrally located and the Campbell Center is a public space and beautiful area for family to meet. Dunn commented on therapy asking if a resident wants to go to therapy. Raab said receiving therapy is a give and take. Therapy is a part of the nursing home business. Further discussion ensued on the Campbell Center. Dunn commented on use of the chapel and at many times it is full and the Gov. Dodge would be at capacity. Option 4 was discussed as to a load-bearing wall, the loss of a private room and therapy numbers. It was noted therapy in the building is contracted. Ladewig would like a review of therapy numbers and see if any profits went with the move. Paull would like Jake Tarrell, Environmental Services Director to explore option number 4 with costs, as well as, three to four months of therapy numbers. Outpatient therapy was discussed. Motion by Jinkins to come up with numbers gained in therapy by quarter for the last two years and what the costs would be to open up the activity office and room 100 with the Commission being required to make a decision. Motion second by Griffiths. Discussion ensued on the proposed lounge/gathering area. Ladewig would like to verify what can be done with the Campbell Center and directed Bierke, County Administrator to do so. Aye: 5. Nay: 0. Motion carried.
9	**Resolution regarding modifying the number of beds licensed at Bloomfield Healthcare & Rehab Center.** Paull asked what number was needed to bill the behold rate. Raab and Oellerich confirmed that number is 94% of occupancy. Raab said nursing home occupancy has been dropping. Discussion about 50 bed nursing homes needing a full-time administrator ensued. Raab reiterated the resolution's financial advantage is additional Medicaid payments and a drop in the bed tax. Bierke said staffing has been difficult and there is not staff for 60 beds. Deal asked when the county board's Senior Living 2020 is going to move forward and the direction with the merged facility. Jinkins feels like this is shooting in the dark and also wonders about direction, are we in this to make money or are we offering a service to residents of Iowa County? Bierke commented the county board voted to go forward with the merger with UHH. Paull talked about a two-assist assisted living facility and does not see nursing home numbers going up.

9	Griffiths added he knows that Medicaid will only put people in nursing homes that belong in a nursing home and would like to see the Bloomfield building brought up to code and go to 50 beds. Motion by Ladewig to pass the resolution modifying to 50 beds with a January 1, 2019 date. Motion second by Griffiths. Griffiths amended the motion by adding, *NOW THEREFORE, BE IT RESOLVED by the Iowa County Board of Supervisors that Bloomfield Healthcare and Rehabilitation Center shall pursue* ***bringing the present facility up to Wisconsin Administrative code, maximizing the number of private rooms and*** *implementing a reduction in the number of licensed beds beginning January 1, 2019.* Ladewig had no objection to the amendment and seconded the amendment. Vote on the amendment: Aye: Deal, Griffiths, Ladewig and Paull. Nay: Jinkins. Motion carried. Vote on the original motion: Aye: Griffiths, Ladewig and Paull. Nay: Deal and Griffiths. Motion carried.
10	**Bloomfield TV System update with possible action.** Campbell funds were requested for the resident TV update of 30 local channels as well as controlling the monthly costs. Installation and the new modulator is a cost of $3,400. Motion by Griffiths to approve costs of $3,400 for the new TV system. Motion second by Ladewig. Aye: 5; Nay: 0. Motion carried.
11	**Bloomfield staffing.** Leitzinger gave the following breakdown of open positions at Bloomfield: In Dietary, one cook has been filled and one dietary aide is starting in early October. Laundry/Housekeeping has one part-time position open. Nursing openings include 4 RN/LPN part-time; 9 C.N.A. vacancies: three are full-time. There are five total in the process or set up for interviews and three candidates in que to be made offers. Two other nursing openings include MDS Coordinator and Director of Nursing positions. The MDS coordinator does assessments that determine Medicaid/Medicare payments. Raab said this is a critical position. Bierke has a candidate to do a three-month DON interim position while the permanent position is sorted out. Paull asked if candidates are asking the status of nursing home care in Iowa County. Leitzinger said people here and there are asking but she feels there is a responsibility to give the county board directive to staff. Ladewig asked how many years until a staff member is vested in the Employee Trust funds. Bierke said five years for vestment. Staff exit interviews were discussed and Leitzinger shared that Bloomfield's percent of response is low and she has probably met with three or four Bloomfield staff. She further stated that staff are positive about Bloomfield being a good facility.
12	**Chairman's Report.** Paull was recently in LaCrosse talking senior living at the Wisconsin Counties Association meeting.
13	**Administrator Report** – Jim Raab reported that the August average census was 47.1 and the average census for 2018 is 49.9. There were 17 referrals in August with 5 admitted, 6 denied and 6 lost. This will be Jim's last Bloomfield Commission meeting. The commission members thanked Jim for his service to Bloomfield.
14	**Business at next Bloomfield Commission meeting.** Bierke commented that he would like to continue to have meetings in the previous therapy room in the basement level. Items to be on the next agenda include: discussion of the use of Gov. Dodge/Activity areas; Sr. Living 2020 updates; Foundation/Fundraising; staff exit interviews.
15	**Next meeting date**. The next meeting will be Monday, October 22 at 1:30 p.m.
16	**Adjournment.** Motion by Ladewig to adjourn. Motion second by Deal. Aye: 5; Nay: 0. Motion carried. Meeting was adjourned at 3:50 p.m.
	Minutes by Karen Oellerich; reviewed by James Griffiths, Secretary