



APPROVED MINUTES
Bloomfield Committee
Monday, October 22, 2018, 1:30 p.m.
Bloomfield Healthcare and Rehabilitation Center
3151 County Rd CH
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

1	Meeting was called to order by Chair Paull at 1:32pm.
2	Roll Call. Members present: Griffiths, Deal, Paull, and Ladewig. Others present: Bierke, Jessica Jerry, Rochelle Kruchten, Michelle Esser, Jake Tarrell, Allison Leitzinger. Absent: Sup. Jenkins
3	Approve the agenda for this October 22, 2018 meeting. Motion by Griffiths to approve the agenda of the October 22, 2018 meeting. Ladewig seconded the motion. Aye: 4; Nay: 0. Motion carried.
4	Approve the minutes of the September 18, 2018 meeting. Motion by Griffiths to approve the minutes of the September 18, 2018 meeting. Ladewig seconded the motion. Aye: 4; Nay: 0; Abstain: 0. Motion carried.
5	Report from committee members and an opportunity for members of the audience to address the Committee. No action will be taken.
6	Social Services Report – Jessica Jerry. Paull asked if cell phone was made available to Social Services to contact hospitals, etc. when needed. Jerry advised she did not carry cell phone in the building. A secured fax line has been set up to receive referrals. A system has been worked out to review referrals within 24 hours. Paull asked if bedside assessments were being done. Rochelle advised that if the referral necessitates, the bedside assessment would be made. Discussion on how to handle the resolution to reduce to a 50-bed capacity. Griffiths noted that Bloomfield will not be releasing any residents due to resolution; the reduction in beds may be gradual.
7	Environmental Services Report – Jake Tarrell. Residents' rooms on west side of building have had new windows installed. Tarrell reported he is currently working with DNR due to non-compliance on phosphorus levels in the water. It has been a struggle to meet the new requirements. Bierke asked if there were penalties due to non-compliance, to which Tarrell answered there was not. Paull asked if there has been communication with the Village of Edmund regarding the possibility of getting water from the village. Tarrell has not had the discussion, but will look into. Paull inquired on fire drills and how well they are executed. Tarrell replied he is doing a fire drill once a month and it runs smoothly. Tarrell expanded that Bloomfield practices RACE (Rescue. Alarm. Contain. Extinguish). Tarrell discussed the emergency preparedness plan and the meeting of the safety team.
8	Discussion on use of Gov. Dodge room and Activity areas. Bierke had a copy of Bob Campbell's will, which indicates how the Campbell Funds are to be used. Ladewig reviewed and explained the language states the funds go to trustees of Bloomfield Manor. The will does not indicate the specific trustee; however, the language leads him to believe the trustees are the Board of Directors. Ladewig assumes the money could be used to create an activity area per requirements stated in the will. Deal clarified the board of directors refers to the Bloomfield Committee, not the Iowa County Board. Griffiths clarified at the time of the will, there were trustees appointed. Griffiths advised the original conversation was to move therapy to use part of the chapel. The other option was to expand the activities area to create a lounge area. Jerry stated there are multiple areas on each floor which have private get-togethers with family. Griffiths stated he would like input from staff on what should work best. Rochelle asked to meet with staff and report next month on ideas. Motion by Ladewig, second by Griffiths to table until next meeting.

9	Senior Living 2020 Updates. Bierke noted the committee had an open meeting on October 3rd after the HHS meeting. He further noted that nursing homes are closing across the state, in part due to various nursing home alternatives. Upland Hills is working to find land to build on as well as working with Wipfli to understand impact of finances to hospital/nursing home if the merger took place. Iowa County needs to research further the financial impact to the county. Griffiths stated this structure of county government and privately held facility does not currently exist in WI. There are a few municipalities that have worked with private not for profit nursing homes. Ladewig stated an opinion from attorney general would be needed to ensure the merger was a legal possibility. Ladewig discussed the county taxi and whether the taxi would make trips to Bloomfield. Paull stated the Lift program does currently bring visitors to Bloomfield. Paull discussed history of joint venture with Upland Hills.
10	Foundation/Fundraising. Ladewig questioned if Bloomfield has an established foundation to accept monetary donations and if how to donate to Bloomfield was publicized. Paull stated he believes most monetary donations to this point were earmarked for entertainment for employees. Krutchen inquired about the Campbell Fund and the future of those funds if the merger takes place. Ladewig replied it would depend upon wording of donation. Further discussion ensued.
11	Staff Exit Interviews. Ladewig led a discussion regarding staff resignations and the information received from exit interviews. Leitzinger explained she handles exit interview forms for the entire county. All staff receives an exit interview. In 2018, 31 staff members resigned from Bloomfield. Sixteen of those employees filled out exit interview forms. Griffiths stated the orgzation needs to learn something from exit interviews and no information has come back to the committee as far as recommendations. Griffiths would like to have a feeling of what interviews reveal. Leitzinger compiled information that showed the majority of resignations are because of better opportunities elsewhere. Griffiths asked if money was a major factor. Leitzinger said no. Ladewig questioned if there is any fund that covers gifts for the recognition of staff. Leitzinger replied there is a fund throughout the county that can be accessed by request to the administrator.
12	Staffing. Leitzinger noted 5 CNAs were hired in the last month. Four part time positions available. There is a full time PM shift/ Full time NOC open. Full time day position open as well. RN- looking for 4 part time positions. Interviewing this week for Nurse manager PM position and MDS nurse. Ladewig asked if Bloomfield has relationship with SWTC to help fill part time positions. Leitziner answered yes, clinical rotations from SWTC are coming to Bloomfield, but it is hit or miss on gaining staff from clinicals. Bloomfield does have per diem staff available during holidays. The MDS position has 2 candidates.
13	Chairman's report. Paull informed the committee about a recent meeting he attended regarding senior care. Eight county staff went to Waupaun to meet with Langlade County and the City of Waupaun. There were different sessions available based upon interest. Paull attended sessions regarding senior parking, hospice, transportation, etc. The Langlade County rep went through continuum of care through county with emphasis on available entertainment, services, etc. Paull found interesting the information available on all the services and functions libraries have available for seniors in community.

14	Administrator's Report. Census is 53. Kruchten introduced herself and gave information on her past work experience. Michelle Esser- interim DON from Upland Hills on contract introduced herself. Committee members introduced themselves. Jim Griffiths introduced himself and stated he would like to have a better idea of staff needs and specific improvements Bloomfield can make. Kruchten said she will be very transparent with staff regarding Senior Living 2020 to keep staff informed. Ladewig and Bierke noted the process is moving along slower than they would like. Ladewig extended the offer of inviting staff to attend board meetings. Paull gave history of merger with Upland Hills, discussing key personnel at Upland Hills Health. Kruchten discussed the challenge she faces to make changes with a possible merger looming.
15	Business at next Bloomfield Commission Meeting. Kruchten to discuss staff perspective on current usage of Gov. Dodge Room and therapy space.
18	Next meeting date. The next meeting will be Monday, November 26 at 1:30 p.m.
19	Adjournment. Motion by Griffiths to adjourn. Motion second by Deal. Aye: 4; Nay: 0. Motion carried. Meeting adjourned at 3:22 p.m.
	<i>Minutes by Jessica Munson.</i>