

	Approved Minutes Jail Building Committee Monday, March 12, 2018 – 5:00 p.m. Health & Human Services Center-Community Room 303 W. Chapel Street Dodgeville, Wisconsin	Iowa County Wisconsin
1	Chair Curt Peterson called the meeting to order at 5:00 p.m.	
2	Roll Call. Members present; Bruce Paull, Curt Peterson, Carol Anderson, Jeremy Meek, Pam Steffes, John Meeker, Riley Brown, Steve Michek, and Bill Ehr. Others Present: Larry Bierke, John Meyers, Dan Nankee, and Roxanne Hamilton	
3	Ehr moved to approve the agenda, Meek seconded. Motion carried unanimously.	
4	Anderson moved to approve the February 12 and February 26, 2018 meeting minutes. Paull seconded. Motion carried.	
5	Roxanne Hamilton, of Iowa County Finance, provided possible options for financing the new facility.	
6	The committee discussed the tours of Vernon County, Juneau County and Sauk County facilities. The preferred structure was Vernon County with recommendations to pull ideas from Juneau, Sauk, and Pierce County plans. It was determined a new facility will be expected to; - Have access to city water and sewer - Allow for additional building acreage giving consideration to positioning and location of pods and the possibility of adding Courts to the campus - Provide ample parking space. All facilities reported lack of parking space - Provide adequate storage for County vehicles and other equipment - Provide a defined and inviting entrance - Increase staff efficiency with less inmate contact and/or movement - Maintain clean site lines from the control room to the pods (more pods with fewer detainees is preferred to fewer pods with more detainees.) - Provide a booking area with site lines to special needs cells and receiving cells (to include a group holding cell) - Provide a medical suite to include an exam room and a records room - Provide a kitchen of appropriate sizing while keeping growth considerations in mind - Provide commercial based laundry with options of “green resources” for all utilities - Provide a ventilation system that can isolate hazardous material incidents and prevent the need for a complete evacuation of the facility - Provide a mechanical chase to accommodate access of maintenance without entering the cellblock or pod. Several facilities voiced regret of allowing this to be cut from the plans for space saving costs - Provide separate locker rooms for outside clothing and assigned clothing to control contraband in the facility. - Provide adequate court and programming rooms for detainees and non-contact areas for attorneys to meet with clients - Accommodate options for video visitation as well as consideration of face to face non-contact visitation - Prevent contact between public and detainees, to include Huber inmates coming and going from the building	

	Provide employee locker rooms and showers Provide a sally port that can accommodate bus access with a pull through and adequate space for several vehicles at one time. Provide a pre-book room to allow for officer interviews and medical considerations Provide for storage. All sites visited indicated they did not plan for enough storage Provide a training room that can be modified for large or small events Provide conference rooms that can accommodate public use without compromising the security of the facility Provide an efficient system for evidence collecting, testing, logging, and storing Provide an efficient area for Patrol staff to complete necessary paperwork Provide a dispatch center separate from the jail that can provide access of paperwork to patrol staff without disrupting the workflow Provide offices for Emergency Management to include an area for an emergency operation center (EOC) Allow for adequate administration offices with administrative assistant space and conference rooms Not be built with expectations of income from out of county housing. The challenge is to determine the needed number of detainee beds as laws, alternative to incarceration programs, and society views continue to change. It was advised that Architect choices be explored
7	Discussion of the need for a referendum question was discussed. If taking the referendum route it was also suggested consideration be given to hiring a public relations consultant. This discussion was tabled and will be placed on the agenda for the next meeting.
8	Review of the jail building website was discussed noting there has been no public questions or comments received via the email information provided. Contact will be made with the Counties of the facilities toured for permission to use the photos from the tour on the website.
9	The next meeting will be Mar. 26, 2018 at the Courthouse @ 5pm
10	Motion to adjourn made by Paull, seconded by Steffes. Motion carried. Meeting adjourned at 7:09 p.m.
Minutes by Pam Steffes	