

SOUTHWEST WISCONSIN LIBRARY SYSTEM

1300 Industrial Drive, Ste. 2, Fennimore, WI 53809 608-822-3393

FULL BOARD MEETING MINUTES

Nov. 14, 2018

5:00 p.m. 1300 Industrial Drive, Ste. 2, Fennimore, Wis.

The Nov. 14, 2018, meeting of Southwest Wisconsin Library System was called to order by Board President Bob Boyle at 5:01 p.m. at SWLS headquarters in Fennimore.

Present: **Crawford County:** Diane Craig; **Iowa County:** Stephen Holmgren, Mark Storti; **Grant County:** Karen Busch, Deb Goold, Carol Hood, Dale Hood, Stephen Kleisath; **Lafayette County:** Bob Boyle, Lori Neumann (by phone); **Richland County:** Rachel Schultz (by phone).

Excused Absent: Resource Library Representative: Kyle Reimann; **Member Library Liaison:** Nancy Ashmore.

Unexcused Absent: **Crawford County:** Mary Kuhn; **Grant County:** 1 vacancy; **Iowa County:** Joan Faull; **Richland County:** Ed Pulvermacher.

Also present: SWLS director David Kranz and SWLS staff Peggy Freymiller, Kim Streif, and Betty Sautter.

Public present: None.

Meeting Duly Posted: The meeting agenda was posted at SWLS Headquarters and sent to the five counties, 28 member libraries, and official newspapers for posting more than 24 hours prior to the meeting.

Moved by: Dale Hood and **2nd by:** Karen Busch to accept the agenda as posted. **Motion carried.**

Moved by: Mark Storti and **2nd by:** Diane Craig to accept the minutes of the Oct. 10, 2018, Full Board of Trustees Meeting. **Motion carried.**

Moved by: Stephen Holmgren and **2nd by:** Lori Neumann to receipt in the transaction list/check register for October 2018 as presented and to be filed for audit. **Motion carried.**

Moved by: Stephen Kleisath and **2nd by:** Mark Storti to accept the Statement of Financial Control for October 2018 as presented and to be filed for audit. **Motion carried.**

Moved by: Stephen Holmgren and **2nd by:** Rachel Schultz to receipt in the Balance Sheet and P&L Report for October 2018 to be filed for audit. **Motion carried.**

Citizen Participation, Communication and Announcements: SWLS staff members were recognized as present. Kranz highlighted a communication that the system had been copied on from Kurt Kiefer at DPI recognizing and thanking Martha Bauer (director of the Brewer Public Library in Richland Center) for her participation in the Inclusive Services Institute, which developed an online tool for libraries to self-assess accessibility and inclusiveness. Kranz shared a communication from IFLS Library System that noted their change of system name and that existing agreements made under the prior name continue to be valid under the new.

Moved by: Stephen Holmgren and **2nd by:** Karen Busch that Kranz write a letter to Martha Bauer letting her know that the SWLS Board was aware of and wants to congratulate and thank her for her work with the Inclusive Services Institute. **Motion carried.**

Director's Report/Staff Activities Report: Moved by: Mark Storti and **2nd by:** Dale Hood to accept the Director's and Staff Activities reports as presented. **Motion carried.**

Committee Reports:

1. **Net Southwest Directors Council:** Draft minutes of the Oct. 19, 2018, meeting discussed.
2. **PLAC Meeting:** Draft minutes of the Oct. 19, 2018, meeting discussed.
3. **PLSR Update:** Brief update provided by Kranz noting that drafts of the PLSR Steering Committee's recommendations report can be viewed online as the PLSR Steering Committee works on it, feedback encouraged.
4. **Legislative Update:** Kranz noted that LSTA funds are expected to resume, and in anticipation of this DPI has created two new categories of funding for systems to apply for, one geared toward supporting technology and one geared toward supporting new collaborations. Kranz also noted that the Wisconsin Library Association's Legislative Development & Legislation Committee has been working on a recommendation for the next biennial state budget, and that currently the draft document includes a request for additional funding for the state's library systems.

Old Business:

1. Tech support update. Kranz related the status and anticipated direction of discussions.
2. 2017 audit. **Moved by:** Mark Storti and **2nd by:** Stephen Kleisath to approve payment for the system's 2017 audit. **Motion carried.**

New Business:

1. 2019 budget. **Moved by:** Stephen Kleisath and **2nd by:** Karen Busch to approve the 2019 budget as presented with one modification, as recommended by the Executive Committee. **Motion carried.**
2. Review of director. Boyle provided feedback from the Executive Committee's review to the full board.
3. Continuing education webinars sponsorship. One planned partnership shared by Kranz.
4. **Date and site of next full board meeting: Jan. 9, 2019 at 5:00 p.m. at SWLS Headquarters in Fennimore.**
5. **Motion by:** Dale Hood and **2nd by:** Mark Storti to stand adjourned at 5:55 p.m. **Motion carried.**

**Respectfully submitted,
David Kranz, SWLS Director**